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Chanute Air Force Base Subject Files: Personnel

COLLECTION 200.017

## Champaign County Historical Archives

**Compiled by:** Rosemary Froeliger

**Creator/Corporate name:** Chanute Air Force Base

**Inclusive Dates:** 1970-1992

**Physical Description:** 1 linear ft., 1 box

**Provenance:**

The Chanute Air Force Base files were donated to the Champaign County archives after the Octave Chanute Air Museum closed. The Chanute Air Force Base Subject files were donated to the Champaign County Historical Archives from the defunct Chanute Air Force Base Museum upon their closure. These files were originally created and maintained by the History Office at the Chanute Air Force Base.

**Access:**

The records are accessible to the public within applicable copyright restrictions and limited to use at the Champaign County Historical Archives of The Urbana Free Library.

**Historical Note:**

The Chanute Air Force Base had plenty of people involved and contributing in different ways. Much of their work and influence was recognized in different ways and published throughout the base. Some individuals held the position of Chief or designated as Civilian Employees while others were a part of the national group the Civil Air Patrol. Some of these materials provide a brief description of their careers while other depict specific events like the reduction of Civilian Employees during threats of base closure.

**Scope and Content Note:**

These materials are from the Subject Files and appeared to be placed together to achieve alphabetical order. Much of the materials relate to either individual people or organizations on the base. Examples include biographical materials of chiefs, group meeting minutes, and promotional materials for the Civil Air Patrol. Not all of the materials were created at Chanute base. For example, some of the Civil Air Patrol items came from Texas. However, they provide a context for the group's actions and presence on the base so they were kept with the collection.

**Arrangement:** Original order, alphabetical

**Subjects Terms:**

Chanute

Chanute Air Force Base

Commanding Officers

Subject Files

Military History

Air Force History



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**Box 1**

Folder 1: Brigadier General Raymond B. Stewart JR.

- Biography
- News Release
- Air Training Command Job Description

Folder 2: Chiefs

- Newsletters
- Newspaper Clippings
- Pamphlets
- Correspondence
- Lists of Individuals

Folder 3: Chief's Group Meeting Minutes

- Flyer
- Contact List
- Meeting Minutes

Folder 4: Chanute Commander Roster

- Chanute Commander List and Descriptions
- Chanute Commanders History
- Home Town News Release Data
- Biographies

Folder 5: Christmas Cards

- Newspaper Clippings
- Card
- Christmas Card Award Templates

Folder 6: Civilian Employee: Recognition

- Record
- Pamphlet
- Correspondence
- Over 40 Years' Service Description
- Booklet

Folder 7: Civilian Employee's: Policy Letters and Notes

- Booklets
- Chanute Supervisor & Civilian Employee Bulletin
- Air Force Policy Letter for Commanders
- Guide for Planning: Audio Visual Materials

Folder 8: Civilian Employees: Miscellaneous

- Booklet
- Correspondence
- TIG Brief: The Inspector General
- Civilian Reduction
- Civilian Performance and Promotion Appraisal
- Job Performance Appraisal System Workbook



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- Memorandum of Agreement
- Promotional Book
- Certificate
- Folder 9: Civilian Employees: Positions Cut
  - Programming Plan 3-92
  - Memorandums
  - News Release
  - Civilian Position Descriptions and Incentives
  - Pacesetter Newspaper
- Folder 10: Community College of the Air Force
  - Newspaper Clippings
  - Questions and Answers
  - Faculty Handbook
  - Transcript Request
  - Correspondence
  - Presentation: "The Chiefs` Group"
  - Institutional Self Study Reaffirmation Report
  - Certificate
  - Orientation Briefing
  - Course Catalog
- Folder 11: Civil Air Patrol
  - Photos w/ labels
  - Newspaper Clippings
  - 1971 Illinois Wing Encampment
  - Civil Air Patrol-Indiana Wing
  - Certificates
  - Illinois Wingover
  - Civil Air Patrol Annual Reports to Congress-1989, 1986, 1991
  - Introduction to Civil Air Patrol
  - Pamphlets
- Folder 12: Civil Air Patrol: Leo W. Streff
  - Donation Letter
  - Communication Technical Information Letter
  - Scrapbook Pages
  - Correspondence
  - Photos
- Folder 12: Civil Air Patrol: Promotional Materials
  - General Inspection Guide
  - Booklets
  - National Graphic Publication
- Bound Book: Generals of the Army and the Air Force by Major General Bryon E. Gates