

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, May 14, 2019**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, May 14, 2019. The meeting was called to order by the president, Chris Scherer, at 7:03 p.m.

OATH OF OFFICE

Barb Bennett administered the Oath of Office to Guadalupe Mejia. She has been appointed to the seat Geoff Bant vacated.

ATTENDANCE

Present: Barb Bennett, Shirese Hursey, Barbara Jones, Lupe Mejia, Beth Scheid, Chris Scherer, John Thies, and Jane Williams

Absent: Michael Weissman

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, Rachel Fuller, Amanda Standerfer, and Anke Voss

Also present: Shannon Beranek, Jason Liggett, Craig Shonkwiler

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by John Thies, seconded by Barbara Jones, and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

None.

PRESENTATIONS

Craig Shonkwiler and Shannon Beranek reported to the Board about the condition of the Library staff parking lot and the alley. They presented three repair options, but recommended full reconstruction of the lot with either asphalt or concrete, depending on the price differences. There was discussion about the MCORE project, the tree in the lot, about lighting of the lot, and about property lines of the alley.

LIBRARY BOARD STRATEGIC PLANNING

Barbara Jones gave highlights from the last Process Team meeting. She appreciated the packet of statistics, sharing items that she found important. She also shared the areas that she felt should be focused on during the Strategic Plan.

Amanda Standerfer reviewed the Strategic Plan time line, reminding the Board of the last three planning sessions and explaining future events. At the July meeting, the Board will receive the Learning Report, incorporating information gathered from the Board’s Planning Sessions, the Process Team, the Community Survey, the Focus Groups, and the Community Leader Breakfast.

Amanda discussed public library trends, focusing on three reports on library sectors that were in a list of resources for the Board. The first report was about voter perceptions of public libraries. The second reported on the state of America’s libraries, and the third discussed re-envisioning public libraries.

ACTION ITEMS (CONSENT AGENDA)

Being that Chris Scherer asked and saw that there were no requests to separate the items, it was moved by John Thies, seconded by Barbara Jones, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by John Thies, seconded by Barb Bennett, and passed unanimously to approve the FY20 Budget Revision.

It was moved by Barb Bennett, seconded by Beth Scheid, and passed unanimously to approve the FY19 Budget Revision.

It was moved by John Thies, seconded by Barbara Jones, and passed unanimously to approve Resolution 2019-05 thanking Geoff Bant for his service to the Board.

It was moved by Barbara Jones, seconded by Barb Bennett, and passed unanimously to approve the Board of Trustees Policy I-A Bylaws revision.

It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously to approve Resolution 2019-06 authorizing the Executive Director to execute a loan with the City of Urbana.

It was moved by Barbara Jones, seconded by John Thies, and passed unanimously to retire policy VI-E Library Publications.

DISCUSSION ITEMS

No discussion items.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Barb Bennett reported to the Board that the Friends of the Library are going to start selling books on Amazon. There are still logistics to work out and set up to be finished.

The Urbana Free Library Foundation

There will be an event for Foundation donors this coming Saturday, May 18.

Illinois Heartland Library System

Rachel Fuller reported that Illinois Heartland is celebrating their 9th year of service. They have outlined several goals which they hope to achieve in the next year. Carol Inskeep was asked to present at the IHLS Reaching Forward South conference on Friday, May 17.

Celeste passed around a Fast Facts folder from IHLS, especially for the benefit of the newer Board members.

ADMINISTRATIVE & BOARD REPORTS

Celeste reported that the team of Michael Weissman, Dawn Cassady, Anke Voss, and she met to discuss the Library Campus Block Plan, looking at the work that was done in 2013 and at the Strategic Planning Process. They did some factual updates and then passed it to the City to see if it still looked relevant. The City had newer information, since the Block Plan was started in 2013, which will be incorporated to make the document more relevant. The team recommended that after the completion of the Strategic Plan, the Block Plan be reviewed again.

BOARD PRESIDENT REPORT

Chris Scherer encouraged Board members to attend the Fairy Tale Ball next year.

UNFINISHED BUSINESS

None.

NEW BUSINESS


Cunningham Children's Home awarded The Urbana Free Library the Business of the Year award for the Library's work with their students as volunteers.

ADJOURNMENT

The meeting was adjourned at 8:53 p.m.



Becky Brown, Recorder



Barb Bennett, Secretary/Treasurer

Date Approved: 06/11/2019

Supplementary information is available in the Board packet of May 14, 2019.
This meeting was taped for later broadcast on cable television.