



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on December 9, 2025, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
 - 6.1 Illinois Public Library Standards: Technology – Leon Wilson
 - 6.2 Illinois Public Library Standards: Building and Grounds – Mike Hannan
 - 6.3 Illinois Public Library Standards: Safety & Emergency Preparedness – Gretchen Webb
- 7.0 Action Items (Consent Agenda)**
 - Board Meeting Minutes of November 11, 2025
 - Payroll for November 14, 2025; total \$142,001.72
 - Payroll for November 28, 2025; total \$140,896.55
 - Bills for November 7, 2025; total \$42,274.90
 - Bills for November 14, 2025; total \$221,776.34
 - Bills for November 21, 2025; total \$21,676.24
 - Bills for December 5, 2025; total \$42,835.69
- 8.0 Action Items (Individual)**
 - 8.1 Approve Library closure December 22 and December 23, 2025
 - 8.2 Revised Hours of Service
 - 8.3 Hours of Service Policy
 - 8.4 Extend Tech Plan
- 9.0 Discussion Items**
- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System
- 11.0 Administrative Report**
- 12.0 Board, and Committee Reports**
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 New Business**
- 16.0 Closed session for the discussion of:**
 - 16.1 Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c) (2).
- 17.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be January 13, 2025, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.



Director's Report

Date: December 4, 2025

To: The Urbana Free Library Board of Trustees

From: Taliah Abdullah, Executive Director

Re: Director's Report for Board Meeting of December 9, 2025

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Strategic Plan Progress



ENHANCE

We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

- In continued collaboration with *The News-Gazette*, the Archives has microfilmed additional recent issues of the local newspaper, including all available 2023 issues. Microfilming *The News-Gazette* continues to provide better long-term preservation and access to the newspaper for generations to come.
- Regularly, resources are evaluated to ensure they provide value, are fiscally sustainable, deliver a positive user experience, and provide equitable access to a wide range of offerings. As part of that ongoing evaluation, The Library has made the decision to discontinue Hoopla effective December 31, 2025. As is being realized by many public libraries across the country, Hoopla's pay-per-use model is financially unsustainable. Several factors led to this change:
 - **High costs:** The average Hoopla checkout costs more than three times that of other library resources.
 - **Low usage:** Hoopla accounts for less than 4% of all The Library's digital checkouts.
 - **Overlapping content:** Many titles on Hoopla are also available through other digital platforms or in print.

Sunsetting Hoopla allows for the reallocation of funds in both new digital platforms and within the Overdrive (Libby) digital library. The reallocation of funds will help to increase access and reduce wait times for popular titles in Overdrive (Libby).

- It is exciting to announce the addition of Comics Plus to the Library's digital library offerings. To patrons of all ages, Comics Plus provides unlimited access to thousands of comics, manga, and graphic novels with no hold time or waitlists. Comics Plus is live on the Library's website, and patrons can log in via the website or by using the Comics Plus app.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

- More than 600 community members attended 20 outreach events held throughout the month of November. Staff participated in outreach for after school programming, the inaugural CU Black Authors Book Fair, and Family Reading Nights at six Urbana schools.
- Librarian Elaine Bearden and Artist Nika Lucks presented a program entitled "What's Your Story? Artists-in-Residence @ Your Library" at the 2025 One State in the Arts & Humanities Conference. One State, the inaugural conference between The Illinois Arts Council and Illinois Humanities, hosted nearly 350 people from 38 counties and 205 organizations. For Elaine and Nika's presentation session, the audience represented individuals from not-for-profits, University of Illinois grant seekers, and individual artists who learned the why, how, challenges, and impact of this project, that was sponsored in part by a 2024-2025 Urbana Arts and Culture Grant.



EMPOWER

We connect people with tools and resources for learning, knowledge exchange, and personal growth that leads to greater fulfillment.

- In a program co-hosted with the University of Illinois' Native American House, 50 attendees viewed historical photos, learned information, heard stories, and browsed books about Native Americans who lived in Illinois during the late 1800s and early 1900s. Speakers for this program were Dr. Rosalyn LaPier, who is an award-winning Indigenous writer, environmental historian, and ethnobotanist and Dr. David R. M. Beck, an author and historian who researches federal American Indian policy and urban American Indian history.
- Over 30 children and adults attended *Jump into Science*. This program focused on bioluminescence. Attendees saw the difference with bioluminescence and tonic water, which glowed brightly under UV flashlights, and regular water, which had less of a glow. Other *Jump into Science* experiments included watching U of I Graduate Society of Women Engineers volunteers add bleach to the tonic water to make the bioluminescent glow disappear, spinach into spinach juice then mixed with ethanol, which glowed red under the UV light, and using UV light to examine bioluminescent marks on money to determine if it was genuine.
- Check out the segment from The Archives Department titled "What's New in the Archives?" The "What's New" segment can be found quarterly in the Library's monthly newsletter, and highlights newly available materials, updates to existing projects, and other items that are of interest. To sign up for the Archives newsletter (or any of the Library's newsletter), visit <https://urbanafreelibrary.org/about-us/newsletters>.
- The Cunningham Township expanded their Help Desk hours at the Library, adding two additional days of support. The Township Help Desk is located on the 2nd Floor of the Library on Mondays, Tuesdays, Wednesdays, and Thursdays. Call or email the Library for specific Help Desk times.

The Help Desk supports individuals who need general assistance with Township applications and provides digital support to access social service resources.

Action Item Details & Additional Information

- It is recommended that the Board approves the closure of the Library to the public on Monday, December 22 and Tuesday, December 23 for staff to move back into and reset of library furniture and equipment in the renovated area of the library. Staff who are typically scheduled to work on Monday and Tuesday would still be scheduled. This closure will allow for opening of newly renovated space on Saturday, December 26. Curbside Pickup service will be promoted and would be available for patrons to access materials during the December 22-23 closure.
- It is recommended that the Board approve the permanent change of the Library's hours of service effective January 1, 2026, and as seen in the chart below. The number of hours available for staff to work would not be impacted. The proposed schedule would adjust the Sunday schedule to reflect usage pattern by opening at 1:00pm and would add one additional hour of service that was not present in pre-renovation hours. During the renovation, the Library closed at 5:00pm on Friday and Saturday. The proposed schedule adjusts the closure to 6:00pm on Friday and Saturday. Opening at 10:00am will allow for the following: a sustainable scheduling and staffing model, consistent staff meetings and essential trainings to increase staff learning, growth, and communication to increase our ability to provide the best possible service, and the opportunity for increased availability for partnership opportunities. The current hours for The Archives will remain the same. Upon approval of this recommendation of new hours of service, it is recommended that the Board amend III-A Hours of Service Policy.

	Pre-Renovation (Pre) Hours	Pre # of Hours per day	Renovation Hours	Hours per day	Post Renovation & Proposed Permanent Hours	Hours Per Day
Sunday	1-5p	4	12-5p	5	1-6p	5
Monday	9a-9p	12	10a-8p	10	10a-8p	10
Tuesday	9a-9p	12	10a-8p	10	10a-8p	10
Wednesday	9a-9p	12	10a-8p	10	10a-8p	10
Thursday	9a-9p	12	10a-8p	10	10a-8p	10
Friday	9a-6p	9	10a-5p	7	10a-6p	8
Saturday	9a-6p	9	10a-5p	7	10a-6p	8
		70		59		61

Communication

Library Newsletters

- TUFL Times, December 2025: https://tufl.moosend.com/show_campaign/0f0c04b3-d7f5-4718-ba21-2e84caa6b2d3
- Archives Newsletter, December 2025: https://tufl.moosend.com/show_campaign/e2891925-0c09-4e3f-addd-a3899530cc40

Library News

- November 4, 2025 - news-gazette.com - Emergency water repairs force Urbana Free Library to close for day https://www.news-gazette.com/news/local/community-events/urbana-free-library-closed-for-the-day/article_5cb5963f-78dc-44e6-932c-f00af602ebfe.html
- November 4, 2025 - wcia.com - Urbana library closes for the day due to emergency water repairs <https://www.wcia.com/news/champaign-county/urbana-library-closes-for-the-day-due-to-emergency-water-repairs/>
- November 10, 2015 - smilepolitely.com - The Week: November 10-13 <https://www.smilepolitely.com/culture/the-week-november-10-13/>
- November 18, 2015 - dailyillini.com - Street College brings hip-hop, STEM to Urbana Free Library https://dailyillini.com/life_and_culture-stories/culture-diversity/2025/11/18/street-college-brings-hip-hop-stem-to-urbana-library/
- November 19, 2015 - chambanamoms.com - 25 Things to Do During Thanksgiving Break in Champaign-Urbana <https://www.chambanamoms.com/2025/11/19/thanksgiving-break-things-to-do-champaign-urbana/>
- November 19, 2015 - wcia.com - Urbana Free Library offering home delivery service <https://www.wcia.com/news/champaign-county/urbana-free-library-offering-home-delivery-service/>
- November 21, 2015 - youtube.com - WCIA: Create Your Own Snow Globe at Home <https://www.youtube.com/watch?v=DgZgxxg-MJsA>
- November 21, 2015 - youtube.com - WCIA: Warm & Cozy Reads to Curl Up With | Urbana Free Library Picks <https://www.youtube.com/watch?v=iJu7ScoRnVk>
- November 24, 2015 - news.illinois.edu - Illinoisans to explore their African roots at free event <https://news.illinois.edu/illinoisans-to-explore-their-african-roots-at-free-event/>
- November 24, 2015 - wandtv.com - Urbana City Council approves 2nd phase of Total Energies solar project https://www.wandtv.com/news/illinois/urbana-city-council-approves-2nd-phase-of-total-energies-solar-project/article_e7f2a58c-df87-492d-bf02-09024cfb6bee.html

Budget Information

- Budget and FY24 Financial Reports: <https://urbanafreelibrary.org/about-us/your-right-to-know/financial-reports>

Bank reconciliations for the last day of the month: July 2025 - June 2026				
	July	August	September	October
Busey Bank Cash accounts	\$ 3,476,560.39	\$ 3,188,594.97	\$ 4,675,169.94	\$ 4,116,589.59
Busey Bank Credit Card account	\$ 152,102.48	\$ 155,474.35	\$ 160,216.59	\$ 163,753.82
Total	\$ 3,628,662.87	\$ 3,344,069.32	\$ 4,835,386.53	\$ 4,280,343.41

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L11082

PAY PERIOD 10/26/2025 to 11/08/2025

CHECK DATE 11/14/2025

YEAR 2026 PERIOD 5
EXPENDITURE ENTRIES
SHORT DESC PAY111425GL EFF DATE 11/14/2025
REFERENCE L1114
REFERENCE2 8L11082

ORG	OBJECT	PROJECT
YEAR 2026	PERIOD	5
80280800	50110	
80280801	50210	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
	GL EFF DATE 11/14/2025	
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	15,040.20
LIBRARY CENTRALIZED COSTS	INSURANCE	15,202.73
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	8,168.69
LIBRARY CENTRALIZED COSTS	IMRF & SURS	7,328.28
ARCHIVES	SALARY - REGULAR EMPLOYEE	12,710.63
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	5,302.68
COLLECTIONS	SALARY - REGULAR EMPLOYEE	21,182.46
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	38,690.54
LIBRARY IT	SALARY - REGULAR EMPLOYEE	6,361.92
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	12,013.59
FUND TOTALS		142,001.72
GRAND TOTALS		142,001.72

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L11282

PAY PERIOD 11/09/2025 to 11/22/2025

CHECK DATE 11/28/2025

YEAR 2026 PERIOD 5
EXPENDITURE ENTRIES
SHORT DESC PAY112825GL EFF DATE 11/28/2025
REFERENCE L1128
REFERENCE2 8L11282

ORG	OBJECT	PROJECT
YEAR 2026	PERIOD	5
80280800	50110	
80280801	50210	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
	GL EFF DATE 11/28/2025	
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	15,040.21
LIBRARY CENTRALIZED COSTS	INSURANCE	15,189.44
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	8,090.11
LIBRARY CENTRALIZED COSTS	IMRF & SURS	7,329.25
ARCHIVES	SALARY - REGULAR EMPLOYEE	12,473.58
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	5,049.26
COLLECTIONS	SALARY - REGULAR EMPLOYEE	21,134.40
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	38,986.47
LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,590.23
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	12,013.60
	FUND TOTALS	140,896.55
	GRAND TOTALS	140,896.55

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3853	ADVANTAGE ARCHIVES, L	0000		INV	11/07/2025	43457				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51808		ARCHIVES	MICROFORM		4,920.00				
							4,920.00			
						CHECK TOTAL	4,920.00			
3125	ALLIANCE ENTERTAINMEN	0000		CRM	11/04/2025	cmPLS88498604				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD		-15.99				
							-15.99			
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/04/2025	PLS86022401				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD		52.53				
	2 80280802 51806		A&Y PROG	DVD		26.75				
	3 80280802 51809		A&Y PROG	GAMES		43.99				
							123.27			
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/04/2025	PLS87417314				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51809		A&Y PROG	GAMES		362.55				
							362.55			
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/04/2025	PLS90361425				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 802 46290		LGEM FUND	OTHR REIMB		26.99				
	2 80280802 51805		A&Y PROG	CD		62.32				
							89.31			
						CHECK TOTAL	559.14			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/07/2025	1YL3-Y4P1-96DF				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP		39.84				
							39.84			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/07/2025	1QG3-GR1D-FJD1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP		25.90				
							25.90			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/07/2025	1XHP-TDCL-K3TX				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP		79.79				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC		0000		INV	11/07/2025	13MD-6Q3M-CC6V	79.79		
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801			A&Y PROG	LIBR BOOKS			34.38		
							CHECK TOTAL	34.38		
								179.91		
96	AMEREN ILLINOIS COMPA		0000		INV	11/07/2025	84010			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52600			LIBR FAC	UTILITIES			11,784.17		
							CHECK TOTAL	11,784.17		
								11,784.17		
96	AMEREN ILLINOIS COMPA		0000		INV	11/07/2025	84013			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52600			LIBR FAC	UTILITIES			307.63		
							CHECK TOTAL	307.63		
								307.63		
96	AMEREN ILLINOIS COMPA		0000		INV	11/07/2025	84014			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52600			LIBR FAC	UTILITIES			1,874.86		
							CHECK TOTAL	1,874.86		
								1,874.86		
426	CDW GOVERNMENT INC		0000		INV	11/07/2025	AG68H5Y			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 51500			LIBR IT	SHARED IT			306.89		
							CHECK TOTAL	306.89		
								306.89		
2257	CFS - CUSTOM FACILITY		0000		INV	11/07/2025	2024-06-303			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 51900			LIBR FAC	OTHER SUPP			100.28		
							CHECK TOTAL	100.28		
								100.28		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
837	CINTAS CORPORATION	0001		INV	11/07/2025	4248375726				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		132.63				
							132.63			
						CHECK TOTAL	132.63			
1218	COUNTRY ARBORS NURSER	0000		INV	11/07/2025	102-12811				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		665.62				
							665.62			
						CHECK TOTAL	665.62			
231	DELL MARKETING LP	0000		INV	11/07/2025	10845215249				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 51500		LIBR IT	SHARED IT		2,565.70				
							2,565.70			
						CHECK TOTAL	2,565.70			
232	DEMCO INC	0002		INV	11/07/2025	7722115				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280806 51900		LIBR ACQ	OTHER SUPP		298.27				
							298.27			
						CHECK TOTAL	298.27			
337	W.W. GRAINGER, INC	0002		INV	11/07/2025	9119624378				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51900		LIBR FAC	OTHER SUPP		126.56				
							126.56			
337	W.W. GRAINGER, INC	0002		INV	11/07/2025	9564156272				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51900		LIBR FAC	OTHER SUPP		10.91				
							10.91			
						CHECK TOTAL	137.47			
2999	ILLIANA GENEALOGICAL	0000		INV	11/07/2025	84033				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER		40.00				
							40.00			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	40.00		
1264	ILLINOIS AMERICAN WAT	0001		INV	11/07/2025	84005			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			36.06		
						CHECK TOTAL	36.06		
1264	ILLINOIS AMERICAN WAT	0001		INV	11/07/2025	84006			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			79.48		
						CHECK TOTAL	79.48		
1264	ILLINOIS AMERICAN WAT	0001		INV	11/07/2025	84007			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			381.96		
						CHECK TOTAL	381.96		
246	ILLINOIS MENNONITE HI	0000		INV	11/07/2025	84035			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			40.00		
						CHECK TOTAL	40.00		
3225	ILLINOIS STATE HISTOR	0000		INV	11/07/2025	84034			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			75.00		
						CHECK TOTAL	75.00		
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91467568			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			804.75		
							804.75		

ACCOUNTS PAYABLE CHECK RUN REPORT

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DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91508026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		178.70				
							178.70			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91508027				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		12.03				
							12.03			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91518975				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		268.69				
							268.69			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91578081				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		190.50				
							190.50			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91578082				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		28.43				
							28.43			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91578083				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		14.24				
							14.24			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91609597				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		486.37				
							486.37			
2260	INGRAM INDUSTRIES INC	0002		INV	11/04/2025	91618632				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080833 51801		CHILD GIFT	LIBR BOOKS		42.08				
	2 80280802 51801 80103		A&Y PROG	LIBR BOOKS		217.75				
							259.83			
						CHECK TOTAL	2,243.54			
3959	JAMES PORTER	0000		INV	11/07/2025	84015				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51900		LIBR FAC	OTHER SUPP		34.83				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							34.83		
						CHECK TOTAL	34.83		
1990	KANOPY INC.	0000		INV	11/07/2025	476233 – PPU			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		1,751.00			
							1,751.00		
						CHECK TOTAL	1,751.00		
2976	MCMaster CARR SUPPLY	0001		INV	11/07/2025	54720714			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51410		LIBR FAC	SMALL EQ		158.76			
	2 80280805 51900		LIBR FAC	OTHER SUPP		76.68			
							235.44		
						CHECK TOTAL	235.44		
2945	MICHAEL HANNAN	0000		INV	11/07/2025	84020			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51410		LIBR FAC	SMALL EQ		21.95			
	2 80280805 51900		LIBR FAC	OTHER SUPP		77.70			
							99.65		
2945	MICHAEL HANNAN	0000		INV	11/07/2025	84021			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51410		LIBR FAC	SMALL EQ		179.88			
	2 80280805 51900		LIBR FAC	OTHER SUPP		101.46			
							281.34		
						CHECK TOTAL	380.99		
268	MIDWEST TAPE	0000		INV	11/07/2025	507968658 hoopla			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		4,999.75			
							4,999.75		
268	MIDWEST TAPE	0000		INV	11/04/2025	507950495			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51804		A&Y PROG	AUDIOBOOKS		165.96			
	2 80280802 51806		A&Y PROG	DVD		279.61			
							445.57		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
268	MIDWEST TAPE	0000		INV	11/04/2025	507950511				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806 80103		A&Y PROG	DVD		66.72				
							66.72			
						CHECK TOTAL	5,512.04			
9999	Fulton County Histori	0000		INV	11/07/2025	84031				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER		15.00				
							15.00			
						CHECK TOTAL	15.00			
9999	Henry County GS	0000		INV	11/07/2025	84032				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER		20.00				
							20.00			
						CHECK TOTAL	20.00			
3731	PDQ.COM CORPORATION	0000		INV	11/07/2025	PDQ-66427				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 52999		LIBR IT	OTHER SVCS		4,200.00				
							4,200.00			
						CHECK TOTAL	4,200.00			
2994	SEAN FITZPATRICK	0000		INV	11/07/2025	646				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 52999		LIBR IT	OTHER SVCS		150.00				
							150.00			
						CHECK TOTAL	150.00			
33	PROQUEST LLC	0000		INV	11/07/2025	70918676				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 52910		ARCHIVES	DTB CHARGE		1,824.34				
							1,824.34			
						CHECK TOTAL	1,824.34			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L110725 11/06/2025

DUE DATE: 11/06/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
131	SWEETWATER SOUND INC	0000		INV	11/07/2025	47148444					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51802 80103	A&Y PROG	NEW COLL			19.99					
							19.99				
						CHECK TOTAL	19.99				
2482	T-MOBILE USA INC.	0002		INV	11/07/2025	84025					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51802 80103	A&Y PROG	NEW COLL			1,340.66					
	2 80280808 52999	LIBR IT	OTHER SVCS			62.00					
							1,402.66				
						CHECK TOTAL	1,402.66				
50	INVOICES					WARRANT TOTAL	42,274.90			42,274.90	
						CASH ACCOUNT BALANCE				3,697,007.36	

Ck Run Id# Summary

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET		
802	802	LIBRARY GENERAL FUND	802-00-00-000-000-46290-	OTHER REIMBURSEMENTS	26.99	0.00
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS	1,991.82	88,865.55
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS	244.02	39,057.51
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS	1,360.65	17,149.67
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51804-	AUDIOBOOKS	165.96	1,504.17
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S	114.85	2,096.70
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S	290.37	12,394.25
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-80103	DVD'S	66.72	2,310.67
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51809-	GAMES	406.54	3,547.67
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES	6,750.75	83,017.84
802	80280803	ARCHIVES	802-60-80-803-000-51803-	LIBRARY PERIODICALS	190.00	2,059.00
802	80280803	ARCHIVES	802-60-80-803-000-51808-	MICROFORM	4,920.00	80.00
802	80280803	ARCHIVES	802-60-80-803-000-52910-	DATABASE CHARGES	1,824.34	7,112.50
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	360.59	6,576.15
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51900-	OTHER SUPPLIES	528.42	10,933.84
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES	14,464.16	140,496.95
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	798.25	41,565.60
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES	298.27	17,833.05
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS	2,872.59	42,523.79
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	4,412.00	25,482.62
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	39.84	8,972.64
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	105.69	3,232.86
FUND TOTAL					42,232.82	
CASH ACCOUNT	802 10100	BALANCE	3,697,007.36			
810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-51801-	LIBRARY BOOKS	42.08	8,982.67
FUND TOTAL					42.08	
CASH ACCOUNT	802 10100	BALANCE	3,697,007.36			
WARRANT SUMMARY TOTAL					42,274.90	
GRAND TOTAL					42,274.90	

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111425 11/13/2025

DUE DATE: 11/13/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3829	3G OUTDOOR SERVICES	0000		INV	11/12/2025	84178				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		75.00				
							75.00			
						CHECK TOTAL	75.00			
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/12/2025	PLS90478276				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD		12.25				
	2 80280802 51806		A&Y PROG	DVD		116.44				
							128.69			
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/12/2025	PLS90546814				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD		57.57				
	2 80280802 51809		A&Y PROG	GAMES		301.94				
							359.51			
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/12/2025	PLS90542963				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD		99.90				
							99.90			
						CHECK TOTAL	588.10			
418	AWARDS LIMITED	0000		INV	11/12/2025	76295				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP		13.10				
							13.10			
						CHECK TOTAL	13.10			
1331	BARBER & DEATLEY	0000		INV	11/12/2025	application 3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 82080852 52201		LIBR BLDG	BLDG MAINT		185,400.00				
							185,400.00			
						CHECK TOTAL	185,400.00			
220	BRODART CO	0000		INV	11/12/2025	666206				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280806 51900		LIBR ACQ	OTHER SUPP		100.74				
							100.74			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111425 11/13/2025

DUE DATE: 11/13/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	100.74		
1311	CARLE FOUNDATION HOSP	0001		INV	11/12/2025	JQ1-TG3-JM1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52199		LIBR CTRL	OTHER PROF		586.25			
							586.25		
						CHECK TOTAL	586.25		
2051	CAPITAL COMMUNICATION	0000		INV	11/12/2025	30471708			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		132.51			
							132.51		
						CHECK TOTAL	132.51		
133	LAUREN CHAMBERS	0000		INV	11/12/2025	84207			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 52320		LIBR COMM	TRAVEL		204.44			
							204.44		
						CHECK TOTAL	204.44		
2113	CLARK BAIRD SMITH LLP	0000	25327	INV	11/12/2025	2857			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52101		LIBR CTRL	LEGAL SVCS		4,537.50			
							4,537.50		
						CHECK TOTAL	4,537.50		
71	CONFIDENTIAL ON SITE	0000		INV	11/12/2025	164794			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT		319.41			
							319.41		
						CHECK TOTAL	319.41		
1062	CONSOLIDATED COMMUNIC	0001		INV	11/12/2025	84213			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		1,197.75			
							1,197.75		
						CHECK TOTAL	1,197.75		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111425 11/13/2025

DUE DATE: 11/13/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
234	EBSCO INDUSTRIES INC	0000		INV	11/12/2025	1777031				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51803		A&Y PROG	LIBR PER		6,142.23				
							6,142.23			
						CHECK TOTAL	6,142.23			
3316	ENGBERG ANDERSON, INC	0000	25187	INV	11/12/2025	24377300-15				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 53200		LIBR FAC	BUILDING		4,459.00				
							4,459.00			
						CHECK TOTAL	4,459.00			
3390	GREAT AMERICA FINANCI	0000		INV	11/12/2025	40463216				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 52203		LIBR IT	MAINT AGRM		399.35				
							399.35			
						CHECK TOTAL	399.35			
3122	GRETCHEN MADSEN WEBB	0000		INV	11/12/2025	84205				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280807 52320		LIBR CIRC	TRAVEL		973.95				
	2 80280809 52320		LIBR COMM	TRAVEL		664.11				
							1,638.06			
						CHECK TOTAL	1,638.06			
2260	INGRAM INDUSTRIES INC	0002		INV	11/12/2025	91734201				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		555.54				
							555.54			
2260	INGRAM INDUSTRIES INC	0002		INV	11/12/2025	91716633				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		728.72				
							728.72			
2260	INGRAM INDUSTRIES INC	0002		INV	11/12/2025	91716632				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		769.34				
							769.34			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111425 11/13/2025

DUE DATE: 11/13/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0002		INV	11/12/2025	91774891					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			239.19				
								239.19			
2260	INGRAM INDUSTRIES INC	0002		INV	11/12/2025	91678694					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			618.54				
								618.54			
2260	INGRAM INDUSTRIES INC	0002		INV	11/12/2025	91734202					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			313.26				
								313.26			
						CHECK TOTAL		3,224.59			
3430	MANSFIELD POWER & GAS	0000		INV	11/12/2025	MNS348524					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES			1,983.30				
								1,983.30			
						CHECK TOTAL		1,983.30			
2976	MCMASTER CARR SUPPLY	0001		INV	11/12/2025	55189538					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51410		LIBR FAC	SMALL EQ			73.03				
								73.03			
						CHECK TOTAL		73.03			
2945	MICHAEL HANNAN	0000		INV	11/12/2025	84211					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51900		LIBR FAC	OTHER SUPP			49.19				
								49.19			
						CHECK TOTAL		49.19			
268	MIDWEST TAPE	0000		INV	11/12/2025	507980571					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806		A&Y PROG	DVD			325.38				
								325.38			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111425 11/13/2025

DUE DATE: 11/13/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
268	MIDWEST TAPE	0000		INV	11/12/2025	507980573					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806 80103		A&Y PROG	DVD		36.73					
							36.73				
						CHECK TOTAL	362.11				
3770	OLIVIA COLEMAN	0000		INV	11/12/2025	84177					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		23.10					
							23.10				
						CHECK TOTAL	23.10				
54	OVERDRIVE INC	0000		INV	11/12/2025	01018CO25346391					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		A&Y PROG	DOWNLOAD		3,096.47					
							3,096.47				
						CHECK TOTAL	3,096.47				
1392	PARAGON MICRO INC	0000		INV	11/12/2025	S5728951					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 52999		LIBR IT	OTHER SVCS		140.00					
							140.00				
						CHECK TOTAL	140.00				
3409	STAPLES, INC.	0000		INV	11/12/2025	7007631711					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51900		LIBR IT	OTHER SUPP		1,028.34					
							1,028.34				
						CHECK TOTAL	1,028.34				
3228	WAREHOUSE DIRECT, INC	0000		INV	11/12/2025	108353					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51420		LIBR FAC	OFF FURN		4,992.36					
							4,992.36				
						CHECK TOTAL	4,992.36				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111425 11/13/2025

DUE DATE: 11/13/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
1839	THE NEW YORK TIMES	0001		INV	11/12/2025	3595731D2544					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51803		A&Y PROG	LIBR PER		786.53					
							786.53				
						CHECK TOTAL	786.53				
301	UNIQUE MANAGEMENT SER	0001		INV	11/12/2025	6146433					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		78.80					
							78.80				
301	UNIQUE MANAGEMENT SER	0001		INV	11/12/2025	6146434					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 52902		LIBR CTRL	POST PRINT		145.08					
							145.08				
						CHECK TOTAL	223.88				
36	INVOICES										
						WARRANT TOTAL	221,776.34			221,776.34	
						CASH ACCOUNT BALANCE				3,550,138.18	

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L111425 11/13/2025
 DUE DATE: 11/13/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	115.00 7,013.18
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52101-	LEGAL SERVICES	4,537.50 4,335.00
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52199-	OTHER PROFESSIONAL SE	586.25 1,487.31
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52902-	POSTAGE & PRINTING	145.08 4,124.41
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	2,182.61 86,682.94
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,041.98 38,015.53
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51803-	LIBRARY PERIODICALS	6,928.76 2,312.31
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S	169.72 1,926.98
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	441.82 11,952.43
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-80103	DVD'S	36.73 2,273.94
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51809-	GAMES	301.94 3,245.73
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES	3,096.47 79,921.37
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	73.03 6,503.12
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51420-	OFFICE FURNITURE	4,992.36 8,675.64
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES	49.19 10,884.65
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	319.41 53,468.83
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES	3,181.05 137,315.90
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	75.00 41,490.60
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-53200-	BUILDING	4,459.00 118,237.04
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES	233.25 17,599.80
802	80280807	PATRON SERVICES 802-60-80-807-000-52320-	TRAVEL, EDUCATION AND	973.95 725.55
802	80280808	LIBRARY IT 802-60-80-808-000-51900-	OTHER SUPPLIES	1,028.34 1,223.92
802	80280808	LIBRARY IT 802-60-80-808-000-52203-	MAINTENANCE AGREEMENT	399.35 4,337.69
802	80280808	LIBRARY IT 802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	140.00 25,342.62
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52320-	TRAVEL, EDUCATION AND	868.55 1,721.95
			FUND TOTAL	36,376.34
CASH ACCOUNT 802 10100 BALANCE 3,550,138.18				
820	82080852	BUILDING COSTS 820-60-80-852-000-52201-	BUILDING REPAIR & MAI	185,400.00 501,600.41
			FUND TOTAL	185,400.00
CASH ACCOUNT 802 10100 BALANCE 3,550,138.18				
			WARRANT SUMMARY TOTAL	221,776.34
			GRAND TOTAL	221,776.34

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
3125	ALLIANCE ENTERTAINMEN		0000		INV	11/21/2025	PLS90687872			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51805			A&Y PROG	CD			12.29		
	2 80280802 51806			A&Y PROG	DVD			89.98		
								102.27		
							CHECK TOTAL	102.27		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1DNH-LYTH-3M43			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 51500			LIBR IT	SHARED IT			327.39		
								327.39		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1QVJ-TVFT-43CK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280803 51900			ARCHIVES	OTHER SUPP			8.64		
								8.64		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1H6P-WJ1J-HFNK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 81080832 51990			ADULT GIFT	OTH LIBMAT			164.47		
								164.47		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1R3Q-69HN-KWJQ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 51500			LIBR IT	SHARED IT			39.99		
								39.99		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1JGD-NLR4-99P3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 51900			LIBR FAC	OTHER SUPP			43.96		
								43.96		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1CY6-T4QV-7YCW			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 81080832 51990			ADULT GIFT	OTH LIBMAT			24.95		
								24.95		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1QJF-WVL3-C4JR			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 51410			LIBR FAC	SMALL EQ			96.26		
								96.26		
2943	AMAZON CAPITAL SERVIC		0000		INV	11/21/2025	1D49-X6K6-PJN3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801			A&Y PROG	LIBR BOOKS			116.01		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802		10100		CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	1MY3-FGTR-DWDY	116.01			
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51802	80103	A&Y PROG	NEW COLL			43.50			
							43.50			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	14XL-PWDW-7DL3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51809		A&Y PROG	GAMES			51.52			
							51.52			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	149L-R7DL-6CHT				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			16.99			
							16.99			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	17QY-CCWV-C196				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			123.69			
							123.69			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	1YFM-TCT7-4FT1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52201		LIBR FAC	BLDG MAINT			120.99			
							120.99			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	1WMG-XXRN-D6LM				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812	80103	LIBR COMM	LIBR SUPP			25.99			
							25.99			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	1WXJ-MF9K-9RVJ				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			57.21			
							57.21			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	1WRY-3QWM-K6XH				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 51500		LIBR IT	SHARED IT			20.99			
							20.99			
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	1YQ9-L6F7-XNV4				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52201		LIBR FAC	BLDG MAINT			90.18			
							90.18			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	11/21/2025	17MV-Q1NN-7J99			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		123.50			
						123.50			
						CHECK TOTAL	1,496.23		
3977	ANN PANTHEN	0000		INV	11/21/2025	84420			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280807 52320		LIBR CIRC	TRAVEL		29.00			
						29.00			
						CHECK TOTAL	29.00		
3208	SUNDAY NEWS DELIVERY	0000		INV	11/21/2025	84364			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51803		A&Y PROG	LIBR PER		236.70			
						236.70			
						CHECK TOTAL	236.70		
3948	ELKAY SALES, LLC	0000		INV	11/21/2025	3975217			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 82080852 52201		LIBR BLDG	BLDG MAINT		6,067.25			
						6,067.25			
						CHECK TOTAL	6,067.25		
549	FIRST NATIONAL BANK O	0000	25240	INV	11/21/2025	84384			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52999		LIBR IT	OTHER SVCS		2,500.00			
						2,500.00			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
549	FIRST NATIONAL BANK O	0000		INV	11/21/2025	84385				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080834 51801		ARCH GIFT	LIBR BOOKS		858.99				
	2 80280809 51812		LIBR COMM	LIBR SUPP		5.00				
	3 80280803 51801		ARCHIVES	LIBR BOOKS		201.96				
	4 80280805 53200		LIBR FAC	BUILDING		250.00				
	5 80280809 52909		LIBR COMM	AD/MRK/PE		1,110.68				
	6 80280809 51812 80103		LIBR COMM	LIBR SUPP		564.00				
	7 80280808 52999		LIBR IT	OTHER SVCS		711.53				
	8 80280801 52902		LIBR CTRL	POST PRINT		30.99				
	9 80280806 51900		LIBR ACQ	OTHER SUPP		412.17				
	10 80280809 51812 80102		LIBR COMM	LIBR SUPP		5.00				
							4,150.32			
						CHECK TOTAL	6,650.32			
242	GENEALOGY SOCIETY OF	0000		INV	11/21/2025	84412				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER		25.00				
							25.00			
						CHECK TOTAL	25.00			
890	HEYL ROYSTER VOELKER	0000		INV	11/21/2025	1827627				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 52101		LIBR CTRL	LEGAL SVCS		600.00				
							600.00			
						CHECK TOTAL	600.00			
2954	ILLINOIS STATE GENEAL	0000		INV	11/21/2025	84409				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER		40.00				
							40.00			
						CHECK TOTAL	40.00			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91842356				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		620.96				
							620.96			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91842357				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		589.42				
							589.42			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91861988				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		19.16				
							19.16			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91907354				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		200.39				
							200.39			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91920122				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		35.77				
							35.77			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91920123				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		98.35				
							98.35			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91920124				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		12.03				
							12.03			
2260	INGRAM INDUSTRIES INC	0002		INV	11/21/2025	91946836				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		453.23				
							453.23			
2260	INGRAM INDUSTRIES INC	0002		CRM	11/21/2025	cm91873185				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		-17.99				
							-17.99			
						CHECK TOTAL	2,011.32			
3959	JAMES PORTER	0000		INV	11/21/2025	84367				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51900		LIBR FAC	OTHER SUPP		45.00				
							45.00			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	45.00		
1955	JENNIE GRACE	0000		INV	11/21/2025	84486			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 52320		LIBR COMM	TRAVEL		243.10			
						CHECK TOTAL	243.10		
3978	LIBRARYHOST, LLC	0000		INV	11/21/2025	3456			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 52910		ARCHIVES	DTB CHARGE		899.00			
						CHECK TOTAL	899.00		
3968	LIBRARYPASS, INC	0000		INV	11/21/2025	10914			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		1,554.06			
						CHECK TOTAL	1,554.06		
3242	MCLEAN COUNTY GENEALOGY	0000		INV	11/21/2025	84414			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		35.00			
						CHECK TOTAL	35.00		
2945	MICHAEL HANNAN	0000		INV	11/21/2025	84369			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT		8.50			
							8.50		
2945	MICHAEL HANNAN	0000		INV	11/21/2025	84487			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT		76.33			
						CHECK TOTAL	76.33		
							84.83		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
268	MIDWEST TAPE			0000		INV	11/21/2025	508002339			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280802 51807	80103		A&Y PROG	RECORDING			39.99			
									39.99		
268	MIDWEST TAPE			0000		INV	11/21/2025	508002345			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280802 51806			A&Y PROG	DVD			404.83			
									404.83		
								CHECK TOTAL	444.82		
269	MONTGOMERY COUNTY GEN			0000		INV	11/21/2025	84403			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280803 51803			ARCHIVES	LIBR PER			20.00			
									20.00		
								CHECK TOTAL	20.00		
2991	MOULTRIE COUNTY HISTO			0000		INV	11/21/2025	84406			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280803 51803			ARCHIVES	LIBR PER			35.00			
									35.00		
								CHECK TOTAL	35.00		
9999	Frankfort Area GS			0000		INV	11/21/2025	84399			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280803 51803			ARCHIVES	LIBR PER			20.00			
									20.00		
								CHECK TOTAL	20.00		
9999	Iroquois County GS			0000		INV	11/21/2025	84397			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280803 51803			ARCHIVES	LIBR PER			25.00			
									25.00		
								CHECK TOTAL	25.00		
9999	Kerly Icaza Franco			0000		INV	11/21/2025	84370			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280801 51900			LIBR CTRL	OTHER SUPP			12.00			
									12.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	12.00		
54	OVERDRIVE INC	0000		INV	11/21/2025	01018DA25357353			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		15.99			
							15.99		
						CHECK TOTAL	15.99		
283	QUILL CORPORATION	0000		INV	11/21/2025	46569719			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 51900		LIBR CTRL	OTHER SUPP		386.26			
							386.26		
283	QUILL CORPORATION	0000		INV	11/21/2025	46560363			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		141.61			
							141.61		
						CHECK TOTAL	527.87		
284	RANDOLPH COUNTY GENEALOGICAL SOCIETY	0000		INV	11/21/2025	84407			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		25.00			
							25.00		
						CHECK TOTAL	25.00		
286	RANTOUL HISTORICAL SOCIETY	0000		INV	11/21/2025	84410			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		10.00			
							10.00		
						CHECK TOTAL	10.00		
3696	REMCO ELECTRICAL CORP	0000		INV	11/21/2025	33808			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		130.00			
							130.00		
						CHECK TOTAL	130.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L112125 11/21/2025

DUE DATE: 11/21/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	398.26 6,614.92
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52101-	LEGAL SERVICES	600.00 3,735.00
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52902-	POSTAGE & PRINTING	30.99 4,093.42
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	1,997.79 84,685.15
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	129.54 37,885.99
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51802-80103	NEW COLLECTIONS	43.50 17,471.19
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51803-	LIBRARY PERIODICALS	236.70 2,075.61
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S	12.29 1,914.69
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	494.81 11,457.62
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51807-80103	RECORDINGS	39.99 3,469.12
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51809-	GAMES	51.52 3,194.21
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES	1,570.05 78,351.32
802	80280803	ARCHIVES 802-60-80-803-000-51801-	LIBRARY BOOKS	201.96 3,648.04
802	80280803	ARCHIVES 802-60-80-803-000-51803-	LIBRARY PERIODICALS	235.00 1,799.00
802	80280803	ARCHIVES 802-60-80-803-000-51900-	OTHER SUPPLIES	8.64 2,484.47
802	80280803	ARCHIVES 802-60-80-803-000-52910-	DATABASE CHARGES	899.00 6,213.50
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	96.26 6,406.86
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES	88.96 10,795.69
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	433.16 53,035.67
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	130.00 41,360.60
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-53200-	BUILDING	250.00 117,987.04
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES	677.28 16,922.52
802	80280807	PATRON SERVICES 802-60-80-807-000-52320-	TRAVEL, EDUCATION AND	59.00 666.55
802	80280808	LIBRARY IT 802-60-80-808-000-51500-	SHARED IT COSTS	388.37 42,135.42
802	80280808	LIBRARY IT 802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	3,335.85 24,506.77
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	202.89 8,769.75
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	5.00 3,227.86
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	589.99 1,217.90
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52320-	TRAVEL, EDUCATION AND	243.10 1,478.85
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU	1,110.68 4,977.08

FUND TOTAL 14,560.58
CASH ACCOUNT 802 10100 BALANCE 3,328,361.84

810	81080832	ADULT GIFTS	810-60-80-832-000-51990-	OTHER LIBRARY MATERIA	189.42	182.57
810	81080834	ARCHIVES GIFTS	810-60-80-834-000-51801-	LIBRARY BOOKS	858.99	2,921.01

FUND TOTAL 1,048.41
CASH ACCOUNT 802 10100 BALANCE 3,328,361.84

ACCOUNTS PAYABLE CHECK RUN REPORT

820	82080852	BUILDING COSTS	820-60-80-852-000-52201-	BUILDING REPAIR & MAI	6,067.25	495,533.16
FUND TOTAL					6,067.25	
CASH ACCOUNT	802 10100	BALANCE	3,328,361.84			
WARRANT SUMMARY TOTAL					21,676.24	
GRAND TOTAL					21,676.24	

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3125	ALLIANCE ENTERTAINMEN	0000		INV	12/05/2025	PLS90642354					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		A&Y PROG	CD		76.96					
							76.96				
						CHECK TOTAL	76.96				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	19D4-4WVW-CXVG					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP		40.98					
							40.98				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	1YLH-31MQ-W4Q7					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51410		LIBR FAC	SMALL EQ		25.72					
							25.72				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	1GLW-HF4J-PTQ9					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		37.98					
							37.98				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	1GNX-GDQN-NK4F					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		60.55					
							60.55				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	1JKX-QL1T-DQXN					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51410		LIBR FAC	SMALL EQ		304.17					
							304.17				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	1QCQ-LLJY-9HMK					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		31.38					
							31.38				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	1RLD-GVHD-7FHN					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51410		LIBR FAC	SMALL EQ		91.47					
							91.47				
2943	AMAZON CAPITAL SERVIC	0000		INV	12/05/2025	16D9-H4WX-14FQ					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080832 51990		ADULT GIFT	OTH LIBMAT		89.60					
							89.60				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025
DUE DATE: 12/04/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	681.85		
96	AMEREN ILLINOIS COMPA	0000		INV	12/05/2025	84754			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		9,016.16			
							9,016.16		
						CHECK TOTAL	9,016.16		
96	AMEREN ILLINOIS COMPA	0000		INV	12/05/2025	84894			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		2,294.64			
							2,294.64		
						CHECK TOTAL	2,294.64		
1345	CHAMPAIGN COUNTY	0017		INV	12/05/2025	197			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52600		LIBR IT	UTILITIES		200.00			
							200.00		
						CHECK TOTAL	200.00		
1970	MUSEUMS AT THE CROSSR	0001		INV	12/05/2025	2025003			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		100.00			
							100.00		
						CHECK TOTAL	100.00		
837	CINTAS CORPORATION	0001		INV	12/05/2025	4251212939			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		132.63			
							132.63		
						CHECK TOTAL	132.63		
2113	CLARK BAIRD SMITH LLP	0000	25327	INV	12/05/2025	3014			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52101		LIBR CTRL	LEGAL SVCS		6,435.00			
							6,435.00		
						CHECK TOTAL	6,435.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
20	DAVIS HOUK MECHANICAL		0000		INV	12/05/2025	525422			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52201			LIBR FAC	BLDG MAINT		631.50			
								631.50		
							CHECK TOTAL	631.50		
859	GIBBS TECHNOLOGY COMP		0000		INV	12/05/2025	3368970			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 52203			LIBR IT	MAINT AGRM		183.18			
								183.18		
							CHECK TOTAL	183.18		
3122	GRETCHEN MADSEN WEBB		0000		INV	12/05/2025	84822			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 81080831 51990			ADMIN GIFT	OTH LIBMAT		92.99			
	2 80280805 51420			LIBR FAC	OFF FURN		179.99			
								272.98		
							CHECK TOTAL	272.98		
1264	ILLINOIS AMERICAN WAT		0001		INV	12/05/2025	84809			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52600			LIBR FAC	UTILITIES		22.69			
								22.69		
							CHECK TOTAL	22.69		
2260	INGRAM INDUSTRIES INC		0002		INV	12/05/2025	92120558			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801			A&Y PROG	LIBR BOOKS		1,196.68			
	2 802 46290			LGEM FUND	OTHR REIMB		9.57			
								1,206.25		
2260	INGRAM INDUSTRIES INC		0002		INV	12/05/2025	91975191			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801			A&Y PROG	LIBR BOOKS		747.54			
								747.54		
2260	INGRAM INDUSTRIES INC		0002		INV	12/05/2025	91975192			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801 80103			A&Y PROG	LIBR BOOKS		451.74			
								451.74		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802		10100		CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	91975193				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS			144.39				
							144.39			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	91986255				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	A&Y PROG	LIBR BOOKS			84.84				
							84.84			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92002501				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	A&Y PROG	LIBR BOOKS			64.93				
							64.93			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92002502				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS			396.15				
							396.15			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92014612				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	A&Y PROG	LIBR BOOKS			36.90				
							36.90			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92030938				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	A&Y PROG	LIBR BOOKS			457.33				
							457.33			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92056662				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	A&Y PROG	LIBR BOOKS			856.83				
							856.83			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92120559				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS			602.63				
							602.63			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92145269				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	A&Y PROG	LIBR BOOKS			31.24				
							31.24			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92162879				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		544.34				
							544.34			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92162880				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		380.81				
							380.81			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92191320				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		452.78				
							452.78			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92191321				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		14.40				
							14.40			
2260	INGRAM INDUSTRIES INC	0002		CRM	12/05/2025	cm92041209				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		-16.95				
							-16.95			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92303841				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		1,102.46				
							1,102.46			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92303842				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		178.79				
							178.79			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92303843				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		17.12				
							17.12			
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92303844				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		833.42				
							833.42			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0002		INV	12/05/2025	92276444				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		39.16				
							39.16			
						CHECK TOTAL	8,627.10			
254	CAROL INSKEEP	0000		INV	12/05/2025	84801				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP		24.18				
							24.18			
						CHECK TOTAL	24.18			
3980	JACOB STROM	0000		INV	12/05/2025	84755				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 52320		LIBR COMM	TRAVEL		65.95				
							65.95			
						CHECK TOTAL	65.95			
3959	JAMES PORTER	0000		INV	12/05/2025	84756				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51900		LIBR FAC	OTHER SUPP		52.00				
							52.00			
						CHECK TOTAL	52.00			
38	CARL JOHNSON	0000		INV	12/05/2025	84803				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP		250.00				
							250.00			
						CHECK TOTAL	250.00			
1990	KANOPY INC.	0000		INV	12/05/2025	480587 – PPU				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD		1,532.00				
							1,532.00			
						CHECK TOTAL	1,532.00			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
447	KONE INC	0000		INV	12/05/2025	871869439				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		2,266.32				
							2,266.32			
						CHECK TOTAL	2,266.32			
261	LAKESHORE LEARNING MA	0000		INV	12/05/2025	92554120				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51802 80103		A&Y PROG	NEW COLL		129.98				
							129.98			
						CHECK TOTAL	129.98			
2945	MICHAEL HANNAN	0000		INV	12/05/2025	84810				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51410		LIBR FAC	SMALL EQ		4.49				
	2 80280805 52201		LIBR FAC	BLDG MAINT		16.55				
							21.04			
						CHECK TOTAL	79.88			
							100.92			
2945	MICHAEL HANNAN	0000		INV	12/05/2025	84811				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51410		LIBR FAC	SMALL EQ		79.88				
							79.88			
						CHECK TOTAL	100.92			
268	MIDWEST TAPE	0000		INV	12/05/2025	508109834 hoopla				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD		4,999.71				
							4,999.71			
268	MIDWEST TAPE	0000		INV	12/05/2025	508045647				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD		209.15				
							209.15			
268	MIDWEST TAPE	0000		INV	12/05/2025	508046047				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51804		A&Y PROG	AUDIOBOOKS		180.96				
	2 80280802 51806		A&Y PROG	DVD		200.91				
							381.87			
						CHECK TOTAL	5,590.73			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2516	THE NEW LINCOLN SQUAR	0000		INV	12/05/2025	84760					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 52912		ARCHIVES	FACILTYREN		725.00					
							725.00				
						CHECK TOTAL	725.00				
3770	OLIVIA COLEMAN	0000		INV	12/05/2025	84813					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		35.00					
							35.00				
						CHECK TOTAL	35.00				
9999	Piatt County G&HS	0000		INV	12/05/2025	84820					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER		20.00					
							20.00				
						CHECK TOTAL	20.00				
3654	PAT CAIN	0000		INV	12/05/2025	84821					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080831 51990		ADMIN GIFT	OTH LIBMAT		118.69					
							118.69				
						CHECK TOTAL	118.69				
1622	REPUBLIC SERVICES, IN	0000		INV	12/05/2025	0729-000746549					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS		1,289.86					
							1,289.86				
						CHECK TOTAL	1,289.86				
2013	SEICO, INC	0000		INV	12/05/2025	76815					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT		500.00					
							500.00				
						CHECK TOTAL	500.00				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120525 12/04/2025

DUE DATE: 12/04/2025

CASH ACCOUNT: 802 10100				CASH							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2482	T-MOBILE USA INC.			0002		INV	12/05/2025	84825			
ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802	51802	80103	A&Y PROG	NEW COLL			1,298.37		
	2	80280808	52999		LIBR IT	OTHER SVCS			62.00		
									1,360.37		
								CHECK TOTAL	1,360.37		
3984	YOUNG KIM			0000		INV	12/05/2025	84877			
ACCOUNT DETAIL								LINE AMOUNT			
	1	80280809	51812		LIBR COMM	LIBR SUPP			100.00		
									100.00		
								CHECK TOTAL	100.00		
61	INVOICES					WARRANT TOTAL		42,835.69	42,835.69		
						CASH ACCOUNT BALANCE			3,117,896.06		

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L120525 12/04/2025
 DUE DATE: 12/04/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	802	LIBRARY GENERAL FUND 802-00-00-000-000-46290-	OTHER REIMBURSEMENTS 9.57	0.00
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES 164.91	6,450.01
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52101-	LEGAL SERVICES 6,435.00	3,735.00
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS 5,808.39	78,876.76
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS 2,809.14	35,076.85
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51802-80103	NEW COLLECTIONS 1,428.35	16,042.84
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51804-	AUDIOBOOKS 180.96	1,323.21
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S 76.96	1,837.73
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S 410.06	11,047.56
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES 6,531.71	71,819.61
802	80280803	ARCHIVES 802-60-80-803-000-51803-	LIBRARY PERIODICALS 120.00	1,679.00
802	80280803	ARCHIVES 802-60-80-803-000-52912-	FACILITY RENTAL 725.00	4,745.00
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME 505.73	5,901.13
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51420-	OFFICE FURNITURE 179.99	8,495.65
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES 52.00	10,743.69
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI 1,148.05	51,887.62
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES 11,333.49	125,982.41
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER 3,688.81	37,671.79
802	80280808	LIBRARY IT 802-60-80-808-000-52203-	MAINTENANCE AGREEMENT 183.18	4,154.51
802	80280808	LIBRARY IT 802-60-80-808-000-52600-	UTILITIES 200.00	1,284.00
802	80280808	LIBRARY IT 802-60-80-808-000-52999-	OTHER CONTRACTUAL SER 62.00	24,444.77
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 415.16	8,354.59
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52320-	TRAVEL, EDUCATION AND 65.95	1,412.90
FUND TOTAL			42,534.41	
CASH ACCOUNT 802 10100 BALANCE 3,117,896.06				
810	81080831	ADMIN GIFTS 810-60-80-831-000-51990-	OTHER LIBRARY MATERIA 211.68	1,742.16
810	81080832	ADULT GIFTS 810-60-80-832-000-51990-	OTHER LIBRARY MATERIA 89.60	92.97
FUND TOTAL			301.28	
CASH ACCOUNT 802 10100 BALANCE 3,117,896.06				
WARRANT SUMMARY TOTAL			42,835.69	
GRAND TOTAL			42,835.69	

HOURS OF SERVICE

WEEKLY SCHEDULE:

The Urbana Free Library hours are:

Monday – Thursday	9 10:00 a.m. – 9 8:00 p.m.
Friday – Saturday	9 10:00 a.m. – 6:00 p.m.
Sunday	1:00 p.m. – 6 5:00 p.m.

The Champaign County Historical Archives hours are:

Monday, Tuesday, Thursday, Friday, Saturday	10:00 a.m. – 5:00 p.m.
Wednesday	<u>10:00 a.m. – 7:00 p.m.</u>
Sunday	<u>1:00 p.m. – 5:00 p.m.</u>

HOLIDAYS

The Library is closed all day on the following holidays:

New Year's Day	January 1
Martin Luther King Day	third Monday in January
Presidents' Day	third Monday in February
Spring Holiday	Easter Sunday
Sunday before Memorial Day	Sunday before the fourth Monday in May
Memorial Day	fourth Monday in May
Juneteenth	June 19
Independence Day	July 4
Sunday before Labor Day	Sunday before the first Monday in September
Labor Day	first Monday in September
Thanksgiving Day	fourth Thursday in November
Christmas Eve	December 24
Christmas Day	December 25

In addition, the Library closes early on Thanksgiving Eve and New Year's Eve.

Thanksgiving Eve	closes at 6:00 p.m.
New Year's Eve	closes at 6:00 p.m.

Adopted February 14, 1983

Amended February 12, 2013; July 8, 2014 effective September 3, 2014; August 9, 2016, effective September 6, 2016; Reaffirmed June 11, 2019; Amended April 14, 2020; January 11, 2022; May 10, 2022; December 9, 2025 effective January 2, 2026



The Urbana Free Library Technology Plan

January 2025 – January 2026

Acknowledgments

The following *Technology Plan* has been aligned with The Urbana Free Library *Strategic Plan* adopted as of November 2023.

Many individuals participated in and contributed directly to the development of this *Technology Plan* document.

Stakeholders participated in group Tech Committee meetings and led departmental discussions to gather information for this year's *Technology Plan*.

Key contributors include:

Rebecca Brown – Office Manager

Jordan Kahle – Patron Services Librarian

Ann Panthen – Library Assistant 2-Archives

Lyndzie Taylor – Communications & Development Manager

Matthew Wetherbee – Library Assistant 1-Cataloging

Leon Wilson – Information Technology Manager

Esther Yi – Programming Librarian

A. Library Mission Statement

We encourage learning and enrich lives by providing access to diverse resources and programs.

B. Technology Vision Statement

The Urbana Free Library (TUFL) is committed to using technology to improve the quality, scope, and efficiency of Library services. The Library will continually review and adopt new technology to improve the Library experience of patrons, increase access to information, and enhance employees' ability to perform their duties.

C. Timeline of Routine Responsibilities

Tech Committee:

An appointed group of staff members who represent the viewpoints and ideas of Library employees.

- Review unmet technology needs of staff and Library patrons.
- Review tech competencies for all staff and individual departments.

- Review software/hardware configurations of all public computers.
- Review equipment requests for public checkout, in-house public use, and programming.
- Review technology needs in light of developments at partnering agencies.
- Review Technology Plan progress and emerging technologies.
- Review and revise Technology Plan to forward to Administration and the Library Board in December.
- Post the Board-approved Technology Plan in January.

D. Budget

The Library will commit to a sufficient budget to acquire and maintain hardware, software, and professional development necessary for improved technology services to Library patrons and staff.

E. Key Projects for the 2025-2026 Technology Plan



ENHANCE

We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

Activity 1: Enhancing digital preservation.

- Investigate new software to improve the Archives' digital preservation management and automation, such as cloud storage backup, Preservica, and ArchiveSpace.

Activity 2: Migrating to a new Patron Incident Reporting Database.

- Update the Patron Incident Reporting Database for better incident reporting management.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

Activity 1: Adding technology for study rooms.

- Investigate and implement technology that would enhance the study rooms on the second floor.

Activity 2: Implementing new security cameras.

- Investigate and implement best practices and standards for security cameras and monitoring.

Activity 3: Adding additional functionality to the auditorium.

- Add additional speakers and integrate a mic into the audio system.

Activity 4: Improving outreach efforts.

- Investigate and implement best way to offer additional mobile data to staff during outreach programming.



Activity 1: Adding interactive technology.

- Investigate interactive tech for the Children's department, such as an interactive projector.

Activity 2: Implementing improved streaming capabilities for online events.

- Investigate methods to improve programming staff's ability to host and stream events online.

Activity 3: Expanding video game offerings on children's computers.

- Investigate ways to provide more games to our youth on the computers reserved for children.

F. Conclusion

Since technology is constantly evolving, this plan will be considered a framework that will guide, but not limit, the Library's use of technology. The Tech Committee will review the progress of these goals annually. This plan will be in place from January 2025 until January 2026, when it will be updated.