



**The
Urbana
Free
Library**

NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on March 10, 2026, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations:** FY27 Technology Plan, Leon Wilson

- 7.0 Action Items (Consent Agenda)**
 - Board Meeting Minutes of February 10, 2026
 - Payroll for February 20, 2026; total \$137,698.03
 - Payroll for March 6, 2026; total \$144,699.00
 - Bills for February 17, 2026; total \$24,360.71
 - Bills for February 20, 2026; total \$20,009.05
 - Bills for February 27, 2026; total \$20,113.31

- 8.0 Action Items (Individual)**
 - 8.1 Archives Collection Management Policy
 - 8.2 Library Collection Management Policy
 - 8.3 Emergency Closings Policy
 - 8.4 FY26 Budget Amendment

- 9.0 Discussion Items**
 - Presentation – Julia Pollack

- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System

- 11.0 Administrative Report**
- 12.0 Board, and Committee Reports**
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 New Business**

- 16.0 Closed Session** for discussions of:
 - 16.1 Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c) (2).
 - 16.2 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by pursuant to 5 ILCS 120/2 (c) (21) Section 2.06;
 - 16.2 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2).

17.0 Action Items (Individual)

17.1 Approval of Closed Session Minutes of August 12, 2025, November 11, 2025, and December 9, 2025

17.2 Vote to open or keep closed Closed Session Minutes

17.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2): February 13, 2024, July 9, 2024, and August 13, 2024

18.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be April 14, 2026, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.



The Urbana Free Library Director's Report

Date: March 3, 2026

To: The Urbana Free Library Board of Trustees

From: Taliah Abdullah, Executive Director

Re: Director's Report for Board Meeting of March 10, 2026

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Strategic Plan Progress



ENHANCE

We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

- Working with 40 North, the University's Asian American Cultural Center, the Urbana Park District, and the Library held a Lunar New Year celebration. Over 130 community members made and decorated red envelopes, created a horse craft, played board games from China and Korea, and watched dance performances. In addition to decorations and sharing information about Lunar New Year celebrations across cultures, a big attraction was a 20-foot-long dragon costume on loan from the Asian American Cultural Center.
- It was a pleasure to partner with Good Judy's Espresso and Bagel Bar and local drag artists for a Drag'ntines Day event, a Valentine's themed drag story time. This was the first community event hosted at Good Judy's since their opening just over a year ago, and they generously donated a portion of the day's proceeds to the Library. Programming Specialist Olivia Coleman contributed by providing read-aloud books for the drag performers and hosting a craft table where attendees could make bookmarks and Valentine's cards. Read-alouds were only a part of the performance; the artists also performed musical numbers, lead the audience in games, and concluded the afternoon with a dance party. It was a very joyful event, well-attended by families with babies through elementary aged children, and



all were able to find something to engage them as they celebrated love and the Valentine season.

- The Young Artist’s Studio: Painting Light with Kinsey Fitzgerald – Hope is a Verb in Monet’s Water Lilies appealed to over 60 attendees as families with elementary-age students gathered to learn about painting with color, light, and imagination in the style of Monet and contemporary artists like Cy Gavin to create hope in times of darkness. Artist Kinsey Fitzgerald led the participants in a multiple step process. First crayon and tempera paint sticks were used to draw on a full-size poster board. Then parts of the drawings were protected with plastic and tape while the posterboard was covered with tempera paint. When the paint dried, the tape and plastic were removed to reveal surprising creations. After the paint dried, chalk pastels could be used to create a final layer of interest.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

- Olivia Coleman and Librarian Rachel Vellenga welcomed 140 attendees to the first ever Glow Stick Dance Party. This event was so popular that the Children’s area was full beforehand and attendees were waiting with anticipation before the doors officially opened. Adults glow sticked their children, the lights were dimmed, and all ages danced the time away. A young attendee said this event tied with The Bat Festival for the



coolest program!

- This school year, Olivia has been running a weekly SPLASH (Students Playing and Learning After School Hours) class. Second through fifth grades students participate in sessions focused on art and literacy, where each week they listen to a different book read aloud and then create artwork based off of it. Examples of past projects have included decorating sugar skull masks made from paper plates after reading a biography

about the artist who popularized them, making coffee filter snowflakes based on facts and photographs from a nonfiction book about snowflake formation, and drawing representations of sounds and having classmates guess the sounds they drew, inspired by a wordless picture book with silly illustrations of different sounds that the students helped to read aloud. Olivia has the fun challenge to find different books which lend themselves well to art projects that encourage students to think creatively and freely express their ideas.



EMPOWER

We connect people with tools and resources for learning, knowledge exchange, and personal growth that leads to greater fulfillment.

- Gerald and Kate McWorter gave a fascinating lecture on the history of New Philadelphia, the first town platted by a freed Black person, Frank McWorter. Gerald is a descendent of Frank and told the story of Frank and his wife Lucy, how they asserted their freedom, fought to free others, and created a fully integrated community. They include information on the women of the family, how many of Frank and Lucy's descendants were and are still history keepers, making sure this story continues to be told.
- Glen Young returned to share an engaging and insightful presentation on Creating a Family History Narrative. His goal was to demonstrate how genealogical records can be used as evidence rather than endpoints, encouraging us to move beyond basic names, dates, and documents to gain a deeper understanding of how our relatives lived, the challenges they encountered, and the factors that shaped their lives. Glen outlined the steps he followed to develop a detailed, context-rich narrative, highlighting the resources he consulted, the stories he uncovered, and the historical background that informed his work. His presentation was highly interactive, and the audience of 34 responded enthusiastically, thoroughly enjoying both the content and the lively discussion.
- Curiosity, Connection, and Celebration was the theme of the Library's Open House that celebrated the recent renovation and more. People were invited to explore everything the Library has to offer, chat with new Executive Director, and engage in activities on a passport scavenger hunt. Activity stations included: the Seed Exchange; puzzles and coloring; resource tables about programs, collections, and the Foundations and Friends, Archives and their Underground Railroad exhibit, and a makerspace and story time. Attendees also enjoyed a fantastic performance by the Freedom Coalition. Their mission to bring love, joy, peace and unity through music and positive energy was on full display. Over 250 people came to event, and the renovated areas of the Library received generous compliments.
- Champaign County Health Care Consumers were available on two separate occasions in the 2nd Floor Adult Computer Lab to connect Library patrons with help and resources for navigating health care, including Medicare and Medicaid.



- Check out the segment from The Archives Department titled "What's New in the Archives?" The "What's New" segment can be found quarterly in the Archives' monthly newsletter, and highlights newly available materials, updates to existing projects, and other items that are of interest. To sign up for the Archives newsletter (or any of the Library's newsletter), visit <https://urbanafreelibrary.org/about-us/newsletters>.

Action Item Details & Additional Information

- It's time to review and update both the Archives' and the Library's Collection Management policies, and also the Emergency Closings Policy, which are included for your review this month. Changes to the Emergency Closings Policy are intended to clarify the Library's longstanding practice. Staff recommend approving these policies.
- The City partners with the Library for Young Artist's Studio programs provides funding for them. This fiscal year, they are providing \$400. Staff request approval of the following budget changes:
 - \$400 increase in revenue to Donations/Contributions/Gifts (802 46300)
 - \$400 increase in expenses to Children's Programming (80280809 51812 80103)
- Staff request approval of the budget changes listed below to move funds from Library Resale Purchases, which are not currently being used, to increase marketing and advertising funds for the rest of the fiscal year.
 - \$908.04 decrease to Library Resale Purchases 80280851 51810
 - \$908.04 increase to Adv/Mkting/Public Education 80280809 52909
- Staff request approval of the budget changes listed below to move funds back to the Facilities wage line from their holding place in Patron Services to allow hiring of additional janitorial staff to support current Facilities staff in covering available hours and tasks:
 - \$8,472.03 decrease to (Salary – Regular Employees) (80280807-50110)
 - \$8,472.03 increase to (Salary – Regular Employees) (80280805-50110)

The Library discontinued Hoopla service two months ago and reallocated the Hoopla budget to Overdrive/Libby. Below is the monetary impact on Overdrive/Libby:

- Previous monthly spending limit: \$2850
- New monthly spending limit: \$6740

With the additional budget, the Library will be able to purchase 120 Advantage items per month going forward if prices do not increase. Advantage items are available only to Urbana Free Library (UFL) patrons, and the Collections Librarian orders them based on the number of UFL holds on Overdrive items.

Here is a breakdown of how Overdrive circulation has been impacted:

December 2025 Overdrive (with Hoopla):

eBooks: 4,301 circs / 68,254 in collection

Audiobooks: 5,175 circs / 38,382 in collection

Magazines: 2,400 circs / 6,559 titles in collection

Total: 11,876

December 2025 Hoopla:

eBooks: 579 circs

Audiobooks: 1230 circs

Music: 75 circs

Movies / TV: 156 circs

Total: 2040

Blocks: 1007

January Overdrive (without Hoopla):

eBooks: 4,698 circs / 68,619 in collection

Audiobooks: 6,306 circs / 38,721 in collection

Magazines: 2,874 circs / 6,580 titles in collection

Total: 13,878

Kanopy: 2008 plays

Comics Plus: 543 checkouts

February Overdrive:

eBooks: 4,136 circs / 68,776 in collection

Audiobooks: 5,447 circs / 38,964 in collection

Magazines: 2,567 circs / 6,548 titles in collection

Total: 12,150

Kanopy: 1842 plays

Comics Plus: 220 checkouts; 161 users

Overdrive's circulation increased by 2,002 items in January and 274 in February. Overall, TUFL patrons are moving through hold queues in Overdrive faster as we increase the percentage of Advantage titles available for TUFL patrons. We will continue to share the downloadable stats in future board packets.

Communication

Library Newsletters

- TUFL Times, March: https://tufl.moosend.com/show_campaign/07b37bc3-3125-4828-bf4f-4915f0321ff7
- Archives Newsletter, March: https://tufl.moosend.com/show_campaign/fba689bf-7fcb-422e-967c-a385050880c6

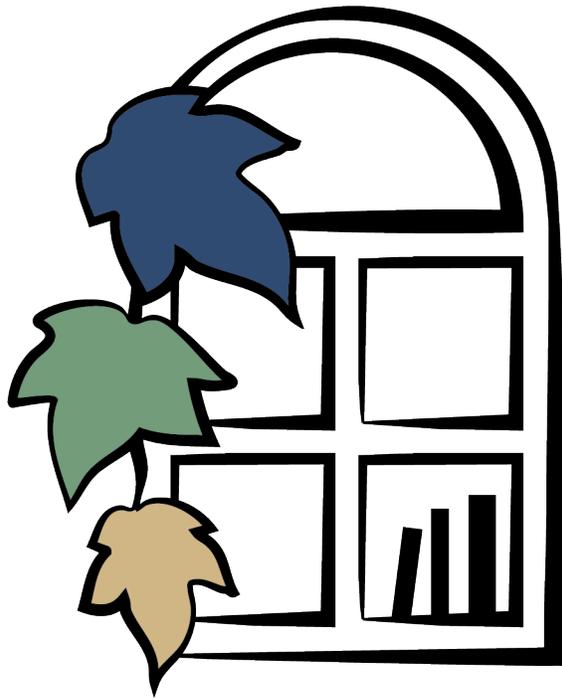
Library News

- **February 8, 2026** - *news-gazette.com* - Beyond the Boardroom: Urbana Free Library's Taliah Abdullah https://www.news-gazette.com/news/local/people/beyond-the-boardroom-urbana-free-libraris-taliah-abdullah/article_bde59ea6-8018-4e63-a924-c0926c1a2072.html
- **February 8, 2026** - *news-gazette.com* - Rachel Vellenga/review | 'You Are Here' a romance that, unlike many others, feels authentic https://www.news-gazette.com/arts-entertainment/books/rachel-vellenga-review-you-are-here-a-romance-that-unlike-many-others-feels-authentic/article_579277cb-7bdb-4cd1-bc2e-1889ed6eb463.html
- **February 9, 2026** - *citizenportal.ai* - Urbana Free Library board shifts \$20,000 in FY26 for union-related legal expenses <https://citizenportal.ai/articles/7422324/urbana-free-library-board-shifts-20000-in-fy26-for-union-related-legal-expenses>
- **February 12, 2026** - *dailyillini.com* - Local teen programs bring engagement, creativity https://dailyillini.com/life_and_culture-stories/around-town/2026/02/12/local-teen-programs-bring-engagement-creativity/
- **February 16, 2026** - *dailyillini.com* - Urbana Free Library reveals history close to home https://dailyillini.com/life_and_culture-stories/culture-diversity/2026/02/16/urbana-free-library-history/
- **February 18, 2026** - *ipmnewsroom.org* - WILL CALL: What's Happening in Central Illinois Feb. 19 – Feb. 22 <https://ipmnewsroom.org/will-call-whats-happening-in-central-illinois-feb-19-feb-22/>
- **February 25, 2026** - *chambanamoms.com* - 50+ Things To Do Over Spring Break in Champaign-Urbana <https://www.chambanamoms.com/2026/02/25/fifty-things-to-do-spring-break-champaign-urbana/>
- **February 25, 2026** - *chambanamoms.com* - Champaign-Urbana Weekend Planner – Welcome, March <https://www.chambanamoms.com/2026/02/25/champaign-urbana-welcome-march/>

Budget Information

- Budget and FY26 Financial Reports: <https://urbanafreelibrary.org/about-us/your-right-to-know/financial-reports>

Bank reconciliations for the last day of the month: July 2025 - June 2026						
	July	August	September	October	November	December
Busey Bank Cash accounts	\$ 3,476,560.39	\$ 3,188,594.97	\$ 4,675,169.94	\$ 4,116,589.59	\$ 3,568,902.80	\$ 3,371,285.16
Busey Bank Credit Card account	\$ 152,102.48	\$ 155,474.35	\$ 160,216.59	\$ 163,753.82	\$ 168,142.05	\$ 170,486.63
Total	\$ 3,628,662.87	\$ 3,344,069.32	\$ 4,835,386.53	\$ 4,280,343.41	\$ 3,737,044.85	\$ 3,541,771.79
	January	February	March	April	May	June
Busey Bank Cash accounts	\$ 2,992,594.37					
Busey Bank Credit Card account	\$ 173,685.86					
Total	\$ 3,166,280.23	\$ -	\$ -	\$ -	\$ -	\$ -



The Urbana Free Library

The Urbana Free Library Technology Plan

July 2026 – June 2027

The following *Technology Plan* has been aligned with The Urbana Free Library *Strategic Plan* adopted as of November 2023.

A. Library Mission Statement

We encourage learning and enrich lives by providing access to diverse resources and programs.

B. Technology Vision Statement

The Urbana Free Library (TUFL) is committed to using technology to improve the quality, scope, and efficiency of Library services. The Library will continually review and adopt new technology to improve the Library experience of patrons, increase access to information, and enhance employees' ability to perform their duties.

C. Timeline

- a. October 1-November 30, 2025
 - i. Managers collect ideas from their staff for tech initiatives or equipment.
- b. December 1, 2025–January 31, 2026
 - i. IT Manager attends department meetings to hear manager-approved ideas for tech initiatives or equipment and ask questions.
- c. February 1-Early March, 2026
 - i. IT Manager drafts and revises Tech Plan, brings to Management Team for feedback, and includes Tech Plan components into IT's FY27 draft budget.
- d. March 10, 2026
 - i. IT Manager presents Tech Plan to Board.
- e. April 14, 2026 or May 12, 2026
 - i. Board approves Tech Plan.

D. Budget

The Library will commit to a sufficient budget to acquire and maintain hardware, software, and professional development necessary for improved technology services to Library patrons and staff.

E. Key Projects for the July 2026 – June 2027 Technology Plan



ENHANCE

We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

Activity 1: Elevate Visual Production with Color-Accurate Monitors.

- Purchase professional-grade, color-accurate monitors to dramatically enhance the quality, consistency, and impact of our digital publications and printed materials.

Activity 2: Expand Preservation Capabilities with an Archival Scanner.

- Strengthen our long-term preservation efforts, improve access to historical materials, and elevate the quality of our digital collections by purchasing a high-resolution archival scanner.

Activity 3: Boost Cataloging Agility with a Flexible Labeling Solution.

- Research innovative labeling tools and software that allow staff to create, customize, and print labels with greater flexibility—streamlining workflows, improving accuracy, and supporting faster material processing.

Activity 4: Explore Automated Material Handling to Streamline Check-In and Sorting.

- Explore automated material-handling solutions to accelerate check-in, improve sorting accuracy, reduce repetitive manual tasks for staff, and ensure faster turnaround of high-demand materials—enhancing both staff efficiency and the patron experience.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

Activity 1: Streamline Service Efficiency with 2D Handheld Scanners.

- Examine deploying 2D handheld scanners at all service points to accelerate checkouts, improve item accuracy, and enhance the overall customer experience.

Activity 2: Adding Additional Functionality to the Auditorium.

- Research upgrading the auditorium with a new PA system, additional speakers, and hearing-assistance technology to deliver clearer audio, improve accessibility for all attendees, and create a more engaging environment for programs, presentations, and community events.

Activity 3: Modernize Discovery with Touchscreen OPAC Stations.

- Explore intuitive, touchscreen-based OPAC terminals to create a more interactive discovery experience, improve accessibility for all patrons, and streamline access to the Library's catalog and resources.



EMPOWER

We connect people with tools and resources for learning, knowledge exchange, and personal growth that leads to greater fulfillment.

Activity 1: Enhance Outreach with a Portable Translation Device.

- Support multilingual communication during outreach events, expand accessibility, and strengthen connections with diverse community groups.

Activity 2: Strengthen Outreach Readiness.

- Purchase an additional laptop dedicated to outreach events, enabling smoother presentations, flexible staffing, and more reliable access to digital resources in the field.

F. Conclusion

Since technology is constantly evolving, this plan will be considered a framework that will guide, but not limit, the Library's use of technology. The Tech Committee will review the progress of these goals annually. This plan will be in place from July 2026 until June 2027, when it will be updated.

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L0220

PAY PERIOD 02/01/2026 to 02/14/2026

CHECK DATE 02/20/2026

YEAR 2026 PERIOD 8
 EXPENDITURE ENTRIES
 SHORT DESC PAY022026

GL EFF DATE 02/20/2026
 REFERENCE L0220
 REFERENCE2 8L0220

ORG	OBJECT	PROJECT
YEAR 2026	PERIOD	8
80280800	50110	
80280801	50210	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
		GL EFF DATE 02/20/2026
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	11,021.74
LIBRARY CENTRALIZED COSTS	INSURANCE	17,514.48
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,635.23
LIBRARY CENTRALIZED COSTS	IMRF & SURS	8,130.87
ARCHIVES	SALARY - REGULAR EMPLOYEE	12,006.55
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	4,248.30
COLLECTIONS	SALARY - REGULAR EMPLOYEE	21,273.22
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	37,453.55
LIBRARY IT	SALARY - REGULAR EMPLOYEE	6,400.49
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	12,013.60
FUND TOTALS		137,698.03

GRAND TOTALS	137,698.03
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GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L0306

PAY PERIOD 02/15/2026 to 02/28/2026

CHECK DATE 03/06/2026

YEAR 2026 PERIOD 9
 EXPENDITURE ENTRIES
 SHORT DESC PAY030626

GL EFF DATE 03/06/2026
 REFERENCE L0306
 REFERENCE2 8L0306

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2026	PERIOD 9				GL EFF DATE 03/06/2026
80280800	50110		LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	11,532.28
80280801	50210		LIBRARY CENTRALIZED COSTS	INSURANCE	17,514.48
80280801	50220		LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	8,130.40
80280801	50251		LIBRARY CENTRALIZED COSTS	IMRF & SURS	8,164.11
80280803	50110		ARCHIVES	SALARY - REGULAR EMPLOYEE	12,670.94
80280805	50110		LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	5,124.83
80280806	50110		COLLECTIONS	SALARY - REGULAR EMPLOYEE	22,096.27
80280807	50110		PATRON SERVICES	SALARY - REGULAR EMPLOYEE	41,072.92
80280808	50110		LIBRARY IT	SALARY - REGULAR EMPLOYEE	6,379.17
80280809	50110		COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	12,013.60
FUND TOTALS					144,699.00
GRAND TOTALS					144,699.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/13/2026	PLS93046698				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		COLLECT	CD			10.99			
	2 80280802 51809		COLLECT	GAMES			216.96			
										227.95
						CHECK TOTAL				227.95
2943	AMAZON CAPITAL SERVIC	0000		INV	02/13/2026	1F99-VH4X-7P9H				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 52909		LIBR COMM	AD/MRK/PE			145.95			145.95
2943	AMAZON CAPITAL SERVIC	0000		INV	02/13/2026	1D6J-PRPG-N4YT				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			50.53			50.53
2943	AMAZON CAPITAL SERVIC	0000		INV	02/13/2026	1YNR-9HKD-XNPY				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		COLLECT	LIBR BOOKS			37.94			37.94
2943	AMAZON CAPITAL SERVIC	0000		INV	02/13/2026	14D7-XNJG-1F13				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			114.48			114.48
2943	AMAZON CAPITAL SERVIC	0000		INV	02/13/2026	1VXT-977G-R1WW				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			36.96			36.96
2943	AMAZON CAPITAL SERVIC	0000		INV	02/13/2026	11DF-VH3T-J4J7				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812	80102	LIBR COMM	LIBR SUPP			113.99			113.99
										499.85
						CHECK TOTAL				499.85
1212	CHEMICAL MAINTENANCE	0000		INV	02/13/2026	S084193				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			200.50			200.50
										200.50
						CHECK TOTAL				200.50

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3208	SUNDAY NEWS DELIVERY	0000		INV	02/13/2026	86966					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51803		COLLECT	LIBR PER			120.18				
										120.18	
										CHECK TOTAL	120.18
2113	CLARK BAIRD SMITH LLP	0000		INV	02/13/2026	3319					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 52101		LIBR CTRL	LEGAL SVCS			1,983.75				
										1,983.75	
										CHECK TOTAL	1,983.75
779	DEANS GRAPHICS INC	0000		INV	02/13/2026	D0065991					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 52909		LIBR COMM	AD/MRK/PE			50.40				
										50.40	
										CHECK TOTAL	50.40
3316	ENGBERG ANDERSON, INC	0000		INV	02/13/2026	24377300-18					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280852 52201		LIBR BLDG	BLDG MAINT			670.00				
										670.00	
										CHECK TOTAL	670.00
549	FIRST NATIONAL BANK O	0000		INV	02/13/2026	87041					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			58.44				
	2 80280809 51812		LIBR COMM	LIBR SUPP			18.96				
	3 80280805 53200		LIBR FAC	BUILDING			125.00				
	4 80280809 52909		LIBR COMM	AD/MRK/PE			645.55				
	5 80280809 51812	80102	LIBR COMM	LIBR SUPP			265.88				
	6 80280808 52999		LIBR IT	OTHER SVCS			233.55				
	7 80280801 52902		LIBR CTRL	POST PRINT			230.99				
	8 80280807 52320		LIBR CIRC	TRAVEL			30.00				
	9 80280803 51900		ARCHIVES	OTHER SUPP			250.00				
	10 80280803 52320		ARCHIVES	TRAVEL			148.50				
	11 80280806 51900		LIBR ACQ	OTHER SUPP			374.78				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK			
						2,381.65					
					CHECK TOTAL	2,381.65					
4020	GERALD MCWORTER	0000	INV	02/13/2026	87054						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280809 51812	80104	LIBR COMM	LIBR SUPP		400.00					
					CHECK TOTAL	400.00					
3390	GREAT AMERICA FINANCI	0000	INV	02/13/2026	41149141						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280808 52203		LIBR IT	MAINT AGRM		367.08					
					CHECK TOTAL	367.08					
1264	ILLINOIS AMERICAN WAT	0001	INV	02/13/2026	87077						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280805 52600		LIBR FAC	UTILITIES		338.95					
					CHECK TOTAL	338.95					
2260	INGRAM INDUSTRIES INC	0002	INV	02/13/2026	94134154						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280802 51801		COLLECT	LIBR BOOKS		378.54					
2260	INGRAM INDUSTRIES INC	0002	INV	02/13/2026	94134155						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280802 51801		COLLECT	LIBR BOOKS		95.97					
2260	INGRAM INDUSTRIES INC	0002	INV	02/13/2026	94134156						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280802 51801	80103	COLLECT	LIBR BOOKS		381.08					
2260	INGRAM INDUSTRIES INC	0002	INV	02/13/2026	94158429						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280802 51801		COLLECT	LIBR BOOKS		63.56					

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94186146					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			539.26				
											539.26
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94221066					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			545.98				
											545.98
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94221067					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			47.62				
											47.62
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94221068					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			860.85				
											860.85
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94221069					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		COLLECT	LIBR BOOKS			400.48				
											400.48
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94236910					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		COLLECT	LIBR BOOKS			231.36				
											231.36
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94254031					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			551.09				
											551.09
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94254032					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			464.61				
											464.61
2260	INGRAM INDUSTRIES INC	0002		INV	02/13/2026	94254033					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			362.35				
											362.35

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0002		CRM	02/13/2026	cm94211334					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			-16.95				
											-16.95
2260	INGRAM INDUSTRIES INC	0002		CRM	02/13/2026	cm93759703					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			-16.94				
											-16.94
											CHECK TOTAL
											4,888.86
3959	JAMES PORTER	0000		INV	02/13/2026	87078					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51410		LIBR FAC	SMALL EQ			710.72				
	2 80280805 51900		LIBR FAC	OTHER SUPP			93.48				
	3 80280805 52201		LIBR FAC	BLDG MAINT			26.50				
	4 80280803 51900		ARCHIVES	OTHER SUPP			109.23				
											939.93
											CHECK TOTAL
											939.93
2500	JORDAN KAHLE	0000		INV	02/13/2026	87083					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			39.56				
											39.56
											CHECK TOTAL
											39.56
3430	MANSFIELD POWER & GAS	0000		INV	02/13/2026	MNS363747					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES			3,151.73				
											3,151.73
											CHECK TOTAL
											3,151.73
4021	MATTHEW MORIN	0000		INV	02/13/2026	87056					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280807 52320		LIBR CIRC	TRAVEL			99.00				
											99.00
											CHECK TOTAL
											99.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
574	MINUTEMAN PRESS	0000		INV	02/13/2026	88514					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 52909		LIBR COMM	AD/MRK/PE			536.72				
										536.72	
										536.72	
											CHECK TOTAL
9999	Annie McManus	0000		INV	02/13/2026	87082					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			100.00				
										100.00	
										100.00	
											CHECK TOTAL
54	OVERDRIVE INC	0000		INV	02/13/2026	01018CO26038735					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		COLLECT	DOWNLOAD			4,103.27				
										4,103.27	
											CHECK TOTAL
54	OVERDRIVE INC	0000		INV	02/13/2026	01018CO26035150					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		COLLECT	DOWNLOAD			2,182.63				
										2,182.63	
											CHECK TOTAL
54	OVERDRIVE INC	0000		INV	02/13/2026	01018DA26038454					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		COLLECT	DOWNLOAD			244.56				
										244.56	
											CHECK TOTAL
54	OVERDRIVE INC	0000		INV	02/13/2026	01018DA26042027					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		COLLECT	DOWNLOAD			14.00				
										14.00	
											CHECK TOTAL
										6,544.46	
1392	PARAGON MICRO INC	0000		INV	02/13/2026	S5730974					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 52999		LIBR IT	OTHER SVCS			140.00				
										140.00	
											CHECK TOTAL
1392	PARAGON MICRO INC	0000		INV	02/13/2026	S5731262					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 52999		LIBR IT	OTHER SVCS			180.87				
										180.87	
											CHECK TOTAL

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
1392	PARAGON MICRO INC	0000		INV	02/13/2026	S5731289				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 52999		LIBR IT	OTHER SVCS		49.94				
							49.94			
						CHECK TOTAL	370.81			
3654	PAT CAIN	0000		INV	02/13/2026	86994				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP		75.87				
							75.87			
						CHECK TOTAL	75.87			
283	QUILL CORPORATION	0000		INV	02/13/2026	47657639				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP		20.93				
							20.93			
						CHECK TOTAL	98.52			
283	QUILL CORPORATION	0000		INV	02/13/2026	47658178				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280806 51900		LIBR ACQ	OTHER SUPP		77.59				
							77.59			
						CHECK TOTAL	98.52			
313	URBANA & CHAMPAIGN SA	0000		INV	02/13/2026	6917941				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		20.70				
							20.70			
						CHECK TOTAL	20.70			
301	UNIQUE MANAGEMENT SER	0001		INV	02/13/2026	6150828 placements				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP		108.35				
							108.35			
						CHECK TOTAL	145.89			
301	UNIQUE MANAGEMENT SER	0001		INV	02/13/2026	6150829 notices				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 52902		LIBR CTRL	POST PRINT		145.89				
							145.89			
						CHECK TOTAL	254.24			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
50	INVOICES				WARRANT TOTAL		24,360.71	24,360.71		
					CASH ACCOUNT BALANCE			2,419,901.18		

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L021726 02/17/2026
 DUE DATE: 02/17/2026

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES 494.79	3,463.53
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52101-	LEGAL SERVICES 1,983.75	-4,384.37
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52902-	POSTAGE & PRINTING 376.88	3,178.32
802	80280802	COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS 3,972.32	58,863.28
802	80280802	COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS 1,012.92	27,279.90
802	80280802	COLLECTIONS 802-60-80-802-000-51803-	LIBRARY PERIODICALS 120.18	1,717.05
802	80280802	COLLECTIONS 802-60-80-802-000-51805-	CD'S 10.99	1,282.10
802	80280802	COLLECTIONS 802-60-80-802-000-51809-	GAMES 216.96	2,045.59
802	80280802	COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES 6,544.46	42,271.55
802	80280803	ARCHIVES 802-60-80-803-000-51900-	OTHER SUPPLIES 359.23	2,106.08
802	80280803	ARCHIVES 802-60-80-803-000-52320-	TRAVEL, EDUCATION AND 148.50	1,829.50
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME 710.72	4,764.65
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES 93.48	9,987.27
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI 26.50	49,675.68
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES 3,511.38	91,808.39
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-53200-	BUILDING 125.00	117,328.81
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES 452.37	13,934.32
802	80280807	PATRON SERVICES 802-60-80-807-000-52320-	TRAVEL, EDUCATION AND 129.00	353.55
802	80280808	LIBRARY IT 802-60-80-808-000-52203-	MAINTENANCE AGREEMENT 367.08	2,554.93
802	80280808	LIBRARY IT 802-60-80-808-000-52999-	OTHER CONTRACTUAL SER 604.36	20,375.53
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 231.79	7,349.62
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 419.43	2,293.44
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80104	LIBRARY PROGRAM SUPPL 400.00	678.00
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU 1,378.62	625.29
			FUND TOTAL	23,690.71
CASH ACCOUNT 802 10100 BALANCE 2,419,901.18				
820	82080852	BUILDING COSTS 820-60-80-852-000-52201-	BUILDING REPAIR & MAI 670.00	222,924.14
			FUND TOTAL	670.00
CASH ACCOUNT 802 10100 BALANCE 2,419,901.18				
			WARRANT SUMMARY TOTAL	24,360.71
			GRAND TOTAL	24,360.71

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/20/2026	PLS93147668				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		COLLECT	CD			49.13			
										49.13
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/20/2026	PLS93150182				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		COLLECT	CD			142.18			
	2 80280802 51806		COLLECT	DVD			37.94			
	3 80280802 51809		COLLECT	GAMES			91.81			
										271.93
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/20/2026	PLS93208542				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		COLLECT	DVD			115.47			
										115.47
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/20/2026	PLS93072560				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		COLLECT	DVD			124.89			
										124.89
										CHECK TOTAL
										561.42
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1X3R-6Q4Q-PWDM				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080833 52803		CHILD GIFT	CHILD PROG			24.99			
										24.99
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1RD3-PW7D-RCY1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080833 52803		CHILD GIFT	CHILD PROG			102.73			
										102.73
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1CFN-MP6H-H6DG				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP			5.94			
										5.94
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1HTJ-MRRW-V1RW				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			22.00			
										22.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1VH6-X6GT-9N99					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51802	80103	COLLECT	NEW COLL			80.22				80.22
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1D99-PH7T-9X3R					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			18.64				18.64
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1GGC-P6NJ-6YGH					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		COLLECT	CD			42.95				42.95
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	17MN-LJ6Y-RRG7					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			27.96				27.96
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1HJW-F49Q-WGQD					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			46.92				46.92
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1HTJ-MRRW-CM7Q					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			43.00				43.00
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	17JT-MDYC-WRV7					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			21.40				21.40
2943	AMAZON CAPITAL SERVIC	0000		INV	02/20/2026	1M37-3KJD-CXFD					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280806 51900		LIBR ACQ	OTHER SUPP			103.95				103.95
						CHECK TOTAL	540.70				
1343	FRANKLIN MIDDLE SCHOO	0003		INV	02/20/2026	87290					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51801		ARCHIVES	LIBR BOOKS			32.00				32.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

CASH ACCOUNT: 802		10100		CASH					
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
					CHECK TOTAL	32.00			
1062	CONSOLIDATED COMMUNIC	0001	INV	02/20/2026	87287				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280805 52600	LIBR FAC	UTILITIES			1,164.84			
					CHECK TOTAL	1,164.84			
234	EBSCO INDUSTRIES INC	0000	INV	02/20/2026	2602826				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280802 51803	COLLECT	LIBR PER			21.82			
					CHECK TOTAL	21.82			
5	ENVISIONWARE INC	0000	INV	02/20/2026	INV-US-80334				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280806 51900	LIBR ACQ	OTHER SUPP			5,835.40			
					CHECK TOTAL	5,835.40			
3877	IMPERIAL SURVEILLANCE	0000	INV	02/20/2026	230313				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280808 51500	LIBR IT	SHARED IT			2,962.00			
					CHECK TOTAL	2,962.00			
2260	INGRAM INDUSTRIES INC	0002	INV	02/20/2026	94471504				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280802 51801	COLLECT	LIBR BOOKS			457.22			
									457.22
2260	INGRAM INDUSTRIES INC	0002	INV	02/20/2026	94439241				
	ACCOUNT DETAIL				LINE AMOUNT				
1	81080833 51801	CHILD GIFT	LIBR BOOKS			41.20			
2	80280802 51801 80103	COLLECT	LIBR BOOKS			701.57			
									742.77
2260	INGRAM INDUSTRIES INC	0002	INV	02/20/2026	94439240				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280802 51801	COLLECT	LIBR BOOKS			955.12			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94439239	955.12				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			53.28				
							53.28				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94439238	599.70				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			599.70				
							599.70				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94421925	392.06				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080832 51801		ADULT GIFT	LIBR BOOKS			170.88				
	2 80280802 51801		COLLECT	LIBR BOOKS			221.18				
							392.06				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94407854	556.66				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			556.66				
							556.66				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94347094	256.40				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	80103	COLLECT	LIBR BOOKS			256.40				
							256.40				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94330796	234.39				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			234.39				
							234.39				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94307260	321.87				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			321.87				
							321.87				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94293298	491.40				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	80103	COLLECT	LIBR BOOKS			491.40				
							491.40				
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94293297	1,010.58				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080832 51801		ADULT GIFT	LIBR BOOKS			646.85				
	2 80280802 51801		COLLECT	LIBR BOOKS			1,010.58				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0002		INV	02/20/2026	94293295	1,657.43				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			500.36				
							500.36				
2260	INGRAM INDUSTRIES INC	0002		CRM	02/20/2026	cm94211333					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		COLLECT	LIBR BOOKS			-11.29				
							-11.29				
						CHECK TOTAL	7,207.37				
1948	KURT MILES REEDER	0000		INV	02/20/2026	87292					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			200.00				
							200.00				
						CHECK TOTAL	200.00				
268	MIDWEST TAPE	0000		INV	02/20/2026	508422462					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806		COLLECT	DVD			324.61				
							324.61				
						CHECK TOTAL	324.61				
3612	BERTELSMANN PUBLISHIN	0000		INV	02/20/2026	525600					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51802 80103		COLLECT	NEW COLL			894.90				
							894.90				
						CHECK TOTAL	894.90				
283	QUILL CORPORATION	0000		INV	02/20/2026	47815521					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			151.99				
							151.99				
						CHECK TOTAL	151.99				
303	UNIVERSITY HIGH SCHOO	0000		INV	02/20/2026	87312					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51801		ARCHIVES	LIBR BOOKS			60.00				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

CASH ACCOUNT: 802		10100	CASH							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						60.00				
					CHECK TOTAL	60.00				
1296	URBANA SCHOOL DISTRIC	0001	INV	02/20/2026	87295					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 80280803 51801	ARCHIVES	LIBR BOOKS			52.00				
					CHECK TOTAL	52.00				
41	INVOICES				WARRANT TOTAL	20,009.05				
					CASH ACCOUNT BALANCE	2,316,767.43				

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L022026 02/20/2026
 DUE DATE: 02/20/2026

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES 288.51 3,175.02
802	80280802	COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS 4,910.36 53,952.92
802	80280802	COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS 1,438.08 25,841.82
802	80280802	COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS 975.12 10,358.68
802	80280802	COLLECTIONS	802-60-80-802-000-51803-	LIBRARY PERIODICALS 21.82 1,695.23
802	80280802	COLLECTIONS	802-60-80-802-000-51805-	CD'S 234.26 1,047.84
802	80280802	COLLECTIONS	802-60-80-802-000-51806-	DVD'S 602.91 7,443.84
802	80280802	COLLECTIONS	802-60-80-802-000-51809-	GAMES 91.81 1,953.78
802	80280803	ARCHIVES	802-60-80-803-000-51801-	LIBRARY BOOKS 144.00 3,504.04
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES 1,164.84 90,643.55
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES 5,939.35 7,994.97
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS 2,962.00 26,487.05
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 221.40 7,128.22
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 22.00 2,271.44
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL 5.94 636.17
			FUND TOTAL	19,022.40
CASH ACCOUNT 802 10100		BALANCE 2,316,767.43		
810	81080832	ADULT GIFTS	810-60-80-832-000-51801-	LIBRARY BOOKS 817.73 18,127.84
810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-51801-	LIBRARY BOOKS 41.20 8,894.62
810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-52803-	LIBRARY CHILDREN PROG 127.72 1,296.70
			FUND TOTAL	986.65
CASH ACCOUNT 802 10100		BALANCE 2,316,767.43		
			WARRANT SUMMARY TOTAL	20,009.05
			GRAND TOTAL	20,009.05

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/27/2026	PLS93347123					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		COLLECT	CD			27.99				
											27.99
3125	ALLIANCE ENTERTAINMEN	0000		INV	02/27/2026	PLS93347182					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		COLLECT	CD			31.73				
	2 80280802 51809		COLLECT	GAMES			386.44				
	3 80280802 51806		COLLECT	DVD			82.49				
											500.66
						CHECK TOTAL	528.65				
2943	AMAZON CAPITAL SERVIC	0000		INV	02/27/2026	1JTX-4JKH-3PDM					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		COLLECT	LIBR BOOKS			89.91				
											89.91
2943	AMAZON CAPITAL SERVIC	0000		INV	02/27/2026	1JK1-TQN6-NDPT					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51410		LIBR FAC	SMALL EQ			170.99				
											170.99
2943	AMAZON CAPITAL SERVIC	0000		INV	02/27/2026	1L6J-YY4R-F343					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			34.17				
											34.17
2943	AMAZON CAPITAL SERVIC	0000		INV	02/27/2026	197X-WGQX-JXL3					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP			22.23				
											22.23
2943	AMAZON CAPITAL SERVIC	0000		INV	02/27/2026	13DV-9YGC-FYYM					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			98.72				
											98.72
						CHECK TOTAL	416.02				
96	AMEREN ILLINOIS COMPA	0000		INV	02/27/2026	87453					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES			352.21				
											352.21

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

CASH ACCOUNT: 802		10100		CASH					
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
					CHECK TOTAL	352.21			
96	AMEREN ILLINOIS COMPA	0000	INV	02/27/2026	87472				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280805 52600	LIBR FAC	UTILITIES			8,256.12			
					CHECK TOTAL	8,256.12			
484	BACON & VAN BUSKIRK G	0000	INV	02/27/2026	1114601				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280805 52201	LIBR FAC	BLDG MAINT			260.00			
					CHECK TOTAL	260.00			
220	BRODART CO	0000	INV	02/27/2026	671418				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280806 51900	LIBR ACQ	OTHER SUPP			318.10			
					CHECK TOTAL	318.10			
2257	CFS - CUSTOM FACILITY	0000	INV	02/27/2026	2024-06-357				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280805 51410	LIBR FAC	SMALL EQ			195.00			
					CHECK TOTAL	195.00			
1345	CHAMPAIGN COUNTY	0017	INV	02/27/2026	203				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280808 52600	LIBR IT	UTILITIES			200.00			
					CHECK TOTAL	200.00			
837	CINTAS CORPORATION	0001	INV	02/27/2026	4260294851				
	ACCOUNT DETAIL				LINE AMOUNT				
1	80280805 52999	LIBR FAC	OTHER SVCS			132.63			
					CHECK TOTAL	132.63			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
859	GIBBS TECHNOLOGY COMP	0000		INV	02/27/2026	3452150					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 52203		LIBR IT	MAINT AGRM			210.66				
										210.66	
										CHECK TOTAL	210.66
72	INFOUSA MARKETING INC	0001		INV	02/27/2026	10004387855					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51801		ARCHIVES	LIBR BOOKS			668.00				
										668.00	
										CHECK TOTAL	668.00
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94541838					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			373.98				
										373.98	
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94541839					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		COLLECT	LIBR BOOKS			21.70				
										21.70	
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94541840					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080833 51801		CHILD GIFT	LIBR BOOKS			804.81				
	2 80280802 51801 80103		COLLECT	LIBR BOOKS			40.30				
										845.11	
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94560597					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			479.28				
										479.28	
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94560598					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080833 51801		CHILD GIFT	LIBR BOOKS			10.73				
	2 80280802 51801 80103		COLLECT	LIBR BOOKS			264.03				
										274.76	
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94577211					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		COLLECT	LIBR BOOKS			376.83				
										376.83	

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94589267			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080833 51801			CHILD GIFT	LIBR BOOKS		11.29		
	2 81080833 51801			CHILD GIFT	LIBR BOOKS		400.45		
	3 80280802 51801 80103			COLLECT	LIBR BOOKS		57.78		
									469.52
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94604866			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801			COLLECT	LIBR BOOKS		678.66		
									678.66
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94635492			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801			COLLECT	LIBR BOOKS		32.37		
									32.37
2260	INGRAM INDUSTRIES INC	0002		INV	02/27/2026	94635493			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080833 51801			CHILD GIFT	LIBR BOOKS		28.24		
	2 80280802 51801 80103			COLLECT	LIBR BOOKS		737.73		
									765.97
2260	INGRAM INDUSTRIES INC	0002		CRM	02/27/2026	cm94428956			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801			COLLECT	LIBR BOOKS		-16.94		
									-16.94
									4,301.24
3959	JAMES PORTER	0000		INV	02/27/2026	87466			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51410			LIBR FAC	SMALL EQ		326.77		
	2 80280805 51900			LIBR FAC	OTHER SUPP		148.55		
									475.32
									475.32
268	MIDWEST TAPE	0000		INV	02/27/2026	508457964			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51804			COLLECT	AUDIOBOOKS		73.99		
	2 80280802 51806			COLLECT	DVD		293.11		
									367.10
									367.10

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
9999	Berkeley Public Libra	0000		INV	02/27/2026	87454					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			30.00				
										30.00	
										CHECK TOTAL	30.00
9999	Breese Public Library	0000		INV	02/27/2026	87455					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			23.99				
										23.99	
										CHECK TOTAL	23.99
54	OVERDRIVE INC	0000		INV	02/27/2026	01018CO26056837					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		COLLECT	DOWNLOAD			950.29				
										950.29	
										CHECK TOTAL	950.29
635	PIATO CAFE INC	0000		INV	02/27/2026	13951					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80104		LIBR COMM	LIBR SUPP			222.00				
										222.00	
										CHECK TOTAL	222.00
2994	SEAN FITZPATRICK	0000		INV	02/27/2026	672					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 52999		LIBR IT	OTHER SVCS			150.00				
										150.00	
										CHECK TOTAL	150.00
1622	REPUBLIC SERVICES, IN	0000		INV	02/27/2026	0729-000755648					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS			1,245.06				
										1,245.06	
										CHECK TOTAL	1,245.06

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
313	URBANA & CHAMPAIGN SA	0000		INV	02/27/2026	6914424				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES			160.16			
										160.16
313	URBANA & CHAMPAIGN SA	0000		INV	02/27/2026	6915383				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES			9.41			
										9.41
313	URBANA & CHAMPAIGN SA	0000		INV	02/27/2026	6915823				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES			9.41			
										9.41
313	URBANA & CHAMPAIGN SA	0000		INV	02/27/2026	6915384				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES			9.41			
										9.41
										CHECK TOTAL
										188.39
3409	STAPLES, INC.	0000		INV	02/27/2026	7008874808				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 51900		LIBR IT	OTHER SUPP			622.53			
										622.53
										CHECK TOTAL
										622.53
40	INVOICES									
										WARRANT TOTAL
										20,113.31
										CASH ACCOUNT BALANCE
										2,245,571.45

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L022726 02/27/2026
 DUE DATE: 02/27/2026

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES 152.71 3,022.31
802	80280802	COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS 1,924.18 52,028.74
802	80280802	COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS 1,211.45 24,630.37
802	80280802	COLLECTIONS	802-60-80-802-000-51804-	AUDIOBOOKS 73.99 861.30
802	80280802	COLLECTIONS	802-60-80-802-000-51805-	CD'S 59.72 988.12
802	80280802	COLLECTIONS	802-60-80-802-000-51806-	DVD'S 375.60 7,068.24
802	80280802	COLLECTIONS	802-60-80-802-000-51809-	GAMES 386.44 1,567.34
802	80280802	COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES 950.29 41,321.26
802	80280803	ARCHIVES	802-60-80-803-000-51801-	LIBRARY BOOKS 668.00 2,836.04
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME 692.76 4,071.89
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51900-	OTHER SUPPLIES 148.55 9,838.72
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI 260.00 49,415.68
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES 8,796.72 81,846.83
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER 1,377.69 22,437.44
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES 318.10 7,676.87
802	80280808	LIBRARY IT	802-60-80-808-000-51900-	OTHER SUPPLIES 622.53 -880.73
802	80280808	LIBRARY IT	802-60-80-808-000-52203-	MAINTENANCE AGREEMENT 210.66 2,344.27
802	80280808	LIBRARY IT	802-60-80-808-000-52600-	UTILITIES 200.00 684.00
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER 150.00 20,225.53
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 34.17 2,237.27
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL 22.23 633.78
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80104	LIBRARY PROGRAM SUPPL 222.00 678.00
			FUND TOTAL	18,857.79
CASH ACCOUNT 802 10100			BALANCE 2,245,571.45	
810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-51801-	LIBRARY BOOKS 1,255.52 7,639.10
			FUND TOTAL	1,255.52
CASH ACCOUNT 802 10100			BALANCE 2,245,571.45	
			WARRANT SUMMARY TOTAL	20,113.31
			GRAND TOTAL	20,113.31

ARCHIVES COLLECTION MANAGEMENT

The Archives Collection Management Policy is supplemental to the general Library Collection Management ~~p~~Policy, ~~section H-A~~.

1. INTENT OF THE COLLECTION

The Champaign County Historical Archives at The Urbana Free Library maintains a research-level collection of the history and genealogy of Champaign County. The intent of the collection is to serve the research needs of the local community, general public, and anyone interested in Champaign County history or genealogy. To support this collection and extend its usefulness, the Archives also collects secondary materials on the history of East Central Illinois and on the genealogy of those states that document significant migration routes of the communities that comprise Champaign County.

Archives collections are non-circulating.

2. GENERAL SCOPE OF THE COLLECTION

a. Local History

The Archives collects both primary and secondary materials on Champaign County. (For the purpose of this policy *primary* and *secondary* are defined in ~~sections Sections H-D-4-b and 4-c~~ below.) These materials on Champaign County form the core of the Archives collection, and materials in this area are collected in the greatest depth possible.

The Archives also collects secondary historical materials on Illinois as specified in ~~S~~Section ~~H-D-33~~ below.

b. Genealogy

The Archives collects primary and secondary materials on the genealogy of Champaign County in the greatest practical depth.

The Archives collects secondary genealogical materials that document the migration routes of the communities that comprise Champaign County. Two of the primary routes covered are those who migrated north from the Southern United States, and those who migrated west from the Eastern United States.

The Archives collects secondary genealogical materials on other states and countries as specified in ~~S~~Section ~~H-D-3~~ below.

3. SPECIFIC SCOPE OF THE COLLECTION

a. Personal Papers

ARCHIVES COLLECTION MANAGEMENT

The Archives collects physical and digital personal and family papers, including correspondence, diaries, photographs, scrapbooks, ephemera, and other materials that document the history and represent the diversity of Champaign County.

b. Organizational Records

The Archives collects physical and digital organizational records, including correspondence, minutes, reports, photographs, publications, ephemera, and other documents that represent the diversity of Champaign County.

c. Records of the Circuit Court of Champaign County

In accordance with an Intergovernmental Agreement between the Champaign County Clerk of the Circuit Court and The Urbana Free Library, certain non-current records that are the property of the Circuit Clerk may be housed in the Library's Champaign County Historical Archives. ~~(on file)~~

d. Directories

The Archives collects directories for the cities of Urbana and Champaign through gift, transfer, or purchase. It solicits donations of directories for all other communities in Champaign, Douglas, Ford, Piatt, and Vermilion counties.

e. Telephone Books

The Archives collects telephone directories for all communities in Champaign, Douglas, Ford, Piatt, and Vermilion counties. It collects telephone books through gift or transfer. ~~for Champaign County through gift, purchase, or transfer. It solicits donations of telephone books for all other communities in the remaining four counties.~~

f. School Yearbooks

The Archives collects school yearbooks for all primary schools, secondary schools, and institutions of higher education in Champaign County through gift or purchase.

g. Artifacts and Artwork

The Archives does not collect artifacts or artwork, local or otherwise. Exception is made on rare occasions for pieces with teaching or exhibit potential. All other items are referred to other appropriate local institutions.

h. General Histories

The Archives does not collect general national histories. It collects regional histories to the extent that they clarify the historical past of Champaign County. It collects state and local histories only if they provide substantial assistance in research on East Central Illinois, or in genealogical research listed in ~~H-D~~ Section 2-b above.

ARCHIVES COLLECTION MANAGEMENT

i. **Military History**

The Archives collects military publications related to Champaign County and East Central Illinois when they hold specific genealogical value.

j. **Biographies and Biographical Materials**

The Archives collects both primary and secondary source materials on the citizens of Champaign County.

k. **Genealogy**

The Archives collects current and relevant general manuals, handbooks, guides, and indexes to national and international genealogical research. The Archives collects Champaign County family histories through gift or purchase.

l. **Local Authors**

The Archives collects the works of local authors only when they make reference to East Central Illinois, or when the authors are widely identified with Champaign County, or when their works exemplify interesting aspects of Champaign County.

m. **Cookbooks**

The Archives collects cookbooks authored or compiled by Champaign County residents and organizations.

n. **The University of Illinois**

The Archives does not collect primary source materials on the University of Illinois, except for those items relating to general community life in Champaign County. All other University of Illinois materials are referred to the University of Illinois Archives.

o. **Abraham Lincoln**

The University of Illinois owns an extensive collection of materials on Abraham Lincoln, and the Archives does not attempt to duplicate this collection. The Archives collects materials on only those aspects of Lincoln's life and career that relate directly to Champaign County.

p. **Genealogical Society Newsletters and Quarterly Publications**

The Archives acquires genealogical society newsletters and quarterly publications from Illinois, ~~and from areas listed in section II-D-2-b above.~~

4. ACQUISITION OF MATERIALS

a. **Selection Authority**

ARCHIVES COLLECTION MANAGEMENT

Authority for selection of materials rests with the ~~Director~~ Manager of the Champaign County Historical Archives, who consults with Archives staff and with the Library's Executive Director as appropriate. Requests from ~~L~~Library users are carefully considered, to the extent that they fit the Archives Collection Management Policy.

b. Primary Source Materials

For the purpose of this policy, primary source materials are defined as including government or organizational records, personal and family papers (See ~~Sections 3H-D-3-a, and 3m~~), photographs, cemetery records, obituary notices, scrapbooks, correspondence, oral histories, newspapers, land records, school yearbooks, and books of original entry such as ledgers and journals.

c. Secondary Source Materials

For the purposes of this policy, secondary source materials are defined as published materials, including books, magazines, atlases, maps, and compilations of records, but excluding newspapers and school yearbooks.

d. Long-term Collection Management

The Archives collection is intended to serve a long-term purpose. Materials are therefore selected on the basis of future, as well as current, interest and research potential.

e. Viewpoint

The Archives collects materials on appropriate topics, regardless of viewpoint.

f. Ownership of Records

Materials donated to or otherwise acquired by the Archives remain the permanent property of the Library.

g. Multiple Copies

Multiple copies of materials are acquired on the basis of current and anticipated long-term demand. For the most part, acquisition of multiple copies is limited to materials of local significance to Champaign County, such as city directories, atlases, maps, school yearbooks, and local histories, which can be expected to wear out in normal use and to be very difficult to replace at a later date.

h. Gifts

Gifts and bequests of materials are accepted by the Archives staff with the understanding that they are judged on the basis of the Archives Collection Management Policy. Materials that fall outside the scope of this policy are not added to the collection. The Archives accepts gifts accompanied by restrictions on their use or eventual disposal only with the formal approval of the ~~Director~~ Manager of the Champaign County Historical Archives.

ARCHIVES COLLECTION MANAGEMENT

i. **Reformatting**

The Archives may reformat its existing collection to microform or digital form for preservation and access where suitable. The decision to reformat is based on the fragility and bulk of the material, the degree to which it can be reproduced clearly, the level of use, and the historical importance of retaining the material in its original physical form. In some cases, fragile but heavily-used materials are reformatted to microform or digital form in order to preserve the originals. In such cases, users are expected to limit their use to the microform or digital copies. Retention of originals after reformatting is based on their historical significance and on their physical condition.

j. **Electronic Records and Digitized Materials**

The Archives accepts digital materials, provided these records match the scope of the collection. As technology and preservation formats evolve, the Archives will monitor trends and migrate records to more stable formats for future accessibility. [The Archives conducts digital preservation activities on both electronic records and digitized materials when able. A separate document containing digital preservation guidelines document policy covers these activities in more detail and can be made available upon request.](#)

k. **Endangered Materials**

The Archives may accept records in imminent danger of loss or destruction for temporary storage, pending a decision on ultimate accession or disposal.

l. **Copies**

The Archives rejects gifts of copied materials if it is determined that they were made in violation of copyright laws.

m. **Online Resources**

The Archives is committed to providing access to current online resources and subscription services to meet the research needs of its users.

n. **Reappraisal and Deaccessioning of Materials**

Reappraisal of materials in the Archives collection is conducted primarily on the basis of the relevance of materials to the Archives Collection Management Policy. The [Director/Manager](#) of the Champaign County Historical Archives makes final decisions over material to be deaccessioned.

o. **Materials Processing**

ARCHIVES COLLECTION MANAGEMENT

The Champaign County Historical Archives cannot and will not make promises regarding the processing, exhibition, digitization, publication, or other use of donated materials.

Adopted June 14, 1982

Revised November 12, 2013; November 10, 2015; November 14, 2017; September 10, 2019; October 8, 2019; August 10, 2021; March ~~XX10~~, 2026-

Reaffirmed September 12, 2023

DRAFT

LIBRARY COLLECTION MANAGEMENT

1. GENERAL INTENT

~~This~~The Library Collection Management Policy is intended to provide guidance for the evaluation and selection of materials collected for the benefit of ~~the~~all Urbana Free Library users.

Within the limits of budget and defined scope, the Library's intent is an active collection that balances viewpoints across a broad spectrum of opinion and subject matter in formats suitable to a variety of learning styles, educational levels, and recreational interests. The Library strives to be "format neutral," defining physical and digital collections and content as materials to which we facilitate access for the community.

2. CLIENTELE

The Library seeks to anticipate and meet the needs of its primary clientele, the residents of the City of Urbana. The Library also considers the needs of area students, faculty, and staff from Urbana School District #116, the University of Illinois, Parkland College, and homeschoolers~~7~~. ~~although it~~The Library does not provide direct curriculum support.

3. COLLECTION MANAGEMENT RESPONSIBILITY

The Executive Director has overall responsibility for collection management, which is delegated to staff under the general supervision of the respective department head(s). In all aspects of collection management, Library staff ~~are expected to exercise use~~ professional standards, judgment, and resources to develop the Library's collection by selecting and discarding items and ~~to~~ set aside personal agenda and bias.

4. COLLECTION MANAGEMENT PRIORITIES

The Collection Management Policy reflects the diverse needs of the Urbana community and the Library's mission.

The Library develops a collection ~~is intended to~~that reflects community interests and ~~to~~ supports educational, civic, and cultural activities within the community. Library staff welcome suggestions and requests for purchase from Library users. The Library provides access to materials beyond the scope of the collection through interlibrary loan.

The Library purchases ~~current~~ materials in a timely manner and sufficient copies of individual popular titles to reasonably meet the demands of Library users. Library staff monitor circulation and hold requests ~~for holds~~ as ~~an~~ indicator~~sion~~ of user demand and also use collection analysis software to make informed decisions for the collection.

The Library gives special consideration to works of local authors and local recording artists, as well as works with local settings, provided such works are created for a popular audience.

LIBRARY COLLECTION MANAGEMENT

Materials in languages other than English are selected on the basis of community demographics and interests.

A number of factors are considered before materials are withdrawn from the collection. Except in areas where dated materials are subject to inaccuracies, Library staff do not withdraw materials from the collection solely on the basis of age of the materials; rather, withdrawal of materials from the general collection is conducted primarily on the basis of the materials' relevance to the Library Collection Management Policy and also their use of materials to the Library Collection Management Policy.

~~The Library gives special consideration to works of local authors and local recording artists, as well as works with local settings, provided such works are created for a popular audience.~~

The Library supports a variety of audiovisual and digital formats, although actual-specific formats may change over time. The Library withdraws formats when use substantially declines. Additional media that are appropriate and cost effective will be considered if the funds are available to sustain a collection.

~~Materials in languages other than English are selected on the basis of community demographics and interests.~~

5. GIFTS AND DONATIONS

Gifts of books or other materials are accepted by the Library with the understanding that they will be judged-evaluated on the same basis as materials considered for purchase. Generally, gift materials that are not added to the Library collection are included in the Friends of The Urbana Free Library book sales or passed on to other appropriate agencies. The Library does not accept textbooks, academic material, or user manuals unless they are considered generally useful.

The Library reserves the right to determine the placement and conditions of use concerning any gift that it accepts. Proffered gifts that include restrictions or limitations must be specifically approved by the department-Collections manager-Manager and the Executive Director.

The Library accepts monetary gifts intended for the purchase of Library materials when the donors' intentions and the Library's collection objectives are consistent.

6. RELATIONSHIPS WITH OTHER LIBRARIES

The Urbana Free Library is a member of a regional library system and has access to the collections of other libraries through state and national interlibrary loan networks. The Library

LIBRARY COLLECTION MANAGEMENT

uses interlibrary loan to supplement its own collection and to extend its ability to meet the requests of Library users.

7. POLICY REVIEW

The Library Collection Management Policy will be reviewed biennially and revised as necessary to meet new and differing areas of community interest, as well as new formats.

8. AMERICAN LIBRARY ASSOCIATION POLICY STATEMENTS

The Library adopts the American Library Association's Library Bill of Rights, Statement on Labeling and Rating Systems, Freedom to Read Statement, and Freedom to View Statement. Copies of these documents are available at <http://www.ala.org>.

9. REQUESTS FOR RECONSIDERATION

Materials are not withdrawn from the Library collection due to their controversial nature; the objections of individuals or groups; or their unpopular portrayal of events, institutions, or citizens. ~~No item is considered for removal from the collection until a written request on the Library's Request for Reconsideration form has been submitted.~~

The Urbana Free Library's cardholders or those who reside in the Library's taxing district may object to selected Library materials by completing a [Request for Reconsideration](#) form; ~~however, -submission of a Request for Reconsideration form does not guarantee the item will be removed from the collection. A formal process has been developed to assure that requests for reconsideration are handled in a consistent manner.~~ To submit a reconsideration form, the person must have read, viewed, listened to, or used the material in its entirety. ~~Once a completed form is received by the Library's Executive Director, a thoughtful, deliberative process for reconsideration of the Library materials identified by the Library patron will begin.~~ The person individual will be informed of ~~the objectives of~~ the process and, ~~the timeline, the review structure, and the opportunity for appeal~~ in accordance with the Request for Reconsideration procedure.

Adopted May 11, 1981

Revised November 12, 2013; November 10, 2015;
November 14, 2017; August 13, 2019; August 10, 2021;
September 12, 2023; December 12, 2023; [March 10, 2026](#)

EMERGENCY CLOSINGS

The Library is a public service institution, and every effort is made to maintain regular hours for the public while maintaining a safe work environment for employees. When the Library is open, employees scheduled to work are expected to be present.

The Library closes when it appears to be unsafe to occupy the building (as in the case of air conditioning breakdowns or night-time power failures) or when extreme weather conditions make it unsafe to travel.

When the Library closes for a severe weather or building emergency, full-time, part-time, and hourly staff scheduled to work that day receive paid time off. Full-time or part-time employees who are absent due to scheduled annual leave, holiday time, illness, or other leave, or who have communicated to the Library that they will not report to work prior to an emergency closing announcement will still have to use their leave/benefit hours for the time the Library is closed. Hourly employees who are absent due to scheduled time off, illness, or other leave or who have communicated to the Library that they will not report to work prior to an emergency closing announcement will not receive paid time off unless they choose to use Paid Leave for All Workers (PLAW).

Due to a pandemic or similar, lengthy emergency, the Executive Director may use their discretion to make such scheduling adjustments.

The decision to close the building is made by the Executive Director. If the Executive Director is not available, the decision is made by the Associate Director or the next ranking Management Team member available.

Adopted March 10, 2015;

Reaffirmed June 11, 2019

Revised April 14, 2020; February 14, 2023; March 10, 2026

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

802 LIBRARY GENERAL FUND

802 40100	-5,103,929.00	PROPERTY TAXES	0.00	-5,103,929.00	-2,137,142.44	0.00	-2,966,786.56	41.9%
802 40302	-125,685.00	PPRT	0.00	-125,685.00	-85,094.18	0.00	-40,590.82	67.7%
802 40309	-56,354.00	STATE PER CAPITA FOR LIBRARY	0.00	-56,354.00	-56,545.60	0.00	191.60	100.3%
802 41500	-41,270.00	GRANTS FROM LOCAL GOVERNMENTS	0.00	-41,270.00	-43,628.04	0.00	2,358.04	105.7%
802 41700	-191,265.00	CITY OTHER CONTRIBUTION	0.00	-191,265.00	-222,761.54	0.00	31,496.54	116.5%
802 44220	-33,350.00	FRANCHISE FEE	0.00	-33,350.00	-33,350.00	0.00	0.00	100.0%
802 44599	-1,500.00	OTHER SALES	0.00	-1,500.00	-959.39	0.00	-540.61	64.0%
802 44800	-50,300.00	LIBRARY FEES	0.00	-50,300.00	-42,233.81	0.00	-8,066.19	84.0%
802 45000	-30,000.00	INVESTMENT INCOME	0.00	-30,000.00	-36,727.46	0.00	6,727.46	122.4%
802 46290	-120,906.00	OTHER REIMBURSEMENTS	0.00	-120,906.00	90.09	0.00	-120,996.09	-.1%
802 46300	-142,573.00	DONATIONS/CONTRIBUTIONS/GIFTS	0.00	-142,573.00	-166,195.57	0.00	23,622.57	116.6%
802 46900	-250.00	OTHER MISCELLANEOUS REVENUES	0.00	-250.00	-327.54	0.00	77.54	131.0%
TOTAL LIBRARY GENERAL FUND			0.00	-5,897,382.00	-2,824,875.48	0.00	-3,072,506.52	47.9%

80280800 LIBRARY ADMINISTRATION

80280800 50110	407,017.00	SALARY - REGULAR EMPLOYEES	0.00	407,017.00	252,553.73	0.00	154,463.27	62.0%
80280800 52320	6,000.00	TRAVEL, EDUCATION AND TRAINING	0.00	6,000.00	5,468.83	0.00	531.17	91.1%
TOTAL LIBRARY ADMINISTRATION			0.00	413,017.00	258,022.56	0.00	154,994.44	62.5%

80280801 LIBRARY CENTRALIZED COSTS

80280801 50210 INSURANCE

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08

ACCOUNTS FOR:	802 LIBRARY GENERAL FUND							
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
80280801 50220	419,090.00	0.00	419,090.00	243,202.31	0.00	175,887.69	58.0%	
		FICA AND MEDICARE						
80280801 50240	235,406.00	0.00	235,406.00	131,837.15	0.00	103,568.85	56.0%	
		RHS CONTRIBUTION						
80280801 50251	27,348.00	0.00	27,348.00	35,078.17	0.00	-7,730.17	128.3%	
		IMRF & SURS						
80280801 51900	190,638.00	0.00	190,638.00	122,761.54	0.00	67,876.46	64.4%	
		OTHER SUPPLIES						
80280801 52101	37,219.00	-7,094.96	30,124.04	27,101.73	0.00	3,022.31	90.0%	
		LEGAL SERVICES						
80280801 52199	13,000.00	41,976.88	54,976.88	49,361.25	0.00	5,615.63	89.8%	
		OTHER PROFESSIONAL SERVICES						
80280801 52721	20,460.00	0.00	20,460.00	18,972.69	0.00	1,487.31	92.7%	
		WORKER'S COMP CLAIMS						
80280801 52902	16,368.00	8,000.00	24,368.00	22,315.80	0.00	2,052.20	91.6%	
		POSTAGE & PRINTING						
80280801 52904	5,500.00	0.00	5,500.00	2,321.68	0.00	3,178.32	42.2%	
		RECRUITING EXPENSES						
80280801 52907	500.00	0.00	500.00	400.00	0.00	100.00	80.0%	
		CREDIT CARD & BANK FEES						
80280801 52999	650.00	0.00	650.00	387.03	0.00	262.97	59.5%	
		OTHER CONTRACTUAL SERVICES						
80280801 59820	56,265.00	-10,000.00	46,265.00	6,797.11	0.00	39,467.89	14.7%	
		TFR TO BUILDING FUND						
	485,000.00	0.00	485,000.00	0.00	0.00	485,000.00	.0%	
TOTAL LIBRARY CENTRALIZED COSTS								
	1,507,444.00	32,881.92	1,540,325.92	660,536.46	0.00	879,789.46	42.9%	
80280802 COLLECTIONS								
80280802 51801		LIBRARY BOOKS						
	138,923.00	0.00	138,923.00	86,894.26	0.00	52,028.74	62.5%	
80280802 51801 80103	57,850.00	0.00	57,850.00	33,219.63	0.00	24,630.37	57.4%	
		LIBRARY BOOKS						
80280802 51802 80103	28,019.00	2,975.83	30,994.83	20,636.15	0.00	10,358.68	66.6%	
		NEW COLLECTIONS						
80280802 51803	10,741.00	0.00	10,741.00	9,045.77	0.00	1,695.23	84.2%	
		LIBRARY PERIODICALS						
80280802 51803 80103	512.00	0.00	512.00	303.87	0.00	208.13	59.3%	
		LIBRARY PERIODICALS						
80280802 51804	2,300.00	0.00	2,300.00	1,438.70	0.00	861.30	62.6%	
		AUDIOBOOKS						

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

80280802 51805	3,330.00	CD'S	0.00	3,330.00	2,341.88	0.00	988.12	70.3%
80280802 51806	18,000.00	DVD'S	0.00	18,000.00	10,931.76	0.00	7,068.24	60.7%
80280802 51806 80103	3,376.00	DVD'S	0.00	3,376.00	1,275.99	0.00	2,100.01	37.8%
80280802 51807 80103	4,604.00	RECORDINGS	0.00	4,604.00	2,311.61	0.00	2,292.39	50.2%
80280802 51809	5,581.00	GAMES	0.00	5,581.00	4,013.66	0.00	1,567.34	71.9%
80280802 51811	130,967.00	DOWNLOADABLES	0.00	130,967.00	89,645.74	0.00	41,321.26	68.4%
80280802 52910	38,483.00	DATABASE CHARGES	0.00	38,483.00	17,330.32	0.00	21,152.68	45.0%
TOTAL COLLECTIONS	442,686.00		2,975.83	445,661.83	279,389.34	0.00	166,272.49	62.7%

80280803 ARCHIVES

80280803 50110	326,201.00	SALARY - REGULAR EMPLOYEES	0.00	326,201.00	202,730.88	0.00	123,470.12	62.1%
80280803 51801	3,850.00	LIBRARY BOOKS	0.00	3,850.00	1,013.96	0.00	2,836.04	26.3%
80280803 51803	2,800.00	LIBRARY PERIODICALS	0.00	2,800.00	1,096.00	0.00	1,704.00	39.1%
80280803 51808	5,000.00	MICROFORM	0.00	5,000.00	4,920.00	0.00	80.00	98.4%
80280803 51900	4,000.00	OTHER SUPPLIES	0.00	4,000.00	1,893.92	0.00	2,106.08	47.3%
80280803 52320	2,650.00	TRAVEL, EDUCATION AND TRAINING	0.00	2,650.00	820.50	0.00	1,829.50	31.0%
80280803 52910	21,000.00	DATABASE CHARGES	0.00	21,000.00	14,868.50	0.00	6,131.50	70.8%
80280803 52912	9,925.00	FACILITY RENTAL	0.00	9,925.00	6,630.00	0.00	3,295.00	66.8%
TOTAL ARCHIVES	375,426.00		0.00	375,426.00	233,973.76	0.00	141,452.24	62.3%

80280805 LIBRARY FACILITIES

80280805 50110	113,552.00	SALARY - REGULAR EMPLOYEES	0.00	113,552.00	73,766.87	0.00	39,785.13	65.0%
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YEAR-TO-DATE BUDGET REPORT

FOR 2026 08

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

80280805 51410	7,046.00	SMALL TOOLS & EQUIPMENT 0.00	7,046.00	2,974.11	0.00	4,071.89	42.2%
80280805 51420	13,668.00	OFFICE FURNITURE 0.00	13,668.00	5,172.35	0.00	8,495.65	37.8%
80280805 51900	14,329.00	OTHER SUPPLIES 0.00	14,329.00	4,490.28	0.00	9,838.72	31.3%
80280805 52201	62,233.00	BUILDING REPAIR & MAINT 561.36	62,794.36	11,828.28	1,550.40	49,415.68	21.3%
80280805 52202	1,023.00	EQUIPMENT REPAIR & MAINT 0.00	1,023.00	456.43	0.00	566.57	44.6%
80280805 52600	209,715.00	UTILITIES 22,001.85	231,716.85	149,870.02	0.00	81,846.83	64.7%
80280805 52710	52,392.00	INSURANCE PREMIUM 0.00	52,392.00	52,764.00	0.00	-372.00	100.7%
80280805 52999	58,668.00	OTHER CONTRACTUAL SERVICES 0.00	58,668.00	36,230.56	0.00	22,437.44	61.8%
80280805 53200	120,621.00	BUILDING 25,153.90	145,774.90	28,446.09	0.00	117,328.81	19.5%
TOTAL LIBRARY FACILITIES							
	653,247.00	47,717.11	700,964.11	365,998.99	1,550.40	333,414.72	52.4%

80280806 COLLECTIONS

80280806 50110	563,654.00	SALARY - REGULAR EMPLOYEES 0.00	563,654.00	338,389.63	0.00	225,264.37	60.0%
80280806 51900	24,000.00	OTHER SUPPLIES 0.00	24,000.00	16,323.13	0.00	7,676.87	68.0%
80280806 52320	1,000.00	TRAVEL, EDUCATION AND TRAINING 0.00	1,000.00	168.00	0.00	832.00	16.8%
TOTAL COLLECTIONS							
	588,654.00	0.00	588,654.00	354,880.76	0.00	233,773.24	60.3%

80280807 PATRON SERVICES

80280807 50110	1,108,342.00	SALARY - REGULAR EMPLOYEES 0.00	1,108,342.00	632,508.78	0.00	475,833.22	57.1%
80280807 52320	3,642.00	TRAVEL, EDUCATION AND TRAINING 0.00	3,642.00	3,288.45	0.00	353.55	90.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08							
ACCOUNTS FOR:	802 LIBRARY GENERAL FUND						
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL PATRON SERVICES	1,111,984.00	0.00	1,111,984.00	635,797.23	0.00	476,186.77	57.2%
80280808 LIBRARY IT							
80280808 50110	166,479.00	SALARY - REGULAR EMPLOYEES 0.00	166,479.00	100,001.70	0.00	66,477.30	60.1%
80280808 51500	169,394.00	SHARED IT COSTS 54,936.60	224,330.60	197,843.55	0.00	26,487.05	88.2%
80280808 51900	13,297.00	OTHER SUPPLIES 0.00	13,297.00	14,177.73	0.00	-880.73	106.6%
80280808 52203	7,585.00	MAINTENANCE AGREEMENTS 0.00	7,585.00	5,240.73	0.00	2,344.27	69.1%
80280808 52320	1,500.00	TRAVEL, EDUCATION AND TRAINING 0.00	1,500.00	350.00	0.00	1,150.00	23.3%
80280808 52600	2,484.00	UTILITIES 0.00	2,484.00	1,800.00	0.00	684.00	72.5%
80280808 52999	40,216.00	OTHER CONTRACTUAL SERVICES 3,329.00	43,545.00	21,449.07	1,870.40	20,225.53	53.6%
TOTAL LIBRARY IT	400,955.00	58,265.60	459,220.60	340,862.78	1,870.40	116,487.42	74.6%
80280809 COMMUNITY ENGAGEMENT							
80280809 50110	353,579.00	SALARY - REGULAR EMPLOYEES 0.00	353,579.00	195,544.58	0.00	158,034.42	55.3%
80280809 51812	13,150.00	LIBRARY PROGRAM SUPPLIES 0.00	13,150.00	6,021.78	0.00	7,128.22	45.8%
80280809 51812 80102	4,000.00	LIBRARY PROGRAM SUPPLIES 0.00	4,000.00	1,762.73	0.00	2,237.27	44.1%
80280809 51812 80103	3,500.00	LIBRARY PROGRAM SUPPLIES 0.00	3,500.00	2,866.22	0.00	633.78	81.9%
80280809 51812 80104	1,800.00	LIBRARY PROGRAM SUPPLIES 0.00	1,800.00	1,122.00	0.00	678.00	62.3%
80280809 52199	12,557.00	OTHER PROFESSIONAL SERVICES 0.00	12,557.00	2,609.70	0.00	9,947.30	20.8%
80280809 52320	4,800.00	TRAVEL, EDUCATION AND TRAINING 0.00	4,800.00	3,827.72	0.00	972.28	79.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08								
ACCOUNTS FOR:	802 LIBRARY GENERAL FUND							
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
80280809 52909	9,560.00	0.00	9,560.00	8,934.71	0.00	625.29	93.5%	ADV/MKTING/PUBLIC EDUCATION
TOTAL COMMUNITY ENGAGEMENT	402,946.00	0.00	402,946.00	222,689.44	0.00	180,256.56	55.3%	
80280851 MERCHANDISE SALES								
80280851 51810	1,023.00	0.00	1,023.00	114.96	0.00	908.04	11.2%	LIBRARY RESALE PURCHASES
TOTAL MERCHANDISE SALES	1,023.00	0.00	1,023.00	114.96	0.00	908.04	11.2%	
TOTAL LIBRARY GENERAL FUND	0.00	141,840.46	141,840.46	527,390.80	3,420.80	-388,971.14	374.2%	
TOTAL REVENUES	-5,897,382.00	0.00	-5,897,382.00	-2,824,875.48	0.00	-3,072,506.52		
TOTAL EXPENSES	5,897,382.00	141,840.46	6,039,222.46	3,352,266.28	3,420.80	2,683,535.38		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08								
ACCOUNTS FOR: 810 LIBRARY TRUST FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
810 LIBRARY TRUST FUND								
810 45000	0.00	INVESTMENT INCOME 0.00	0.00	-763.46	0.00	763.46	100.0%	
810 46300	-24,450.00	DONATIONS/CONTRIBUTIONS/GIFTS -10,000.00	-34,450.00	-13,918.44	0.00	-20,531.56	40.4%	
TOTAL LIBRARY TRUST FUND	-24,450.00	-10,000.00	-34,450.00	-14,681.90	0.00	-19,768.10	42.6%	
81080831 ADMIN GIFTS								
81080831 51990	2,500.00	OTHER LIBRARY MATERIALS 0.00	2,500.00	885.36	0.00	1,614.64	35.4%	
81080831 52801	3,000.00	LIBRARY PROGRAMS 0.00	3,000.00	35.95	0.00	2,964.05	1.2%	
81080831 59820	264,000.00	TFR TO BUILDING FUND 0.00	264,000.00	0.00	0.00	264,000.00	.0%	
TOTAL ADMIN GIFTS	269,500.00	0.00	269,500.00	921.31	0.00	268,578.69	.3%	
81080832 ADULT GIFTS								
81080832 51801	17,000.00	LIBRARY BOOKS 5,000.00	22,000.00	3,872.16	0.00	18,127.84	17.6%	
81080832 51990	1,437.00	OTHER LIBRARY MATERIALS -0.79	1,436.21	1,436.21	0.00	0.00	100.0%	
TOTAL ADULT GIFTS	18,437.00	4,999.21	23,436.21	5,308.37	0.00	18,127.84	22.7%	
81080833 CHILDREN'S GIFTS								
81080833 51801	6,750.00	LIBRARY BOOKS 5,000.00	11,750.00	4,110.90	0.00	7,639.10	35.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08								
ACCOUNTS FOR: 810 LIBRARY TRUST FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
81080833 52803	1,424.42	0.00	1,424.42	147.56	0.00	1,276.86	10.4%	
81080833 59820	7,100.00	0.00	7,100.00	0.00	0.00	7,100.00	.0%	
TOTAL CHILDREN'S GIFTS	15,274.42	5,000.00	20,274.42	4,258.46	0.00	16,015.96	21.0%	
81080834 ARCHIVES GIFTS								
81080834 51801	3,900.00	0.00	3,900.00	978.99	0.00	2,921.01	25.1%	
81080834 51990	1,000.00	0.00	1,000.00	650.00	0.00	350.00	65.0%	
81080834 52804	4,404.64	0.00	4,404.64	0.00	0.00	4,404.64	.0%	
TOTAL ARCHIVES GIFTS	9,304.64	0.00	9,304.64	1,628.99	0.00	7,675.65	17.5%	
TOTAL LIBRARY TRUST FUND	288,066.06	-0.79	288,065.27	-2,564.77	0.00	290,630.04	-.9%	
TOTAL REVENUES	-24,450.00	-10,000.00	-34,450.00	-14,681.90	0.00	-19,768.10		
TOTAL EXPENSES	312,516.06	9,999.21	322,515.27	12,117.13	0.00	310,398.14		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08								
ACCOUNTS FOR: 820 LIBRARY BUILDING FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
820 LIBRARY BUILDING FUND								
820 41150	0.00	STATE GRANTS - CULTURE & RECR	0.00	0.00	-50,000.00	0.00	50,000.00	100.0%
820 46300	-64,935.00	DONATIONS/CONTRIBUTIONS/GIFTS	0.00	-64,935.00	0.00	0.00	-64,935.00	.0%
820 49802	-485,000.00	TFR FROM LIBRARY GENERAL FUND	0.00	-485,000.00	0.00	0.00	-485,000.00	.0%
820 49810	-271,100.00	TFR FROM LIBRARY TRUST FUND	0.00	-271,100.00	0.00	0.00	-271,100.00	.0%
TOTAL LIBRARY BUILDING FUND	-821,035.00		0.00	-821,035.00	-50,000.00	0.00	-771,035.00	6.1%
82080852 BUILDING COSTS								
82080852 52201	821,035.00	BUILDING REPAIR & MAINT	0.00	821,035.00	598,110.86	0.00	222,924.14	72.8%
TOTAL BUILDING COSTS	821,035.00		0.00	821,035.00	598,110.86	0.00	222,924.14	72.8%
TOTAL LIBRARY BUILDING FUND	0.00		0.00	0.00	548,110.86	0.00	-548,110.86	100.0%
TOTAL REVENUES	-821,035.00		0.00	-821,035.00	-50,000.00	0.00	-771,035.00	
TOTAL EXPENSES	821,035.00		0.00	821,035.00	598,110.86	0.00	222,924.14	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 08							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
	GRAND TOTAL						
288,066.06	141,839.67	429,905.73	1,072,936.89	3,420.80	-646,451.96	250.4%	

** END OF REPORT - Generated by Becky Brown **