

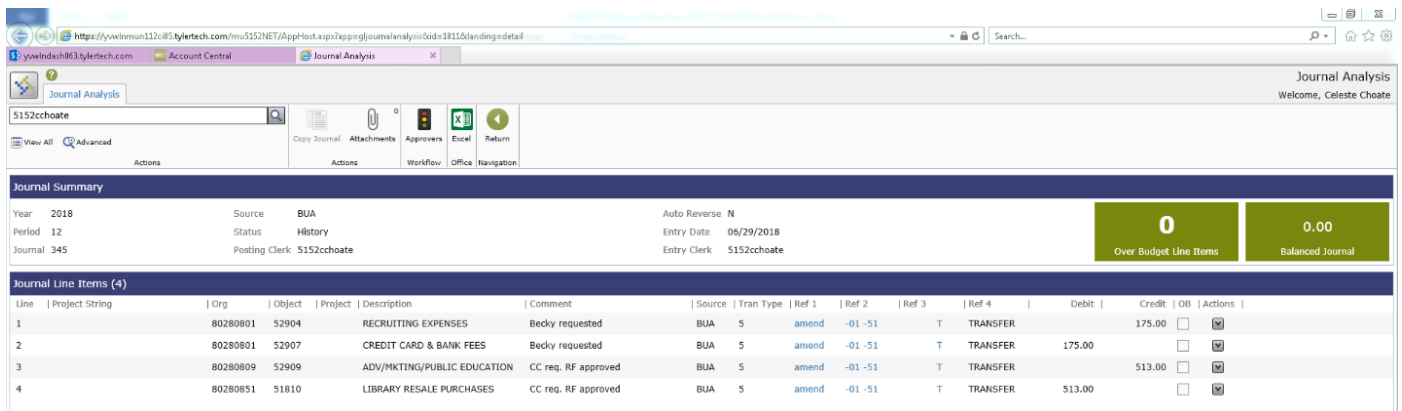
Date: July 7, 2018
To: The Urbana Free Library Board of Trustees
From: Celeste Choate, Executive Director
Re: FY18 Budget amendments for July 10, 2018, Board meetings

Dear all,

Here are the final budget transfers/amendments from June 29th at staff request so that we could pay the last of the FY18 bills from the appropriate budget lines.

- Where it notes a credit, we are transferring money out of the budget line into another line.
- Where it notes a debit, money was shifted into a budget line so we could pay the bills.

Staff recommend passing the budget transfers noted here.



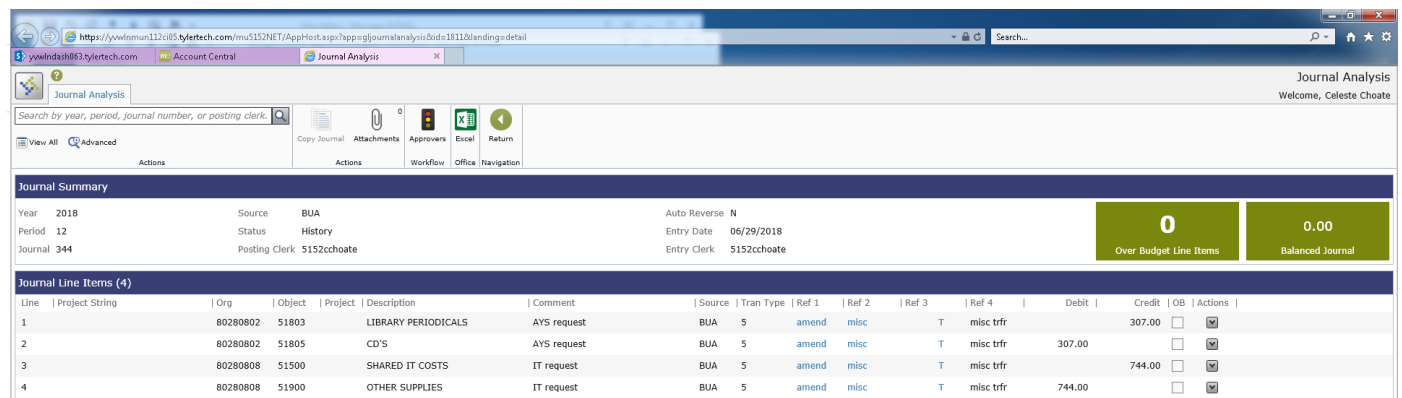
Journal Analysis
Welcome, Celeste Choate

Journal Summary

Year	2018	Source	BUA	Auto Reverse	N	Over Budget Line Items	0
Period	12	Status	History	Entry Date	06/29/2018	Balanced Journal	0.00
Journal	345	Posting Clerk	S152cchoate	Entry Clerk	S152cchoate		

Journal Line Items (4)

Line	Project String	Org	Object	Project	Description	Comment	Source	Tran Type	Ref 1	Ref 2	Ref 3	Ref 4	Debit	Credit	OB	Actions	
1		80280801	52904		RECRUITING EXPENSES	Becky requested	BUA	5	amend	-01 -51		T	TRANSFER	175.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
2		80280801	52907		CREDIT CARD & BANK FEES	Becky requested	BUA	5	amend	-01 -51		T	TRANSFER	175.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
3		80280809	52909		ADV/MKTING/PUBLIC EDUCATION	CC req. RF approved	BUA	5	amend	-01 -51		T	TRANSFER		513.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4		80280851	51810		LIBRARY RESALE PURCHASES	CC req. RF approved	BUA	5	amend	-01 -51		T	TRANSFER	513.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>



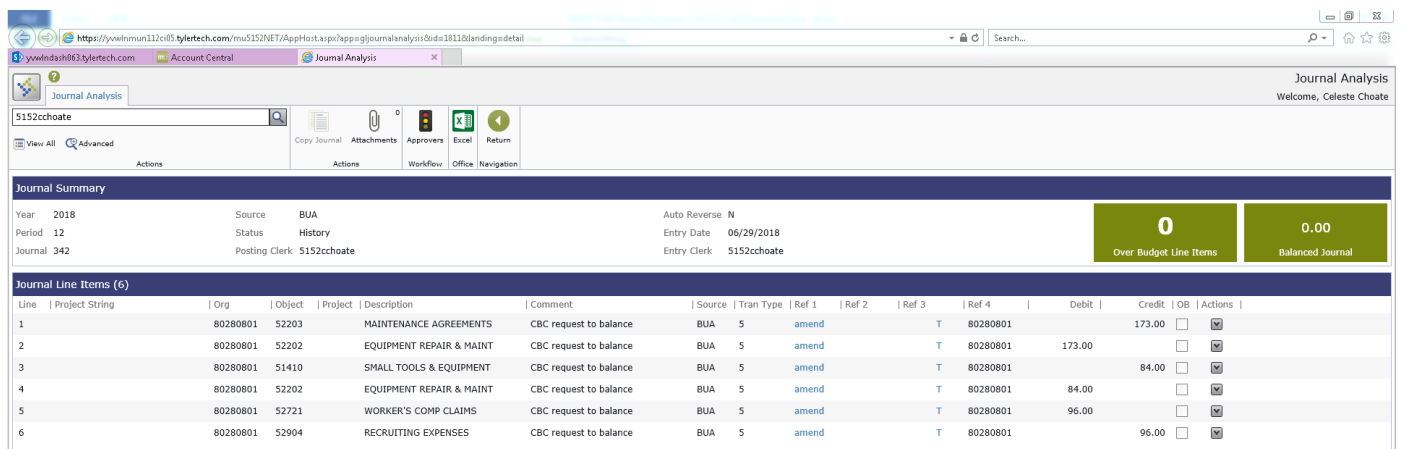
Journal Analysis
Welcome, Celeste Choate

Journal Summary

Year	2018	Source	BUA	Auto Reverse	N	Over Budget Line Items	0
Period	12	Status	History	Entry Date	06/29/2018	Balanced Journal	0.00
Journal	344	Posting Clerk	S152cchoate	Entry Clerk	S152cchoate		

Journal Line Items (4)

Line	Project String	Org	Object	Project	Description	Comment	Source	Tran Type	Ref 1	Ref 2	Ref 3	Ref 4	Debit	Credit	OB	Actions	
1		80280802	51803		LIBRARY PERIODICALS	AYS request	BUA	5	amend	misc		T	misc trfr	307.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
2		80280802	51805		CD'S	AYS request	BUA	5	amend	misc		T	misc trfr	307.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
3		80280808	51500		SHARED IT COSTS	IT request	BUA	5	amend	misc		T	misc trfr		744.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4		80280808	51900		OTHER SUPPLIES	IT request	BUA	5	amend	misc		T	misc trfr	744.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>



Journal Analysis
Welcome, Celeste Choate

Journal Summary

Year	2018	Source	BUA	Auto Reverse	N	Over Budget Line Items	0
Period	12	Status	History	Entry Date	06/29/2018	Balanced Journal	0.00
Journal	342	Posting Clerk	S152cchoate	Entry Clerk	S152cchoate		

Journal Line Items (6)

Line	Project String	Org	Object	Project	Description	Comment	Source	Tran Type	Ref 1	Ref 2	Ref 3	Ref 4	Debit	Credit	OB	Actions	
1		80280801	52203		MAINTENANCE AGREEMENTS	CBC request to balance	BUA	5	amend			T	80280801	173.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
2		80280801	52202		EQUIPMENT REPAIR & MAINT	CBC request to balance	BUA	5	amend			T	80280801	173.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
3		80280801	51410		SMALL TOOLS & EQUIPMENT	CBC request to balance	BUA	5	amend			T	80280801		84.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4		80280801	52202		EQUIPMENT REPAIR & MAINT	CBC request to balance	BUA	5	amend			T	80280801	84.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
5		80280801	52721		WORKER'S COMP CLAIMS	CBC request to balance	BUA	5	amend			T	80280801	96.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>
6		80280801	52904		RECRUITING EXPENSES	CBC request to balance	BUA	5	amend			T	80280801	96.00		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Journal Analysis
Welcome, Celeste Choate

5152cchoate

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Journal Summary

Year	2018	Source	BUA	Auto Reverse	N	0	0.00
Period	12	Status	History	Entry Date	06/29/2018		
Journal	340	Posting Clerk	5152cchoate	Entry Clerk	5152cchoate	Over Budget Line Items	Balanced Journal

Journal Line Items (4)

Line	Project String	Org	Object	Project	Description	Comment	Source	Tran Type	Ref 1	Ref 2	Ref 3	Ref 4	Debit	Credit	OB	Actions
1		80280808	51500		SHARED IT COSTS	IT request	BUA	5	amend			T	IT transfe	125.04		<input type="checkbox"/> <input checked="" type="checkbox"/>
2		80280808	51900		OTHER SUPPLIES	IT request	BUA	5	amend			T	IT transfe	125.04		<input type="checkbox"/> <input checked="" type="checkbox"/>
3		80280805	52201		BUILDING REPAIR & MAINT	Facilities Request	BUA	5	amend			T	IT transfe	86.00		<input type="checkbox"/> <input checked="" type="checkbox"/>
4		80280805	52600		UTILITIES	Facilities Request	BUA	5	amend			T	IT transfe	86.00		<input type="checkbox"/> <input checked="" type="checkbox"/>

Journal Analysis
Welcome, Celeste Choate

5152cchoate

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Journal Summary

Year	2018	Source	BUA	Auto Reverse	N	0	0.00
Period	12	Status	History	Entry Date	06/29/2018		
Journal	339	Posting Clerk	5152cchoate	Entry Clerk	5152cchoate	Over Budget Line Items	Balanced Journal

Journal Line Items (9)

Line	Project String	Org	Object	Project	Description	Comment	Source	Tran Type	Ref 1	Ref 2	Ref 3	Ref 4	Debit	Credit	OB	Actions
1		80280802	51803	80103	LIBRARY PERIODICALS	AYS request	BUA	5	AYS	transfer		T	AYS transf	100.00		<input type="checkbox"/> <input checked="" type="checkbox"/>
2		80280802	52910	80103	DATABASE CHARGES	AYS request	BUA	5	AYS	transfer		T	AYS transf	100.00		<input type="checkbox"/> <input checked="" type="checkbox"/>
3		80280802	51811		DOWNLOADABLES	AYS request	BUA	5	AYS	transfer		T	AYS transf	280.00		<input type="checkbox"/> <input checked="" type="checkbox"/>
4		80280802	51801		LIBRARY BOOKS	AYS request	BUA	5	AYS	transfer		T	AYS transf	494.65		<input type="checkbox"/> <input checked="" type="checkbox"/>
5		80280802	51801	80103	LIBRARY BOOKS	AYS request	BUA	5	AYS	transfer		T	AYS transf	974.65		<input type="checkbox"/> <input checked="" type="checkbox"/>
6		80280802	51802	80103	NEW COLLECTIONS	AYS request	BUA	5	AYS	transfer		T	AYS transf	202.93		<input type="checkbox"/> <input checked="" type="checkbox"/>
7		80280802	51802		NEW COLLECTIONS	AYS request	BUA	5	AYS	transfer		T	AYS transf	202.93		<input type="checkbox"/> <input checked="" type="checkbox"/>
8		80280802	51806	80103	DVD'S	AYS request	BUA	5	AYS	transfer		T	AYS transf	194.36		<input type="checkbox"/> <input checked="" type="checkbox"/>
9		80280802	51806		DVD'S	AYS request	BUA	5	AYS	transfer		T	AYS transf	194.36		<input type="checkbox"/> <input checked="" type="checkbox"/>

System Generated Line Items (0)

Line	Project String	Org	Object	Project	Description	Comment	Source	Tran Type	Ref 1	Ref 2	Ref 3	Ref 4	Debit	Credit	OB	Actions
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