

THE URBANA FREE LIBRARY

SUMMARY STATISTICS

Fiscal Year 2003/2004

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	2002/2003	Percent Change	2003/2004	Percent of Library Total 2003/2004
CIRCULATION				
Adult Department	497,935	-12	440,271	67
Children's Department	176,053	-18	144,239	22
Interloan for Urbana patrons	32,530	-4	31,357	5
Interloan to other libraries	46,011	-2	45,146	7
TOTAL CIRCULATION	752,529	-12	661,013	100
COLLECTION (at end of month)				
Adult Department	165,771	-1	163,636	65
Children's Department	58,015	4	60,486	24
Archives	28,104	2	28,731	11
TOTAL COLLECTION	251,890	0	252,853	100
QUESTIONS ASKED				
Adult Department	82,589	-34	54,100	57
Children's Department	35,981	-10	32,521	34
Archives	11,532	-24	8,796	9
TOTAL QUESTIONS	130,102	-27	95,417	100
PUBLIC COMPUTER SESSIONS (excludes online catalog)				
Adult Department	34,236	38	47,078	79
Children's Department	11,728	-25	8,761	15
Archives	4,329	-20	3,483	6
TOTAL COMPUTER SESSIONS	50,293	18	59,322	100
PATRON COUNTS				
Library cards (held at end of month)	13,937	-3	13,583	
Archives users	4,302	-24	3,267	
Door count	364,457	-15	311,460	
UFL webpage users (distinct hosts)	87,096	11	96,671	
PROGRAMS & PR EVENTS				
Programs	491		456	
Program attendance	17,125		13,454	
PR events	12		36	
Public contact at PR events	8,345		10,703	

NOTES:

Construction, phase 1, November 2002--March 2004

Construction, phase 2, April 2004--

Adult Reference began using PC Reservation in July 2003.

Some statistics unavailable due to Horizon migration, April 2004.

CIRCULATION BY FORMAT	2002/2003	Percent Change	2003/2004	Percent of Total Circulation 2003/2004
Books	331,689	-12	292,233	44
Magazines (issues)	24,346	-11	21,707	3
Audiobooks	17,761	-21	14,082	2
Audio Music	86,390	-5	82,039	12
Educational Videos/DVDs/CD-ROMs	28,534	-14	24,654	4
Entertainment Videos/DVDs	184,925	-19	149,576	23
Toys	343	-36	219	0
Interloans (all formats)	78,541	-3	76,503	12
TOTAL LIBRARY CIRCULATION	752,529	-12	661,013	100

COLLECTION BY FORMAT	Items Held at end of 2002/2003	Percent Change	Items Held at end of 2003/2004	Percent of Total Collection 2003/2004
Books	209,904	-1	208,730	83
Newspaper volumes (print and microfilm)	1,592	0	1,592	1
Magazine volumes (print and microfilm)	7,555	6	8,021	3
Microforms, other	6,606	-1	6,540	3
Audiobooks	3,570	1	3,602	1
Audio Music	11,073	6	11,722	5
Educational Videos/DVDs/CD-ROMs	3,909	12	4,373	2
Entertainment Videos/DVDs	7,623	8	8,215	3
Toys	58	0	58	0
TOTAL LIBRARY COLLECTION	251,890	0	252,853	100

COLLECTION BY FORMAT MONTHLY ACTIVITY	Items Held at start of 2003/2004	Items Added	Items Withdrawn	Net Change	Items Held at end of 2003/2004
Books	209,904	13,758	14,932	-1,174	208,730
Newspaper volumes (print and microfilm)	1,592	5	5	0	1,592
Magazine volumes (print and microfilm)	7,555	682	216	466	8,021
Microforms, other	6,606	133	199	-66	6,540
Audiobooks	3,570	121	89	32	3,602
Audio Music	11,073	893	244	649	11,722
Educational Videos/DVDs/CD-ROMs	3,909	579	115	464	4,373
Entertainment Videos/DVDs	7,623	787	195	592	8,215
Toys	58	0	0	0	58
TOTAL COLLECTION ACTIVITY	251,890	16,958	15,995	963	252,853

QUESTIONS ASKED	2002/2003	Percent Change	2003/2004	Percent of Total Questions 2003/2004
Adult Department				
Reference	36,191	2	36,964	39
Holds	5,495	17	6,441	7
Other	40,903	-74	10,695	11
Total Adult Questions	82,589	-34	54,100	57
Children's Department				
Reference	11,515	1	11,599	12
Holds	3,359	29	4,333	5
Other	21,107	-21	16,589	17
Total Children's Questions	35,981	-10	32,521	34
Archives				
Reference	9,748	-28	7,036	7
Other	1,784	-1	1,760	2
Total Archives Questions	11,532	-24	8,796	9
TOTAL QUESTIONS ASKED	130,102	-27	95,417	100

PUBLIC COMPUTER SESSIONS (excludes online catalog)	2002/2003	Percent Change	2003/2004	Percent of Total Sessions 2003/2004
Adult Internet sessions	31,699	3	32,741	55
Adult senior Internet sessions	0		1,531	3
Adult express Internet sessions	0		8,003	
Children's Internet sessions	1,759 est	-2	1,718 est	3
Archives Internet sessions	4,329	-20	3,483	6
Total Internet sessions	37,787	26	47,476	80
Total word processing sessions (Adult)	2,537	89	4,803	8
Total CD-ROM game sessions (Children's)	9,969 est	-29	7,043 est	12
TOTAL COMPUTER SESSIONS	50,293	18	59,322	100

UFL WEBSITE	2002/2003	Percent Change	2003/2004
UFL webpages viewed	294,586	22	359,942
UFL webpage users "distinct hosts"	87,096	11	96,671

ONLINE CATALOG	2002/2003	2003/2004
Online catalog searches	95,259 (Jan-Jun 03)	271,316

MAGAZINES AND NEWSPAPERS CURRENT TITLES	Titles Held at end of 2002/2003	Percent Change	Titles Held at end of 2003/2004	Percent of Total Titles 2003/2004
Adult Department	425	4	440	61
Children's Department	45	11	50	7
Archives	229	0	229	32
TOTAL TITLES HELD	699	3	719	100

MAGAZINES AND NEWSPAPERS CURRENT TITLES MONTHLY ACTIVITY	Titles Held at start of 2003/2004	Titles Added	Titles Withdrawn	Net Change	Titles Held at end of 2003/2004
Adult Department	425	15	0	15	440
Children's Department	45	5	0	5	50
Archives	229	0	0	0	229
TOTAL TITLES HELD	699	20	0	20	719

DATABASE USE (selected subscription databases)	2002/2003	Percent Change	2003/2004
Ebsco adult magazine searches	2,362	-4	2,262
Ebsco children's magazine searches	165	-39	100
Ebsco other (children's) searches	38	400	190
NoveList searches	883	-45	484
NoveList K-12 searches			100
Reference USA searches	3,883	-21	3,062
Gale Literature Resource searches			1,526
Ancestry Plus pages viewed			66,081
Heritage Quest pages viewed			89,366
Oxford English Dictionary searches (prior month)	1,585	-12	1,399

LIBRARY CARDS HELD	Cards Held at end of 2002/2003	Percent Change	Cards Held at end of 2003/2004	Percent of Total Cards 2003/2004
Adult residents	11,829 est		11,535	85
Jr/Sr High residents	868 est		873	6
Child residents	964		862	6
Total Resident Cards	13,661	-3	13,270	98
Adult non-residents	223 est		247	2
Jr/Sr High non-residents	20 est		28	0
Child non-residents	33		38	0
Total Non-Resident Cards	276	13	313	2
TOTAL LIBRARY CARDS HELD	13,937	-3	13,583	100

LIBRARY CARDS MONTHLY ACTIVITY	2002/2003	Percent Change	2003/2004	Percent of Cards Issued 2003/2004
Adult residents	4,020		3,361	49
Child residents	279		260	4
Adult non-residents	136		126	2
Child non-residents	21		20	0
Total New Cards	4,456	-15	3,767	55
Adult residents	2,503		2,710	40
Child residents	177		113	2
Adult non-residents	226		202	3
Child non-residents	17		18	0
Total Cards Renewed	2,923	4	3,043	45
TOTAL LIBRARY CARDS ISSUED	7,379	-8	6,810	100

ARCHIVES USERS	2002/2003	Percent Change	2003/2004	Percent of Archives Users 2003/2004
Urbana	1,475	-30	1,037	32
Champaign	850	-7	789	24
Champaign County	1,138	-27	836	26
Illinois	550	-37	348	11
Out of state	289	-11	257	8
TOTAL ARCHIVES USERS	4,302	-24	3,267	100

DOOR COUNT	2002/2003	Percent Change	2003/2004
	364,457	-15	311,460

THE URBANA FREE LIBRARY
Departmental Circulation Detail
(excludes interlibrary loan)

Fiscal Year 2003/2004
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ADULT CIRCULATION	2002/2003	Percent Change	2003/2004	Percent of Adult Circ 2003/2004	Percent of Total Circ 2003/2004
Nonfiction books	107,292	-9	98,082	22	15
Fiction hardback books	69,736	-6	65,413	15	10
Fiction paperback books	27,168	-21	21,419	5	3
Large print books	6,556	-28	4,732	1	1
Total Adult Books	210,752	-10	189,646	43	29
Total Adult VF & Magazines (issues)	23,228	-11	20,582	5	3
Audiobooks (cassettes)	10,592	-27	7,746	2	1
Audiobooks (CDs)	2,165	36	2,954	1	0
Music CDs	82,988	-4	79,509	18	12
Total Adult Audio	95,745	-6	90,209	20	14
Educational videos	13,708	-16	11,469	3	2
Educational DVDs	0		2,585	1	0
Entertainment videos	120,262	-30	84,597	19	13
Entertainment DVDs	34,240	20	41,183	9	6
Total Adult Video	168,210	-17	139,834	32	21
TOTAL ADULT CIRCULATION (excluding interlibrary loan)	497,935	-12	440,271	100	67

CHILDREN'S CIRCULATION	2002/2003	Percent Change	2003/2004	Percent of Child Circ 2003/2004	Percent of Total Circ 2003/2004
Nonfiction books	41,609	-18	34,022	24	5
Fiction hardback books	14,170	-4	13,586	9	2
Fiction paperback books	9,864	-28	7,087	5	1
Easy books	49,775	-14	42,729	30	6
Baby books	5,519	-6	5,163	4	1
Total Children's Books	120,937	-15	102,587	71	16
Total Children's VF & Magazines (issues)	1,118	1	1,125	1	0
Audiobooks (cassettes)	4,333	-36	2,758	2	0
Audiobooks (CDs)	671	-7	624	0	0
Music cassettes	429	-62	163	0	0
Music CDs	2,973	-20	2,367	2	0
Total Children's Audio	8,406	-30	5,912	4	1
Educational CD-ROMs	6,732	-32	4,605	3	1
Educational videos	8,094	-26	5,995	4	1
Educational DVDs	0		0		
Entertainment videos	27,333	-33	18,221	13	3
Entertainment DVDs	3,090	80	5,575	4	1
Total Children's Video	45,249	-24	34,396	24	5
Total Children's Toys	343	-36	219	0	0
TOTAL CHILD CIRCULATION (excluding interlibrary loan)	176,053	-18	144,239	100	22

ADULT COLLECTION	Items Held at end of 2002/2003	Percent Change	Items Held at end of 2003/2004	Percent of Adult Coll 2003/2004	Percent of Total Coll 2003/2004
Reference books	5,042 est	47	7,406	5	3
Nonfiction books	61,260 est	-13	53,016	32	21
Fiction hardback books	50,960	3	52,409	32	21
Fiction paperback books	22,736	1	23,059	14	9
Large print books	4,320	6	4,564	3	2
Total Adult Books	144,318	-3	140,454	86	56
Total Adult Newspapers (volumes)	5	0	5	0	0
Total Adult Magazines (volumes)	938	24	1,159	1	0
Audiobooks (cassettes)	1,949 est	-1	1,927	1	1
Audiobooks (CDs)	157 est	52	238	0	0
Music CDs	10,167	7	10,829	7	4
Total Adult Audio	12,273	6	12,994	8	5
Educational videos	2,511 est	4	2,607	2	1
Educational DVDs	0		217		
Entertainment videos	5,048 est	4	5,245	3	2
Entertainment DVDs	678	41	955	1	0
Total Adult Video	8,237	10	9,024	6	4
TOTAL ADULT COLLECTION	165,771	-1	163,636	100	65

ADULT COLLECTION MONTHLY ACTIVITY	Items Held at start of 2003/2004	Items Added	Items Withdrawn	Net Change	Items Held at end of 2003/2004
Reference books	5,042	3,191 est ²	827 est ²	2,364	7,406
Nonfiction books	61,260	4,289	12,533	-8,244	53,016
Fiction hardback books	50,960	2,178	729	1,449	52,409
Fiction paperback books	22,736	559	236	323	23,059
Large print books	4,320	265	21	244	4,564
Total Adult Books	144,318	10,482	14,346	-3,864	140,454
Total Adult Newspapers (volumes)	5	5	5	0	5
Total Adult Magazines (volumes)	938	420	199	221	1,159
Audiobooks (cassettes)	1,949	33	55	-22	1,927
Audiobooks (CDs)	157	85	4	81	238
Music CDs	10,167	776	114	662	10,829
Total Adult Audio	12,273	894	173	721	12,994
Educational videos	2,511	128	32	96	2,607
Educational DVDs	0	244	27	217	217
Entertainment videos	5,048	295	98	197	5,245
Entertainment DVDs	678	295	18	277	955
Total Adult Video	8,237	962	175	787	9,024
TOTAL ADULT COLLECTION	165,771	12,763	14,898	-2,135	163,636

CHILDREN'S COLLECTION	Items Held at end of 2002/2003	Percent Change	Items Held at end of 2003/2004	Percent of Child Coll 2003/2004	Percent of Total Coll 2003/2004
Reference books	1,313 est	15	1,509	2	1
Nonfiction books	24,780 est	3	25,480	42	10
Fiction hardback books	8,313	4	8,609	14	3
Fiction paperback books	2,891	6	3,051	5	1
Easy books	14,430	5	15,203	25	6
Baby books	656	13	740	1	0
Total Children's Books	52,383	4	54,592	90	22
Total Children's Magazines (volumes)	251	13	284	0	0
Audiobooks (cassettes)	1,027 est	-3	1,000	2	0
Audiobooks (CDs)	131 est	0	131	0	0
Music cassettes	331 est	-34	218	0	0
Music CDs	575 est	17	675	1	0
Total Children's Audio	2,064	-2	2,024	3	1
Educational CD-ROMs	382	9	415	1	0
Educational videos	980 est	12	1,095	2	0
Educational DVDs	0		3		
Entertainment videos	1,759 est	1	1,784	3	1
Entertainment DVDs	138	67	231	0	0
Total Children's Video	3,259	8	3,528	6	1
Total Children's Toys	58	0	58	0	0
TOTAL CHILDREN'S COLLECTION	58,015	4	60,486	100	24

CHILDREN'S COLLECTION MONTHLY ACTIVITY	Items Held at start of 2003/2004	Items Added	Items Withdrawn	Net Change	Items Held at end of 2003/2004
Reference books	1,313	202 est?	6 est?	196	1,509
Nonfiction books	24,780	929	229	700	25,480
Fiction hardback books	8,313	380	84	296	8,609
Fiction paperback books	2,891	269	109	160	3,051
Easy books	14,430	843	70	773	15,203
Baby books	656	125	41	84	740
Total Children's Books	52,383	2,748	539	2,209	54,592
Total Children's Magazines (volumes)	251	50	17	33	284
Audiobooks (cassettes)	1,027	1	28	-27	1,000
Audiobooks (CDs)	131	2	2	0	131
Music cassettes	331	6	119	-113	218
Music CDs	575	111	11	100	675
Total Children's Audio	2,064	120	160	-40	2,024
Educational CD-ROMs	382	82	49	33	415
Educational videos	980	122	7	115	1,095
Educational DVDs	0	3	0	3	3
Entertainment videos	1,759	66	41	25	1,784
Entertainment DVDs	138	131	38	93	231
Total Children's Video	3,259	404	135	269	3,528
Total Children's Toys	58	0	0	0	58
TOTAL CHILDREN'S COLLECTION	58,015	3,322	851	2,471	60,486

ARCHIVES COLLECTION	Items Held at end of 2002/2003	Percent Change	Items Held at end of 2003/2004	Percent of Arch Coll 2003/2004	Percent of Total Coll 2003/2004
Books	13,203	4	13,684	48	5
Newspapers	1,587	0	1,587	6	1
Magazines	6,366	3	6,578	23	3
Microfilm newspapers	0	#####	0	0	0
Microfilm magazines	0	#####	0	0	0
Microfilm, other (reels)	6,404	-1	6,338	22	3
Microfiche	202	0	202	1	0
Audiocassettes	306	0	306	1	0
Educational videos	36	0	36	0	0
TOTAL ARCHIVES COLLECTION	28,104	2	28,731	100	11

ARCHIVES COLLECTION MONTHLY ACTIVITY	Items Held at start of 2003/2004	Items Added	Items Withdrawn	Net Change	Items Held at end of 2003/2004
Books	13,203	528	47	481	13,684
Newspapers	1,587	0	0	0	1,587
Magazines	6,366	212	0	212	6,578
Microfilm newspapers	0	0	0	0	0
Microfilm magazines	0	0	0	0	0
Microfilm, other (reels)	6,404	32	98	-66	6,338
Microfiche	202	101	101	0	202
Audiocassettes	306	0	0	0	306
Educational videos	36	0	0	0	36
TOTAL ARCHIVES COLLECTION	28,104	873	246	627	28,731

PROGRAMS	Programs 2002/2003	Percent Change	Programs 2003/2004	Attendance 2002/2003	Percent Change	Attendance 2003/2004
Administratrtion						
Presentations/talks	9		8	286		153
Library/department tours	8		3	89		49
Other	3		1	550		206
Total Administration Programs	20	-40	12	925	-56	408
Adult Department						
Presentations/talks	9		15	223		587
Library/department tours	6		4	136		62
School visits to library	4		0	115		0
Library visits to schools	13		16	983		732
Online catalog instruction	12		0	14		0
Other	1		0	15		0
Total Adult Programs	45	-22	35	1,486	-7	1,381
Children's Department						
Presentations/talks	2		1	22		10
Library/department tours	0		2	0		65
School visits to library	128		110	1,483		1,342
Library visits to schools	25		29	3,644		3,576
Daycare/other visits to library	24		21	480		407
Library visits to daycares/other	21		33	980		662
Group Funfare	48		49	1,390		1,490
Family Funfare	48		49	2,687		1,732
Babies' Lap Time	36		31	1,249		863
Toddler Time	8		7	266		91
Mini Concert for Kids	8		4	275		85
Musical Notes	18		0	217		0
Write On!	7		6	64		85
Other	21		34	1,422		754
Total Children's Programs	394	-5	376	14,179	-21	11,162
Archives						
Presentations/talks	0		4	0		44
Library/department tours	0		1	0		16
School visits to library	0		1	0		10
Genealogical/Historical Society	16		16	281		271
Genealogy classes	16		8	254		158
Other	0		3	0		4
Total Archives Programs	32	3	33	535	-6	503
TOTAL LIBRARY PROGRAMS	491	-7	456	17,125	-21	13,454

PR EVENTS	PR Events 2002/2003		PR Events 2003/2004	Attendance 2002/2003		Attendance 2003/2004
Administratrtion	1		5	6,000		6,106
Circulation	8		20	975		1,808
Adult	1		4	70		480
Children's	2		7	1,300		2,309
Archives	0		0	0		0
TOTAL LIBRARY PR EVENTS	12	200	36	8,345	28	10,703

STAFF EDUCATION & TRAINING	2002/2003	Percent Change	2003/2004	Percent of Total CE Hours 2003/2004
Professional conferences (hrs)	191		208	45
Workshops (hrs)	55		102	22
Mandatory job training (hrs)	27		133	29
Courses (hrs)	159		20	4
TOTAL HOURS STAFF CE & TRAINING	<u>432</u>	<u>7</u>	<u>462</u>	<u>100</u>

PROFESSIONAL ACTIVITY	2002/2003	Percent Change	2003/2004	Percent of Total Activity 2003/2004
State/national committee meetings	1		4	5
LTLS meetings	2		4	5
Local community meetings	21		46	63
GSLIS: student interviews	13		19	26
TOTAL PROFESSIONAL ACTIVITY	<u>37</u>	<u>97</u>	<u>73</u>	<u>100</u>
(excludes presentations, which are included with programs)				

VOLUNTEER HOURS	2002/2003	Percent Change	2003/2004	Percent of Total Hours 2003/2004
Administration	0		0	0
Adult Department	292		258	11
Children's Department	161		121	5
Archives	1,186		1,797	74
Acquisitions	299		107	4
Circulation	20		0	0
Community service	291		153	6
TOTAL VOLUNTEER HOURS	<u>2,247</u>	<u>8</u>	<u>2,435</u>	<u>100</u>

ANNUAL ADJUSTMENTS	Items Held at end of June 2004	Items Added Adjusted	Items Withdrawn Adjusted	Net Change	Items Held at end of 2003/2004
Adult Collection					
Reference books	4,599	2,807	0	2,807	7,406
Nonfiction books	52,409	607	0	607	53,016
Fiction hardback books	52,305	104	0	104	52,409
Fiction paperback books	23,042	17	0	17	23,059
Large print books	4,521	43	0	43	4,564
Newspapers (volumes)	5	0	0	0	5
Magazines (volumes)	1,159	0	0	0	1,159
Audiobooks (cassettes)	1,954	0	27	-27	1,927
Audiobooks (CDs)	233	5	0	5	238
Music CDs	10,851	0	22	-22	10,829
Educational videos	2,604	3	0	3	2,607
Educational DVDs	242	0	25	-25	217
Entertainment videos	5,248	0	3	-3	5,245
Entertainment DVDs	924	31	0	31	955
Total Adult Items Adjusted	160,096	3,617	77	3,540	163,636
Children's Collection					
Reference books	1,409	100	0	100	1,509
Nonfiction books	25,479	1	0	1	25,480
Fiction hardback books	8,651	0	42	-42	8,609
Fiction paperback books	3,057	0	6	-6	3,051
Easy books	15,165	38	0	38	15,203
Baby books	729	11	0	11	740
Magazines (volumes)	284	0	0	0	284
Audiobooks (cassettes)	1,004	0	4	-4	1,000
Audiobooks (CDs)	130	1	0	1	131
Music cassettes	212	6	0	6	218
Music CDs	682	0	7	-7	675
Educational CD-ROMs	449	0	34	-34	415
Educational videos	1,011	84	0	84	1,095
Educational DVDs	3	0	0	0	3
Entertainment videos	1,802	0	18	-18	1,784
Entertainment DVDs	171	60	0	60	231
Toys	58	0	0	0	58
Total Children's Items Adjusted	60,296	301	111	190	60,486
Archives Collection					
Books	13,723	0	39	-39	13,684
Newspapers	1,587	0	0	0	1,587
Magazines	6,578	0	0	0	6,578
Microfilm newspapers	0	0	0	0	
Microfilm magazines	0	0	0	0	
Microfilm, other (reels)	6,436	0	98	-98	6,338
Microfiche	303	0	101	-101	202
Audiocassettes	306	0	0	0	306
Educational videos	36	0	0	0	36
Total Archives Items Adjusted	28,969	0	238	-238	28,731