

APPROVED FY18 Budget at 9-12-2017 Board meeting	FY18 Budget APPROVED June 13, 2017	FY18 Budget approved September 12, 2017	Difference FY18 Sept minus FY18 June	%
REVENUE				
Local Property Taxes	3,162,553	3,162,553	\$ -	0%
State income tax / PPRT	\$ 78,195	\$ 78,195	\$ -	0%
State per capita grant	\$ 31,000	\$ 31,000	\$ -	0%
U of I/Urbana schools	\$ 9,400	\$ 9,400	\$ -	0%
County grant	\$ 36,520	\$ 36,520	\$ -	0%
Fines and fees	\$ 70,000	\$ 70,000	\$ -	0%
Lost and damaged	\$ 9,000	\$ 9,000	\$ -	0%
Interloan and LHO	\$ 2,700	\$ 2,700	\$ -	0%
Non-resident cards	\$ 11,752	\$ 11,752	\$ -	0%
Copiers/printers	\$ 16,000	\$ 16,000	\$ -	0%
Cafe	\$ 50,000	\$ 50,000	\$ -	0%
Interest	\$ 2,400	\$ 2,400	\$ -	0%
Notary Fees	\$ 5,000	\$ 5,000	\$ -	0%
City FICA + Medicare reimbursement	\$ 168,085	\$ 168,085	\$ -	0%
City IMRF	\$ 196,730	\$ 196,730	\$ -	0%
Ameren Transfer	\$ 33,350	\$ 33,350	\$ -	0%
Miscellaneous	\$ 250	\$ 250	\$ -	0%
Fax + Telephone	\$ 3,800	\$ 3,800	\$ -	0%
Foundation gift	\$ 183,514	\$ 183,514	\$ -	0%
From Fund Balance	\$ 101,320	\$ 101,320	\$ -	0%
TOTAL REVENUE	\$ 4,171,569	\$ 4,171,569	\$ -	0%
TOTAL EXPENSE	\$ 4,158,843	\$ 4,158,843	\$ 0	0%
DIFFERENCE	\$ 12,726	\$ 12,726	\$ (0)	0%
CENTRALIZED COSTS				
CENTRALIZED NON-STAFF COSTS				
Adult programs	\$ 2,700	\$ 2,700	\$ -	0%
Teen programs	\$ 1,750	\$ 1,750	\$ -	0%
Children's programs	\$ 3,200	\$ 3,200	\$ -	0%
Archives programs	\$ 800	\$ 800	\$ -	0%
Library programs	\$ 6,470	\$ 6,470	\$ -	0%
Library PR printing	\$ 6,470	\$ 6,470	\$ -	0%
Other public relations	\$ 5,885	\$ 5,885	\$ -	0%
TOTAL PROGRAM/PR COSTS	\$ 27,275	\$ 27,275	\$ -	0%
Admin and Board travel and training	\$ 4,500	\$ 4,500	\$ -	0%
Adult and Youth travel and training	\$ 3,000	\$ 3,000	\$ -	0%
Archives travel and training	\$ 1,500	\$ 1,500	\$ -	0%
Tech Service/Circulation travel and training	\$ 1,500	\$ 1,500	\$ -	0%
TOTAL TRAVEL AND TRAINING	\$ 10,500	\$ 10,500	\$ -	0%
Building, capital expense	\$ 228,834	\$ 228,834	\$ -	0%
Building maint/repair	\$ 45,500	\$ 45,500	\$ -	0%
Building maint committed	\$ 117,590	\$ 117,590	\$ -	0%
Property insurance	\$ 38,000	\$ 38,000	\$ -	0%
TOTAL BUILDING COSTS	\$ 429,924	\$ 429,924	\$ -	0%
Electricity	\$ 100,000	\$ 100,000	\$ -	0%

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Telecom	\$ 4,700	\$ 4,700	\$ -	0%
Fax + Telephone service	\$ 7,500	\$ 7,500	\$ -	0%
Water, sanitary, sewer	\$ 6,000	\$ 6,000	\$ -	0%
Gas	\$ 36,500	\$ 36,500	\$ -	0%
TOTAL UTILITY COSTS	\$ 154,700	\$ 154,700	\$ -	0%
Accounting services	\$ 19,243	\$ 19,243	\$ -	0%
Copier/printer--lease/supplies	\$ 18,000	\$ 18,000	\$ -	0%
Credit card fees	\$ 6,000	\$ 6,000	\$ -	0%
Hiring costs	\$ 1,000	\$ 1,000	\$ -	0%
Online host/directory list	\$ 8,800	\$ 8,800	\$ -	0%
HR/Legal/ Professional Services ("Parking" through FY15)	\$ 10,000	\$ 10,000	\$ -	0%
Postage/notices	\$ 5,000	\$ 5,000	\$ -	0%
Printing forms	\$ 400	\$ 400	\$ -	0%
Vehicle/mileage	\$ 900	\$ 900	\$ -	0%
TOTAL CONTRACTUAL COSTS	\$ 69,343	\$ 69,343	\$ -	0%
Bibliographic utility	\$ 20,000	\$ 20,000	\$ -	0%
Bindery	\$ 3,000	\$ 3,000	\$ -	0%
Interlibrary loan	\$ 350	\$ 350	\$ -	0%
Lost materials	\$ 8,000	\$ 8,000	\$ -	0%
TOTAL MAT. HANDLING COSTS	\$ 31,350	\$ 31,350	\$ -	0%
Materials processing supplies	\$ 36,000	\$ 36,000	\$ -	0%
Office supplies	\$ 16,000	\$ 16,000	\$ -	0%
TOTAL SUPPLY COSTS	\$ 52,000	\$ 52,000	\$ -	0%
Equipment purchase	\$ 5,000	\$ 5,000	\$ -	0%
Equipment maint/repair	\$ 1,000	\$ 1,000	\$ -	0%
Equipment maint contracts	\$ 1,200	\$ 1,200	\$ -	0%
Electronic equipment purchase	\$ 55,000	\$ 55,000	\$ -	0%
Electronic equipment capital expense	\$ 25,000	\$ 25,000	\$ -	0%
Automation contracts	\$ 41,000	\$ 41,000	\$ -	0%
TOTAL EQUIPMENT COSTS	\$ 128,200	\$ 128,200	\$ -	0%
TOTAL CENTRALIZED NON-STAFF COSTS	\$ 903,292	\$ 903,292	\$ -	0%
CENTRALIZED STAFF COSTS				
Health savings plan annual	\$ 13,200	\$ 13,200	\$ -	0%
Health/life insurance	\$ 187,000	\$ 187,000	\$ -	0%
Unemployment/workers comp	\$ 16,000	\$ 16,000	\$ -	0%
TOTAL EMPLOYEE INSURANCE	\$ 216,200	\$ 216,200	\$ -	0%
Employer contribution: FICA & Medicare	\$ 168,085	\$ 168,085	\$ -	0%
Employer contribution: IMRF	\$ 196,730	\$ 196,730	\$ -	0%
TOTAL OTHER EMPLOYEE COSTS	\$ 364,815	\$ 364,815	\$ -	0%
TOTAL CENTRALIZED STAFF COSTS	\$ 581,015	\$ 581,015	\$ -	0%
TOTAL CENTRALIZED COSTS	\$ 1,484,307	\$ 1,484,307	\$ -	0%

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ADMINISTRATION DIVISION				
ADMINISTRATION WAGES				
Exec Director, ft (per Board)	\$ 109,008	\$ 110,098	\$ 1,090	1%
Assoc Director, ft (PG-47)	\$ 171,955	\$ 173,675	\$ 1,720	1%
IT Manager, ft (PG-39)	\$ 70,591	\$ 71,290	\$ 699	1%
Office Manager, ft (PG-30)	\$ 54,097	\$ 54,634	\$ 537	1%
Graphic Arts, pt (PG-30 & PG-23)	\$ 64,167	\$ 64,810	\$ 643	1%
Admin Clerk, FT (PG 19)	\$ 10,020	\$ 10,120	\$ 100	1%
Development professional FT	\$ 50,000	\$ 50,500	\$ 500	1%
IT Assistant PT (PG-25)	\$ 20,250	\$ 20,453	\$ 203	1%
TOTAL FT + PT	\$ 550,088	\$ 555,579	\$ 5,491	1%
Information technology, hr	\$ 11,860	\$ 11,979	\$ 118	1%
Administration, hr	\$ 36,520	\$ 14,965	\$ (21,555)	-59%
Graphic arts, hr	\$ 100	\$ 101	\$ 1	1%
TOTAL HOURLY	\$ 48,480	\$ 27,045	\$ (21,436)	-44%
TOTAL ADMINISTRATION WAGES	\$ 598,568	\$ 582,624	\$ (15,944)	-3%
TOTAL ADMIN DIVISION	\$ 598,568	\$ 582,624	\$ (15,944)	-3%
ADULT AND YOUTH SERVICES				
ADULT & TEEN PATRON RESOURCES				
Database charges	\$ 24,000	\$ 24,000	\$ -	0%
Downloadables	\$ 60,000	\$ 60,000	\$ -	0%
TOTAL ELECTRONIC ACCESS	\$ 84,000	\$ 84,000	\$ -	0%
Books	\$ 126,400	\$ 126,400	\$ -	0%
Standing orders	\$ 8,500	\$ 8,500	\$ -	0%
Periodicals	\$ 26,000	\$ 26,000	\$ -	0%
Audiobooks	\$ 13,750	\$ 13,750	\$ -	0%
Compact discs	\$ 16,500	\$ 16,500	\$ -	0%
NF DVDs	\$ 9,000	\$ 9,000	\$ -	0%
Entertainment DVDs	\$ 45,000	\$ 45,000	\$ -	0%
NEW Collections (includes Board Games)	\$ 4,000	\$ 4,000	\$ -	0%
TOTAL MATERIALS	\$ 249,150	\$ 249,150	\$ -	0%
TOTAL ADULT & TEEN PATRON RESOURCES	\$ 333,150	\$ 333,150	\$ -	0%
CHILDRENS PATRON RESOURCES				
Database charges	\$ 3,200	\$ 3,200	\$ -	0%
TOTAL ELECTRONIC ACCESS	\$ 3,200	\$ 3,200	\$ -	0%
Books	\$ 57,600	\$ 57,600	\$ -	0%
Periodicals	\$ 1,250	\$ 1,250	\$ -	0%
Audiobooks and compact discs	\$ 8,500	\$ 8,500	\$ -	0%
DVDs	\$ 14,000	\$ 14,000	\$ -	0%
Toys	\$ 1,250	\$ 1,250	\$ -	0%
NEW collections	\$ 2,000	\$ 2,000	\$ -	0%
TOTAL MATERIALS	\$ 84,600	\$ 84,600	\$ -	0%
TOTAL CHILDRENS PATRON RESOURCES	\$ 87,800	\$ 87,800	\$ -	0%

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ADULT AND YOUTH SERVICES WAGES				
AYS Dir FT (PG-42)	\$ 71,199	\$ 71,907	\$ 708	1%
Librarian FT (PG-36)	\$ 372,659	\$ 376,369	\$ 3,710	1%
Librarian PT (PG-36)	\$ 126,130	\$ 127,387	\$ 1,257	1%
Information Assistant FT (PG25)	\$ 51,540	\$ 52,055	\$ 515	1%
Information Assistant PT (PG25)	\$ 44,177	\$ 44,619	\$ 442	1%
TOTAL FT & PT	\$ 665,705	\$ 672,337	\$ 6,632	1%
AYS hr sch (PG-36H)	\$ 90,000	\$ 90,900	\$ 900	1%
TOTAL HOURLY	\$ 90,000	\$ 90,900	\$ 900	1%
TOTAL ADULT AND YOUTH SERVICES WAGES	\$ 755,705	\$ 763,237	\$ 7,532	1%
TOTAL ADULT DIVISION	\$ 1,088,855	\$ 1,096,387	\$ 7,532	1%
TOTAL CHILDRENS DIVISION	\$ 87,800	\$ 87,800	\$ -	0%
TOTAL ADULT AND YOUTH SERVICES DIVISION	\$ 1,176,655	\$ 1,184,187	\$ 7,532	1%
ARCHIVES DIVISION				
ARCHIVES PATRON RESOURCES				
Database charges	\$ 15,500	\$ 15,500	\$ -	0%
TOTAL ELECTRONIC ACCESS	\$ 15,500	\$ 15,500	\$ -	0%
Books - Local history & Genealogy	\$ 4,400	\$ 4,400	\$ -	0%
Periodicals - Local history & Genealogy	\$ 4,000	\$ 4,000	\$ -	0%
Microform - Local history & Genealogy	\$ 4,900	\$ 4,900	\$ -	0%
TOTAL MATERIALS	\$ 13,300	\$ 13,300	\$ -	0%
TOTAL ARCHIVES PATRON RESOURCES	\$ 28,800	\$ 28,800	\$ -	0%
ARCHIVES WAGES				
Archives Dir, ft (PG-42)	\$ 77,133	\$ 77,898	\$ 765	1%
Librarian, ft (PG-36)	\$ 59,625	\$ 60,219	\$ 594	1%
Librarian pt (PG-36)	\$ 28,029	\$ 28,309	\$ 280	1%
TOTAL FT & PT	\$ 164,787	\$ 166,426	\$ 1,639	1%
Librarian & Librarian Trainee hr sch	\$ 20,373	\$ 20,577	\$ 204	1%
Archives Asst, hr sch (PG-25H)	\$ 45,150	\$ 45,602	\$ 452	1%
Archives Clerk, hr sch (PG-19H)	\$ 12,200	\$ 12,322	\$ 122	1%
TOTAL HOURLY	\$ 77,723	\$ 78,501	\$ 777	1%
TOTAL ARCHIVES WAGES	\$ 242,510	\$ 244,927	\$ 2,417	1%
TOTAL ARCHIVES DIVISION	\$ 271,310	\$ 273,727	\$ 2,417	1%
CAFE DIVISION				
CAFE NON-STAFF COSTS				
Cafe food purchases	\$ 26,000	\$ 26,000	\$ -	0%
Cafe misc costs	\$ 1,600	\$ 1,600	\$ -	0%
TOTAL CAFE MISC COSTS	\$ 27,600	\$ 27,600	\$ -	0%
TOTAL CAFE NON-STAFF COSTS	\$ 27,600	\$ 27,600	\$ -	0%

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CAFE WAGES				
Barista, hr sch (PG-19Hh)	\$ 41,925	\$ 42,344	\$ 419	1%
TOTAL HOURLY	\$ 41,925	\$ 42,344	\$ 419	1%
TOTAL CAFE WAGES	\$ 41,925	\$ 42,344	\$ 419	1%
TOTAL CAFE DIVISION	\$ 69,525	\$ 69,944	\$ 419	1%
ACQUISITIONS DIVISION				
ACQUISITIONS WAGES				
Acq Catalog Clerk, ft (PG-23 & 25)	\$ 90,650	\$ 91,560	\$ 910	1%
Acq Catalog Clerk, pt (PG-23)	\$ 30,375	\$ 30,671	\$ 296	1%
Acq Clerk, FT (PG-19)	\$ 20,041	\$ 20,241	\$ 200	1%
TOTAL FT & PT	\$ 141,066	\$ 142,472	\$ 1,406	1%
Acq Catalog Clerk, Hr (PG-23)	\$ 1,175	\$ 1,187	\$ 12	1%
Acq Clerk, hr sch (PG-19H)	\$ 46,725	\$ 47,192	\$ 467	1%
TOTAL HOURLY	\$ 47,900	\$ 48,379	\$ 479	1%
TOTAL ACQUISITIONS WAGES	\$ 188,966	\$ 190,851	\$ 1,885	1%
TOTAL ACQUISITIONS DIVISION	\$ 188,966	\$ 190,851	\$ 1,885	1%
CIRCULATION DIVISION				
CIRCULATION WAGES				
Asst Circ Manager, ft (PG-30)	\$ 54,097	\$ 54,634	\$ 537	1%
Circ Clerk, ft (PG-23)	\$ 71,525	\$ 72,240	\$ 715	1%
Circ Clerk, pt (PG-23)	\$ 24,290	\$ 24,532	\$ 243	1%
TOTAL FT & PT	\$ 149,911	\$ 151,406	\$ 1,495	1%
Circ Clerk, hr sch (PG-23H)	\$ 101,900	\$ 102,919	\$ 1,019	1%
Shelver, hr sch (PG-19Hh)	\$ 116,900	\$ 118,069	\$ 1,169	1%
Shelver, hr spj (PG-19Hh)	\$ 800	\$ 808	\$ 8	1%
TOTAL HOURLY	\$ 219,600	\$ 221,796	\$ 2,196	1%
TOTAL CIRCULATION WAGES	\$ 369,511	\$ 373,202	\$ 3,691	1%
TOTAL CIRCULATION DIVISION	\$ 369,511	\$ 373,202	\$ 3,691	1%
TOTAL EXPENSE	\$ 4,158,843	\$ 4,158,843	\$ 0	0%