

Date: November 12, 2019

To: The Urbana Free Library Board of Trustees

From: Celeste Choate, Executive Director

Re: Requested Budget amendment for Board Meeting of November 12, 2019

Per the Finance Policy, these two November budget adjustments for FY20 are departmental requests and require Board approval:

1. The Illinois Arts Council Agency (IACA) has awarded The Urbana Free Library a grant of \$2,700.00 from State funds for performances by Jim Gill.

Jim Gill events - budgeted	\$ 4,500		Jim Gill events - new	\$ 4,500
TUFL	\$ 2,500		TUFL	\$ 600
USD#116	\$ 2,000		USD#116	\$ 1,200
			IACA grant	\$ 2,700

Staff request the following changes:

Increase revenue Donations/Contributions/Gifts (802 46300) by \$2,700

Decrease revenue TRF from Library Trust Fund (802 49810) by \$1,900

Increase expense Library Program Supplies (80280802 51812) by \$200

Decrease expense Library Children Programs (81080833 52803) by \$1,900

2. First Federal Savings Bank of Champaign-Urbana donated \$200.00 for the Urbanalove Movie Screening of Hocus Pocus on Oct 30th at TUFL. Staff request the following changes:

Increase revenue DONATIONS/CONTRIBUTIONS/GIFTS (810 46300) by \$200

Increase expense LIBRARY CHILDREN PROGRAMS (81080833 52803) by \$200.