



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

The Urbana Free Library

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on January 8, 2019, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Call for Executive Session**
- 6.0 Public Comment**
- 7.0 Presentations**
 - 7.1 Technology Plan update – Drew Kenton
 - 7.2 Per Capita requirements - Dawn Cassady
 - 7.3 FY20 Budget process – Celeste Choate

- 8.0 Action Items (Consent Agenda)**
 - Board Meeting Minutes of December 11, 2018
 - Payroll for December 21, 2018; total \$98,332.05
 - Payroll for January 4, 2019; total \$96,274.35
 - Bills for December 14, 2018; total \$77,264.35
 - Bills for December 28, 2018; total \$60,080.20

- 9.0 Action Items (Individual)**
 - 9.1 Adopt Technology Plan: October 2018 – January 2020
 - 9.2 Approve payment to Communico for \$11,250

- 10.0 Discussion Items**
 - 10.1 Library Board Bylaws
 - 10.2 Strategic Planning: Community Member Selection Process

- 11.0 Reports of the Liaison Officer**
 - 11.1 Friends of The Urbana Free Library
 - 11.2 The Urbana Free Library Foundation
 - 11.3 Illinois Heartland Library System

- 12.0 Administrative Reports**

- 13.0 Board President Report**

- 14.0 Unfinished Business**

- 15.0 Closed session** for discussions of:
 - 15.1** Compensation and performance of personnel, pursuant to 5 ILCS 120/2 (c) (1);
 - 15.2** Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by pursuant to 5 ILCS 120/2 (c) (21) Section 2.06;
 - 15.3** Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2).

16.0 New Business: Action Items (Individual)

16.1 Approval of Closed Session Minutes of:

16.1.1 February 20, 2007

16.1.2 June 10, 2008

16.1.3 March 11, 2014

16.1.4 April 8, 2014

16.1.5 July 10, 2018

16.1.6 September 11, 2018

16.2 Vote to open or keep closed Closed Session Minutes

16.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2)

16.3.1 February 20, 2007

16.3.2 June 10, 2008

16.3.3 March 11, 2014

16.3.4 April 8, 2014

16.3.5 January 10, 2017

16.3.6 February 14, 2017

16.3.7 March 21, 2017

16.3.8 April 11, 2017

16.3.9 May 9, 2017

16.3.10 June 13, 2017

17.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be February 12, 2019, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.