



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on May 13, 2025, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
 - 6.1 Kristin Richardson, Engberg Anderson
- 7.0 Action Items (Consent Agenda)**
 - Search Committee Minutes of March 10, 2025
 - Search Committee Minutes of March 11, 2025
 - Special Meeting Minutes of April 2, 2025
 - Board Meeting Minutes of April 8, 2025
 - Special Meeting Minutes of April 22, 2025
 - Payroll for April 18, 2025; total \$130,277.83
 - Payroll for May 2, 2025; total \$127,716.91
 - Bills for April 11, 2025; total \$30,963.24
 - Bills for April 18, 2025; total \$26,331.19
 - Bills for April 25, 2025; total \$10,137.55
 - Bills for May 2, 2025; total \$21,377.44
 - Bills for May 9, 2025; total \$30,282.51
- 8.0 Action Items (Individual)**
 - 8.1 List of Scheduled Monthly Board Meetings for FY26
 - 8.2 Annual Review and Designation of Non-Resident Cards
 - 8.3 FY26 Budget
 - 8.4 Champaign Public Library invoice for \$49,485.99
 - 8.5 FY25 Budget Amendment
 - 8.6 Resolution 2025-03 to Thank Rob Bennett for His Service
 - 8.7 Resolution 2025-04 to Accept the Proposals from Imperial Surveillance
 - 8.8 Resolution 2025-05 to Accept the Bid from Barber & DeAtley
 - 8.9 Resolution 2025-06 to Accept the Proposals from Furniture Vendors
- 9.0 Discussion Items**
- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System
- 11.0 Administrative Report**
- 12.0 Board and Committee Reports**
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 New Business**
- 16.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be June 10, 2025, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.



Director's Report

Date: May 8, 2025

To: The Urbana Free Library Board of Trustees

From: Rachel Fuller, Interim Director

Re: Director's Report for Board Meeting of May 13, 2025

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Strategic Plan Progress



ENHANCE

We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

- This month's Board packet includes a draft FY26 budget. As mentioned in April, the proposed May budget contains changes based on items that were still in development over the past month. Most notably, \$73,790 has been reallocated from the Library's Special Reserve Fund (the 803s) to Shared IT Costs (80280808 51500). This budget adjustment will allow the Library to move forward with needed technology upgrades in concert with the upcoming remodel project during FY26. Additionally, \$7,500 was reallocated to Legal Services (80280801 52101) to account for anticipated expenses.
- This month's Board packet also includes a resolution with proposals from Imperial Surveillance for updating the access control server, installing three new access readers, and upgrading security cameras. The access control server and access readers will be installed during FY25, while work on the security cameras will occur during early FY26. Staff recommend approval of Resolution 2025-04.
- The Library continues to progress toward the upcoming remodel project, and the board packet includes multiple related documents and resolutions. Staff recommend approval of the resolutions for the construction and furniture proposals, which are Resolution 2025-05 and 2025-06, respectively.

- Communications & Development Manager Lyndzie Taylor presented with Kirstin Gebhart of [Fast Forward Libraries](#) at the [ILA Marketing Forum 2025 Mini-Conference](#). Lyndzie and Kirstin presented a webinar titled, “Going Beyond Programs: Creating an Effective Newsletter that Showcases your Whole Library.” The full webinar can be [found on YouTube](#). For their presentation, skip to time stamp 3:45:00.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

- This April, the Library once again partnered with the Urbana School District for the Annual Battle of the Books program, where student teams compete to answer trivia questions covering a list of twenty or more books, fostering literacy and enthusiasm for books. The Library supports this collaborative project with the purchase of additional copies of books on the Battle List in multiple formats, emceeding school Battle assemblies, and emceeding the district-wide Celebration Battle at the I-Hotel.



EMPOWER

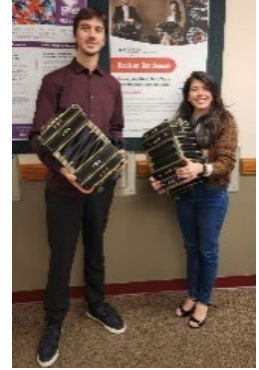
We connect people with tools and resources for learning, knowledge exchange, and personal growth that leads to greater fulfillment.

- This year’s Fairy Tale Ball was our most ambitious ever, with over 1,650 community members attending. The Library worked with three different University partners to create activities and decor for the event. Undergraduate theatre students designed and built sets to decorate, transforming the Library for the ball. An RST class created two popular activities for children and their families. Students in the Informatics



418 class created a quest line for children, complete with a storyline about summoning heroes to defeat a dragon. Ballet dancers from Dance Theatre of Illinois performed solos and taught dance steps, and a book fortune teller matched people with titles. In addition to these events, there were the ball favorites like dancing with the English Country Dancers.

- The Library hosted multiple events and art shows for this year's Boneyard Arts Festival. Two internationally-known musicians - Heyni Solera and Rodrigo Avalos - performed both classical and traditional tango music, arranged for the traditional Argentinian bandoneon. The enthusiastic crowd of 86 included many UIUC musicians and local tango lovers. It's now a tradition to host a reading by the Red Herring Writers for Boneyard Arts, and seven writers shared their work as well. Choir students from Leal and Thomas Paine schools performed for an audience of over 70 family and friends. And, on top of the performances, the Library hosted an art exhibit featuring all three Artists in Residence and works created by Urbana elementary students.
- April's Illinois Libraries Present (ILP) speaker was Alexis Nikole Nelson (aka the Black Forager). She was a dynamic speaker who, with moderator Natalie Evans, discussed foraging, its history, how the anti-foraging movement has racist roots, and modern-day laws and best practices. This was one of the best-attended ILP virtual talks this fiscal year, with 44 Urbana community members attending.
- With the help of UIUC practicum student, Chloe Miller, Archives staff published a digitized version of the [1863 Alexander Bowman map of Champaign County](#). In addition, information about the map was added to a new digital exhibit called [Mapping Champaign County: The Legacy of Alexander Bowman](#). One of Champaign County's earliest maps, the Bowman map provides geographical information about the area and includes illustrations of notable buildings and homes. The new digital exhibit provides further context about some of the map's historical structures and profiles some of the property owners, many of whom were influential at that time.
- With the help of volunteers, Archives staff recently finished digitizing and transcribing two journals written by early Urbana resident, Joseph Oscar (J.O.) Cunningham. Cunningham was an active community member during the mid-to-late 1800s and into the early 1900s. Cunningham also wrote the 1905 book titled *History of Champaign County*. [The journals were donated to the Archives in 2014](#) by Cunningham Children's Home after they were rediscovered at a home in Kerrville, Texas. The transcriptions of these two journals are now viewable to anyone through the [Local History Online catalog](#).



Action Item Details & Additional Information

- This month's packet includes the annual invoice from Champaign Public Library for Board approval. The invoice includes charges for Polaris, LinkedIn Learning, e-content integration, server/software, Library Elf, National Library Week ads, and staffing/operation of the automation system.
- Staff request approval of the budget changes listed below to pay the final invoice from Organizational Architecture for the executive director search process:
 - \$5,000 decrease to Shared IT Costs (80280808 51500)
 - \$5,000 increase to Recruiting Expenses (80280801 52904)

Communication

Library Newsletters

- The TUFL Times, May 2025: <https://uflil.patronpoint.com/email/preview/164>
- The TUFL Times: Youth Edition, May 2025: <https://uflil.patronpoint.com/email/preview/165>
- Archives Newsletter, May 2025: <https://uflil.patronpoint.com/email/preview/163>

Library News

- April 1, 2025 – smilepolitely.com - Five things in arts: April 2025
<https://www.smilepolitely.com/arts/five-things-in-arts-april-2025/>
- April 2, 2025 – smilepolitely.com - In a deluge of science information, a boat to keep you afloat
<https://www.smilepolitely.com/opinion/in-a-deluge-of-science-information-a-boat-to-keep-you-afloat/>
- April 2, 2025 – chambanamoms.com - Champaign-Urbana Weekend Planner – Welcome, April
<https://www.chambanamoms.com/2025/04/02/welcome-april/>
- April 7, 2025 – wcia.com - MTD offering free rides for National Library Week
<https://www.wcia.com/news/champaign-county/mtd-offering-free-rides-for-national-library-week/>
- April 8, 2025 – wcia.com - Fairy Tale Ball at the Urbana Free Library 2025 ciLiving
<https://www.wcia.com/ciliving-tv/ciliving-stories/ciliving/fairy-tale-ball-at-the-urbana-free-library-2025-ciliving/>
- April 10, 2025 – smilepolitely.com - The Weekender: April 11-13
<https://www.smilepolitely.com/culture/the-weekender-april-11-13/>
- April 12, 2025 – wcia.com - Urbana Free Library holds 17th Annual Fair Tale Ball
<https://www.wcia.com/ciliving-tv/ciliving-stories/ciliving/fairy-tale-ball-at-the-urbana-free-library-2025-ciliving/>
- April 23, 2025 – news-gazette.com – C-U native headed home as Urbana Free Library’s new director
https://www.news-gazette.com/arts-entertainment/c-u-native-headed-home-as-new-library-director/article_228dd3cb-e6a3-4f81-b860-2738187bbfa0.html
- April 24, 2025 – ipmnewsroom.org - LabEscape in Urbana celebrates the International Year of Quantum with a blend of science and fun
<https://ipmnewsroom.org/labescape-in-urbana-celebrates-the-international-year-of-quantum-with-a-blend-of-science-and-fun/>
- April 25, 2025 – youtube.com - ILA Marketing Forum 2025 Mini-Conference Virtual Session
<https://www.youtube.com/watch?v=Yb86RPX5pxE>
- April 29, 2025 – ipmnewsroom.org - WILL Call: What’s Happening in Champaign – Urbana May 01 – May 04
<https://ipmnewsroom.org/will-call-whats-happening-in-champaign-urbana-may-01-may-04/>

Budget Information

Budget and Financial Reports: <https://urbanafreelibrary.org/about-us/your-right-to-know/financial-reports>

Bank reconciliations for the last day of the month: July 2024 - June 2025						
	July	August	September	October	November	December
**Illinois Funds account	\$ 229,049.51	\$ 230,094.72	\$ 231,083.43	\$ 232,055.85	\$0.00	\$0.00
Busey Bank Cash accounts	\$ 3,325,335.18	\$ 3,493,511.49	\$ 3,095,150.44	\$ 4,026,436.77	\$ 3,747,579.27	\$ 3,405,816.30
Busey Bank Web account	\$ 107,613.47	\$ 111,788.42	\$ 114,332.89	\$ 117,950.09	\$ 122,400.96	\$ 125,985.42
Total	\$ 3,661,998.16	\$ 3,835,394.63	\$ 3,440,566.76	\$ 4,376,442.71	\$ 3,869,980.23	\$ 3,531,801.72
	January	February	March	April	May	June
Illinois Funds account	\$0.00	\$0.00	\$ -			
Busey Bank Cash accounts	\$ 3,597,677.03	\$ 3,254,518.21	\$ 2,892,504.01			
Busey Bank Web account	\$ 130,042.46	\$ 132,303.24	\$ 135,423.91			
Total	\$ 3,727,719.49	\$ 3,386,821.45	\$ 3,027,927.92	\$ -	\$ -	\$ -
**Illinois Funds account has been closed. Money was moved to Busey Cash account.						

THE URBANA FREE LIBRARY - PROJECT BUDGET SUMMARY

5/9/2025

defined. Market conditions, as always, are beyond the control of the architect or estimator and will vary over time. No guarantee is given or implied that costs will not vary from these models. It is imperative that additional estimates are prepared as the project is developed to ensure conformance with project budgets.

		OPTIONS		
		A LOW	B BUDGET	C HIGH
CONSTRUCTION		\$ 450,900	\$ 450,900	\$ 450,900
Contingency (Incl. Above)		\$ 30,000	\$ 30,000	\$ 30,000
Moving (Incl. Above)		-	-	-
ALTERNATE #1 - WALLCOVERING		-	\$ 9,600	\$ 9,600
ALTERNATE #2 - STAIR TO LOWER LEVEL		-	-	\$ 8,800
ALTERNATE #3 - WORKROOM OFFICES		-	-	\$ 15,200
ALTERNATE #4 - HVAC - TAB & CONTROL		-	-	\$ 24,200
SUBTOTAL - Construction		\$ 450,900	\$ 460,500	\$ 520,543
Furnishings - Package 1 KI		\$ 38,312	\$ 38,312	\$ 38,312
Furnishings - Package 2 Henricksen / JSI		\$ 25,804	\$ 25,804	\$ 25,804
Furnishings - Package 3 Henricksen / Hon		\$ 54,522	\$ 54,522	\$ 54,522
Furnishings - Package 4 LFI - Custom		\$ 81,760	\$ 81,760	\$ 81,760
Furnishings - Package 5 LFI - Shelving		\$ 4,790	\$ 4,790	\$ 4,790
SUBTOTAL - Furniture		\$ 205,189	\$ 205,189	\$ 205,189
PROJECT SUBTOTAL		\$ 656,089	\$ 665,689	\$ 725,732
Additional Owner Held Contingency	Target 8% Total	\$ 30,000	\$ 30,000	\$ 30,000
A/E Fees		\$ 90,000	\$ 90,000	\$ 90,000
Permit Costs Allowance	Waived by City	-	-	-
TOTALS		\$ 776,089	\$ 785,689	\$ 845,732
ESTABLISHED PROJECT BUDGET		\$ 785,652	\$ (9,563)	\$ 37 \$ 60,080

May 9, 2025

REVIEW OF RECEIVED BIDS

The Urbana Free Library | Interior Improvements
Engberg Anderson Project No. 243773

TO: **Rachel Fuller, Interim Director**
FROM: Kristin Richardson
RE: Review of Received Bids

TUFL
Engberg Anderson

RECEIPT OF BIDS

Bids for the interior improvements of the Urbana Free Library, including Megan's Room renovation, Circ Workroom and welcome desk renovation, and 1st floor flooring and painting, were received and opened on Tuesday, April 29, 2025 at the Library. These bids were solicited, received and opened in a manner consistent with the procedures established by the Library and in conformance with applicable state statutes. A total of 2 bids were received and are itemized on the attached Bid Tabulation Form and summarized here:

TABLE 1 - LOWEST APPARENT BIDS

BID TABULATION	BARBER AND DEATLEY	PETRY KUHNE
Base Bid	\$450,900.00	\$485,000.00
Alternate #1 - Wallcovering	\$9,600.00	\$8,400.00
Alternate #2 – Stair to Lower Level	\$8,800.00	\$24,500.00
Alternate #3 – Office Flooring & Painting	\$15,200.00	\$14,600.00
Alternate #4 – HVAC – TAB Upgrade	\$24,200.00	\$30,400.00

NOTICE OF BID IRREGULARITIES

There are no bid irregularities identified at this time.

EVALUATION OF BIDDER'S QUALIFICATIONS

Upon review of the base bids we find that Barber & DeAtley is the apparent low bidder in any combination of alternates. A scope review was conducted by Engberg Anderson on May 5, 2025, in which Barber & DeAtley demonstrated satisfactory understanding of the project scope. Our review of contractor references as provided by Barber & DeAtley suggests that that past general performance on public projects of similar or larger scale and similar or more complex construction is sufficient to establish Barber and DeAtley as a responsible bidder.

Based on this review we find no reason to disqualify the apparent low bidder.

COMPARISON OF LOW BID TO BUDGET, ELECTION OF ALTERNATE BIDS

Construction estimate from January 2025 for the proposed base bid scope of construction work totaled \$484,000. The lowest bids for base scope of work are within an acceptable range of the project budget.

The construction solicitation included (4) alternates, to be evaluated against the total project budget. While the low bid is favorable to electing alternates, furniture proposals, also carried in the total budget, are higher than previous estimates.

Upon our review of the budget, we recommend accepting the highest priority Alternate #1, as the budget has margin for this alternate while maintaining sufficient contingency. In the event the Library receives additional funding later in the project, the scope of work for Alternates #2 and #3 can possibly be re-evaluated to add to the project. Alternate #4, upon review with the staff, the received costs exceed the value of improvements. We recommend not accepting alternates 2, 3 & 4.

REQUEST FOR OWNER AUTHORIZATIONS

Based on the provisions of the agreement we ask that you review these bids and approve acceptance of the apparent low bid and alternate #1. This will constitute authorization for Engberg Anderson to prepare the Agreement between the Owner and the Contractor as already reviewed by the Library's attorney. Please advise us of the Library's decisions in these matters.

In addition to the base bid, we recommend that the Library authorize an additional owner held contingency based on the project scale. This would amount to \$30,000 and is accounted for in the total project budget. This contingency is managed by the Library with assistance from Engberg Anderson for any additional expenses including construction and furnishings.

ACTION ITEMS:

- We ask the Urbana Free Library to award the Interior Improvements and Alternate #1 to Barber and DeAtley for the total amount of \$460,500.00
- We ask the Urbana Free Library to create a project contingency of \$30,000.

Sincerely,

Kristin Richardson

Senior Associate, Project Manager, Registered Architect
Engberg Anderson

Copied:

Joe Huberty | Engberg Anderson

EA File Name: U:\PROJECTS\2024 3694\243773 Urbana Free Library Reno Phase 2\5-Bidding & Negotiation\3-Bid Tab - Evaluation Letters\TUFL_Review Of Received Bids.Docx



Bid Tabulation Sheet

Project Name Urbana Free Library
EA Project No 2437723 **Bid Opening Date** 29-Apr-25

BIDDERS	BASE BID	Alternate	Alternate	Alternate	Alternate	Addendum Acknowledged	Bond Included	Signature
		Wallcovering #1	Stair #2	Offices #3	TAB #4			
Bidder 1: Petry Kuhne	\$ 485,000.00	\$ 8,400.00	\$ 24,500.00	\$ 14,600.00	\$ 30,400.00	X	X	X
Bidder 2: Barber & DeAtley	\$ 450,900.00	\$ 9,600.00	\$ 8,800.00	\$ 15,200.00	\$ 24,200.00	X	X	X
Bidder 3:								
Bidder 4:								
Bidder 5:								
Bidder 6:								
Bidder 7:								
Bidder 8:								



Bid Tabulation Sheet

Project Name Urbana Free Library

EA Project No 2437723

Bid Opening Date 29-Apr-25

BIDDERS	BASE BID	Alternate Wallcovering #1	Alternate Stair #2	Alternate Offices #3	Alternate TAB #4	Addendum Acknowledged	Bond Included	Signature
Bidder 9:								
Bidder 10:								

May 09, 2025

REVIEW OF RECEIVED FURNITURE PROPOSALS

The Urbana Free Library | Interior Improvements
Engberg Anderson Project No. 243773

TO: Rachel Fuller, Interim Director
FROM: Isela Catania
RE: Review of Received Proposals

TUFL
Engberg Anderson

RECEIPT OF LIBRARY FURNISHINGS PROPOSALS

The Urbana Free Library requested proposals for furniture items through governmental contract purchasing for the Interior Improvements project. Government contracts include products and materials that have pre-negotiated pricing through identified purchasing programs. Below is a summary of the proposals.

TABLE 1– FURNISHINGS

	PACKAGE 1	PACKAGE 2	PACKAGE 3	PACKAGE 4	PACKAGE 5
VENDOR	KI	HENRICKSEN	HENRICKSEN	LFI	LFI
CONTRACT	SOURCEWELL	OMNIA	OMNIA	TIPS	TIPS
Proposal	\$37,933.02	\$25,548.82	\$53,981.74	\$79,983.00	\$4686.00
Bond	\$379.33	\$255.49	\$539.82	\$1,777.40	\$104.13
TOTAL	\$38,312.35	\$25,804.31	\$54,521.56	\$81,760.40	\$4,790.13

EVALUATION OF PROJECT BUDGET

The sum furniture proposals are more than estimated during the design phase due to continuing volatility in material and shipping costs in the furniture market. Despite the cost increase, the total project costs remain within the established budget. The construction low bid is under budget and additional funds are available to cover the increase in furniture costs.

EVALUATION OF DEALER’S QUALIFICATIONS FOR PROPOSAL PACKAGE 1

Our review of contractor references and scope review as provided with the proposals suggests that past general performance on projects of similar or larger scale and similar or more complex construction is sufficient to establish KI as a responsible dealer.

EVALUATION OF DEALER'S QUALIFICATIONS FOR PROPOSAL PACKAGES 2 & 3

Our review of contractor references and scope review as provided with the proposal suggests that past general performance on projects of similar or larger scale and similar or more complex construction is sufficient to establish Henricksen as a responsible vendor.

EVALUATION OF DEALER'S QUALIFICATIONS FOR PROPOSAL PACKAGES 4 & 5

Our review of contractor references and scope review as provided with the proposal suggests that past general performance on projects of similar or larger scale and similar or more complex construction is sufficient to establish LFI as a responsible dealer.

REQUEST FOR OWNER AUTHORIZATION

Based on the provisions of the agreement we ask that you review these proposals and approve acceptance of each. This will constitute authorization for Engberg Anderson to prepare the Agreement between the Owner and the Vendors. Please advise us of the Library's decisions in these matters.

ACTION ITEMS:

- We request the Urbana Free Library accept the proposal submitted for Package 1 from KI with bond, for the total amount of \$38,312.35.
- We request the Urbana Free Library accept the proposal submitted for Package 2 from Henricksen, with bond, for the total amount of \$25,804.31.
- We request the Urbana Free Library accept the proposal submitted for Package 3 from Henricksen, with bond, for the total amount of \$54,521.56.
- We request the Urbana Free Library accept the proposal submitted for Package 4 from Library Furniture International, with bond, for the total amount of \$81,760.40.
- We request the Urbana Free Library accept the proposal submitted for Package 5 from Library Furniture International, with bond, for the total amount of \$4,790.13.

Please advise us of the library's decision in these matters.

Sincerely,

Isela Catania, Senior Associate

Copied **Joe Huberty , Kristin Richardson**

EA File Name: U:\PROJECTS\2024 3694\243773 Urbana Free Library Reno Phase 2\5-Bidding & Negotiation\3-Bid Tab - Evaluation Letters\Furniture\TUFL FFE Proposals Review Letter.Docx

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L0418

PAY PERIOD 03/30/2025 to 04/12/2025

CHECK DATE 04/18/2025

 YEAR 2025 PERIOD 10
 EXPENDITURE ENTRIES
 SHORT DESC PAY041825

 GL EFF DATE 04/18/2025
 REFERENCE L0418
 REFERENCE2 8L0418

ORG	OBJECT	PROJECT
YEAR 2025	PERIOD 10	
80280800	50110	
80280801	50210	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
	GL EFF DATE 04/18/2025	
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	12,402.57
LIBRARY CENTRALIZED COSTS	INSURANCE	14,727.71
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,465.03
LIBRARY CENTRALIZED COSTS	IMRF & SURS	6,317.54
ARCHIVES	SALARY - REGULAR EMPLOYEE	11,836.79
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	1,771.82
COLLECTIONS	SALARY - REGULAR EMPLOYEE	20,610.75
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	38,034.84
LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,903.83
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	11,206.95
FUND TOTALS		130,277.83
GRAND TOTALS		130,277.83

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L0502

PAY PERIOD 04/13/2025 to 04/26/2025

CHECK DATE 05/02/2025

 YEAR 2025 PERIOD 11
 EXPENDITURE ENTRIES
 SHORT DESC PAY050225

 GL EFF DATE 05/02/2025
 REFERENCE L0502
 REFERENCE2 8L0502

ORG	OBJECT	PROJECT
YEAR 2025	PERIOD 11	
80280800	50110	
80280801	50210	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
	GL EFF DATE 05/02/2025	
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	12,342.58
LIBRARY CENTRALIZED COSTS	INSURANCE	14,702.63
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,283.87
LIBRARY CENTRALIZED COSTS	IMRF & SURS	6,305.63
ARCHIVES	SALARY - REGULAR EMPLOYEE	11,600.52
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	1,134.67
COLLECTIONS	SALARY - REGULAR EMPLOYEE	19,668.38
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	37,665.94
LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,805.74
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	11,206.95
FUND TOTALS		127,716.91
GRAND TOTALS		127,716.91

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025

DUE DATE: 04/11/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2	ALLEN COUNTY GENEALOG	0001		INV	04/11/2025	76359			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		25.00			
							25.00		
						CHECK TOTAL	25.00		
3125	ALLIANCE ENTERTAINMEN	0000		INV	04/11/2025	PLS86440520			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51805		A&Y PROG	CD		26.99			
	2 80280802 51809		A&Y PROG	GAMES		50.99			
	3 80280802 51806		A&Y PROG	DVD		19.25			
							97.23		
						CHECK TOTAL	97.23		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/11/2025	14KK-RLTV-CR7C			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		33.78			
							33.78		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/11/2025	1RT6-WPTX-KGFH			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		14.24			
							14.24		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/11/2025	19L9-N61V-4YPQ			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51900		LIBR FAC	OTHER SUPP		24.98			
							24.98		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/11/2025	1WGH-VFLW-9666			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51809		A&Y PROG	GAMES		39.99			
							39.99		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/11/2025	1V1M-QLJ7-7LJQ			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP		339.55			
							339.55		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/11/2025	11L6-7PW1-9JQN			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 51500		LIBR IT	SHARED IT		248.67			
							248.67		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025

DUE DATE: 04/11/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	701.21		
96	AMEREN ILLINOIS COMPA	0000		INV	04/11/2025	76331			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			271.84		
						CHECK TOTAL	271.84		
96	AMEREN ILLINOIS COMPA	0000		INV	04/11/2025	76332			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			1,446.58		
						CHECK TOTAL	1,446.58		
217	BAKER & TAYLOR LLC	0000		INV	04/11/2025	2038987130			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			758.09		
							758.09		
217	BAKER & TAYLOR LLC	0000		INV	04/11/2025	2038986728			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			184.04		
							184.04		
217	BAKER & TAYLOR LLC	0000		INV	04/11/2025	5019437185			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			4.58		
						CHECK TOTAL	4.58		
							946.71		
225	CHICAGO GENEALOGICAL	0000		INV	04/11/2025	76360			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			30.00		
						CHECK TOTAL	30.00		
							30.00		
1062	CONSOLIDATED COMMUNIC	0001		INV	04/11/2025	76365			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			1,211.82		
							1,211.82		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025

DUE DATE: 04/11/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	1,211.82		
3815	CUSTOMLANYARD.NET	0000		INV	04/11/2025	221088424			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 52909		LIBR COMM	AD/MRK/PE		500.49			
							500.49		
						CHECK TOTAL	500.49		
20	DAVIS HOUK MECHANICAL	0000		INV	04/11/2025	521222			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		1,207.85			
							1,207.85		
						CHECK TOTAL	1,207.85		
3316	ENGBERG ANDERSON, INC	0000	25187	INV	04/11/2025	24377300-8			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 53200		LIBR FAC	BUILDING		10,207.13			
							10,207.13		
						CHECK TOTAL	10,207.13		
5	ENVISIONWARE INC	0000		INV	04/11/2025	INV-US-75748			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 51500		LIBR IT	SHARED IT		1,819.10			
							1,819.10		
						CHECK TOTAL	1,819.10		
3390	GREAT AMERICA FINANCIAL	0000		INV	04/11/2025	38899211			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52203		LIBR IT	MAINT AGRM		402.97			
							402.97		
						CHECK TOTAL	402.97		
1264	ILLINOIS AMERICAN WATER	0001		INV	04/11/2025	76339			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		413.42			
							413.42		
						CHECK TOTAL	413.42		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025

DUE DATE: 04/11/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
1264	ILLINOIS AMERICAN WAT	0001		INV	04/11/2025	76367					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES			35.09				
							35.09				
						CHECK TOTAL	35.09				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87331771					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			1,408.74				
							1,408.74				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87331772					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080833 51801		CHILD GIFT	LIBR BOOKS			67.17				
	2 80280802 51801 80103		A&Y PROG	LIBR BOOKS			428.65				
							495.82				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87341217					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			166.76				
							166.76				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87354741					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			747.85				
							747.85				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87360127					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			76.76				
							76.76				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87360128					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			235.43				
							235.43				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87401176					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			967.92				
							967.92				
2260	INGRAM INDUSTRIES INC	0000		INV	04/11/2025	87422593					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			387.36				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025

DUE DATE: 04/11/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC		0000		INV	04/11/2025	87447046	387.36		
	ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802 51801	80103	A&Y PROG	LIBR BOOKS			660.81		
								660.81		
2260	INGRAM INDUSTRIES INC		0000		CRM	04/11/2025	cm87326171			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802 51801	80103	A&Y PROG	LIBR BOOKS			-10.73		
								-10.73		
2260	INGRAM INDUSTRIES INC		0000		CRM	04/11/2025	cm87326172			
	ACCOUNT DETAIL						LINE AMOUNT			
	2	80280802 51801	80103	A&Y PROG	LIBR BOOKS			-7.49		
								-7.49		
							CHECK TOTAL	5,129.23		
254	CAROL INSKEEP		0000		INV	04/11/2025	76344			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	80280809 51812		LIBR COMM	LIBR SUPP			114.31		
								114.31		
							CHECK TOTAL	114.31		
3430	MANSFIELD POWER & GAS		0000		INV	04/11/2025	MNS315953			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	80280805 52600		LIBR FAC	UTILITIES			1,903.83		
								1,903.83		
							CHECK TOTAL	1,903.83		
2978	MARION COUNTY GENEALO		0000		INV	04/11/2025	76361			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	80280803 51803		ARCHIVES	LIBR PER			25.00		
								25.00		
							CHECK TOTAL	25.00		
266	MIDDLE TENNESSEE GENE		0001		INV	04/11/2025	76363			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	80280803 51803		ARCHIVES	LIBR PER			25.00		
								25.00		
							CHECK TOTAL	25.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025

DUE DATE: 04/11/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
268	MIDWEST TAPE	0000		INV	04/11/2025	506955052			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51804		A&Y PROG	AUDIOBOOKS		36.99			
	2 80280802 51806		A&Y PROG	DVD		407.84			
							444.83		
268	MIDWEST TAPE	0000		INV	04/11/2025	506961923			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806 80103		A&Y PROG	DVD		155.19			
							155.19		
						CHECK TOTAL	600.02		
54	OVERDRIVE INC	0000		INV	04/11/2025	01018CO25105734			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		2,844.20			
							2,844.20		
54	OVERDRIVE INC	0000		INV	04/11/2025	01018DA25107074			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		182.10			
							182.10		
						CHECK TOTAL	3,026.30		
564	UNIVERSITY OF ILLINOI	0025		INV	04/04/2025	76187			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812		LIBR COMM	LIBR SUPP		503.09			
							503.09		
						CHECK TOTAL	503.09		
337	W W GRAINGER	0000		INV	04/11/2025	9455418732			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT		202.04			
							202.04		
337	W W GRAINGER	0000		INV	04/11/2025	9459167707			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51900		LIBR FAC	OTHER SUPP		117.98			
							117.98		
						CHECK TOTAL	320.02		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041125 04/11/2025
DUE DATE: 04/11/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
44	INVOICES				WARRANT TOTAL		30,963.24	30,963.24		
					CASH ACCOUNT BALANCE			2,306,956.37		

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L041125 04/11/2025
 DUE DATE: 04/11/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS 4,582.15	33,168.70
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS 1,426.62	12,197.98
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51804-	AUDIOBOOKS 36.99	643.37
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S 26.99	993.68
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S 427.09	4,963.14
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-80103	DVD'S 155.19	886.02
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51809-	GAMES 90.98	1,980.55
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES 3,026.30	31,012.53
802	80280803	ARCHIVES 802-60-80-803-000-51803-	LIBRARY PERIODICALS 105.00	997.66
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES 142.96	11,754.79
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI 202.04	69,788.68
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES 5,282.58	20,346.53
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER 1,207.85	19,158.16
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-53200-	BUILDING 10,207.13	431,094.66
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES 48.02	4,096.17
802	80280808	LIBRARY IT 802-60-80-808-000-51500-	SHARED IT COSTS 2,067.77	71,035.02
802	80280808	LIBRARY IT 802-60-80-808-000-52203-	MAINTENANCE AGREEMENT 402.97	913.18
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 617.40	2,274.55
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 339.55	3,116.13
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU 500.49	4,539.44
			FUND TOTAL	30,896.07
CASH ACCOUNT 802 10100 BALANCE 2,306,956.37				
810	81080833	CHILDREN'S GIFTS 810-60-80-833-000-51801-	LIBRARY BOOKS 67.17	9,036.19
			FUND TOTAL	67.17
CASH ACCOUNT 802 10100 BALANCE 2,306,956.37				
			WARRANT SUMMARY TOTAL	30,963.24
			GRAND TOTAL	30,963.24

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3125	ALLIANCE ENTERTAINMEN	0000		INV	04/18/2025	PLS86483686					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806		A&Y PROG	DVD			20.07				
	2 80280802 51809		A&Y PROG	GAMES			330.94				
										351.01	
3125	ALLIANCE ENTERTAINMEN	0000		INV	04/18/2025	PLS86402368					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		A&Y PROG	CD			23.54				
	2 80280802 51806		A&Y PROG	DVD			51.23				
										74.77	
3125	ALLIANCE ENTERTAINMEN	0000		INV	04/18/2025	PLS86516854					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		A&Y PROG	CD			140.38				
										140.38	
3125	ALLIANCE ENTERTAINMEN	0000		INV	04/18/2025	PLS86531590					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		A&Y PROG	CD			67.94				
	2 80280802 51806		A&Y PROG	DVD			44.74				
										112.68	
						CHECK TOTAL	678.84				
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1FMF-XHKD-96CJ					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			58.25				
										58.25	
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	13WD-3TQQ-GGQC					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280806 51900		LIBR ACQ	OTHER SUPP			31.84				
										31.84	
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1VJL-49QM-HN4P					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51802 80103		A&Y PROG	NEW COLL			6.64				
										6.64	
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1YFP-97WP-4CQT					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080831 52801		ADMIN GIFT	AD PROG			6.99				
										6.99	

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1RCK-KXQY-HG3M			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812	80102	LIBR COMM	LIBR SUPP		118.61			
							118.61		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1DG7-MKFP-G3X4			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS		56.57			
							56.57		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	11R7-7VHX-3VDW			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		76.60			
							76.60		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1N4K-K79Y-44PK			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		96.01			
							96.01		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1Q96-CGGL-6VHP			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51805		A&Y PROG	CD		47.71			
							47.71		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/18/2025	1MK1-QQGQ-YK39			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 52909		LIBR COMM	AD/MRK/PE		75.94			
							75.94		
						CHECK TOTAL	575.16		
217	BAKER & TAYLOR LLC	0000		INV	04/18/2025	2039003610			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		490.51			
							490.51		
217	BAKER & TAYLOR LLC	0000		INV	04/18/2025	2039003465			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51807	80103	A&Y PROG	RECORDING		59.17			
	2 80280802 51801	80103	A&Y PROG	LIBR BOOKS		418.75			
							477.92		
217	BAKER & TAYLOR LLC	0000		INV	04/18/2025	2039008969			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS		14.61			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							14.61		
						CHECK TOTAL	983.04		
220	BRODART CO	0000		INV	04/18/2025	655761			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP			84.74		
							84.74		
						CHECK TOTAL	84.74		
2257	CFS - CUSTOM FACILITY	0000		INV	04/18/2025	2024-06-199			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS			5,633.33		
							5,633.33		
						CHECK TOTAL	5,633.33		
2257	CFS - CUSTOM FACILITY	0000		INV	04/18/2025	2024-06-200			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT			933.51		
							933.51		
						CHECK TOTAL	933.51		
3208	SUNDAY NEWS DELIVERY	0000		INV	04/18/2025	76572			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51803		A&Y PROG	LIBR PER			121.86		
							121.86		
						CHECK TOTAL	121.86		
837	CINTAS CORPORATION	0001		INV	04/18/2025	4227308540			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS			129.01		
							129.01		
						CHECK TOTAL	129.01		
1218	COUNTRY ARBORS NURSER	0000		INV	04/18/2025	102-11945			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS			1,590.50		
							1,590.50		
						CHECK TOTAL	1,590.50		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
192	RACHEL FULLER	0000		INV	04/18/2025	76575			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52904		LIBR CTRL	RECRUIT EX		150.07			
							150.07		
						CHECK TOTAL	150.07		
72	INFOUSA MARKETING INC	0002		INV	04/18/2025	10004288740			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 52910		ARCHIVES	DTB CHARGE		3,500.00			
							3,500.00		
						CHECK TOTAL	3,500.00		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87551975			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		215.71			
							215.71		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87569270			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		686.19			
							686.19		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87501684			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		68.31			
							68.31		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87569271			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		661.90			
							661.90		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87456216			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		22.00			
							22.00		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87524457			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		766.88			
							766.88		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87569269					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS		461.83					
							461.83				
2260	INGRAM INDUSTRIES INC	0000		INV	04/18/2025	87471862					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS		471.51					
							471.51				
						CHECK TOTAL	3,354.33				
268	MIDWEST TAPE	0000		INV	04/18/2025	506983803					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806 80103		A&Y PROG	DVD		116.94					
							116.94				
268	MIDWEST TAPE	0000		INV	04/18/2025	506983877					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806		A&Y PROG	DVD		298.36					
							298.36				
						CHECK TOTAL	415.30				
54	OVERDRIVE INC	0000		INV	04/18/2025	01018DA25114204					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		A&Y PROG	DOWNLOAD		56.00					
							56.00				
						CHECK TOTAL	56.00				
1392	PARAGON MICRO INC	0000		INV	04/18/2025	S5724080					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT		140.00					
							140.00				
						CHECK TOTAL	140.00				
3029	RENTOKIL NORTH AMERIC	0000		INV	04/18/2025	76330480					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS		84.78					
							84.78				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3029	RENTOKIL NORTH AMERIC	0000		INV	04/18/2025	76330479					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS		84.78					
							84.78				
						CHECK TOTAL	169.56				
1272	ROGARDS	0000		INV	04/18/2025	055266-00					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		103.68					
							103.68				
1272	ROGARDS	0000		INV	04/18/2025	055245-01					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		55.06					
							55.06				
1272	ROGARDS	0000		INV	04/18/2025	055245-00					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080831 52801		ADMIN GIFT	AD PROG		72.90					
	2 80280801 51900		LIBR CTRL	OTHER SUPP		74.76					
							147.66				
						CHECK TOTAL	306.40				
1276	SHERWIN WILLIAMS	0000		INV	04/18/2025	2385-2					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT		11.09					
							11.09				
						CHECK TOTAL	11.09				
639	STUARD & ASSOCIATES I	0000		INV	04/18/2025	53692					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS		580.00					
							580.00				
						CHECK TOTAL	580.00				

44 INVOICES

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L041825 04/18/2025

DUE DATE: 04/18/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
549	FIRST NATIONAL BANK O		0000		INV	04/11/2025	76375			
ACCOUNT DETAIL							LINE AMOUNT			
1	81080831	52801		ADMIN GIFT	AD PROG			23.13		
2	80280802	51803		A&Y PROG	LIBR PER			39.95		
3	80280809	51812		LIBR COMM	LIBR SUPP			50.00		
4	80280800	52320		LIBR ADMIN	TRAVEL			10.00		
5	80280801	52904		LIBR CTRL	RECRUIT EX			80.73		
6	80280805	52201		LIBR FAC	BLDG MAINT			373.04		
7	80280805	51900		LIBR FAC	OTHER SUPP			1,198.00		
8	80280809	52909		LIBR COMM	AD/MRK/PE			436.00		
9	80280809	52320		LIBR COMM	TRAVEL			238.14		
10	80280809	51812	80103	LIBR COMM	LIBR SUPP			3.89		
11	80280807	52320		LIBR CIRC	TRAVEL			148.07		
12	80280808	51500		LIBR IT	SHARED IT			25.00		
13	80280808	52999		LIBR IT	OTHER SVCS			40.17		
14	80280808	52320		LIBR IT	TRAVEL			119.07		
15	80280801	52902		LIBR CTRL	POST PRINT			1,475.59		
16	80280803	51801		ARCHIVES	LIBR BOOKS			139.20		
17	80280803	52320		ARCHIVES	TRAVEL			119.07		
18	80280806	51900		LIBR ACQ	OTHER SUPP			27.88		
								4,546.93		
CHECK TOTAL								4,546.93		
33	PROQUEST LLC		0000		INV	04/11/2025	70890864			
ACCOUNT DETAIL							LINE AMOUNT			
1	80280803	52910		ARCHIVES	DTB CHARGE			2,371.52		
								2,371.52		
CHECK TOTAL								2,371.52		
2	INVOICES			WARRANT TOTAL			26,331.19	26,331.19		
CASH ACCOUNT BALANCE								2,159,844.14		

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L041825 04/18/2025
 DUE DATE: 04/18/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	233.50 8,918.82
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52904-	RECRUITING EXPENSES	150.07 5,408.58
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	3,355.55 29,813.15
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,210.08 10,987.90
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51802-80103	NEW COLLECTIONS	6.64 6,393.02
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51803-	LIBRARY PERIODICALS	121.86 1,296.21
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S	279.57 714.11
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	414.40 4,548.74
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-80103	DVD'S	116.94 769.08
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51807-80103	RECORDINGS	59.17 785.30
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51809-	GAMES	330.94 1,649.61
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES	56.00 30,956.53
802	80280803	ARCHIVES 802-60-80-803-000-52910-	DATABASE CHARGES	3,500.00 21.36
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	944.60 68,844.08
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	8,102.40 11,055.76
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES	116.58 3,979.59
802	80280808	LIBRARY IT 802-60-80-808-000-51500-	SHARED IT COSTS	140.00 70,895.02
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	118.61 2,997.52
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU	75.94 4,463.50
			FUND TOTAL	19,332.85
CASH ACCOUNT 802 10100 BALANCE 2,179,256.88				
810	81080831	ADMIN GIFTS 810-60-80-831-000-52801-	LIBRARY PROGRAMS	79.89 -1,373.22
			FUND TOTAL	79.89
CASH ACCOUNT 802 10100 BALANCE 2,179,256.88				
			WARRANT SUMMARY TOTAL	19,412.74
			GRAND TOTAL	19,412.74

ACCOUNTS PAYABLE CHECK RUN REPORT

Paid Invoice List

CK RUN ID#: L041825 04/18/2025

CASH ACCOUNT:	802	10100	CASH							
VENDOR	VENDOR NAME	REMIT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
	ALLIANCE	00000	PLS86483686		INV	04/18/2025	351.01		7966	ACCOUNT: 046215 3125
	ALLIANCE	00000	PLS86402368		INV	04/18/2025	74.77		7966	ACCOUNT: 046215 3125
	ALLIANCE	00000	PLS86516854		INV	04/18/2025	140.38		7966	ACCOUNT: 046215 3125
	ALLIANCE	00000	PLS86531590		INV	04/18/2025	112.68		7966	ACCOUNT: 046215 3125
	AMAZON	00000	1FMF-XHKD-96CJ		INV	04/18/2025	58.25		7967	ACCOUNT #A15H6W943
	AMAZON	00000	13WD-3TQQ-GGQC		INV	04/18/2025	31.84		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1VJL-49QM-HN4P		INV	04/18/2025	6.64		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1YFP-97WP-4CQT		INV	04/18/2025	6.99		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1RCK-KXQY-HG3M		INV	04/18/2025	118.61		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1DG7-MKFP-G3X4		INV	04/18/2025	56.57		7967	ACCOUNT #A15H6W943
	AMAZON	00000	11R7-7VHX-3VDW		INV	04/18/2025	76.60		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1N4K-K79Y-44PK		INV	04/18/2025	96.01		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1Q96-CGGL-6VHP		INV	04/18/2025	47.71		7967	ACCOUNT #A15H6W943
	AMAZON	00000	1MK1-QQGQ-YK39		INV	04/18/2025	75.94		7967	ACCOUNT #A15H6W943
	BAKER & TAYLOR	00000	2039003610		INV	04/18/2025	490.51		7968	L022905 2 217
	BAKER & TAYLOR	00000	2039003465		INV	04/18/2025	477.92		7968	L511881 2 217
	BAKER & TAYLOR	00000	2039008969		INV	04/18/2025	14.61		7968	L511881 2 217
	BRODART CO.	00000	655761		INV	04/18/2025	84.74		7969	BILL TO 120161 220
	CFS - CUSTOM FA	00000	2024-06-199		INV	04/18/2025	5,633.33		7970	MONTHLY SERVICE 257
	CFS - CUSTOM FA	00000	2024-06-200		INV	04/18/2025	933.51		7971	MISC SERVICES & 3257
	CHICAGO TRIBUNE	00000	76572		INV	04/18/2025	121.86		7972	CHICAGO TRIBUNE 3308
	CINTAS CORPORAT	00001	4227308540		INV	04/18/2025	129.01		7973	SOLD TO #23329641 1837
	COUNTRY ARBORS	00000	102-11945		INV	04/18/2025	1,590.50		7974	CUSTOMER #12157 1218
	FULLER, RACHEL	00000	76575		INV	04/18/2025	150.07		7975	SILVERCREEK, 2025192
	INFOUSA	00002	10004288740		INV	04/18/2025	3,500.00		7976	CUSTOMER #104730 72
	INGRAM INDUSTRI	00000	87551975		INV	04/18/2025	215.71		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87569270		INV	04/18/2025	686.19		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87501684		INV	04/18/2025	68.31		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87569271		INV	04/18/2025	661.90		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87456216		INV	04/18/2025	22.00		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87524457		INV	04/18/2025	766.88		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87569269		INV	04/18/2025	461.83		7977	ACCOUNT 20W0739 2260
	INGRAM INDUSTRI	00000	87471862		INV	04/18/2025	471.51		7977	ACCOUNT 20W0739 2260
	MIDWEST TAPE	00000	506983803		INV	04/18/2025	116.94		7978	CUSTOMER: 200000 268
	MIDWEST TAPE	00000	506983877		INV	04/18/2025	298.36		7978	CUSTOMER: 200000 268
	OVERDRIVE, INC.	00000	01018DA25114204		INV	04/18/2025	56.00		7979	CUSTOMER ID 1018- 54
	PARAGON MICRO I	00000	S5724080		INV	04/18/2025	140.00		7980	CUST #TU24791 MIC 392
	RENTOKIL	00000	76330480		INV	04/18/2025	84.78		7981	BILL TO NUMBER: 3029
	RENTOKIL	00000	76330479		INV	04/18/2025	84.78		7981	BILL TO NUMBER: 3029
	ROGARDS	00000	055266-00		INV	04/18/2025	103.68		7982	CUST #002090 1272

ACCOUNTS PAYABLE CHECK RUN REPORT**Paid Invoice List**

CK RUN ID#: L041825 04/18/2025

CASH ACCOUNT:		802	10100	CASH						
VENDOR	VENDOR NAME	REMIT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
	ROGARDS	00000	055245-01		INV	04/18/2025	55.06		7982	CUST #002090 1272
	ROGARDS	00000	055245-00		INV	04/18/2025	147.66		7982	CUST #002090 1272
	SHERWIN WILLIAM	00000	2385-2		INV	04/18/2025	11.09		7983	ACCOUNT: 3886-628276
	STUARD & ASSOCI	00000	53692		INV	04/18/2025	580.00		7984	LIFT & DUMBWAITER639
TOTAL FOR CASH ACCOUNT:		802	10100				19,412.74			

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L041825 04/18/2025
 DUE DATE: 04/18/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280800	LIBRARY ADMINISTRATIO	802-60-80-800-000-52320-	TRAVEL, EDUCATION AND 10.00 4,486.22
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52902-	POSTAGE & PRINTING 1,475.59 2,204.87
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52904-	RECRUITING EXPENSES 80.73 5,408.58
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51803-	LIBRARY PERIODICALS 39.95 1,296.21
802	80280803	ARCHIVES	802-60-80-803-000-51801-	LIBRARY BOOKS 139.20 524.56
802	80280803	ARCHIVES	802-60-80-803-000-52320-	TRAVEL, EDUCATION AND 119.07 1,029.01
802	80280803	ARCHIVES	802-60-80-803-000-52910-	DATABASE CHARGES 2,371.52 21.36
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51900-	OTHER SUPPLIES 1,198.00 11,754.79
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI 373.04 68,844.08
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES 27.88 3,979.59
802	80280807	PATRON SERVICES	802-60-80-807-000-52320-	TRAVEL, EDUCATION AND 148.07 1,032.49
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS 25.00 70,895.02
802	80280808	LIBRARY IT	802-60-80-808-000-52320-	TRAVEL, EDUCATION AND 119.07 686.92
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER 40.17 8,758.60
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 50.00 2,274.55
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL 3.89 3,524.35
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-52320-	TRAVEL, EDUCATION AND 238.14 384.04
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU 436.00 4,463.50
			FUND TOTAL	6,895.32
CASH ACCOUNT 802 10100			BALANCE	2,159,844.14
810	81080831	ADMIN GIFTS	810-60-80-831-000-52801-	LIBRARY PROGRAMS 23.13 -1,373.22
			FUND TOTAL	23.13
CASH ACCOUNT 802 10100			BALANCE	2,159,844.14
			WARRANT SUMMARY TOTAL	6,918.45
			GRAND TOTAL	26,331.19

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L042525 04/24/2025

DUE DATE: 04/24/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
3125	ALLIANCE ENTERTAINMEN		0000		INV	04/25/2025	PLS86637653			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51805			A&Y PROG	CD			35.27		
	2 80280802 51806			A&Y PROG	DVD			26.99		
	3 80280802 51809			A&Y PROG	GAMES			217.17		
								279.43		
							CHECK TOTAL	279.43		
2943	AMAZON CAPITAL SERVIC		0000		INV	04/25/2025	1T36-XJJQ-77DY			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280809 51812 80102			LIBR COMM	LIBR SUPP			124.58		
								124.58		
2943	AMAZON CAPITAL SERVIC		0000		INV	04/25/2025	1Q3G-QQ1V-6HFK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 51900			LIBR FAC	OTHER SUPP			27.99		
								27.99		
							CHECK TOTAL	152.57		
217	BAKER & TAYLOR LLC		0000		INV	04/25/2025	2039019373			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801 80103			A&Y PROG	LIBR BOOKS			164.59		
								164.59		
217	BAKER & TAYLOR LLC		0000		INV	04/25/2025	2039019428			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801			A&Y PROG	LIBR BOOKS			506.10		
								506.10		
							CHECK TOTAL	670.69		
1345	CHAMPAIGN COUNTY		0017		INV	04/25/2025	183			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 52600			LIBR IT	UTILITIES			200.00		
								200.00		
							CHECK TOTAL	200.00		
111	FRIENDS OF THE URBANA		0000		INV	04/25/2025	76762			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 810 24102			LTRUST FNDDUE TOFRIE				56.44		
								56.44		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L042525 04/24/2025

DUE DATE: 04/24/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	56.44		
859	GIBBS TECHNOLOGY COMP	0000		INV	04/25/2025	3169465			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52203		LIBR IT	MAINT AGRM		183.18			
						CHECK TOTAL	183.18		
890	HEYL ROYSTER VOELKER	0000		INV	04/25/2025	1757294			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52101		LIBR CTRL	LEGAL SVCS		1,360.00			
						CHECK TOTAL	1,360.00		
247	ILLINOIS LIBRARY ASSO	0000		INV	04/25/2025	304941			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP		139.66			
						CHECK TOTAL	139.66		
2260	INGRAM INDUSTRIES INC	0002		INV	04/25/2025	87695058			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		689.31			
						CHECK TOTAL	689.31		
2260	INGRAM INDUSTRIES INC	0002		INV	04/25/2025	87651606			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		377.49			
						CHECK TOTAL	377.49		
2260	INGRAM INDUSTRIES INC	0002		INV	04/25/2025	87602545			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		174.36			
						CHECK TOTAL	174.36		
2260	INGRAM INDUSTRIES INC	0002		INV	04/25/2025	87695059			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		56.08			
						CHECK TOTAL	56.08		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L042525 04/24/2025

DUE DATE: 04/24/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0002		INV	04/25/2025	87632312				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS		317.27				
							317.27			
2260	INGRAM INDUSTRIES INC	0002		INV	04/25/2025	87651605				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		972.39				
							972.39			
2260	INGRAM INDUSTRIES INC	0002		CRM	04/25/2025	cm87667041				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS		-14.12				
							-14.12			
						CHECK TOTAL	2,572.78			
3283	LEON WILSON	0000		INV	04/25/2025	76780				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 52320		LIBR IT	TRAVEL		622.42				
							622.42			
						CHECK TOTAL	622.42			
2976	MCMASTER CARR SUPPLY	0001		INV	04/25/2025	41741932				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52201		LIBR FAC	BLDG MAINT		37.14				
							37.14			
						CHECK TOTAL	37.14			
268	MIDWEST TAPE	0000		INV	04/25/2025	507028204				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51804		A&Y PROG	AUDIOBOOKS		82.98				
	2 80280802 51806		A&Y PROG	DVD		260.12				
							343.10			
268	MIDWEST TAPE	0000		INV	04/25/2025	507028231				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806	80103	A&Y PROG	DVD		26.23				
							26.23			
						CHECK TOTAL	369.33			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L042525 04/24/2025

DUE DATE: 04/24/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
54	OVERDRIVE INC	0000		INV	04/25/2025	01018CO25121853				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD		1,738.14				
							1,738.14			
						CHECK TOTAL	1,738.14			
3654	PAT CAIN	0000		INV	04/25/2025	76765				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080831 51990		ADMIN GIFT	OTH LIBMAT		45.45				
							45.45			
						CHECK TOTAL	45.45			
283	QUILL CORPORATION	0000		INV	04/25/2025	43574501				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP		200.49				
							200.49			
						CHECK TOTAL	200.49			
1622	REPUBLIC SERVICES, IN	0000		INV	04/25/2025	0729-000726309				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		1,037.07				
							1,037.07			
						CHECK TOTAL	1,037.07			
313	URBANA & CHAMPAIGN SA	0000		INV	04/25/2025	6720969				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		340.45				
							340.45			
313	URBANA & CHAMPAIGN SA	0000		INV	04/25/2025	6721970				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		10.80				
							10.80			
313	URBANA & CHAMPAIGN SA	0000		INV	04/25/2025	6721971				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		9.80				
							9.80			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L042525 04/24/2025
DUE DATE: 04/24/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT		VOUCHER	CHECK
313	URBANA & CHAMPAIGN SA	0000		INV	04/25/2025	6722439					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES				10.80			
						CHECK TOTAL		371.85			
337	W W GRAINGER	0001		INV	04/25/2025	9477020177					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51900		LIBR FAC	OTHER SUPP				52.04			
	2 80280805 52201		LIBR FAC	BLDG MAINT				48.87			
								100.91			
						CHECK TOTAL		100.91			
30	INVOICES					WARRANT TOTAL	10,137.55	10,137.55			
						CASH ACCOUNT BALANCE		2,110,229.50			

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L042525 04/24/2025
 DUE DATE: 04/24/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	200.49 8,718.33
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52101-	LEGAL SERVICES	1,360.00 38,092.50
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	2,398.24 27,414.91
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	845.23 10,142.67
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51804-	AUDIOBOOKS	82.98 560.39
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S	35.27 678.84
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	287.11 4,261.63
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-80103	DVD'S	26.23 742.85
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51809-	GAMES	217.17 1,432.44
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES	1,738.14 29,218.39
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES	80.03 11,674.76
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	86.01 68,758.07
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES	371.85 19,974.68
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	1,037.07 10,018.69
802	80280808	LIBRARY IT 802-60-80-808-000-52203-	MAINTENANCE AGREEMENT	183.18 730.00
802	80280808	LIBRARY IT 802-60-80-808-000-52320-	TRAVEL, EDUCATION AND	622.42 64.50
802	80280808	LIBRARY IT 802-60-80-808-000-52600-	UTILITIES	200.00 284.00
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	124.58 2,872.94
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	139.66 3,384.69
			FUND TOTAL	10,035.66
CASH ACCOUNT 802 10100 BALANCE 2,110,229.50				
810	810	LIBRARY TRUST FUND 810-00-00-000-000-24102-	DUE TO LIBRARY FRIEND	56.44
810	81080831	ADMIN GIFTS 810-60-80-831-000-51990-	OTHER LIBRARY MATERIA	45.45 4,137.77
			FUND TOTAL	101.89
CASH ACCOUNT 802 10100 BALANCE 2,110,229.50				
			WARRANT SUMMARY TOTAL	10,137.55
			GRAND TOTAL	10,137.55

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050225 05/02/2025

DUE DATE: 05/02/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3125	ALLIANCE ENTERTAINMEN	0000		INV	05/02/2025	PLS86747463					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51806		A&Y PROG	DVD			48.45				
							48.45				
						CHECK TOTAL	48.45				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1F6V-MM9T-MW77					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280806 51900		LIBR ACQ	OTHER SUPP			19.98				
	2 80280801 51900		LIBR CTRL	OTHER SUPP			36.93				
							56.91				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1G1T-FCD1-XJH7					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			56.86				
							56.86				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1XWY-DT4P-WFVD					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			79.80				
							79.80				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1WQC-931V-NTTH					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP			47.11				
							47.11				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1RPY-6KCV-3MVJ					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			41.80				
							41.80				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1R7W-GMCJ-W49J					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 51900		LIBR FAC	OTHER SUPP			54.99				
							54.99				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1J97-K9TM-H3YP					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			359.82				
							359.82				
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1TFK-F6YR-C4H6					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			46.38				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050225 05/02/2025

DUE DATE: 05/02/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							46.38		
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1MLG-CVKN-J79H			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51802	80103	A&Y PROG	NEW COLL			533.00		
							533.00		
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1Y7Q-416F-1WDT			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT	AD PROG			39.99		
							39.99		
2943	AMAZON CAPITAL SERVIC	0000		INV	05/02/2025	1DNQ-V7LT-KM1D			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT	AD PROG			27.96		
							27.96		
						CHECK TOTAL	1,344.62		
96	AMEREN ILLINOIS COMPA	0000		INV	05/02/2025	77045			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			7,660.73		
							7,660.73		
						CHECK TOTAL	7,660.73		
217	BAKER & TAYLOR LLC	0000		INV	05/02/2025	2039034871			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			425.18		
							425.18		
217	BAKER & TAYLOR LLC	0000		INV	05/02/2025	2039037232			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			10.99		
							10.99		
						CHECK TOTAL	436.17		
1311	CARLE FOUNDATION HOSP	0003		INV	05/02/2025	KLW-BHT-WGM			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52199		LIBR CTRL	OTHER PROF			630.00		
							630.00		
						CHECK TOTAL	630.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050225 05/02/2025

DUE DATE: 05/02/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
862	CITY OF URBANA	0000		INV	05/02/2025	1739				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280851 51810		MER SALES	LIBR SALE		128.70				
							128.70			
						CHECK TOTAL	128.70			
1222	DAVE & HARRY LOCKSMIT	0000		INV	05/02/2025	1880630				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51900		LIBR FAC	OTHER SUPP		67.74				
							67.74			
						CHECK TOTAL	67.74			
20	DAVIS HOUK MECHANICAL	0000		INV	05/02/2025	521796				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52201		LIBR FAC	BLDG MAINT		690.42				
							690.42			
						CHECK TOTAL	690.42			
2237	GAYLORD BROS INC	0001		INV	05/02/2025	2906826				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280806 51900		LIBR ACQ	OTHER SUPP		830.14				
							830.14			
						CHECK TOTAL	830.14			
1264	ILLINOIS AMERICAN WAT	0001		INV	05/02/2025	77080				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		79.08				
							79.08			
						CHECK TOTAL	79.08			
2260	INGRAM INDUSTRIES INC	0002		INV	05/02/2025	87726762				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		84.80				
							84.80			
2260	INGRAM INDUSTRIES INC	0002		INV	05/02/2025	87768934				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS		386.04				
							386.04			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050225 05/02/2025

DUE DATE: 05/02/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC			0002		INV	05/02/2025	87726763			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802	51801	80103	A&Y PROG	LIBR BOOKS			339.52		
									339.52		
2260	INGRAM INDUSTRIES INC			0002		INV	05/02/2025	87768933			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802	51801		A&Y PROG	LIBR BOOKS			253.34		
									253.34		
2260	INGRAM INDUSTRIES INC			0002		INV	05/02/2025	87719968			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802	51801		A&Y PROG	LIBR BOOKS			915.75		
									915.75		
2260	INGRAM INDUSTRIES INC			0002		INV	05/02/2025	87789005			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802	51801	80103	A&Y PROG	LIBR BOOKS			589.02		
									589.02		
								CHECK TOTAL	2,568.47		
447	KONE INC			0000		INV	05/02/2025	1158920830			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280805	52999		LIBR FAC	OTHER SVCS			740.00		
									740.00		
								CHECK TOTAL	740.00		
2976	MCMASTER CARR SUPPLY			0001		INV	05/02/2025	44722926			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280805	51900		LIBR FAC	OTHER SUPP			57.81		
									57.81		
								CHECK TOTAL	57.81		
268	MIDWEST TAPE			0000		INV	05/02/2025	507052434			
		ACCOUNT DETAIL						LINE AMOUNT			
	1	80280802	51804		A&Y PROG	AUDIOBOOKS			42.99		
	2	80280802	51806		A&Y PROG	DVD			397.31		
									440.30		
								CHECK TOTAL	440.30		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050225 05/02/2025

DUE DATE: 05/02/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2516	THE NEW LINCOLN SQUAR	0000		INV	05/02/2025	77031				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 52912		ARCHIVES	FACILTYREN		725.00				
							725.00			
						CHECK TOTAL	725.00			
9999	John Prince	0000		INV	05/02/2025	77078				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER		80.00				
							80.00			
						CHECK TOTAL	80.00			
54	OVERDRIVE INC	0000		INV	05/02/2025	01018DA25127551				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD		225.00				
							225.00			
54	OVERDRIVE INC	0000		INV	05/02/2025	01018DA25127552				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD		100.40				
							100.40			
54	OVERDRIVE INC	0000		INV	05/02/2025	01018DA25130750				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD		9.99				
							9.99			
						CHECK TOTAL	335.39			
9980	PETTY CASH VENDOR	0000		INV	05/02/2025	77077				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080831 52801		ADMIN GIFT	AD PROG		4.24				
	2 80280801 51900		LIBR CTRL	OTHER SUPP		3.52				
	3 80280805 51900		LIBR FAC	OTHER SUPP		13.75				
	4 80280809 51812 80103		LIBR COMM	LIBR SUPP		8.66				
							30.17			
						CHECK TOTAL	30.17			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050225 05/02/2025

DUE DATE: 05/02/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT		VOUCHER	CHECK
2482	T-MOBILE USA INC.	0002		INV	05/02/2025	77059					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 52999		LIBR IT	OTHER SVCS		61.60					
	2 80280802 51802 80103		A&Y PROG	NEW COLL		1,435.20					
								1,496.80			
						CHECK TOTAL		1,496.80			
3030	THRYV INC	0001		INV	05/02/2025	610063101056					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		96.45					
								96.45			
						CHECK TOTAL		96.45			
1618	TODAY'S BUSINESS SOLU	0000		INV	05/02/2025	18071					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT		2,891.00					
								2,891.00			
						CHECK TOTAL		2,891.00			
39	INVOICES										
						WARRANT TOTAL	21,377.44	21,377.44			
						CASH ACCOUNT BALANCE		2,005,646.86			

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L050225 05/02/2025
 DUE DATE: 05/02/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	136.90 8,581.43
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52199-	OTHER PROFESSIONAL SE	630.00 4,277.86
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	1,650.92 25,763.99
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,353.72 8,788.95
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51802-80103	NEW COLLECTIONS	1,968.20 4,424.82
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51804-	AUDIOBOOKS	42.99 517.40
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	445.76 3,815.87
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES	335.39 28,883.00
802	80280803	ARCHIVES 802-60-80-803-000-51803-	LIBRARY PERIODICALS	80.00 937.66
802	80280803	ARCHIVES 802-60-80-803-000-52912-	FACILITY RENTAL	725.00 980.00
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51900-	OTHER SUPPLIES	194.29 11,480.47
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	690.42 66,079.86
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES	7,739.81 12,579.71
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	740.00 9,278.69
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES	850.12 3,129.47
802	80280808	LIBRARY IT 802-60-80-808-000-51500-	SHARED IT COSTS	2,891.00 68,004.02
802	80280808	LIBRARY IT 802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	61.60 6,197.00
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	401.62 1,872.93
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	183.04 2,689.90
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	55.77 3,356.81
802	80280851	MERCHANDISE SALES 802-60-80-851-000-51810-	LIBRARY RESALE PURCHA	128.70 207.90
			FUND TOTAL	21,305.25
CASH ACCOUNT 802 10100 BALANCE 2,005,646.86				
810	81080831	ADMIN GIFTS 810-60-80-831-000-52801-	LIBRARY PROGRAMS	72.19 -1,445.41
			FUND TOTAL	72.19
CASH ACCOUNT 802 10100 BALANCE 2,005,646.86				
			WARRANT SUMMARY TOTAL	21,377.44
			GRAND TOTAL	21,377.44

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025

DUE DATE: 05/09/2025

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3829	3G OUTDOOR SERVICES	0000		INV	05/09/2025	1280				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		195.00				
							195.00			
						CHECK TOTAL	195.00			
2943	AMAZON CAPITAL SERVIC	0000		INV	05/09/2025	1DWW-Y1J1-6YPM				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP		16.14				
							16.14			
2943	AMAZON CAPITAL SERVIC	0000		INV	05/09/2025	1GD3-YVYG-6967				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP		16.99				
							16.99			
2943	AMAZON CAPITAL SERVIC	0000		INV	05/09/2025	1YYV-G1PK-6KKV				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP		189.99				
							189.99			
2943	AMAZON CAPITAL SERVIC	0000		INV	05/09/2025	1K7G-Q9FX-CLJM				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP		9.98				
							9.98			
2943	AMAZON CAPITAL SERVIC	0000		INV	05/09/2025	131J-TFR9-HMKF				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP		9.99				
							9.99			
						CHECK TOTAL	243.09			
96	AMEREN ILLINOIS COMPA	0000		INV	05/09/2025	77294				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		282.63				
							282.63			
						CHECK TOTAL	282.63			
96	AMEREN ILLINOIS COMPA	0000		INV	05/09/2025	77295				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		1,382.28				
							1,382.28			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025

DUE DATE: 05/09/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	1,382.28		
217	BAKER & TAYLOR LLC	0000		INV	05/09/2025	2039050220			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080832 51801			ADULT GIFT LIBR BOOKS		528.54			
							528.54		
217	BAKER & TAYLOR LLC	0000		INV	05/09/2025	2039041931			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801			A&Y PROG LIBR BOOKS		10.99			
							10.99		
217	BAKER & TAYLOR LLC	0000		INV	05/09/2025	2039050744			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801	80103		A&Y PROG LIBR BOOKS		218.20			
	2 80280802 51807	80103		A&Y PROG RECORDING		550.36			
							768.56		
						CHECK TOTAL	1,308.09		
2257	CFS - CUSTOM FACILITY	0000		INV	05/09/2025	2024-06-213			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201			LIBR FAC BLDG MAINT		1,053.00			
							1,053.00		
						CHECK TOTAL	1,053.00		
2257	CFS - CUSTOM FACILITY	0000		INV	05/09/2025	2024-06-218			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51900			LIBR FAC OTHER SUPP		26.70			
							26.70		
						CHECK TOTAL	26.70		
2257	CFS - CUSTOM FACILITY	0000		INV	05/09/2025	2024-06-219			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51900			LIBR FAC OTHER SUPP		21.36			
							21.36		
						CHECK TOTAL	21.36		
232	DEMCO INC	0002		INV	05/09/2025	7643187			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900			LIBR ACQ OTHER SUPP		235.65			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025

DUE DATE: 05/09/2025

CASH ACCOUNT: 802		10100	CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	235.65		
							235.65		
3316	ENGBERG ANDERSON, INC	0000	25187	INV	05/09/2025	24377300-9			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 53200		LIBR FAC	BUILDING		5,825.00			
							5,825.00		
						CHECK TOTAL	5,825.00		
337	W.W. GRAINGER, INC	0002		INV	05/09/2025	9487671316			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 51900		LIBR FAC	OTHER SUPP		40.95			
							40.95		
						CHECK TOTAL	40.95		
3390	GREAT AMERICA FINANCI	0000		INV	05/09/2025	39107371			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52203		LIBR IT	MAINT AGRM		354.41			
							354.41		
						CHECK TOTAL	354.41		
1703	RICHARD LUSTFELDT	0000		INV	05/09/2025	35203			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		250.00			
							250.00		
						CHECK TOTAL	250.00		
1264	ILLINOIS AMERICAN WAT	0001		INV	05/09/2025	77307			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		35.85			
							35.85		
						CHECK TOTAL	35.85		
1264	ILLINOIS AMERICAN WAT	0001		INV	05/09/2025	77308			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		405.26			
							405.26		
						CHECK TOTAL	405.26		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025

DUE DATE: 05/09/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
252	INDIANA HISTORICAL SO	0000		INV	05/09/2025	77348			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			50.00		
							50.00		
						CHECK TOTAL	50.00		
2260	INGRAM INDUSTRIES INC	0002		INV	05/09/2025	87890078			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			1,308.11		
							1,308.11		
2260	INGRAM INDUSTRIES INC	0002		INV	05/09/2025	87838990			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			158.95		
							158.95		
2260	INGRAM INDUSTRIES INC	0002		INV	05/09/2025	87912488			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			449.32		
							449.32		
						CHECK TOTAL	1,916.38		
1990	KANOPY INC.	0000		INV	05/09/2025	450572 – PPU			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD			1,699.00		
							1,699.00		
						CHECK TOTAL	1,699.00		
447	KONE INC	0000		INV	05/02/2025	1158922798			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT			1,987.79		
							1,987.79		
						CHECK TOTAL	1,987.79		
3430	MANSFIELD POWER & GAS	0000		INV	05/09/2025	MNS319761			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			1,743.94		
							1,743.94		
						CHECK TOTAL	1,743.94		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025

DUE DATE: 05/09/2025

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
268	MIDWEST TAPE	0000		INV	05/09/2025	507111203 hoopla			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		5,499.73			
							5,499.73		
268	MIDWEST TAPE	0000		INV	05/09/2025	507096916			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806 80103		A&Y PROG	DVD		80.97			
							80.97		
268	MIDWEST TAPE	0000		INV	05/09/2025	507097000			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806		A&Y PROG	DVD		190.40			
							190.40		
						CHECK TOTAL	5,771.10		
871	NATIONAL PEN HOLDINGS	0000		INV	05/09/2025	114191400			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 51990		ADMIN GIFT	OTH LIBMAT		460.84			
							460.84		
						CHECK TOTAL	460.84		
54	OVERDRIVE INC	0000		INV	05/09/2025	01018CO25142937			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		1,423.08			
							1,423.08		
54	OVERDRIVE INC	0000		INV	05/09/2025	01018DA25134899			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD		84.99			
							84.99		
						CHECK TOTAL	1,508.07		
2990	PEORIA COUNTY GENEALO	0000		INV	05/09/2025	77354			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		30.00			
							30.00		
						CHECK TOTAL	30.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025

DUE DATE: 05/09/2025

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2994	SEAN FITZPATRICK	0000		INV	05/09/2025	592					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT		150.00					
							150.00				
						CHECK TOTAL	150.00				
283	QUILL CORPORATION	0000		INV	05/09/2025	43844340					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP		182.96					
							182.96				
						CHECK TOTAL	182.96				
2998	ROSS COUNTY GENEALOGI	0000		INV	05/09/2025	77353					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER		20.00					
							20.00				
						CHECK TOTAL	20.00				
3228	WAREHOUSE DIRECT, INC	0000		INV	05/09/2025	107601					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080831 51990		ADMIN GIFT	OTH LIBMAT		905.04					
							905.04				
						CHECK TOTAL	905.04				
298	TEE JAY CENTRAL INC	0000		INV	05/09/2025	89103					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS		2,077.00					
							2,077.00				
						CHECK TOTAL	2,077.00				
1618	TODAY'S BUSINESS SOLU	0000		INV	05/09/2025	050525-15					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT		85.12					
							85.12				
						CHECK TOTAL	85.12				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L050925 05/09/2025
 DUE DATE: 05/09/2025

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
305	VERMILION COUNTY MUSE		0001		INV	05/09/2025	77387			
ACCOUNT DETAIL							LINE AMOUNT			
1	80280803	51801	ARCHIVES	LIBR BOOKS				36.00		
								36.00		
CHECK TOTAL								36.00		
42	INVOICES		WARRANT TOTAL				30,282.51	30,282.51		
CASH ACCOUNT BALANCE								1,962,036.58		

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L050925 05/09/2025
 DUE DATE: 05/09/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES 182.96 8,398.47
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS 1,927.37 23,836.62
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS 218.20 8,570.75
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S 190.40 3,625.47
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-80103	DVD'S 80.97 661.88
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51807-80103	RECORDINGS 550.36 234.94
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES 8,706.80 20,176.20
802	80280803	ARCHIVES	802-60-80-803-000-51801-	LIBRARY BOOKS 36.00 488.56
802	80280803	ARCHIVES	802-60-80-803-000-51803-	LIBRARY PERIODICALS 100.00 917.66
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51900-	OTHER SUPPLIES 89.01 11,349.58
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI 3,040.79 65,026.86
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES 3,849.96 8,729.75
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER 2,522.00 6,756.69
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-53200-	BUILDING 5,825.00 431,094.66
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES 235.65 2,893.82
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS 235.12 67,768.90
802	80280808	LIBRARY IT	802-60-80-808-000-52203-	MAINTENANCE AGREEMENT 354.41 375.59
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 19.97 1,852.96
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 206.98 2,482.92
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL 16.14 3,340.67
			FUND TOTAL	28,388.09
CASH ACCOUNT 802 10100			BALANCE	1,962,036.58
810	81080831	ADMIN GIFTS	810-60-80-831-000-51990-	OTHER LIBRARY MATERIA 1,365.88 2,771.89
810	81080832	ADULT GIFTS	810-60-80-832-000-51801-	LIBRARY BOOKS 528.54 10,093.41
			FUND TOTAL	1,894.42
CASH ACCOUNT 802 10100			BALANCE	1,962,036.58
			WARRANT SUMMARY TOTAL	30,282.51
			GRAND TOTAL	30,282.51



The Urbana Free Library

210 West Green Street, Urbana, Illinois 61801-5326 • 217-367-4057 • FAX: 217-367-4061 • urbanafreelibrary.org

List of scheduled monthly meetings for the Board of Trustees of The Urbana Free Library for the fiscal year 2026.

July 8, 2025

August 12, 2025

September 9, 2025

October 14, 2025

November 11, 2025

December 9, 2025

January 13, 2026

February 10, 2026

March 10, 2026

April 14, 2026

May 12, 2026

June 9, 2026

Meetings start at 7:00 p.m. and are held in the Lewis Auditorium of The Urbana Free Library, unless otherwise posted.

DATE: May 13, 2025

TO: The Urbana Free Library Board

FROM: Rachel Fuller, Gretchen M. Webb

RE: Non-Resident Cards and Fee Determination for FY2026

In May 2024, The Board re-affirmed the Library's using **Tax Bill Methods** to determine the non-resident fees charged to people who live outside the Library's taxing district and who wish to get library cards. [The State Library and Administrative Rules](#) require that library boards review the non-resident fee on an annual basis to determine if the Library will offer non-resident cards for the next year, and which option offered in the Administrative Rules will be used to determine the fee.

There are three ways to calculate NR fees: the General Mathematical Formula, the Tax Bill Method, or the adoption of the Average Non-Resident Fee in the system area. Of the three ways to calculate NR fees, most libraries use the General Mathematical Formula or the Tax Bill Method. Using the Mathematical Formula method would result in a high fee that would price out many non-residents. Few libraries use the third option (Adoption of the Average Non-Resident Fee in the System Area) because it's very specific in its application and even then, it's difficult to calculate. It does not apply to TUFL.

TUFL has used the Tax Bill Methods for years, as it is the most economical option. We recommend affirming the Tax Bill Method to determine the non-resident fees charged to people who live outside the Library's taxing district and who wish to get library cards. Section 3050.60 (b) Tax Bill Methods of the Illinois Administrative Code states:

1) Non-Resident Taxpayer: The library tax rate or equivalent, including all special levies, is applied to the non-resident property owner's principal residence assessed valuation on an individual, case by case basis. The most recent property tax bill will be used. The property owner will pay the same amount as would be paid if the property were in the library service area.

2) Non-Resident Renter: The library shall either charge a minimum of 15 percent of the monthly rent as the annual non-resident fee, or devise its own formula. The local formula shall take into account the average local rent of the general community of the public library, the property tax rate, and the non-resident fee for residential homeowners. The library board shall annually determine the percent to be applied to non-resident renters. The renter shall provide to the public library a current rent receipt or a cancelled rent check for verification purposes

FY26 BUDGET - THE URBANA FREE LIBRARY							
Account Type	Organization	Object	Project	Account Description	2026 Department Budget	2025 Revised Budget	2024 Revised Budget
802 LIBRARY GENERAL FUND							
R	802	40100		PROPERTY TAXES	(\$5,103,929.00)	(\$4,282,194.00)	(\$4,009,959.00)
R	802	40302		PPRT	(\$125,685.00)	(\$204,990.00)	(\$204,990.00)
R	802	40309		STATE PER CAPITA FOR LIBRARY	(\$56,354.00)	(\$56,354.00)	(\$56,354.00)
R	802	41500		GRANTS FROM LOCAL GOVERNMENTS	(\$41,270.00)	(\$41,270.00)	(\$40,280.00)
R	802	41700		CITY OTHER CONTRIBUTION	(\$191,265.00)	(\$271,315.00)	(\$157,900.00)
R	802	44220		FRANCHISE FEE	(\$33,350.00)	(\$33,350.00)	(\$33,350.00)
R	802	44506		CAFÉ REVENUES	\$0.00	\$0.00	\$0.00
R	802	44599		OTHER SALES	(\$1,500.00)	(\$1,500.00)	(\$1,000.00)
R	802	44800		LIBRARY FEES	(\$50,300.00)	(\$50,300.00)	(\$50,300.00)
R	802	45000		INVESTMENT INCOME	(\$30,000.00)	(\$36,000.00)	(\$700.00)
R	802	46290		OTHER REIMBURSEMENTS	(\$120,906.00)	(\$105,735.00)	(\$82,735.00)
R	802	46300		DONATIONS/CONTRIBUTIONS/GIFTS	(\$142,573.00)	(\$180,035.00)	(\$81,278.18)
R	802	46900		OTHER MISCELLANEOUS REVENUES	(\$250.00)	(\$250.00)	(\$111,530.00)
R	802	49803		TRF FROM LIB RESERVE FUND	\$0.00	(\$48,900.00)	(\$77,000.00)
R	802	49810		TFR FROM LIBRARY TRUST FUND	\$0.00	\$0.00	\$0.00
R	802	49820		TRANSFER FROM LIBRARY BLDG FUN	\$0.00	\$0.00	(\$7,864.00)
				TOTAL REVENUE	(\$5,897,382.00)	(\$5,312,193.00)	(\$4,915,240.18)
	80280800 Library Administration						
E	80280800	50110		SALARY - REGULAR EMPLOYEES	\$407,017.00	\$399,779.00	\$419,591.00
E	80280800	52320		TRAVEL, EDUCATION AND TRAINING	\$6,000.00	\$9,976.00	\$16,522.00
	80280801 Centralized Costs						
E	80280801	50210		INSURANCE	\$419,090.00	\$316,596.00	\$279,060.00
E	80280801	50220		FICA AND MEDICARE	\$235,406.00	\$219,006.00	\$197,234.00
E	80280801	50240		RHS CONTRIBUTION	\$27,348.00	\$43,267.00	\$41,621.00
E	80280801	50251		IMRF & SURS	\$190,638.00	\$171,314.00	\$157,900.00
E	80280801	51410		SMALL TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00
E	80280801	51900		OTHER SUPPLIES	\$37,219.00	\$37,219.00	\$46,475.18
E	80280801	52101		LEGAL SERVICES	\$13,000.00	\$61,500.00	\$5,500.00
E	80280801	52199		OTHER PROFESSIONAL SERVICES	\$20,460.00	\$20,000.00	\$28,472.00
E	80280801	52202		EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$0.00
E	80280801	52203		MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00
E	80280801	52721		WORKER'S COMP CLAIMS	\$16,368.00	\$16,000.00	\$16,000.00
E	80280801	52902		POSTAGE & PRINTING	\$5,500.00	\$6,500.00	\$6,400.00
E	80280801	52904		RECRUITING EXPENSES	\$500.00	\$22,500.00	\$500.00
E	80280801	52907		CREDIT CARD & BANK FEES	\$650.00	\$700.00	\$300.00
E	80280801	52999		OTHER CONTRACTUAL SERVICES	\$56,265.00	\$55,000.00	\$47,570.00
E	80280801	53440		OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00
E	80280801	59803		TFR TO LIBRARY RESERVE FUND	\$0.00	\$0.00	\$0.00
E	80280801	59820		TFR TO BUILDING FUND	\$485,000.00	\$0.00	\$0.00
	80280802 Collections - Materials						
E	80280802	50110		SALARY - REGULAR EMPLOYEES	\$0.00	\$0.00	\$0.00
E	80280802	51801		LIBRARY BOOKS	\$138,923.00	\$135,800.00	\$138,000.00
E	80280802	51801	80103	LIBRARY BOOKS	\$57,850.00	\$56,550.00	\$56,750.00
E	80280802	51802		NEW COLLECTIONS	\$0.00	\$0.00	\$0.00
E	80280802	51802	80103	NEW COLLECTIONS	\$28,019.00	\$26,900.00	\$25,200.00
E	80280802	51803		LIBRARY PERIODICALS	\$10,741.00	\$10,500.00	\$10,500.00
E	80280802	51803	80103	LIBRARY PERIODICALS	\$512.00	\$500.00	\$500.00
E	80280802	51804		AUDIOBOOKS	\$2,300.00	\$2,300.00	\$2,300.00
E	80280802	51805		CD'S	\$3,330.00	\$3,500.00	\$2,000.00
E	80280802	51806		DVD'S	\$18,000.00	\$18,000.00	\$20,000.00
E	80280802	51806	80103	DVD'S	\$3,376.00	\$3,300.00	\$3,800.00
E	80280802	51807		RECORDINGS	\$0.00	\$0.00	\$0.00
E	80280802	51807	80103	RECORDINGS	\$4,604.00	\$4,500.00	\$4,300.00
E	80280802	51809		GAMES	\$5,581.00	\$5,700.00	\$4,000.00
E	80280802	51811		DOWNLOADABLES	\$130,967.00	\$129,000.00	\$120,000.00
E	80280802	51812		LIBRARY PROGRAM SUPPLIES	\$0.00	\$0.00	\$0.00
E	80280802	51812	80102	LIBRARY PROGRAM SUPPLIES	\$0.00	\$0.00	\$0.00
E	80280802	51812	80103	LIBRARY PROGRAM SUPPLIES	\$0.00	\$0.00	\$0.00
E	80280802	52320		TRAVEL, EDUCATION AND TRAINING	\$0.00	\$0.00	\$0.00
E	80280802	52910		DATABASE CHARGES	\$38,483.00	\$32,730.00	\$43,730.00

E	80280802	52910	80103	DATABASE CHARGES	\$0.00	\$0.00	\$0.00
	80280803 Archives						
E	80280803	50110		SALARY - REGULAR EMPLOYEES	\$326,201.00	\$294,353.00	\$287,839.00
E	80280803	51801		LIBRARY BOOKS	\$3,850.00	\$4,100.00	\$4,100.00
E	80280803	51803		LIBRARY PERIODICALS	\$2,800.00	\$3,070.00	\$3,070.00
E	80280803	51808		MICROFORM	\$5,000.00	\$16,531.00	\$16,531.00
E	80280803	51812		LIBRARY PROGRAM SUPPLIES	\$0.00	\$0.00	\$0.00
E	80280803	51900		OTHER SUPPLIES	\$4,000.00	\$0.00	\$0.00
E	80280803	52320		TRAVEL, EDUCATION AND TRAINING	\$2,650.00	\$2,707.00	\$1,800.00
E	80280803	52910		DATABASE CHARGES	\$21,000.00	\$20,550.00	\$20,000.00
E	80280803	52912		FACILITY RENTAL	\$9,925.00	\$9,925.00	\$9,925.00
	80280805 Facilities						
E	80280805	50110		SALARY - REGULAR EMPLOYEES	\$113,552.00	\$44,706.00	\$43,405.00
E	80280805	51410		SMALL TOOLS & EQUIPMENT	\$7,046.00	\$2,000.00	\$2,000.00
E	80280805	51420		OFFICE FURNITURE	\$13,668.00	\$13,370.00	\$62,635.00
E	80280805	51900		OTHER SUPPLIES	\$14,329.00	\$14,007.00	\$3,900.00
E	80280805	52199		OTHER PROFESSIONAL SERVICES	\$0.00	\$0.00	\$6,330.00
E	80280805	52201		BUILDING REPAIR & MAINT	\$62,233.00	\$122,031.00	\$113,541.00
E	80280805	52202		EQUIPMENT REPAIR & MAINT	\$1,023.00	\$1,000.00	\$1,000.00
E	80280805	52600		UTILITIES	\$209,715.00	\$172,671.00	\$174,050.00
E	80280805	52710		INSURANCE PREMIUM	\$52,392.00	\$51,214.00	\$47,109.00
E	80280805	52999		OTHER CONTRACTUAL SERVICES	\$58,668.00	\$110,620.00	\$125,660.00
E	80280805	53200		BUILDING	\$120,621.00	\$960,952.55	\$1,986,753.00
	80280806 Collections - Staffing and Processing						
E	80280806	50110		SALARY - REGULAR EMPLOYEES	\$563,654.00	\$536,580.00	\$390,622.00
E	80280806	51900		OTHER SUPPLIES	\$24,000.00	\$24,000.00	\$28,000.00
E	80280806	52320		TRAVEL, EDUCATION AND TRAINING	\$1,000.00	\$1,000.00	\$1,000.00
	80280807 Patron Services						
E	80280807	50110		SALARY - REGULAR EMPLOYEES	\$1,108,342.00	\$1,100,956.00	\$1,169,489.00
E	80280807	52320		TRAVEL, EDUCATION AND TRAINING	\$3,642.00	\$3,642.00	\$3,642.00
	80280808 Library IT						
E	80280808	50110		SALARY - REGULAR EMPLOYEES	\$166,479.00	\$154,688.00	\$142,382.00
E	80280808	51500		SHARED IT COSTS	\$169,394.00	\$149,022.00	\$133,490.00
E	80280808	51900		OTHER SUPPLIES	\$13,297.00	\$12,998.00	\$12,650.00
E	80280808	52203		MAINTENANCE AGREEMENTS	\$7,585.00	\$6,712.00	\$6,434.00
E	80280808	52320		TRAVEL, EDUCATION AND TRAINING	\$1,500.00	\$1,500.00	\$1,500.00
E	80280808	52600		UTILITIES	\$2,484.00	\$2,484.00	\$2,484.00
E	80280808	52999		OTHER CONTRACTUAL SERVICES	\$40,216.00	\$17,700.00	\$17,700.00
	80280809 Community Engagement						
E	80280809	50110		SALARY - REGULAR EMPLOYEES	\$353,579.00	\$291,768.00	\$283,231.00
E	80280809	51812		LIBRARY PROGRAM SUPPLIES	\$13,150.00	\$13,739.00	\$19,550.00
E	80280809	51812	80102	LIBRARY PROGRAM SUPPLIES	\$4,000.00	\$24,000.00	\$4,400.00
E	80280809	51812	80103	LIBRARY PROGRAM SUPPLIES	\$3,500.00	\$9,400.00	\$6,100.00
E	80280809	51812	80104	LIBRARY PROGRAM SUPPLIES	\$1,800.00	\$1,800.00	\$800.00
E	80280809	52199		OTHER PROFESSIONAL SERVICES	\$12,557.00	\$20,395.00	\$21,700.00
E	80280809	52320		TRAVEL, EDUCATION AND TRAINING	\$4,800.00	\$1,800.00	\$500.00
E	80280809	52909		ADV/MKTING/PUBLIC EDUCATION	\$9,560.00	\$14,002.00	\$14,440.00
E	80280851	51810		LIBRARY RESALE PURCHASES	\$1,023.00	\$1,000.00	\$3,195.00
E	80280852	52299		OTHER MAINT COSTS	\$0.00	\$0.00	\$0.00
				TOTAL EXPENSE	\$5,897,382.00	\$6,041,630.55	\$6,867,182.18
803 LIBRARY SPECIAL RESERVE FUND							
R	803	49802		TFR FROM LIBRARY GENERAL FUND	\$0.00	\$0.00	\$0.00
				TOTAL REVENUE	\$0.00	\$0.00	\$0.00
E	80380860	59802		TFR TO LIBRARY OPERATING FUND	\$0.00	\$48,900.00	\$77,000.00
				TOTAL EXPENSE	\$0.00	\$48,900.00	\$77,000.00
810 LIBRARY TRUST FUND							
R	810	45000		INVESTMENT INCOME	\$0.00	\$0.00	\$0.00
R	810	46300		DONATIONS/CONTRIBUTIONS/GIFTS	(\$24,450.00)	(\$61,846.00)	(\$24,150.00)

				TOTAL REVENUE	(\$24,450.00)	(\$61,846.00)	(\$24,150.00)
E	81080821	52801		LIBRARY PROGRAMS	\$0.00	\$7,525.00	\$0.00
E	81080822	52802		LIBRARY ADULT PROGRAMS	\$0.00	\$0.00	\$0.00
E	81080823	52803		LIBRARY CHILDREN PROGRAMS	\$0.00	\$0.00	\$0.00
E	81080824	52804		LIBRARY ARCHIVES PROGRAMS	\$0.00	\$0.00	\$0.00
E	81080831	51420		OFFICE FURNITURE	\$0.00	\$80,782.00	\$60,000.00
E	81080831	51801		LIBRARY BOOKS	\$0.00	\$0.00	\$0.00
E	81080831	51900		OTHER SUPPLIES	\$0.00	\$0.00	\$600.00
E	81080831	51990		OTHER LIBRARY MATERIALS	\$2,500.00	\$5,000.00	\$500.00
E	81080831	52201		BUILDING REPAIR & MAINT	\$0.00	\$0.00	\$0.00
E	81080831	52600		UTILITIES	\$0.00	\$0.00	\$0.00
E	81080831	52801		LIBRARY PROGRAMS	\$3,000.00	\$0.00	\$0.00
E	81080831	52803		LIBRARY CHILDREN PROGRAMS	\$0.00	\$0.00	\$0.00
E	81080831	52902		POSTAGE & PRINTING	\$0.00	\$0.00	\$0.00
E	81080831	52911		PASS-THROUGH PAYMENTS	\$0.00	\$0.00	\$0.00
E	81080831	53200		BUILDING	\$0.00	\$219,000.00	\$300,500.00
E	81080831	59802		TFR TO LIBRARY OPERATING FUND	\$0.00	\$0.00	\$0.00
E	81080831	59820		TFR TO BUILDING FUND	\$264,000.00	\$0.00	\$0.00
E	81080832	51801		LIBRARY BOOKS	\$17,000.00	\$16,900.00	\$19,500.00
E	81080832	51990		OTHER LIBRARY MATERIALS	\$1,436.21	\$3,023.00	\$100.00
E	81080833	51801		LIBRARY BOOKS	\$6,750.00	\$12,500.00	\$12,150.00
E	81080833	51990		OTHER LIBRARY MATERIALS	\$0.00	\$0.00	\$0.00
E	81080833	52801		LIBRARY CHILDREN PROGRAMS	\$0.00	\$0.00	\$3,000.00
E	81080833	52803		LIBRARY CHILDREN PROGRAMS	\$1,424.42	\$8,600.00	\$9,100.00
E	81080833	59820		TFR TO BUILDING FUND	\$7,100.00	\$0.00	\$0.00
E	81080834	51801		LIBRARY BOOKS	\$3,900.00	\$3,150.00	\$3,150.00
E	81080834	51990		OTHER LIBRARY MATERIALS	\$1,000.00	\$250.00	\$250.00
E	81080834	52804		LIBRARY ARCHIVES PROGRAMS	\$4,404.64	\$4,405.00	\$4,000.00
				TOTAL EXPENSE	\$312,515.27	\$361,135.00	\$412,850.00
820 LIBRARY BUILDING FUND							
R	820	44599		OTHER SALES	\$0.00	\$0.00	\$0.00
R	820	46300		DONATIONS/CONTRIBUTIONS/GIFTS	(\$64,935.00)	\$0.00	\$0.00
R	820	49802		TFR FROM LIBRARY GENERAL FUND	(\$485,000.00)	\$0.00	\$0.00
R	820	49810		TFR FROM LIBRARY TRUST FUND	(\$271,100.00)	\$0.00	\$0.00
				TOTAL REVENUE	(\$821,035.00)	\$0.00	\$0.00
E	82080852	51900		OTHER SUPPLIES	\$0.00	\$0.00	\$0.00
E	82080852	52201		BUILDING REPAIR & MAINT	\$821,035.00	\$0.00	\$0.00
E	82080852	52600		UTILITIES	\$0.00	\$0.00	\$0.00
E	82080852	52909		ADV/MKTING/PUBLIC EDUCATION	\$0.00	\$0.00	\$0.00
E	82080852	52999		OTHER CONTRACTUAL SERVICES	\$0.00	\$0.00	\$1,500.00
E	82080852	54200		INTEREST	\$0.00	\$0.00	\$0.00
E	82080852	59802		TFR TO LIBRARY GENERAL FUND	\$0.00	\$0.00	\$7,864.00
				TOTAL EXPENSE	\$821,035.00	\$0.00	\$9,364.00

Champaign Public Library

200 West Green
Champaign, IL 61820
Phone 217.403.2050 Fax 217.403.2053

DATE: April 9, 2025
INVOICE # UFL FY25- 1
FOR: Polaris Annual Maintenance, LinkedIn Learning, Library Elf Server, Staffing

Bill To:

The Urbana Free Library
210 West Green Street
Urbana, IL 61801
Attn: Becky Brown
rbrown@tufl.info

DESCRIPTION	AMOUNT
Innovative Invoice # INC38034 (Polaris Maintenance Annual Renewal) (CPL - \$52,764.32; UFL - \$28,262.04)	28,262.04
Carahsoft Technology Corp Invoice # IN41732280 (LinkedIn Learning) (CPL - \$10,500.00; UFL - \$5,250.00) 80280802 52910	5,250.00
Innovative Invoice# INC38804 (eContent Integration Subscription) (CPL - \$1,588.43; UFL - \$794.22)	794.22
Paragon Micro Invoice#S5140618 & #S5143105 (Server & Software) (CPL 4,999.46; UFL - \$2,499.73) (Year 2 of 5) 80280808 51500	2,499.73
Jandi Invoice# 6063 (Library Elf) (CPL - \$1,000; UFL - \$530)	530.00
MTD Invoice#001227 (National Library Week) (CPL - \$150; UFL - \$150) 80280809 52909	150.00
Staffing and Operation of Automation System - as per revised agreement 12 months (July 2024- June 2025) at \$1,000/month (\$12,000 annually)	12,000.00
TOTAL	\$ 49,485.95

Make all checks payable to **Champaign Public Library**

If you have any questions concerning this invoice, contact:

Jennifer Sutton, Accounting Manager

jsutton@champaign.org

217-403-2056

All other costs
should be charged
to 80280801 52999

\$41,586.26

Champaign Public Library

INVOICE

200 West Green
Champaign, IL 61820
Phone 217.403.2050 Fax 217.403.2053

DATE: April 9, 2025
INVOICE # UFL FY25- 1
FOR: Polaris Annual Maintenance, LinkedIn Learning, Library Elf Server, Staffing

Bill To:

The Urbana Free Library
210 West Green Street
Urbana, IL 61801
Attn: Becky Brown
rbrown@tufl.info

DESCRIPTION	AMOUNT
Innovative Invoice # INC38034 (Polaris Maintenance Annual Renewal) (CPL - \$52,764.32; UFL - \$28,262.04)	28,262.04
Carahsoft Technology Corp Invoice # IN41732280 (LinkedIn Learning) (CPL - \$10,500.00; UFL - \$5,250.00)	5,250.00
Innovative Invoice# INC38804 (eContent Integration Subscription) (CPL - \$1,588.43; UFL - \$794.22)	794.22
Paragon Micro Invoice#S5140618 & #S5143105 (Server & Software) (CPL 4,999.46; UFL - \$2,499.73) (Year 2 of 5)	2,499.73
Jandi Invoice# 6063 (Library Elf) (CPL - \$1,000; UFL - \$530)	530.00
MTD Invoice#001227 (National Library Week) (CPL - \$150; UFL - \$150)	150.00
Staffing and Operation of Automation System - as per revised agreement 12 months (July 2024- June 2025) at \$1,000/month (\$12,000 annually)	12,000.00
TOTAL	\$ 49,485.99

Make all checks payable to **Champaign Public Library**
If you have any questions concerning this invoice, contact:
Jennifer Sutton, Accounting Manager
jsutton@champaign.org
217-403-2056



Part of **Clarivate**

Innovative Interfaces, Inc.
789 E. Eisenhower Parkway
Ann Arbor MI 48108
United States

Invoice

Invoice # INV-INC38034
Date 9/13/2024
Terms Net 30
PO #
Due Date 11/30/2024
Currency USD

Bill To	Ship To
Champaign Public Library/ Urbana 200 West Green Street Champaign IL 61820-5193 United States	Champaign Public Library/ Urbana 200 West Green Street Champaign IL 61820-5193 United States

Qty	Item	Start Date	End Date	Unit Price	Amount
1	Staff User Licenses Maintenance	12/1/2024	11/30/2025	\$29,328.92	\$29,328.92
1	Polaris Core Bundle Maintenance – Public	12/1/2024	11/30/2025	\$45,264.53	US\$45,264.53
1	Polaris e-Commerce Maintenance	12/1/2024	11/30/2025	\$0.00	US\$0.00
1	Polaris Custom Services	12/1/2024	11/30/2025	\$1,044.50	US\$1,044.50
1	Polaris Database Synch Service	12/1/2024	11/30/2025	\$668.48	US\$668.48
1	Polaris API (PAPI) Maintenance	12/1/2024	11/30/2025	\$1,671.20	US\$1,671.20
1	Polaris Outreach Services	12/1/2024	11/30/2025	\$835.60	US\$835.60
1	Polaris Integration License	12/1/2024	11/30/2025	\$1,273.30	US\$1,273.30
1	Polaris Mobile PickList App Maintenance	12/1/2024	11/30/2025	\$939.82	US\$939.82

Contract Year 3 of 5
1 December 2024 - 30 November 2025

Subtotal	US\$81,026.35
Tax Total (0%)	US\$0.00
Amount Due	US\$81,026.35
Total	US\$81,026.35

FEIN 94-2553274

Please remit electronically to:
Bank of America, N.A.
ABA/Routing Code: 026009593
SWIFT (USD Payments) : BOFAUS3N
SWIFT (non-USD Payments) : BOFAUS6S
Beneficiary: Innovative Interfaces Incorporated
Beneficiary Account: 1416200046

OK
Amy
Automation
70172-52740
see attached



Part of **Clarivate**

Innovative Interfaces, Inc.
789 E. Eisenhower Parkway
Ann Arbor MI 48108
United States

For payments remitted by check via regular mail:
Innovative Interfaces, Inc
PO Box 74008010
Chicago, IL 60674-8010

For payments remitted by check via FedEx and/or UPS:
Bank of America Lockbox Services
Innovative Interfaces, Inc
LBX #74008010
540 W Madison, FL 4
Chicago, IL 60661

Please help fight phishing and other fraud attempts. Confirm any requests to change Innovative's payment Bank Account Details by calling your trusted contact at Innovative.

For billing inquiries contact us at:

1-510-655-6200 or pq-billing@clarivate.com

Invoice

Invoice #	INV-INC38034
Date	9/13/2024
Terms	Net 30
PO #	
Due Date	11/30/2024
Currency	USD

IT Services

AUTOMATION

Increase rate from last year =	0.0559218	Total	CPL	UFL	Division
Polaris Core Bundle (2024/2025)	Server Software	\$30,081.48	\$20,054.32	\$10,027.16	2/3 + 1/3
	Simply Reports	\$3,487.06	\$2,092.23	\$1,394.82	6 + 4
	Self check (SIP) CPL, QTY 8	\$1,203.23	\$1,203.23	\$-	ALL CPL
	Self check (SIP) UFL QTY 6	\$859.49	\$-	\$859.49	ALL UFL
	Collection Agency Manager	\$1,880.09	\$1,253.39	\$626.70	2/3 + 1/3
	Export Express	\$501.35	\$334.23	\$167.12	2/3 + 1/3
	EDI	\$1,046.12	\$697.42	\$348.71	2/3 + 1/3
	URL Detective	\$250.69	\$167.12	\$83.56	2/3 + 1/3
	LEAP	\$5,955.02	\$3,970.01	\$1,985.01	2/3-1/3
CORE BUNDLE TOTAL		\$45,264.53	\$29,771.97	\$15,492.56	\$45,264.53

Other services or licenses (2024/2025)	Staff User Licenses Maintenance	\$29,328.920	\$19,552.61	\$9,776.31	2/3 + 1/3
	Rolled into the line above				2/3 + 1/3
	RFID Integration UFL	\$1,273.300	0	\$1,273.30	ALL UFL
	Outreach Services	\$835.600	\$557.07	\$278.53	2/3 + 1/3
	API	\$1,671.200	\$1,114.13	\$557.07	1/2 + 1/2
	Pick List	\$939.820	\$626.55	\$313.27	ALL CPL
	Database Sync	\$668.483	\$445.66	\$222.83	2/3 + 1/3
	Authority Header Control	\$1,044.500	\$696.33	\$348.17	2/3 + 1/3
	TOTALS	\$35,761.82	\$22,992.35	\$12,769.47	\$35,761.82
		Total	CPL	UFL	
Invoice INV-INC38034		\$81,026.35	\$52,764.32	\$28,262.04	

Other bills/ breakouts (2024/2025r)	EZproxy	\$1,525.78	762.89	762.89
	UFL Portion cucatalog servers*	\$ 37,495.98	Paid full amoun	\$2,499.73
	TOTALS	\$25,886.87	\$15,266.24	\$10,218.47

* UFL's Portion of hardware and licenses from 2023/2024 purchase is 1/3 of the cost divided over 5 years

**Invoice**

Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, Virginia 20190

Phone: (703) 871-8500
Fax: (703) 871-8505

To:
Champaign Public Library
ATTN: Nanette Donohue
200 W. Green Street
Champaign, IL 61820

Date	Page
10/24/2024	1
Invoice Number 41732280INV	

VEND # 3127 ACT # See below
DATE 10.30.24 CHECK # _____

PO Number TBD		Order Date	Customer No.	Salesperson Debby Gatto	Quote No. 41732280	Ship VIA ESD	Terms PP
Quantity	Item Number	Start/End Date	Description			Unit Price	Extended Price
1.00	LILLIBRARY-1801-5 -2	12/2/2024 12/1/2025	LinkedIn Learning for Library provides access to high-quality learning content (includes all languages available). Includes one master admin complimentary user. QTY reflects total population served. - Quantity Served: 100,001 - 150,000 Total Amount Due: 15,750.00 DATE <u>10/24/24</u> OK'd by <u>nd</u> ACCT. DEPT AMT. <u>70172701</u> <u>51781</u> <u>\$15,750</u> _____ _____			15,750.00	15,750.00

Remit to:
Carahsoft Technology Corporation
11493 Sunset Hills Road Ste 100
Reston, VA 20190
FEIN 52-2189693 DUNS 088365767
CA Sales Tax # SC OHB 100-529633

Currency USD unless otherwise specified

Subtotal	15,750.00
Total Sales Tax	
Total Amount	15,750.00
Less Payment	
Amount Due	15,750.00

For questions on this invoice, please contact AR at 703-581-6566
or via email at AR@Carahsoft.com



Invoice

Date	Page
10/24/2024	1
Invoice Number	
41732280INV	

Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, Virginia 20190

Phone: (703) 871-8500
Fax: (703) 871-8505

To:
Champaign Public Library
ATTN: Nanette Donohue
200 W. Green Street
Champaign, IL 61820

PO Number		Order Date	Customer No.	Salesperson	Quote No.	Ship VIA	Terms
TBD				Debby Gatto	41732280	ESD	PP
Quantity	Item Number	Start/End Date	Description			Unit Price	Extended Price
1.00	LILLIBRARY-1801-5 -2	12/2/2024 12/1/2025	LinkedIn Learning for Library provides access to high-quality learning content (includes all languages available). Includes one master admin complimentary user. QTY reflects total population served. - Quantity Served: 100,001 - 150,000			15,750.00	15,750.00
			Total Amount Due: 15,750.00				

Remit to:
Carahsoft Technology Corporation
11493 Sunset Hills Road Ste 100
Reston, VA 20190
FEIN 52-2189693 DUNS 088365767
CA Sales Tax # SC OHB 100-529633

For questions on this invoice, please contact AR at 703-581-6566
or via email at AR@Carahsoft.com

Currency USD unless otherwise specified

Subtotal	15,750.00
Total Sales Tax	
Total Amount	15,750.00
Less Payment	
Amount Due	15,750.00



Innovative Interfaces, Inc.
789 E. Eisenhower Parkway
Ann Arbor MI 48108
United States

Bill To	Ship To
Champaign Public Library	Champaign Public Library
200 W Green St	200 W Green St
Champaign IL 61820-5132	Champaign IL 61820-5132

Invoice

Invoice # INV-INC38804
Date 1/30/2025
Terms Net 30
PO #
Due Date 3/1/2025
Currency USD

VEND # 859 ACT # 70170-52440
DATE 02-09-25 CHECK # _____

Qty	Item	Start Date	End Date	Unit Price	Amount
1	eContent Integration Subscription	3/1/2025	2/28/2026	\$2,382.65	US\$2,382.65

Subtotal	US\$2,382.65
Tax Total (0%)	US\$0.00
Amount Due	US\$2,382.65
Total	US\$2,382.65

FEIN 94-2553274

Please remit electronically to:
Bank of America, N.A.
ABA/Routing Code: 026009593
SWIFT (USD Payments) : BOFAUS3N
SWIFT (non-USD Payments) : BOFAUS6S
Beneficiary: Innovative Interfaces Incorporated
Beneficiary Account: 1416200046

For payments remitted by check via regular mail:
Innovative Interfaces, Inc
PO Box 74008010
Chicago, IL 60674-8010

For payments remitted by check via FedEx and/or UPS:
Bank of America Lockbox Services
Innovative Interfaces, Inc
LBX #74008010
540 W Madison, FL 4
Chicago, IL 60661

Please help fight phishing and other fraud attempts. Confirm any requests to change Innovative's payment Bank Account Details by calling your trusted contact at Innovative.

For billing inquiries contact us at:

1-510-655-6200 or pq-billing@clarivate.com

OK
70170-52440
2/3 CFL
1/3 UFL
MM

Paragon Micro

PO Box 775695
Chicago IL 60677-5695

DUNS: 800436714
TIN: 20-0144408
CAGE CODE: 4ZHT8

Bill To:

Champaign Public Library
Accounts Payable
200 W. Green St.
Champaign IL 61820

**Invoice****S5140618**

Date: 12/11/2023
Cust #: CP3870

Sales Rep

Russo, Jeff
847-719-8417
jrusso@paragonmicro.com

Ship To:

Champaign Public Library
Amy Al-Shabibi
200 W. Green St.
Champaign IL 61820

OK Check for duplicate ✓
either 70172 5210 or 702-53112
Bill (V3) to TUR

Order Name

Dell PE R660 - 2x Xeon 6426Y/192GB/Boss 2x480GB/4x 1.6TB SDD/5Yr Pro (2)

PO #	Cost Center	Due Date	Shipping Method
CPL2023-12-6-1		1/10/2024	FedEx Ground® (2-5 Business Days)
Notes	Terms		
	Net 30		

Tracking #

Qty	MPN	Description	Notes	Serial #	Tracking	Unit Price	Total
2	CUST-SRV R-DELL	Dell PowerEdge R660 - 2x Intel Xeon Gold 6426Y 2.5Ghz, 16 Cores / 192GB RAM / BOSS 2x 480GB (RAID 1) / 4x 1.6TB SAS SDD / PERC H755 / iDRAC9 Ent / Broadcom 5720 Quad Port 1GbE / ReadyRails Sliding Rails w/o Cab Mngmnt / Redundant POW / 5Yr ProSupport	Mfg # 300016856 0829	FG1V704,GG1V 704	DE24125239	13,199.98	26,399.98
PowerEdge R660 Server 210-BEQQ - 1 - Trusted Platform Module 2.0 V3 461-AAIG - 1 - 2.5" Chassis with up to 10 Hard Drives (SAS/SATA), 2CPU, PERC11 321-BHRW - 1 - Intel Xeon Gold 6426Y 2.5G, 16C/32T, 16GT/s, 38M Cache, Turbo, HT (185W) DDR5-4800 338-CHTG - 1 - Intel Xeon Gold 6426Y 2.5G, 16C/32T, 16GT/s, 38M Cache, Turbo, HT (185W) DDR5-4800 338-CHTG - 1 - Additional Processor Selected 379-BDCO - 1 - No HBM 379-BFFD - 1 - Standard Heatsink for 2 CPU configuration (CPU less than or equal to 185W) 412-ABCJ - 1 - Performance Optimized 370-AAIP - 1 - 4800MT/s RDIMMs 370-AHCL - 1 - Unconfigured RAID 780-BCDS - 1 - PERC H755 SAS Front 405-AAZB - 1 - Front PERC Mechanical Parts, rear load 750-ADRI - 1 - Power Saving BIOS Settings 384-BBBH - 1 - UEFI BIOS Boot Mode with GPT Partition 800-BBDM - 1 - 4 Very High Performance Fans for 2 CPU 384-BCUJ - 1 - Dual, Hot-plug, Power Supply Redundant (1+1), 800W, Mixed Mode, NAF 450-AIQX - 1 - Riser Config 1, Low Profile, 3x16 LP Slots (Gen4) 330-BBYX - 1 - Motherboard supports ONLY CPUs below 250W. Cannot upgrade to CPUs 250W and above 329-BJJY - 1 - iDRAC9, Enterprise 16G 528-CTIC - 1 - Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0 540-BCOB - 1 - LOM Blank 540-BDMK - 1 -							

VEND # 535 **ACT #** See above
DATE 12-27-23 **CHECK #** 9046



Inv# S5140618 **\$26399.98**
PARAGON MICRO, INC.
12/11/2023 # Pages 1 **FP1 DOC278S1770**

Paragon Micro

PO Box 775695
Chicago IL 60677-5695

**Invoice****S5140618**

Date:	Cust #:
12/11/2023	CP3870

Qty	MPN	Description	Notes	Serial #	Tracking	Unit Price	Total
		PowerEdge 1U LCD Bezel 325-BEUG - 1 - Dell Luggage Tag 350-BCKC - 1 - BOSS-N1 controller card + with 2 M.2 480GB (RAID 1) 403-BCRU - 1 - BOSS Cables and Bracket for R660 470-AFMG - 1 - No Quick Sync 350-BBXM - 1 - iDRAC9 Factory Generated Password for OCP cards 379-BETG - 1 - iDRAC Service Module (ISM), NOT Installed 379-BCQX - 1 - iDRAC Group Manager, Disabled 379-BCQY - 1 - No Operating System 611-BBBF - 1 - No Media Required 605-BBFN - 1 - Cable Management Arm 770-BDMT - 1 - ReadyRails Sliding Rails Without Cable Management Arm or Strain Relief Bar 770-BECD - 1 - No Systems Documentation, No OpenManage DVD Kit 631-AACK - 1 - PowerEdge R660 Shipping 340-DBXZ - 1 - PowerEdge R660 Shipping Material, 10x2.5", 8x2.5" Smart Flow or 16xEDSFF 340-DBYC - 1 - PowerEdge R660 CCC Marking, No CE Marking 343-BBTT - 1 - ProSupport 7x24 Technical Support and Assistance 5 Years 887-1064 - 1 - ProSupport Next Business Day On-Site Service After Problem Diagnosis 5 Years 887-1073 - 1 - Dell Hardware Limited Warranty Plus On-Site Service 887-1076 - 1 - Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355 989-3439 - 1 - On-Site Installation Declined 900-9997 - 1 - 16GB RDIMM, 4800MT/s Single Rank 370-AGZO - 12 - 1.6TB SSD SAS Mixed Use up to 24Gbps 512e 2.5in Hot-Plug 3DWPDP, AG Drive 345-BEOZ - 4 - Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 2 -					
						Subtotal	26,399.98
						Shipping Cost (FedEx Ground® (2-5 Business Days))	0.00
						Total	26,399.98
						Amount Due	\$26,399.98

OUR REMIT TO ADDRESS: PO Box 775695, Chicago IL 60677-5695

FOR OVERNIGHT CHECK DELIVERY: PNC Bank C/O Paragon Micro Inc., Lockbox Number 775695, 350 East Devon Ave, Itasca IL 60143

FOR OUR ACH AND WIRE INFORMATION, PLEASE EMAIL AR@PARAGONMICRO.COM

Returns: In order to expedite a return, please have the following information on hand when requesting an RMA number: Customer number, invoice number, serial number, reason for return, action to take (replacement/repair/credit) and whether the box has been opened or is manufacturer sealed. • Please return all products 100% complete including all original manufacturer boxes with the UPC code and packing materials, all manuals, blank warranty cards, accessories and any other documentation included with the original shipment. RMA approval is contingent upon, among other things, the products being 100% complete. • Customer is responsible for shipping charges to Paragon's distribution center for all products being shipped for return, exchange or replacement. Products exchanged or replaced will be shipped by Paragon to Customer, at Paragon's expense, using the same shipping method as was used by Customer to ship the original products back to Paragon. If the carrier selected by Customer is not used by Paragon, a comparable shipping method will be selected. • Customer is responsible for all risk of loss and damage to products being shipped for return, exchange or replacement. Please fully insure return shipment in case of loss or damage. Please use a carrier that is able to provide you with proof of delivery such as UPS, Federal Express or Airborne Express. This is for your protection as well as to ensure quick action on your return. • Return privileges vary by manufacturer. Please contact Paragon Customer Relations at Custserv@paragonmicro.com for details. Failure to return a product within the applicable return period will be deemed to be an acceptance of the product.

Paragon Micro

PO Box 775695
Chicago IL 60677-5695

DUNS: 800436714
TIN: 20-0144408
CAGE CODE: 4ZHT8

Bill To:

Champaign Public Library
Accounts Payable
200 W. Green St.
Champaign IL 61820

**Invoice****S5143105**

Date: 12/18/2023
Cust #: CP3870

Sales Rep
Russo, Jeff

Ship To:

Champaign Public Library
Amy Al-Shabibi
200 W. Green St.
Champaign IL 61820

OK
check for
duplicate ✓
either
70172-5240
or
702-53112
Bill (1/3)/5/18
to TUL

Order Name

CSP Perpetual Software

PO #	Cost Center	Due Date	Shipping Method
CPL2023-12-12-1		1/17/2024	

Notes	Terms
	Net 30

Tracking #**Currency**

USD

Qty	MPN	Description	Notes	Serial #	Tracking	Unit Price	Total
130		Microsoft (MS) CSP -- Perpetual License -- Windows Server 2022 Remote Desktop Services - 1 Device CAL				29.00	3,770.00
130		Microsoft (MS) CSP -- Perpetual License -- Windows Server 2022 - 1 Device CAL				9.00	1,170.00
4		Microsoft (MS) CSP -- Perpetual License -- Windows Server 2022 Datacenter - 16 Core				1,539.00	6,156.00

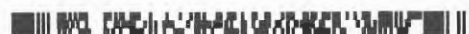
As per the Terms and Conditions ('Ts & Cs' - 'Ts & Cs' are subject to change on a monthly basis per Microsoft and Microsoft to Partner updates). Payment of your Invoice equals agreement to all 'Ts & Cs'.

Perpetual Licensing Terms & Conditions
•Perpetual licenses are governed by the MCA (<https://www.microsoft.com/licensing/docs/customers-agreement>) and the existing use rights published by Microsoft (<https://www.microsoft.com/licensing/terms/>) define the terms and conditions for the products. Use of the referenced Microsoft services confirms acceptance of the Microsoft Customer Agreement (MCA)

•Once the licenses are downloaded or any licenses are used in production workloads they cannot be returned. Returns are at Microsoft's discretion to approve or deny any requests.
PRODUCT DOWNLOAD AND LICENSE KEYS:
•CSP Perpetual licensed products are accessible by Global Admins of the customer Microsoft 365 tenant by using the link below:
<https://admin.microsoft.com/Adminportal/Home#/subscriptions/software-assets>

•Paragon Micro does not have direct access to view customer license keys or product usage. Only customer Global Admins may view this information using the URL provided above.
PRODUCT RETURNS AND EXCHANGES:
•Customers have 30 days to request to return a license. After such period Microsoft will not

VEND# 535 ACT# see above
DATE 12.27.23 CHECK# 9046



Inv# S5143105 **\$11096.00**
PARAGON MICRO, INC.
12/18/2023 # Pages 1 **FP1 DOC278S1769**

Paragon Micro

PO Box 775695
Chicago IL 60677-5695

**Invoice****S5143105**

Date: 12/18/2023
Cust #: CP3870

Qty	MPN	Description	Notes	Serial #	Tracking	Unit Price	Total
		issue any return. •Microsoft has full discretion to APPROVE or DENY any RMA request. Any licenses must be unused to be considered for return. •Returns authorized are provided as a credit, not a refund. Credits must be specifically requested of Paragon Micro to be used towards future purchase. IMPORTANT NOTES •CSP Perpetual Licensing does not include the ability acquire KMS (Key Management Service) license keys. •CSP Perpetual Licensing does not offer Software Assurance. •CSP Perpetual Licensing is not transferrable between customer entities or cloud tenants. •CSP Perpetual Licensing does not offer Azure Hybrid Benefit. •CSP Perpetual Licensing downgrade rights for each product are dictated by that product's use rights document. Cancellation requires notice prior to termination of service(s); due to data, data integrity, and data liability. Termination may require Professional Services to be performed by Paragon Micro at Two-Hundred dollars per hour U.S. (rate listed is for pre-scheduled work performed M-F between 8am CT & 5pm CT - after hours & weekend rates are higher). Payment of your Invoice equals agreement to all of the T's & C's (T's & C's are subject to change by Microsoft Corporation) with, or without, notice. Payment of your Invoice equals agreement.					
						Total Amount Due	11,096.00 \$11,096.00

OUR REMIT TO ADDRESS: PO Box 775695, Chicago IL 60677-5695
FOR OVERNIGHT CHECK DELIVERY: PNC Bank C/O Paragon Micro Inc., Lockbox Number 775695, 350 East Devon Ave, Itasca IL 60143
FOR OUR ACH AND WIRE INFORMATION, PLEASE EMAIL AR@PARAGONMICRO.COM

Returns: In order to expedite a return, please have the following information on hand when requesting an RMA number: Customer number, invoice number, serial number, reason for return, action to take (replacement/repair/credit) and whether the box has been opened or is manufacturer sealed. • Please return all products 100% complete including all original manufacturer boxes with the UPC code and packing materials, all manuals, blank warranty cards, accessories and any other documentation included with the original shipment. RMA approval is contingent upon, among other things, the products being 100% complete. • Customer is responsible for shipping charges to Paragon's distribution center for all products being shipped for return, exchange or replacement. Products exchanged or replaced will be shipped by Paragon to Customer, at Paragon's expense, using the same shipping method as was used by Customer to ship the original products back to Paragon. If the carrier selected by Customer is not used by Paragon, a comparable shipping method will be selected. • Customer is responsible for all risk of loss and damage to products being shipped for return, exchange or replacement. Please fully insure return shipment in case of loss or damage. Please use a carrier that is able to provide you with proof of delivery such as UPS, Federal Express or Airborne Express. This is for your protection as well as to ensure quick action on your return. • Return privileges vary by manufacturer. Please contact Paragon Customer Relations at Custserv@paragonmicro.com for details. Failure to return a product within the applicable return period will be deemed to be an acceptance of the product.

VEND # 1694 ACT # Automation 70172-52740
 DATE 01-08-25 CHECK # _____

Invoice

JANDI Enterprises Inc.

1000 CPL
530 WFL

Status: Not Paid
 Date: 12/30/2024
 Invoice #: 6063

JANDI Enterprises Inc.
 230 East 56th Ave
 Vancouver, BC V5X 1R3
 Canada
 GST #140134511
 Phone: 604-325-2312
 jeff_chow@libraryelf.com

TO Amy Al-Shabibi
 Champaign Public Library
 200 W. Green St.
 Champaign, IL 61820-5193
 Phone: (217) 403-5331

Salesperson	Description	Payment Terms	Due Date
Jeff Chow	Subscription: Renewal	Net 45	2/13/2025

Description	Qty.	Unit Price	Line total
Library Elf email reminder subscription: Dec 09, 2024 - Dec 08, 2025 (906 cards)	1	\$1,500.00	\$1,500.00
Additional library (separate listings): Urbana	1	\$30.00	\$30.00
Champaign (582 cards): https://www.libraryelf.com/user/AdminStats.aspx?LibID=0ERELYANsP90a8Vq1ZJFUP_YqEqjydMA9PMdA099v9I~	1	\$0.00	\$0.00
Urbana (324 cards): https://www.libraryelf.com/user/AdminStats.aspx?LibID=fylupOS4uQZbXQOwqb244KVUXlvsMCGD-kLBfn8s4s~	1	\$0.00	\$0.00
Subtotal			\$1,530.00
Tax			\$0.00
Total			\$1,530.00
Payments			\$0.00
Balance Due (USD)			\$1,530.00

Please make checks payable in US Dollars to JANDI Enterprises Inc.

Thank you for your subscription.



Champaign-Urbana Mass Transit District
1101 E. University Ave.
Urbana, IL 61802 United States
(217) 384-8188

Invoice #001227

Issue date
Mar 24, 2025

March 2025 Advertising

Contract #00335 (1/1) *Final Invoice*

Additional Recipients: lwestberry@champaign.org, accountspayable@champaign.org

Customer

Champaign Public Library
Champaign Public Library
eshapiro@champaign.org
(217) 403-5365
200 W. Green St.
Champaign, IL 61820

Invoice Details

PDF created April 9, 2025
\$300.00
Service date March 12, 2025

Payment

Due April 12, 2025
\$300.00

Items	Quantity	Price	Amount
Advertising 40' Interior Cards: 99 Buses 3/12/25 - 4/12/25	1	\$500.00	\$500.00
PIR 40' Interior Cards: 90 Buses 3/12/25 - 4/12/25	1	\$600.00	\$600.00
Advertising All Kiosks: 30 3/12/25 - 4/12/25	1	\$400.00	\$400.00
PIR Discount (50%)			-\$300.00
Sponsorship/Trade			-\$900.00
Subtotal			\$300.00

Total Due

\$300.00



Pay online

To pay your invoice go to <https://squareup.com/u/FoVy5Akx>

Or open the camera on your mobile device and place the QR code in the camera's view.

**BOARD OF TRUSTEES OF
THE URBANA FREE LIBRARY
RESOLUTION NO. 2025-03**

RESOLUTION TO THANK ROB BENNETT FOR HIS SERVICE

WHEREAS, Rob Bennett has been a Trustee of the Library Board of The Urbana Free Library since July 2023 and has been the IHLS liaison also since July 2023, and

WHEREAS, during his tenure, The Urbana Free Library

- ❖ celebrated its 150th anniversary;
- ❖ created specialty Library card designs;
- ❖ created a full-time, bilingual Programming Specialist position;
- ❖ started the process of utilizing the corner lots with the City and the County;
- ❖ updated the Strategic Plan;
- ❖ implemented the Paid Leave for All Workers Act;
- ❖ participated with the U of I in the first publicly available quantum network;
- ❖ replaced the east air handler;
- ❖ replaced an outdated phone system with VOIP;
- ❖ shifted large parts of the collection to create spaces and collections to better serve the public;
- ❖ received the Community Impact Award from the C-U Immigration Forum;
- ❖ started visiting Urbana schools again after the pandemic;
- ❖ held a very successful eclipse party, handing out over 1,000 pairs of eclipse glasses;
- ❖ held two very successful Fairy Tale Balls, with over 1,600 participants at each of them;
- ❖ participated with the U of I in putting together a 60,000-piece jigsaw puzzle;
- ❖ saw large increases in use of the Library's Home Delivery program and the Seed Lending Library;
- ❖ contracted to revitalize the Library's outdoor spaces;
- ❖ worked through a building program process.

NOW THEREFORE, BE IT RESOLVED BY THE URBANA FREE LIBRARY BOARD OF TRUSTEES, URBANA, ILLINOIS, AS FOLLOWS:

Section 1. RECOGNITION AND THANKS

The Board of Trustees hereby recognizes and sincerely thanks Rob Bennett for his service to The Urbana Free Library and its residents as a Board of Trustees member.

Section 2. NOTIFICATION OF RESOLUTION

The Board hereby directs that a signed copy of this resolution be presented to Rob.

ADOPTED by the Board of Trustees at a regular meeting thereof, held this 13th day of May, 2025.

Ayes: _____ Nays: _____

Abstains: _____ Absent: _____

RESOLUTION DECLARED ADOPTED.

President

Secretary/Secretary *pro tem*

**BOARD OF TRUSTEES OF THE URBANA FREE LIBRARY
RESOLUTION NO. 2025-04**

RESOLUTION TO ACCEPT THE PROPOSALS FROM IMPERIAL SURVEILLANCE

WHEREAS, the City of Urbana, Illinois (hereafter, the “City”) is a municipal corporation, a body politic, and a home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the City organized and formed The Urbana Free Library (hereinafter, the “Library”) as a local library pursuant to the Local Library Act (75 ILCS 5/1-1); and

WHEREAS, the Board of Library Trustees of the Library has the power and authority to accept proposals for the purpose of operating and maintaining the facilities owned by the Library; and

WHEREAS, the Board of Library Trustees deems it necessary and appropriate to accept the proposals from Imperial Surveillance for security cameras and access control,

NOW THEREFORE, BE IT RESOLVED BY THE URBANA FREE LIBRARY BOARD OF TRUSTEES, URBANA, ILLINOIS, AS FOLLOWS:

Section 1.

The Board of Library Trustees shall and does hereby accept the proposals from Imperial Surveillance in substantially the form appended hereto and made a part hereof.

Section 2.

The Interim Director or Executive Director of the Library shall be and hereby is authorized to execute the aforesaid proposals on behalf of the Library in substantially the form appended hereto and made a part hereof.

Section 3.

All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

ADOPTED by the Board of Trustees at a regular meeting thereof, held this 13th day of May, 2025.

Ayes: _____
Nays: _____
Abstains: _____
Absent: _____

RESOLUTION DECLARED ADOPTED.

President

Secretary/Secretary *pro tem*

Crana Free Library Access Control and Video Surveillance Project 5



Imperial Surveillance

1601 E. Algonquin Road
Arlington Heights, IL
60005

O: 847-375-0300

F: 847-375-6722

www.imperialcctv.com

Prepared By:

Chad McCollom

C: 847-346-7582

E: Chad@imperialcctv.com



#1 EXECUTIVE SUMMARY

Why Imperial Surveillance is a great fit for the Urbana Library Access Control and Video Surveillance Project and why we stand out from our competition. We have adequate staffing levels of 10+ employees. I am proud to say that our company is A+ rated with the BBB and will offer a **standard 1 yr parts and labor warranty** on every piece of equipment you may purchase from us. We are able to offer this as a standard because we select the right equipment and dot our I's and cross our T's during the install process. Every Imperial Surveillance employee that works for us from the warehouse guys to upper management has a PERC card which means they have taken the required state training courses and have had a full background checks conducted on them as required per IDFPR. This project will include a 5 year warranty.

#2 PROJECT SCOPE

The scope of the proposed Imperial Surveillance project includes the planning, design, installation, testing, and transition of the Wireless Network System. All proposed items including the software will meet or exceed customer's standards and additional requirements established in the walk through with the Project Manager. The scope of this project includes completion of all documentation, manuals, and training aids to be used in conjunction with the software. Project completion will occur when the software and hardware has been fully explained and documented to delegated staff members. At that point a delegated staff member will sign off as complete.

#3 Company Overview

Way 2 Easy Inc. DBA Imperial Surveillance, Inc. is a Full Service Security Company Since 2005. We offer Surveillance Camera Systems, Alarm Systems, Access Control / Key fob Systems, Fire Alarms Systems, & Intercom Systems. We Serve Residential, Commercial, & Government Sector clients in the Midwest. We offer Reliable & Quality Products at a reasonable price. Our technicians are highly trained in installation, testing, & repairing Security Systems. Additionally, we use only the most advanced equipment to ensure your facilities' safety. Imperial tests every system we carry, so our clients always receive quality, reliable equipment.

We opened two franchise office locations in Milwaukee and Port Wayne that has all capabilities to service the Wisconsin and Indiana Areas.

Not only will you receive top-quality equipment, but you will also get reliable service and installation. SIC # 173110 & 173117, primary company address 1601 E. Algonquin Rd. Arlington Heights, IL 60005. Contact person for this proposed project is Chad McCollom and can be reached at 847.375.0300 (Office) 847.346.7582 (Cell) chad@imperialcctv.com (Email).

License # 127.001463

Sincerely,

Chad McCollom
Security Consultant
Imperial Surveillance Inc.
Office: 847.375.0300
Cell: 847.346.7582
Fax: 847.375.6722

License # 127.001463



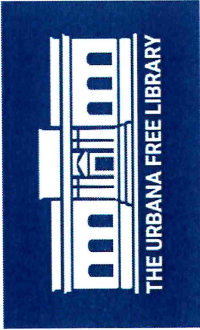
Security District Wide
School District 59
Albert Tijerina
Director of Facilities & Operations
847-593-4340

Security City Wide
Village of Antioch
Amy Pisciotto
IT Manager
224-788-4440

Security District Wide
Joliet School District D86
John Armstrong
Chief Officer for Technology & Innovation
815-740-3196 Ext 8266

Security Site Wide
Chicago Executive Airport
Andrew J. Wolanik, C.M., ACE
Director of Operations & Maintenance
224-279-2059

Security access control
Gurnee School District
Sean Smith
Director of Maintenance and Facilities
847-505-1616



URBANA FREE LIBRARY

210 W GREEN STREET URBANA, IL 61801



1601 E. Algonquin Rd,
Arlington Heights, IL 60005
Office (847) 375-0800
Fax (847) 375 6722



GENERAL NOTES:

VIDEO SURVEILLANCE:

- PROVIDE AND INSTALL A COMPLETE DW VMS AND NDAA COMPLIANT IP CAMERA SOLUTION PER DRAWINGS PROVIDED.
- RERUN NEW CAT6 WHEN REPLACING (33) EXISTING CAMERA LOCATIONS.
- RUN NEW CAT6 TO (14) NEW CAMERA AND DEVICE LOCATIONS MARKED BY SYMBOL
- ALL CABLING WILL BE ROUTED THROUGH DROP CEILING AND CONCEALED, WHERE POSSIBLE, AND IN BRIDAL RINGS IN A PROFESSIONAL MANNER.
- SERVER LOCATION WILL BE IN MDF RACK
- ALL 120AV PROVIDE AND INSTALL BY OTHERS WHERE NEEDED
- IMPERIAL WILL ADD (2) 24 PORT POE SWITCHES AND CONNECT VIA CAT6.
- IF EXISTING COAX CABLING IS NOT FUNCTIONING, ADDITIONAL CHARGES WILL APPLY TO RERUN CAT6 CABLING TO CAMERA LOCATION.
- INSTALL (47) NEW 4MP IP TURRET CAMERAS PER DRAWING.

ACCESS CONTROL

- PROVIDE AND INSTALL (3) ADDITIONAL DOORS OF ACCESS CONTROL AND UPGRADE CLIENT SOFTWARE AND PANELS ON (12) EXISTING DOORS.
- RUN NEW ACCESS CONTROL CABLE TO NEW DOORS TO INCLUDE FOR READER, DOOR POSITION SWITCH, AND ELECTRIC HARDWARE.
- REUSE (12) EXISTING READERS, CABLING, AND ELECTRIC HARDWARE.
- INSTALL (3) STRIKES IN NEW DOORS AND (2) STOREROOM FUNCTION HANDLES.
- ALL 120AV PROVIDE AND INSTALL BY OTHERS WHERE NEEDED
- PROVIDE AND INSTALL (4) NEW 4 DOOR SICUNET PANELS TO REPLACE EXISTING PANELS. CLOUD BASED AND NO SERVER NEEDED.

DRAWING LIST

- TO.O - COVER SHEET
- T1.O - GROUND FLOOR LAYOUT
- T1.1 - FIRST FLOOR LAYOUT
- T1.1 - SECOND FLOOR LAYOUT

VIDEO SURVEILLANCE LEGEND		
DESCRIPTION	QUANTITY	
EXISTING CAMERA LOCATION TO BE REPLACED	33	
NEW SINGLE SENSOR CAMERA	14	
POE	2	

ACCESS CONTROL LEGEND		
DESCRIPTION	QUANTITY	
ACCESS CONTROL PANEL	1	
NEW CARD READER W/ DPS	3	

	Jason Ruggiero, CET NICET Certification NO. 151727 Video Security Systems Designer - Level II Video Security Systems Technician - Level III		
	DESIGN SUPERVISOR	DATE	DATE
	DRAWN	DATE	DATE
APPROVED		DATE	
NICET CERT NO: 151727			

Project Name

Security Plan Design

CATEGORY:

CCTV
ACS
IDS
DATA

Project Name & Address:

210 W GREEN ST,
URBANA IL



REVISION:

SCALE:

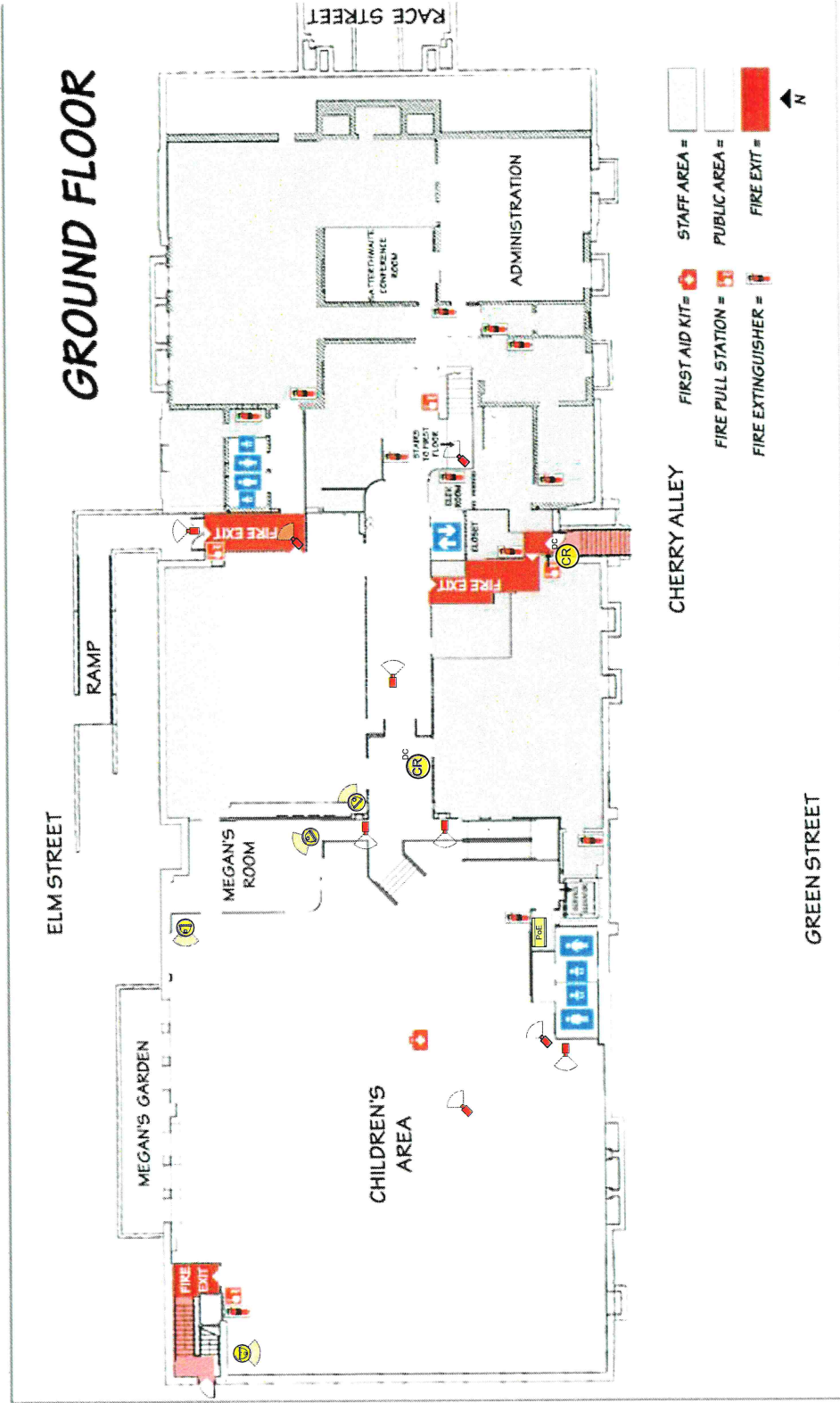
NOT TO
SCALE

STAMP:

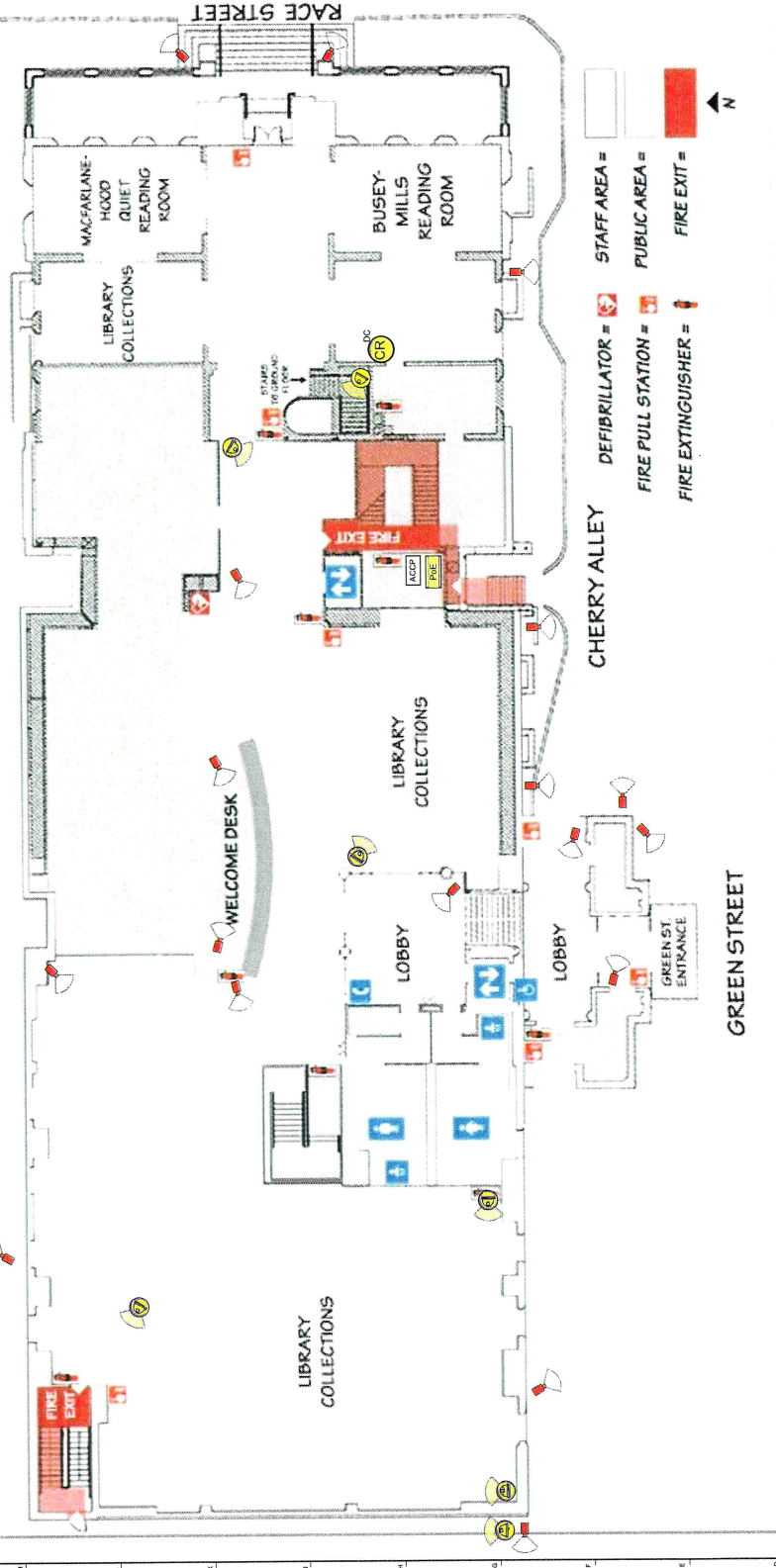
SHEET:

TO.O
OVERVIEW EXTERIOR
Cover Page

GROUND FLOOR

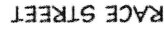


Project Name Security Plan Design	CATEGORY: CCTV ACS IDS DATA	Project Name & Address: 210 W GREEN ST. URBANA IL	REVISION: SCALE: NOT TO SCALE	STAMP: STAMP: STAMP:	SHEET: T1.0 GROUND FLOOR LAYOUT
--	---	---	---	--	---



Project Name Security Plan Design	CATEGORY: CCTV ACS IDS DATA	 IMPERIAL SURVEILLANCE 10000 W. 10th Avenue Aurora, IL 60015 Cell: (646) 378-0200 Fax: (646) 378-0722	Project Name & Address: 210 W GREEN ST. URBANA IL		REVISION:	SCALE: NOT TO SCALE	STAMP:	SHEET:
								T2.0 FIRST FLOOR LAYOUT

SECOND FLOOR



GREEN STREET

Project Name
Security Plan Design

CCTV	
ACS	
IDS	
DATA	



OW GREEN ST.
URBANA IL



SCALE:

SHEET:

T3.0

SECOND FLOOR LAYOUT



Scope of Work (SOW) for Access Control

1. Project Overview:

- The Access Control System (ACS) will be designed, installed, and integrated into the clients facilities to ensure secure entry and exit points. The system will provide authorized access while preventing unauthorized entry into sensitive areas of the premises and will provide real time notifications when necessary.

2. Objectives:

- Imperial will implement an access control system that enhances the security of the facility, provide real-time monitoring and reporting capabilities, ensure compliance with security protocols and regulations, and allow for remote management and control of access points.

3. Scope of Work:

- The ACS will include the following components:

3.1 System Design and Planning

- Site Assessment and Survey:
- Per drawings provided, Imperial Surveillance will install a Complete replacement ACS of the existing system with using ICT GX platform.

3.2 System Components

- The Access Control System will consist of the following components:
- ICT Access Control Panels: Provide the central system for managing doors and user access data.
- Encrypted Card Readers: Install ICTs latest encrypted card readers at designated entry points of all new door locations as well as all buildings except, public works, village hall and police station. These buildings are using the standard prox and can be reused.
- Imperial will reuse all existing cards. User data base can be imported from existing system to new system for a seamless as possible transition.
- Door Hardware: Imperial will reuse existing electric hardware where it presents itself and install new electric hardware on new access control doors unless noted on drawings.
- Power Supply and Backup: Ensure adequate power supply and backup solutions (UPS) for continuous operation.
- Software: Supply and install access control management software for remote configuring and monitoring the system.

3.3 Installation and Configuration

- Wiring and Cabling: Run required cabling for power, data, and communication to connect all components of the system.



- Hardware Installation:** Mount and wire the access control panels, readers, and related hardware at identified locations.
- Software Installation:** Install and configure the access control software to interface with the hardware and network.
- Database Setup:** Set up user access databases and assign permissions to employees, contractors, and visitors.

3.5 Testing and Commissioning

- System Testing:** Perform thorough testing of all components, including the functionality of readers, locks, and system alarms.
- Performance Validation:** Validate system performance, including response times, user authentication, and data logging accuracy.
- User Acceptance Testing (UAT):** Work with the client to conduct UAT, ensuring the system meets security, operational, and reporting requirements.

3.6 Training and Documentation

- Operator Training:** Provide training to the clients personnel on the operation of the access control software and hardware, including how to issue/revoke credentials and monitor access logs.
- System Documentation:** Deliver detailed documentation on the system configuration, user manuals, and troubleshooting procedures.
- Maintenance Instructions:** Provide recommended maintenance and system upgrade schedules.

3.7 Post-Installation Support and Maintenance

- Technical Support:** Provide a defined period of technical support for system troubleshooting and problem resolution.
- Warranty and Service:** Provide a 1 year warranty for the installed components and software. Optionally, establish a long-term service agreement for system maintenance and updates.

4. Deliverables:

- Completed access control system installation and integration.
- System software and documentation.
- A fully functional access control system with trained personnel.
- Test reports and system validation.
- Training Completion
- Final Handover



Scope of Work (SOW) for Video Surveillance

- This Scope of Work (SOW) outlines the requirements for design, installation, and commissioning of a video surveillance system for the Urbana Free Library.
- The DW Spectrum VMS system will provide comprehensive monitoring and security coverage to ensure the safety and protection of the facilities, assets, and personnel.

1. Objective:

- Imperial will install, configure, and commission a DW Spectrum video surveillance system that provides real-time monitoring, recording, and remote access capabilities for the entire campus or facility. The system will be capable of supporting various security requirements including building perimeters, parking areas, entrances, hallways, and high-risk areas.

2. Scope of Work:

2.1 System Design:

- Site Assessment and Survey:
- Per drawings Imperial provided and camera schedule, Imperial Surveillance will install IP 4MP Turret cameras per the camera design.
- Camera Selection:
- Imperial Surveillance selected Cameras to complete the project. The specific models are as follows:
- GS224-XDZ Indoor/outdoor 4MP Turret with IR and Vari focal Lens
- Centralized Management System (CMS):
- DW Spectrum VMS is selected for its robust and user friendly software.
- Storage Requirements:
- Per camera schedule cameras will be recorded for 15 Days based on 15FPS, 50% motion.
- Server is sized for over 20% growth for any additional cameras that may be wanted.

2.2 System Installation:

- Camera Installation:
- Install the cameras as per the approved design and survey. This includes mounting cameras on walls, ceilings, poles, or any other necessary structures. All cameras will be securely fixed to prevent tampering or damage.
- Wiring and Cabling: Run required Cat6 cabling for power, data, and communication to connect all components of the system.
- Software Installation: Install and configure the Spectrum VMS to interface with the hardware and network.
- Database Setup: Set up user access databases and assign permissions to employees, contractors, and visitors.
- Cable Routing:
- Run necessary wiring for data and network connections to each new camera.
- Imperial will remove all coax cabling to best of ability. It is not recommended to reuse this cable due to the age and reliability of the cable itself. Also, by adding converters, you add 2 more points of failure to your system.
- Network Infrastructure:
- Imperial will provide, install and configure all POE switches needed for this project and connect each switch with a gig link copper cable.

Imperial Surveillance, Inc.

(847) 375-0300

1601 E Algonquin Rd Arlington Heights, IL 60005



2.3 System Configuration:

- Camera Settings:
 - Configure each cameras settings, including resolution, frame rate, motion detection, and recording schedules. Each camera will be adjusted to maximize coverage and minimize blind spots.
- Remote Access Setup:
 - Configure remote access to the video surveillance system, ensuring authorized personnel can view live and recorded video from mobile devices, computers, or any other approved platform.
 - Provide necessary credentials and access permissions. Price includes unlimited concurrent users.
- User Training:
 - Provide training for relevant personnel on how to use the video surveillance system, including how to monitor live footage, search and retrieve recorded video, and manage user access and system settings.

2.4 Testing & Commissioning:

- System Testing:
 - Perform thorough testing of the entire surveillance system, including camera functionality, video quality, recording performance, and remote access. Verify that all cameras are capturing the intended areas and that no dead zones exist.
- System Handover:
 - Upon successful testing and verification, hand over the system to the client with full documentation, including equipment specifications, network diagrams, and user manuals. Provide a detailed report of the system installation and configuration.

2.5 Ongoing Support & Maintenance:

- Post-Installation Support:
 - Provide technical support and troubleshooting assistance for 12 months following the installation to ensure the system is functioning properly. This may include software updates, hardware replacements, or adjustments.



RAISING THE BAR FOR SECURITY

Proposal #: 21987

Proposal Date: 04/11/2025

Contact Information

Client Name:

Address: 400 South Vine Street

City: Urbana State: IL Zip: 61801

Premise Phone: (217) 531-7054

Cell:

Email:

Site Name: City of Urbana

Sales Contact

Sales Person: McCollom, Chad

Phone Number: (847) 346-7582

Email: chad.mccollom@imperialcctv.com

Brief Description:

Video Surveillance - DW Spectrum Option

Charges

Qty.	Item/Part Code	Description	Rate	Amount
1.00	IS-MISC	travel	\$3,000.00	\$3,000.00
1.00	DW-BJDX5116T	Blackjack DX5 NVR Spectrum, 12TB HDD	\$5,400.54	\$5,400.54
1.00	IS-MISC	5 Year Warranty	\$19,115.00	\$19,115.00
2.00	DW-SPECTRUMLSC020	Twenty (20) DW Spectrum IPVMS License / No Annual	\$2,868.53	\$5,737.06
3.00	DW-SPECTRUMLSC001	Single DW Spectrum IPVMS License / No Annual Rene	\$143.43	\$430.29
47.00	GS224-XDZ	NDAA COMPLIANT, 4MP TURRET, 2.8-12mm MOTORIZED LEN	\$334.40	\$15,716.80
47.00	GS135	JUNCTION BOX FOR VDZ AND XDZ	\$25.08	\$1,178.76
3.00	TL-SG2428P	TP-Link TL-SG2428P 24 PORT POE Switch	\$618.61	\$1,855.83
10.00	Cat 6E Green Riser Cable	0E-CAT6RGN Cat 6E Green Riser Cable	\$319.75	\$3,197.50
1.00	Labor - Prevailing Wage	Labor - Prevailing Wage	\$27,200.00	\$27,200.00

Total Charges: \$82,831.78

Illinois

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State License Number: 127.001463

Indiana

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260-440-3570

Wisconsin

9730 W. Bluemound Road
Wauwatosa, WI
877-292-7375



RAISING THE BAR FOR SECURITY

Proposal #: 21987

Proposal Date: 04/11/2025

Additional Services Added

Description

Monthly Amount

Scope of Work

SOW

Total Parts & Labor

\$82,831.78

Total Monthly Services

\$0.00

X

Agreed To By

Name

Date

Terms and Conditions:

50% Deposit is required prior to installation. The remaining balance is due upon completion. Imperial Surveillance is sole owner of all materials until Invoice and Monthly Payment and Terms are paid in full. Provided this agreement is terminated before paid in full, software and device credentials remain property of Imperial. Lift is not included unless stated above. Customer is responsible for firewall to protect against network and data breaches and holds Imperial harmless of any data breaches. Imperial Surveillance is not liable or responsible in any event of abuse, misuse, and or illegal use of this equipment.

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RAISING THE BAR FOR SECURITY

Proposal #: 21987

Proposal Date: 04/11/2025

IMPERIAL SURVEILLANCE, INC.

1601 E. Algonquin Road Arlington Heights, Illinois 60005-4758 (847) 375-0300 INSTALLATION / ALARM MONITORING AGREEMENT 1. Imperial Surveillance Inc. (hereinafter referred to as "IMPERIAL") agrees to sell, install, and program, at Subscriber's premises, and Subscriber agrees to buy an electronic security system consisting of security cameras, video system, alarm system, and/or access control. 2. Unless other arrangements are made in writing, all projects will require a 50% down payment, with monthly progress payments thereafter. Payment balance is due upon completion. Unpaid late balances will be subject to late charges. All equipment to remain sole property of IMPERIAL until balance is paid in full. 3. Subscriber agrees that any applicable monitoring or service & maintenance agreements is for 60 months unless otherwise stated and shall automatically renew under the same terms and conditions, unless either party gives written notice to the other of their intention not to renew the agreement at least 30 days prior to the expiration of any term. IMPERIAL shall be permitted from time to time to increase all charges by an amount not to exceed 9% annually and Subscriber agrees to pay such increase. 4. The price proposed above will be valid for a period of 15 days. This proposal may be cancelled by IMPERIAL at any time prior to Subscriber's approval. 5. IMPERIAL and Subscriber agree that IMPERIAL is not an insurer and no insurance coverage is offered herein. The security system, equipment, and services are designed to detect and reduce certain risks of loss, though IMPERIAL does not guarantee that no loss or damage will occur. IMPERIAL is not assuming liability, and, therefore, shall not be liable to Subscriber or any other third party for any loss, economic or non-economic, in contract or tort, data corruption or inability to retrieve data, personal injury or property damage sustained by Subscriber as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by IMPERIAL's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for intentional willful misconduct. 6. Subscriber agrees to defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless IMPERIAL, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by IMPERIAL's performance, negligence or failure to perform any obligation under or in furtherance of this agreement. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against IMPERIAL or IMPERIAL's subcontractors arising out of this agreement or the relation of the parties hereto. 7. Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and IMPERIAL is named as additional insured, and which shall on a primary and non-contributing basis cover any loss or damage IMPERIAL's services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment, system or IMPERIAL's services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. IMPERIAL shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against IMPERIAL and its subcontractors for loss or damages caused by perils intended to be detected by IMPERIAL's services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance. 8. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Telephone or internet access is not provided by IMPERIAL and IMPERIAL has no responsibility for such access or IP address service. If system has remote access IMPERIAL is not responsible for the security or privacy of any wireless network system or router, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock outs. IMPERIAL shall have no liability for unauthorized access to the system through the internet or other communication networks or data corruption or loss for any reason whatsoever. If audio or video devices are installed, Subscriber has been advised to independently ascertain that the audio or video devices are used lawfully. IMPERIAL will not be held liable for any breaches to customers internet, cyber infrastructure, internet, network or data even if cause by IMPERIAL. 9. Subscriber agrees that should there arise any liability on the part of IMPERIAL as a result of IMPERIAL's breach of this contract, negligent performance to any degree or negligent failure to perform any of IMPERIAL's obligations pursuant to this agreement or any other legal duty, equipment failure, human error, or strict products liability, whether economic or non-economic, in contract or in tort, that IMPERIAL's liability shall be limited to the sum of \$250.00 or 6 times the monthly payment for services being provided at time of loss, whichever is greater. If Subscriber wishes to increase IMPERIAL's amount of limitation of liability, Subscriber may, as a matter of right, at any time, by entering into a supplemental agreement, obtain a higher limit by paying an annual payment consonant with IMPERIAL's increased liability. This shall not be construed as insurance coverage Subscriber acknowledges that this agreement contains exculpatory clause, indemnity, insurance, allocation of risk and limitation of liability provisions. 10. These terms and conditions will apply to all work conducted by IMPERIAL at the properties identified above and for all other properties where Subscriber requests work by IMPERIAL for the term of this agreement. 11. This Proposal (including attachments, if any) sets forth the entire agreement of and understanding between the parties as to its subject matter and supersedes all other documents, verbal commitments or understandings made before execution of this proposal. None of its terms may be amended or modified except in a writing signed by both Subscriber and IMPERIAL. 12. Subscriber agrees that IMPERIAL is authorized and permitted to subcontract any services to be provided to third parties who may be independent of IMPERIAL, and that IMPERIAL shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints IMPERIAL to act as Subscriber's agent with respect to such third parties, except that IMPERIAL shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to IMPERIAL disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of IMPERIAL. IMPERIAL shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations herein upon such assignment. 13. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement, or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement, or other assurance. To the extent this Agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this Agreement the terms of this Agreement shall govern. This Agreement shall run concurrently with and shall not terminate or supersede any existing agreement between the parties unless specified herein. Should any provision of this Agreement be deemed void, the remaining parts shall be enforceable. 14. The person executing this Agreement on behalf on Subscriber in a representative capacity warrants to IMPERIAL that such person has sufficient authority to bind Subscriber to the terms of this Agreement. 15. This agreement along with the Schedule of Equipment and Services constitute the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable

X

Agreed To By

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877-292-7375



RAISING THE BAR FOR SECURITY

Proposal #: 20752

Proposal Date: 03/24/2025

Contact Information

Client Name:

Address: 400 South Vine Street

City: Urbana State: IL Zip: 61801

Premise Phone: (217) 531-7054

Cell:

Email:

Site Name: City of Urbana

Sales Contact

Sales Person: McCollom, Chad

Phone Number: (847) 346-7582

Email: chad.mccollom@imperialcctv.com

Brief Description:

ICT GX Access Control Solution -

Charges

Qty.	Item/Part Code	Description	Rate	Amount
5.00	IS-MISC	5 year Warranty	\$1,895.00	\$9,475.00
1.00	Imperial-Server	Windows or Linux PC Network Computer Server for Se	\$2,500.00	\$2,500.00
1.00	Travel Expenses	Travel Expenses	\$1,500.00	\$1,500.00
1.00	PRT-GX-SRVR	ProtegeGX Standard Server License	\$2,500.00	\$2,500.00
1.00	KIT-GX-4D	Protege GX Pre-Wired Kit - 4 Doors	\$2,500.00	\$2,500.00
3.00	KIT-EXP-4D	Protege Prewired Expn Kit - 4 Doors	\$2,000.00	\$6,000.00
1.00	AL400ULACM	Power Supply Controller	\$350.00	\$350.00
5.00	NP7-12 7 AMP	Yuasa NP7-12 Battery 7AMP Battery	\$36.09	\$180.45
600.00	CBL 18/6-1FT	18/6 AWG Conductor Security Cable, Gray	\$0.71	\$426.00
1200.00	CBL 18/2-1FT	18/2 AWG Conductor Security Cable, White/Gray	\$0.41	\$492.00
3.00	PRX-TSEC-STD-B	tSec 13.56MHz/125kHz Reader Standard Mullion Black	\$350.00	\$1,050.00
3.00	29AWG-G	GRI 29AWG-G Surface Mount Door Conact Gray	\$9.59	\$28.77
2.00	CS338542 Lever	General Lock Storeroom Lever L180R 626 C 234 Silve	\$130.88	\$261.76
2.00	4500C	HES 4500C Electric Strike	\$600.00	\$1,200.00
1.00	9400-630	9400 Slim Electric Strike, 12/24VDC Steel	\$500.00	\$500.00
1.00	Labor - Prevailing Wage	Labor - Prevailing Wage	\$13,600.00	\$13,600.00

Total Charges: \$42,563.98

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RAISING THE BAR FOR SECURITY

Proposal #: 20752

Proposal Date: 03/24/2025

Additional Services Added

Description

Monthly Amount

Scope of Work

SOW

Total Parts & Labor

\$42,563.98

Total Monthly Services

\$0.00

X

Agreed To By

Name

Date

Terms and Conditions:

50% Deposit is required prior to installation. The remaining balance is due upon completion. Imperial Surveillance is sole owner of all materials until Invoice and Monthly Payment and Terms are paid in full. Provided this agreement is terminated before paid in full, software and device credentials remain property of Imperial. Lift is not included unless stated above. Customer is responsible for firewall to protect against network and data breaches and holds Imperial harmless of any data breaches. Imperial Surveillance is not liable or responsible in any event of abuse, misuse, and or illegal use of this equipment.

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RAISING THE BAR FOR SECURITY

Proposal #: 20752

Proposal Date: 03/24/2025

IMPERIAL SURVEILLANCE, INC.

1601 E. Algonquin Road Arlington Heights, Illinois 60005-4758 (847) 375-0300 INSTALLATION / ALARM MONITORING AGREEMENT 1. Imperial Surveillance Inc. (hereinafter referred to as "IMPERIAL") agrees to sell, install, and program, at Subscriber's premises, and Subscriber agrees to buy an electronic security system consisting of security cameras, video system, alarm system, and/or access control. 2. Unless other arrangements are made in writing, all projects will require a 50% down payment, with monthly progress payments thereafter. Payment balance is due upon completion. Unpaid late balances will be subject to late charges. All equipment to remain sole property of IMPERIAL until balance is paid in full. 3. Subscriber agrees that any applicable monitoring or service & maintenance agreements is for 60 months unless otherwise stated and shall automatically renew under the same terms and conditions, unless either party gives written notice to the other of their intention not to renew the agreement at least 30 days prior to the expiration of any term. IMPERIAL shall be permitted from time to time to increase all charges by an amount not to exceed 9% annually and Subscriber agrees to pay such increase. 4. The price proposed above will be valid for a period of 15 days. This proposal may be cancelled by IMPERIAL at any time prior to Subscriber's approval. 5. IMPERIAL and Subscriber agree that IMPERIAL is not an insurer and no insurance coverage is offered herein. The security system, equipment, and services are designed to detect and reduce certain risks of loss, though IMPERIAL does not guarantee that no loss or damage will occur. IMPERIAL is not assuming liability, and, therefore, shall not be liable to Subscriber or any other third party for any loss, economic or non-economic, in contract or tort, data corruption or inability to retrieve data, personal injury or property damage sustained by Subscriber as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by IMPERIAL's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for intentional willful misconduct. 6. Subscriber agrees to defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless IMPERIAL, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by IMPERIAL's performance, negligence or failure to perform any obligation under or in furtherance of this agreement. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against IMPERIAL or IMPERIAL's subcontractors arising out of this agreement or the relation of the parties hereto. 7. Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and IMPERIAL is named as additional insured, and which shall on a primary and non-contributing basis cover any loss or damage IMPERIAL's services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment, system or IMPERIAL's services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. IMPERIAL shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against IMPERIAL and its subcontractors for loss or damages caused by perils intended to be detected by IMPERIAL's services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance. 8. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Telephone or internet access is not provided by IMPERIAL and IMPERIAL has no responsibility for such access or IP address service. If system has remote access IMPERIAL is not responsible for the security or privacy of any wireless network system or router, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock outs. 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Subscriber acknowledges that this agreement contains exculpatory clause, indemnity, insurance, allocation of risk and limitation of liability provisions. 10. These terms and conditions will apply to all work conducted by IMPERIAL at the properties identified above and for all other properties where Subscriber requests work by IMPERIAL for the term of this agreement. 11. This Proposal (including attachments, if any) sets forth the entire agreement of and understanding between the parties as to its subject matter and supersedes all other documents, verbal commitments or understandings made before execution of this proposal. None of its terms may be amended or modified except in a writing signed by both Subscriber and IMPERIAL. 12. Subscriber agrees that IMPERIAL is authorized and permitted to subcontract any services to be provided to third parties who may be independent of IMPERIAL, and that IMPERIAL shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints IMPERIAL to act as Subscriber's agent with respect to such third parties, except that IMPERIAL shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to IMPERIAL disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of IMPERIAL. IMPERIAL shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations herein upon such assignment. 13. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement, or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement, or other assurance. To the extent this Agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this Agreement the terms of this Agreement shall govern. This Agreement shall run concurrently with and shall not terminate or supersede any existing agreement between the parties unless specified herein. Should any provision of this Agreement be deemed void, the remaining parts shall be enforceable. 14. The person executing this Agreement on behalf on Subscriber in a representative capacity warrants to IMPERIAL that such person has sufficient authority to bind Subscriber to the terms of this Agreement. 15. This agreement along with the Schedule of Equipment and Services constitute the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable

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**BOARD OF TRUSTEES OF THE URBANA FREE LIBRARY
RESOLUTION NO. 2025-05**

RESOLUTION TO ACCEPT THE BID FROM BARBER & DEATLEY

WHEREAS, the City of Urbana, Illinois (hereafter, the “City”) is a municipal corporation, a body politic, and a home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the City organized and formed The Urbana Free Library (hereinafter, the “Library”) as a local library pursuant to the Local Library Act (75 ILCS 5/1-1); and

WHEREAS, the Board of Library Trustees of the Library has the power and authority to accept bids for the purpose of operating and maintaining the facilities owned by the Library; and

WHEREAS, the Board of Library Trustees deems it necessary and appropriate to accept the bid from Barber & DeAtley for the purpose of Library interior improvements.

NOW THEREFORE, BE IT RESOLVED BY THE URBANA FREE LIBRARY BOARD OF TRUSTEES, URBANA, ILLINOIS, AS FOLLOWS:

Section 1.

The Board of Library Trustees shall and does hereby accept the bid from Barber & DeAtley in substantially the form appended hereto and made a part hereof.

Section 2.

The Interim Director of the Library shall be and hereby is authorized to execute the aforesaid bid on behalf of the Library in substantially the form appended hereto and made a part hereof.

Section 3.

All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

ADOPTED by the Board of Trustees at a regular meeting thereof, held this 13th day of May, 2025.

Ayes: _____

Nays: _____

Abstains: _____

Absent: _____

RESOLUTION DECLARED ADOPTED.

President

Secretary/Secretary *pro tem*

SECTION 00 41 13

BID FORM - STIPULATED SUM - SINGLE PRIME CONTRACT

PART 1 GENERAL

1.01 OWNER RECEIPT OF BIDS

- A All Proposals MUST be submitted on this form with original signatures for consideration.
1. Complete individual bid sections as formatted below.
 2. All bids shall be based on complete compliance with the Bid Documents.
 3. Submit Bid in accordance with the provisions of Section 003113 – Instructions to Bidders.
 4. Facsimiles will not be accepted.

1.02 BIDDER

- A This Bid is submitted to the Owner by:

Barber & De Atley, Inc.
~~(An Individual)~~ ~~(A Partnership)~~ ~~(A Corporation)~~ ~~(A Joint Venture)~~ ~~(cross out inapplicable)~~
611 N. Goodwin Ave. Urbana IL 61801
Street Address City State Zip Code
217-367-5350 robert@barberanddeatley.com
Telephone Number Email Address

1.03 BIDDERS REPRESENTATIONS

- A Non- Collusion
1. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that: this Bid is genuine and not made in the interest or on behalf of any undisclosed person, firm or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
 2. In submitting this Bid, Bidder certifies, and in the case of a Joint Bid each party thereto certifies as to his own organization, that in connection with the bid:
 - a. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor.
 - b. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly, or indirectly to any other Bidder or to any competitor.

- c. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.

B Prevailing Wages

1. The Bidder and each of its Subcontractors shall pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. The Bidder shall prominently post the current schedule of prevailing wages at the Contract site and shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to the Bidder due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of the Bidder and not at the expense of the Owner. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. The Bidder shall be solely responsible to maintain accurate records as required by the prevailing wage statute and shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify the Owner against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act.
2. The Illinois Department of Labor publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the Bidder and any of its subcontractors have an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website.

C Tax Exempt Status:

1. In submitting this Bid, Bidder acknowledges that the Owner is exempt from the State of Illinois Retailer's Occupation Tax, Service Occupation Tax (both state & local) the Use Tax and the Service Use Tax. To that end, bids shall not include sales tax. The successful bidder shall coordinate with the owner the delivery of the appropriate certifications and Tax Exemption Identification Number following award of contract.

D Drug Free Work Place

1. In submitting this Bid, Bidder certifies that they operate a drug-free environment and that drugs are not allowed in the workplace or satellite locations as well as the project site in accordance with the Drug Free Workplace Act. The Bidder shall comply with the Illinois Drug Free Workplace Act as contained in the Illinois Compiled Statutes Ch. 30, Sec. 580/1 et seq.

E Sexual Harassment Policy

1. In submitting this Bid, Bidder certifies that it has a written Sexual Harassment Policy in place in full compliance with all applicable state and local laws and policies.

F Tax Payment Delinquency

1. In submitting this Bid, Bidder certifies that it is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue or otherwise in default upon any such tax as defined by the Illinois Compiled Statutes, or if it is:
 - a. It is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
 - b. It has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

G Bid Rigging & Bid Rotation

1. In submitting this Bid, Bidder certifies that it is not barred from bidding on the Project, or entering into this Contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, or any similar offense of "bid rigging" or "bid rotating" of any state of the United States.

H Indemnification

1. The Bidder shall indemnify and hold harmless the Owner and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the performance of the Bidder's work on the Project, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use therefrom, and (ii) is caused in whole or in part by any wrongful or negligent act or omission of the Bidder, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent it is solely caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph.
2. The Bidder shall similarly protect, indemnify and hold and save harmless the Owner, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Bidder's breach of any of its obligations under, or the Owner's default of, any provision of the Contract.
3. The indemnification obligations under these paragraphs shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts.

I Public Records and FOIA

1. In submitting this bid, the Bidder understands that the submittal is subject to FOIA and the Library is required to share information that is subject to FOIA requirements.
 - a. Proposals become the property of the Library and, along with late submissions, will not be returned to the proposing party. Your proposal will be open to the public

under the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that Library treat certain information as exempt.

- b. A request for confidential treatment will not supersede the Library's legal obligations under FOIA. The Library will not honor requests to exempt entire proposals, and it shall be your responsibility as the proposing party to show the specific grounds under FOIA or other law or rule that support exempt treatment. Regardless the application of any exemptions pursuant to FOIA or other law or rule, the Library shall disclose the successful proposer's name, the substance of the proposal, and the price.
- c. If you request exempt treatment of portion(s) of your proposal, you must submit an additional copy of your proposal with such exempt information redacted. This copy must state the general nature of the material redacted and shall retain as much of the proposal as possible. You, the proposing party, shall be responsible for any costs associated with the Library's defense of your request for exempt treatment.
- d. Further, you agree to allow the Library to facilitate evaluation, or to respond to requests for public records. Additionally, you warrant that the copy or duplication of your proposal pursuant to a request for public records will not violate the rights of any third party.
- e. Any restriction on the use of proprietary information contained within a proposal shall be clearly stated as such within the proposal. The Library will only be able to comply with a request for confidentiality to the extent allowed by law.

Bid Schedule begins on next page

PART 2 BID SCHEDULE

2.01 REQUIRED BIDS

A Base Bid

1. Cost to provide the Work described as Base Bid in the Bid Documents inclusive of all required allowances, material parts, accessories, labor, transportation, delivery and all incidental items required to provide a complete project:

Four hundred Fifty thousand nine hundred & 00/100

Dollars

(\$ 450,900.00).

B Alternate Bids

1. **Alternate Bid No. 01: Megan's Room 002 Wallcovering:** Provide the Work described as Alternate Bid 01 in the Bid Documents inclusive of all material parts, accessories, labor, transportation, delivery and all incidental items required.

(ADD / DEDUCT) ADD nine thousand six hundred & 00/100 —
Dollars (\$ 9,600.00).

2. **Alternate Bid No. 02: Stair 121 Flooring and Painting :** Provide the Work described as Alternate Bid 02 in the Bid Documents inclusive of all material parts, accessories, labor, transportation, delivery and all incidental items required.

(ADD / DEDUCT) ADD eight thousand eight hundred & 00/100 —
Dollars (\$ 8,800.00).

3. **Alternate Bid No. 03: Offices 112A, 113A, 114 Flooring and Painting:** Provide the Work described as Alternate Bid 03 in the Bid Documents inclusive of all material parts, accessories, labor, transportation, delivery and all incidental items required.

4. (ADD / DEDUCT) ADD Fifteen thousand two hundred & 00/100 —
Dollars (\$ _____).
Dollars (\$ 15,200.00).

5. **Alternate Bid No. 04: TAB Upgrade:** Provide the Work described as Alternate Bid 04 in the Bid Documents inclusive of all material parts, accessories, labor, transportation, delivery and all incidental items required.

(ADD / DEDUCT) ADD twenty four thousand two hundred & 00/100
Dollars (\$ 24,200.00).

2.02 UNIT PRICES

- A Fill in Unit Prices as listed. See Section 012200. Unit Prices listed below are for additions to or deductions from amount of work required under the contract.

1. Unit Price 1: 1
thirteen \$⁰⁰/100 Dollars (\$ 13.00).

2.03 ALLOWANCES

- A State the amounts included in the Base Bid to cover the allowance(s) as described in Section 012100 Allowances.

1. Allowance No. 1: Contingency Allowance
thirty thousand \$⁰⁰/100 Dollars (\$ 30,000.00).

1. Allowance No. 2: Plaster Ceiling Repair: 100 s.f.
one thousand three hundred \$⁰⁰/100 Dollars (\$ 1,300.00).

Bid Form continues on next page

PART 3 CERTIFICATIONS & SIGNATURES

3.01 ACKNOWLEDGEMENT OF ADDENDA

- A It is the responsibility of all bidders to verify any addenda identified on the website before submitting their bid. It shall be conclusively presumed that all bids submitted are based on the final version of the Bid and Contract Documents which shall include all addenda issued prior to bids being due.

1. Addendum one, dated April 21, 2025.
2. Addendum two, dated April 23, 2025.
3. Addendum three, dated April 25, 2025.

3.02 ATTACHMENTS

- A Bid Bond in an amount no less than 10% of the aggregate sum including all alternates.
- B Qualification Statement
- C Schedule of Values for principal material suppliers and subcontract amounts in excess of 5% of the Contract Sum or exceeding \$25,000 in construction value, whichever is less.
- D Not Used.
- E EEO Certification with City of Urbana. Provide (1) of the following:
1. Copy of certification letter establishing active certification
 2. Proof of Filed EEO Application establishing open application for certification

Bid Form continues on next page

3.03 SIGNATURES AS REQUIRED TO BIND THE BIDDER.

I, Robert DeAtley (name) certify that I am employed as the
President (title) of Barber & DeAtley, Inc. (company),
a bidder for the work described, and (check each)

- ☒ I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that the Company named above is not disbarred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961, and
- ☒ The bidder has not engaged in any collusion in the preparation of this bid, and
- ☒ The bidder will pay prevailing wages for the work of this project, and
- ☒ The bidder has prepared this bid in the understanding that the Owner is a Tax Exempt entity, and
- ☒ The company operates a drug-free environment and that drugs are not allowed in the workplace or satellite locations as well as the project site in accordance with the Drug Free Workplace Act of January 1992, and
- ☒ The Company has a written Sexual Harassment Policy in place in full compliance with all applicable state and local laws and policies.
- ☒ The Company is fully aware of and able to comply with all Local, State and Federal Safety and other Laws, Codes and Regulations applicable for the construction of the Project, and
- ☒ The Company is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue or otherwise in default upon any such tax as defined by the Illinois Compiled Statutes, or if it is, it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or It has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement, and
- ☒ The undersigned agrees, if signatory to the Contract, to commence work upon receipt of Notice to Proceed.

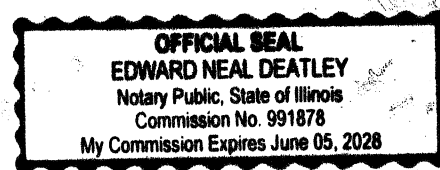
Signed

Date April 29, 2025
Signature Robert DeAtley
Printed Name Robert DeAtley
Title: President

Witnessed

Subscribed before me this date:
April 29, 2025
Signature Edward DeAtley
Printed Name Edward DeAtley
My Commission Expires:
June 5, 2028

Notary Seal



END OF SECTION 00 41 13

**BOARD OF TRUSTEES OF THE URBANA FREE LIBRARY
RESOLUTION NO. 2025-06**

RESOLUTION TO ACCEPT THE PROPOSALS FROM FURNITURE VENDORS

WHEREAS, the City of Urbana, Illinois (hereafter, the “City”) is a municipal corporation, a body politic, and a home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the City organized and formed The Urbana Free Library (hereinafter, the “Library”) as a local library pursuant to the Local Library Act (75 ILCS 5/1-1); and

WHEREAS, the Board of Library Trustees of the Library has the power and authority to accept proposals for the purpose of operating and maintaining the facilities owned by the Library; and

WHEREAS, the Board of Library Trustees deems it necessary and appropriate to accept the following proposals for furniture for the purpose of Library interior improvements,

NOW THEREFORE, BE IT RESOLVED BY THE URBANA FREE LIBRARY BOARD OF TRUSTEES, URBANA, ILLINOIS, AS FOLLOWS:

Section 1.

The Board of Library Trustees shall and does hereby accept the proposal from KI for \$37,933.02 for chairs, tables, worksurfaces, and credenzas in substantially the form appended hereto and made a part hereof.

Section 2.

The Board of Library Trustees shall and does hereby accept the proposal from Henricksen-JSI for \$25,804.31 for a bench and lounge chairs in substantially the form appended hereto and made a part hereof.

Section 3.

The Board of Library Trustees shall and does hereby accept the proposal from Henricksen-HON for \$54,521.56 for task chairs, a stool, a table, pedestals, a worksurface, cabinets, a power module, and workstations in substantially the form appended hereto and made a part hereof.

Section 4.

The Board of Library Trustees shall and does hereby accept the proposal from LFI-Custom for \$79,983 for service desks, an OPAC station, and self-check stations in substantially the form appended hereto and made a part hereof.

Section 5.

The Board of Library Trustees shall and does hereby accept the proposal from LFI-Custom for \$4,686 for industrial shelving in substantially the form appended hereto and made a part hereof.

Section 6.

The Interim Director or Executive Director of the Library shall be and hereby is authorized to execute the aforesaid proposals on behalf of the Library in substantially the form appended hereto and made a part hereof.

Section 7.

All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

ADOPTED by the Board of Trustees at a regular meeting thereof, held this 13th day of May, 2025.

Ayes: _____ Nays: _____ Abstains: _____ Absent: _____

RESOLUTION DECLARED ADOPTED.

President

Secretary/Secretary *pro tem*



QUOTATION

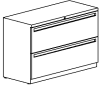
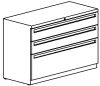
CREATED 4/28/2025
VALID THROUGH 5/28/2025
Prepared By Terry Bortz
Quote Filename Urbana Free Library: Urbana Public Library - Renovation - 25CDS-724568/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: CH-4					
1.1	LL7200	LimeLite High Density Armless Chair, Uph Seat/Poly Back	30	\$330.24	\$9,907.20
	 TOP PICK Shell Color Shell Color Frame finish Glide Option Upholstery Grade/Color Upholstery Grade/Color P1 Pallas Fabric METAPHOR Compliance to TB 117-2013 Sky Blue Bronze Metallic No glides Compliance to TB 117-2013 Pallas Fabric Group P1 METAPHOR ETHEREAL -NFR /PSK /ZM /GNG /NFR GRPP1 METAPHOR /27.346.114.P				
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/8/2025 and is subject to change.				
Tag 1: CH-4				WorkGroup Product Subtotal	\$9,907.20
Tag 1: CT-1					
2.6	SEGS1884L/NC S25416791	*Modified-Serenade Gathering Table,Non-Contrast Laminate, 18x84"W,29"H	2	\$2,956.16	\$5,912.32
	Modesty Panel Grommet/Power Option Laminate Laminate Dimensional - Overall Size Change Full modesty panel No grommets or power NA Pionite Zen WW075 (Textured/Suede SD finish) 20" x 84" x 29"H Additional 15 working days lead-time is required /MP /NNN NA *Modified *Modified Note: Lead-time Change				
	Price Description: Delivered/Open Market Lead Time: 10 - 12 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 5/8/2025 and is subject to change.				
Tag 1: CT-1				WorkGroup Product Subtotal	\$5,912.32
Tag 1: LT-1					
3.1	CTABLE-73P	C-Table, 27" Fixed Height, 18" worksurface, 73P edge	7	\$378.24	\$2,647.68
	 Edge Color Laminate Laminate Finish Grade 1 KI standard laminates Base Finish Monticello Maple edge Laminate Grade 1 Grade 1 KI standard laminates MONTICELLO MAPLE 7925-38 Bronze Metallic /EMT LAMG1 LAMGRD1STD /LMT /ZM				
	Price Description: Delivered/Open Market Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/8/2025 and is subject to change.				
Tag 1: LT-1				WorkGroup Product Subtotal	\$2,647.68
Tag 1: STO-1					
4.1	2.KP20522	P-Series Black Lock Core,2 Keys,Used in P-Series Lock Housings	2	\$9.60	\$19.20
	  P102				
	Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 5/8/2025 and is subject to change.				



QUOTATION

CREATED 4/28/2025
VALID THROUGH 5/28/2025
Prepared By Terry Bortz
Quote Filename Urbana Free Library: Urbana Public Library - Renovation - 25CDS-724568/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
4.2	S7L42240FF	700 Series Files Credenza File-File/File 42Wx19Dx27-7/8"H	2		\$1,300.48	\$2,600.96	
		Pull Options Unit Color Counterbalance Option Lock Option Lock Color Key Alike		Arc nickel pull Starlight Silver Metallic With counterbalance Key alike Satin Chrome Key alike lock #110	/ARCN /SX /CBW /KA /SCL /L110		
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 5/8/2025 and is subject to change.					
Tag 1: STO-1						WorkGroup Product Subtotal	\$2,620.16
Tag 1: STO-2							
5.1	2.KP20522	P-Series Black Lock Core,2 Keys,Used in P-Series Lock Housings	2		\$9.60	\$19.20	
				P102			
		Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 5/8/2025 and is subject to change.					
5.2	S7L42240BBF	700 Series Files Credenza File-Box/Box/File 42Wx19Dx27-7/8"H	2		\$1,476.48	\$2,952.96	
		Pull Options Unit Color Counterbalance Option Lock Option Lock Color Key Alike		Arc nickel pull Starlight Silver Metallic With counterbalance Key alike Satin Chrome Key alike lock #110	/ARCN /SX /CBW /KA /SCL /L110		
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 5/8/2025 and is subject to change.					
Tag 1: STO-2						WorkGroup Product Subtotal	\$2,972.16
Tag 1: TB-1							
6.1	SUEAA4860-WBB	Stout,Rectangular 29" Fixed Height Table,48x60",Post-Leg,1-3/4" Butcher Block Worksurface	1		\$2,316.80	\$2,316.80	
		Butcherblock Wood Top Color Pegboard Paint Color Footrest/Shelf Caster/Glides Module Selection Bag Hooks		Maple No pegboards Starlight Silver Metallic No footrest Casters No power modules No book bag hook	/WME /NPB /SX /NFT /CCC /NNN /NB		
		Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/8/2025 and is subject to change.					
Tag 1: TB-1						WorkGroup Product Subtotal	\$2,316.80



QUOTATION

CREATED 4/28/2025
VALID THROUGH 5/28/2025
Prepared By Terry Bortz
Quote Filename Urbana Free Library: Urbana Public Library - Renovation - 25CDS-724568/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
Tag 1: TB-2								
7.1	TJEAT4884-KN	Tributaire, Post Leg, Boat,48x84", 29"H,KN edge	4		\$1,247.36	\$4,989.44		
	♥ TOP PICK 	Edge Color Laminate Laminate Finish Grade 1 KI standard laminates Chrome Base Option Leg, Base or Frame Paint Finish Casters/Glides Caster Color Power Option Price Description: Delivered/Open Market Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/8/2025 and is subject to change.	Monticello Maple edge Laminate Grade 1 Grade 1 KI standard laminates MONTICELLO MAPLE 7925-38 No chrome base Bronze Metallic Casters Black casters No grommets, power, wire management/No cutouts	/EMT LAMG1 LAMGRD1STD /LMT /NCH /ZM /C /CBL /NNN				
Tag 1: TB-2						WorkGroup Product Subtotal	\$4,989.44	
Tag 1: TB-3								
8.1	TJCAR36-KN S25416411	*Modified-Tributaire, Cafe X-Base, Rounded Square,36", 29"H,KN edge	7		\$807.04	\$5,649.28		
	♥ TOP PICK	Edge Color Laminate Laminate Finish Grade 1 KI standard laminates Chrome Base Option Leg, Base or Frame Paint Finish Glides Glides Power Option Additional Option Selection Price Description: Delivered/Open Market Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/8/2025 and is subject to change.	Monticello Maple edge Laminate Grade 1 Grade 1 KI standard laminates MONTICELLO MAPLE 7925-38 No chrome base Bronze Metallic NA 2 locking/2 non locking casters No grommets, power, wire management/No cutouts Additional Option Selection	/EMT LAMG1 LAMGRD1STD /LMT /NCH /ZM NA *Modified /NNN CBL Black casters				
Tag 1: TB-3						WorkGroup Product Subtotal	\$5,649.28	

Quote Summary

Product SubTotal: \$37,015.04
Surcharge \$917.98
Tax exempt \$0.00
Estimated Sales Tax: See Notes
Quote Total: \$37,933.02

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.
- This project contains non-standard items which are not returnable and not cancelable. The warranty on non-standard product that alters function is 1 year. The warranty on non-standard product that does not alter function, but only finish (i.e., paint or plastic color, laminate, grommet removal) matches that of the standard product. Modification to U.L. Listed products eliminates the listing. Product will not have U.L. Listing labels unless specifically spelled out on this quote.

PRODUCT IMAGE	TAG	QTY	PRODUCT DESCRIPTION	UNIT PRICE	EXTENDED PRICE
	BN-1	1	BENCH - JSI Oxley Single Seat Bench; Plain Upholstered Seat; Aged Bronze Metal Frame; 52.5"W x 20.75"D x 17"H	\$ 1,323.57	\$ 1,323.57
	LC-1	6	LOUNGE CHAIR - JSI Poet Peb Single Seat Lounge Chair; Multiple Upholstery; No Pocket; Metal Foot; Aged Bronze Metal Finish; 35"W x 33"D x 32"H	\$ 2,102.31	\$ 12,613.86
	LC-2	8	LOUNGE CHAIR - JSI Bourne Lounge Chair; Single Textile; Maple Wood Leg; Metal Leveling Glides; 28.75"W x 29.25"D x 30"H	\$ 1,007.68	\$ 8,061.44

FURNITURE SUBTOTAL	\$	21,998.87
FREIGHT	\$	175.00
TAX		EXEMPT
LABOR + INSTALLATION	\$	2,725.00
SURCHARGES	\$	649.95
PROJECT TOTAL	\$	25,548.82
PERFORMANCE BOND*	\$	255.49
GRAND TOTAL	\$	25,804.31

PROJECT NOTES:

**PERFORMANCE BOND IS 1% OF THE TOTAL AMOUNT OF THE PROJECT TOTAL. SHOULD THE PROJECT TOTAL CHANGE BECAUSE OF SPECIFICATION REVISIONS, THE COST OF THE PERFORMANCE BOND WILL CHANGE ACCORDINGLY. IT WILL ALWAYS BE 1% OF PROJECT TOTAL.*

DUE TO THE POTENTIAL OF TARIFFS AND CHANGES IN TRADE REGULATIONS, PRICES ARE SUBJECT TO CHANGE. WE STRIVE TO MAINTAIN STABLE PRICING BUT MAY NEED TO ADJUST BASED ON EVOLVING COSTS NOT UNDER OUR CONTROL.

FREIGHT AND SURCHARGES ARE ESTIMATED, AND WILL BE CALCULATED AT THE TIME OF ORDER ENTRY.
LABOR TO RECEIVE AND REDELIVER, UNLOAD AFTER HOURS, INSTALL DURING REGULAR HOURS.

PRODUCT IMAGE	TAG	QTY	PRODUCT DESCRIPTION	UNIT PRICE	EXTENDED PRICE
	CH-1	4	TASK CHAIR - HON Ignition 2.0 Task Chair; Mesh Back; 4-Way Stretch Mid-Back; All Adjustable Black T-Arms; Black Frame; Black Hard Casters	\$ 448.20	\$ 1,792.80
	CH-2	2	TASK CHAIR - HON Cliq Task Chair; Mesh Back; 4-Way Stretch Mesh; Armless; Black Frame; Black Hard Casters	\$ 359.10	\$ 718.20
	CH-3	3	TASK STOOL - HON Ignition 2.0 Task Stool; Mesh Back; 4-Way Stretch Low-Back; All Adjustable T-Arms; Black Frame; Black Hard Casters	\$ 456.75	\$ 1,370.25
	ET-1	3	SIDE TABLE - HON Sculpt Table; Round Natural Recon Laminate Top; Medium Metal Legs; 16.5"Dia x 18.5"H	\$ 364.95	\$ 1,094.85
	PED-1	3	MOBILE PEDESTAL - HON Fuse Slim Mobile Pedestal; 9" Box/15" File Bin; Square Silver Pulls; Designer White; Titanium Case; Standard Lock; Casters; 10"W x 23"D x 26-3/8"H	\$ 457.36	\$ 1,372.08
	PED-2	4	MOBILE PEDESTAL - HON Fuse Mobile Pedestal; 9" Box/15" File Bin; Square Silver Pulls; Designer White; Titanium Case; Standard Lock; Casters; 15"W x 23"D x 26-3/8"H	\$ 446.46	\$ 1,785.84
	IST-1	1	ISLAND TOP - HON Custom Island Worksurface; 72"W x 20"D; End Panels - 42"H x 18"W; No Back	\$ 579.89	\$ 579.89
	STO-3	2	STORAGE CABINET - HON Brigade Storage Cabinet; 2 Adjustable Shelves; Silver Pulls; 18"D x 36"W x 41.25"H; Desktop Power Module - 2 AC Power/1 USB-A/1 USB-C	\$ 563.31	\$ 1,126.62
	STO-3	1	CLAMP ON POWER - FELLOWES Desktop Power Module; 2 AC Power/1 USB-A Outlet/1 USB-C Outlet	\$ 228.00	\$ 228.00
	STO-4	3	STORAGE CABINET - HON Brigade Storage Cabinet; 5 Adjustable Shelves; Silver Pulls; 18"D x 36"W x 72"H	\$ 666.21	\$ 1,998.63

PRODUCT IMAGE	TAG	QTY	PRODUCT DESCRIPTION	UNIT PRICE	EXTENDED PRICE
	WS-1	1	WORKSTATIONS - HON HON Benching; 30"D x 72"W; Coordinate Height Adjustable Tables; Rectangle 2-Leg C-Foot; 2-Stage Work Surfaces; Surface Mounted Power - 2 Power/2 USB; Monitor Arm	\$ 13,398.24	\$ 13,398.24
	WS-2	1	WORKSTATIONS - HON HON System & Gallery Panel Workstations; 30"D x 66"W; Coordinate Height Adjustable Tables; Rectangle 2-Leg C-Foot; 2-Stage Work Surfaces; Surface Mounted Power - 2 Power/2 USB; Monitor Arm	\$ 14,828.11	\$ 14,828.11
				FURNITURE SUBTOTAL	\$ 40,293.51
				FREIGHT	\$ 350.00
				TAX	EXEMPT
				LABOR + INSTALLATION	\$ 11,475.00
				SURCHARGES	\$ 1,863.23
				PROJECT TOTAL	\$ 53,981.74
				PERFORMANCE BOND*	\$ 539.82
				GRAND TOTAL	\$ 54,521.56

PROJECT NOTES:

**PERFORMANCE BOND IS 1% OF THE TOTAL AMOUNT OF THE PROJECT TOTAL. SHOULD THE PROJECT TOTAL CHANGE BECAUSE OF SPECIFICATION REVISIONS, THE COST OF THE PERFORMANCE BOND WILL CHANGE ACCORDINGLY. IT WILL ALWAYS BE 1% OF PROJECT TOTAL.*

DUE TO THE POTENTIAL OF TARIFFS AND CHANGES IN TRADE REGULATIONS, PRICES ARE SUBJECT TO CHANGE. WE STRIVE TO MAINTAIN STABLE PRICING BUT MAY NEED TO ADJUST BASED ON EVOLVING COSTS NOT UNDER OUR CONTROL.

FREIGHT AND SURCHARGES ARE ESTIMATED, AND WILL BE CALCULATED AT THE TIME OF ORDER ENTRY.
LABOR TO RECEIVE AND REDELIVER, UNLOAD AFTER HOURS, INSTALL DURING REGULAR HOURS.

5/7/2025

Factory: LFI Custom, 3branch

Production Lead Time: 10-12 weeks

LFI QT-5336 Proposal For:**The Urbana Free Library
Contract 4**

Library Furniture International

797 Glenn Ave

Wheeling IL 60090

ph: 847-564-9497

Tips #230301

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
DSK-1	3	LFI Custom		Service Desk - Adjustable	\$ 18,985.00	\$ 56,955.00
	3			Service Desk - Adjustable Lift Desk PL-1 Countertop SS-1 Dimensions: 76"w x 30"h (variable ht) x 33.5"d Specification Desk Base: 3/4" 3/4" Baltic birch Countertop Subtop: 1 " 45# Industrial board, melamine finish Grommets: (2) 60mm diameter, black finish. Mockett SG3 1-3/4" dia, Warm Grey Lift: 110v electric lift column legs with programmable control panel for adjusting and setting heights 29"-49", 704lb. capacity. Pencil Drawer, Richelieu 893200100 Mini, Gray Wire Management Tray Gray Corner Trim Richelieu 25MCED10SA, Clear Anodized finish Finishes: PL-1 Pionite WW075 Zen Textured/Suede SS-1 Wilsonart 9909S Carrara Emporio Special Notes: Includes Signage on center Desk per plans and specification Includes (3) L-shaped Acrylic Screens 1/4" Acrylic x 12"h w/ Mockett PGRP1A-94 Supports Humanscale Monitor Arms		
	3	M81NTNBSBTB				
OPAC	1	3branch		Custom Opac Station	\$ 2,566.00	\$ 2,566.00
	1	SK-OP-2424-34-LAM		Skware Opac 24" X 24" X 34"H Top: Wilsonart Handspun Pearl 5033-60 matte with Charter W1570 White edgeband Base: Brushed Stainless Steel Add (1) wire management leg Glides		
SC-1	2	3branch		Custom Self Check Station	\$ 3,448.00	\$ 6,896.00
	2	SK-OP-4224-34-MOD-LAM		Skware Self Check Station SK-OP-4224-34-MOD-LAM 42" X 24" X 34"H Top: Wilsonart Handspun Pearl 5033-60 matte with Charter W1570 White edgeband Base: Brushed Stainless Steel Add (1) wire management leg Modesty panel in frosted acrylic on back only Glides		
TOTAL FOB FACTORY					\$	66,417.00
INSTALLATION + FREIGHT *prevailing wage *					\$	13,566.00
TOTAL					\$	79,983.00
PERFORMANCE BOND					\$	1,777.40
50% DEPOSIT					\$	39,991.50

5/7/2025

Factory: LFI Custom, 3branch

Production Lead Time: 10-12 weeks

LFI QT-5336 Proposal For:

The Urbana Free Library Contract 4

Library Furniture International
797 Glenn Ave
Wheeling IL 60090
ph: 847-564-9497
Tips #230301

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
				QUOTATION TERMS * quotes are valid for 30 days from date at top of this page * quotes are based on stated quantities; any change in quantity may require re-quoting * prices include standard materials/finishes unless otherwise noted * customer is responsible for verifying all final details of quote including, but not limited to, size, color, finish, etc; if there are any questions on this quote, please contact LFI at 847-564-9497 to clarify details prior to accepting quote * Drawings, if applicable, will also require customer signature approval prior to the order entering production. * LFI assumes use of customer's dumpster for waste removal. If customer requests LFI to provide dumpster, additional costs will be billed to customer. PAYMENT TERMS 50% deposit; balance due upon <i>substantial completion</i> * * If a mutually agreed upon punchlist exists after substantial completion, customer <i>may withhold the cost of said punchlist</i> from payment of final invoice until resolved. * If a projected is delayed due to customer's site not being ready for installation, LFI reserves the right to assess a <i>storage charge and invoice for product</i> received at the installer's warehouse TO ACCEPT THIS QUOTE: * sign and date below as formal acknowledgement of the quote terms * please forward a deposit if one is required per the quote terms * please email the signed Quote to your Sales Manager or to Nora@libraryfurniture-intl.com and we will begin processing your order. * LFI will coordinate and schedule in-bound freight of your order. * By NOT contracting LFI for installation, then the client is responsible for handling all issues mentioned above. LFI will provide the name and tracking number of the freight carrier, however, the client is responsible for making freight claims. * Factories and freight carriers will require digital photography of any damage related issues.		
				Signature	Date	
TOTAL					\$	79,983.00

5/7/2025

Factory: Uline

Production Lead Time: 10-12 weeks

LFI QT-5336 Proposal For:

**The Urbana Free Library
Contract 5**

Library Furniture International
797 Glenn Ave
Wheeling IL 60090
ph: 847-564-9497
Tips #230301

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
SH-1	7	Uline		Industrial Shelving	\$ 440.00	\$ 3,080.00

7

Chrome Wire Shelving 72"H x 36"W x 24"D

(1) Starter (6) Adders

Number of Shelves Per Unit: 4 shelves and supports

Accessories Needed:

Foot Plates for all Posts

4 Shelf Liners per Unit

TOTAL FOB FACTORY

\$ 3,080.00

INSTALLATION + FREIGHT

\$ 1,606.00

** prevailing wage **

TOTAL

\$ 4,686.00

PERFORMANCE BOND

\$ 104.13

50% DEPOSIT

\$ 2,343.00

QUOTATION TERMS

*** quotes are valid for 30 days from date at top of this page**

* quotes are based on stated quantities; any change in quantity may require re-quoting

* prices include standard materials/finishes unless otherwise noted

* customer is responsible for verifying all final details of quote including, but not limited to, size, color, finish, etc; if there are any questions on this quote, please contact LFI at 847-564-9497 to clarify details prior to accepting quote

* Drawings, if applicable, will also require customer signature approval prior to the order entering production.

* LFI assumes use of customer's dumpster for waste removal. If customer requests LFI to provide dumpster, additional costs will be billed to customer.

5/7/2025

Factory: Uline

Production Lead Time: 10-12 weeks

LFI QT-5336 Proposal For:

**The Urbana Free Library
Contract 5**

Library Furniture International
797 Glenn Ave
Wheeling IL 60090
ph: 847-564-9497
Tips #230301

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
				<u>PAYMENT TERMS</u> \$0 deposit; balance due upon substantial completion* * If a mutually agreed upon punchlist exists after substantial completion, customer may withhold the cost of said punchlist from payment of final invoice until resolved. * If a projected is delayed due to customer's site not being ready for installation, LFI reserves the right to assess a storage charge and invoice for product received at the installer's warehouse <u>TO ACCEPT THIS QUOTE:</u> * sign and date below as formal acknowledgement of the quote terms * please forward a deposit if one is required per the quote terms * please email the signed Quote to your Sales Manager or to Nora@libraryfurniture-intl.com and we will begin processing your order. * LFI will coordinate and schedule in-bound freight of your order. * By NOT contracting LFI for installation, then the client is responsible for handling all issues mentioned above. LFI will provide the name and tracking number of the freight carrier, however, the client is responsible for making freight claims. * Factories and freight carriers will require digital photography of any damage related issues. Signature _____ Date _____		
				TOTAL	\$	4,686.00

THE URBANA FREE LIBRARY: Selected Statistics--2 year comparison FY24-FY25	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FY YTD total		Difference: YTD FY25 Apr minus YTD FY24 Apr
PROGRAMS															
Total number all library programs FY24	55	47	52	59	53	44	40	49	47	61	45	46	598	FY24	
Total number all library programs FY25	43	39	43	58	50	53	48	53	61	59			507	FY25	0
Total number all program attendees FY24	1,163	1,077	1,197	2,256	1,775	1,058	801	1,058	1,307	3,904	1,460	2,148	19,204	FY24	
Total number all program attendees FY25	991	788	1,266	2,451	1,346	1,213	1,109	1,467	1,884	3,408			15,923	FY25	327
Total number of additional views of recorded programs FY24		0	0	0	0	0	0	0	0	0	0	0	-	FY24	
Total number of additional views of recorded programs FY25 (Note 11)		0	0	0	0	0	0	0	0	0			-	FY25	-
LIBRARY CARDS															
Total number of current cardholders (R/NR) at end of month FY24	15,008	15,202	15,304	10,876	15,565	15,586	15,726	15,725	15,759	15,729	15,562	15,465	15,465	FY24	1,160
Total number of current cardholders (R/NR) at end of month FY25	15,549	15,659	15,754	16,532	16,622	16,676	16,748	16,817	16,856	16,889				FY25	
COLLECTION															
Total collection size FY24	390,575	394,319	385,354	388,654	389,498	388,535	389,663	394,863	392,694	392,273	392,563	390,741	390,741	FY24	
Total collection size FY25 (Note 1)	383,607	382,619	382,352	383,354	384,536	384,493	385,104	384,119	384,910	385,033				FY25	
Cumulative total number of linear feet of Archives collection FY24													6,130	FY24	
Cumulative total number of linear feet of Archives collection FY25													6,130	FY25	
CIRCULATION															
Total circulation of all items (including self-check) FY24	57,832	56,962	54,405	57,068	56,068	57,926	60,544	53,766	57,962	53,189	55,445	57,534	678,701	FY24	
Total circulation of all items (including self-check) FY25 (Note 2)	58,613	57,297	54,590	57,999	57,991	57,587	58,565	54,316	60,757	57,663			575,378	FY25	9,656
OTHER COLLECTION USE															
In-House Circulation of circulating electronic equipment	47	31	46	32	44	28	40	39	22	37					
TUFL items sent to other libraries for interlibrary loan	3,129	3,251	3,016	3,418	3,274	3,272	3,146	2,873	3,457	3,356					
Total Other Collection Use	3,176	3,282	3,062	3,450	3,318	3,300	3,186	2,912	3,479	3,393	-	-	-		
TOTAL USE OF COLLECTION (Note 9)	61,789	60,579	57,652	61,449	61,309	60,887	61,751	57,228	64,236	61,056	-	-	607,936		
Total circulation using self-check FY24	11,427	10,869	9,845	10,316	9,951	9,867	11,449	10,021	10,384	9,798	10,144	11,239	125,310	FY24	
Percentage self-check FY24	20%	19%	18%	18%	18%	17%	19%	19%	18%	18%	18%	20%	18%		
Total circulation using self-check FY25	11,173	10,590	9,696	9,895	10,191	9,479	10,052	10,088	11,472	9,283			101,919	FY25	(2,008)
Percentage self-check FY25	19%	18%	18%	17%	18%	16%	17%	19%	19%	16%	#DIV/0!	#DIV/0!	18%		
Total circulation of downloadables FY24	11,082	11,126	10,596	12,075	12,919	13,434	14,526	13,128	14,031	12,642	12,834	13,486	151,879	FY24	
Percentage downloadable FY24	19%	20%	19%	21%	23%	23%	24%	24%	24%	24%	23%	23%	22%		
Total circulation of downloadables FY25 (Notes 10 & 12)	13,030	13,070	12,338	12,648	12,052	14,603	15,530	13,871	15,460	14,448			137,050	FY25	11,491
Percentage downloadable FY25	22%	23%	23%	22%	21%	25%	27%	26%	25%	25%	#DIV/0!	#DIV/0!	24%		
REFERENCE QUESTIONS															
Total numbers of all Reference Qs library-wide FY24	4,761	4,696	3,501	3,934	3,703	3,469	4,006	3,966	3,794	4,004	4,781	5,291	49,906	FY24	
Total numbers of all Reference Qs library-wide FY25 (Note 3)	5,952	5,981	5,009	5,403	4,349	4,183	4,511	4,034	4,989	4,310			48,721	FY25	8,887
INTERNET															
Total number of views of library homepage FY24	26,496	24,720	28,069	28,613	24,889	20,137	27,490	22,964	25,441	25,159	23,708	23,160	300,846	FY24	
Total number of views of library homepage FY25 (Note 4)	24,754	27,466	23,004	25,465	30,600	28,078	26,481	26,345	33,886	26,692			272,771	FY25	18,793
Total number unique webpage users/visits FY24	9,229	9,154	8,974	9,276	8,710	7,907	9,518	9,026	9,131	9,706	8,714	8,942	108,287	FY24	
Total number unique webpage users/visits FY25	9,923	9,640	9,154	9,905	9,319	9,004	10,579	10,602	10,907	10,619			99,652	FY25	9,021
Total number searches in CU Online/LHO FY24	37,661	40,818	52,956	58,927	58,975	45,996	80,296	48,009	74,232	46,709	43,126	39,768	627,473	FY24	
Total number searches in CU Online/LHO FY25	39,453	42,426	80,003	66,133	38,076	38,561	45,851	38,551	43,611	38,445			471,110	FY25	(73,469)
Total # of public computer sessions FY24	1,904	2,065	1,766	1,800	1,797	1,563	1,757	1,872	1,814	1,757	1,852	1,684	21,631	FY24	
Total # of public computer sessions FY25 (Notes 5)	2,325	2,414	2,171	2,448	2,061	1,987	2,161	2,075	2,526	2,357			22,525	FY25	4,430
Total # of hours of public computers used FY24	2,129	2,162	1,770	1,830	2,553	1,678	1,842	1,779	1,763	1,816	1,856	1,729	22,907	FY24	
Total # of hours of public computers used FY25 (Note 6)	2,273	2,277	2,236	2,422	2,080	2,029	1,623	2,176	2,483	2,327			21,926	FY25	2,604
VOLUNTEERS															
Total number of volunteer hours in whole library FY24	212	225	264	247	287	287	231	262	216	252	245	248	2,976	FY24	
Total number of volunteer hours in whole library FY25 (Note 7)	246	302	245	311	277	250	261	361	370	397			3,020	FY25	537
MISCELLANEOUS															
Door count--monthly total for library FY24	18,947	19,696	17,756	20,184	19,954	17,922	17,851	18,870	19,880	21,291	18,970	18,828	230,149	FY24	
Door count--monthly total for library FY25	21,022	18,357	18,031	21,877	19,104	17,751	18,658	18,417	20,821	20,671			194,709	FY25	2,358
Total number of notary stamps per month FY24	363	489	458	469	363	403	343	388	407	381	280	349	4,693	FY24	

Total number of notary stamps per month FY25	438	479	449	502	310	302	418	287	513	531			4,229	FY25	165
Library room use--total number bookings FY24	25	26	36	29	29	36	35	50	55	56	44	29	450	FY24	
Library room use--total number bookings FY25	21	33	35	51	41	34	37	40	48	44			384	FY25	7
Study room use--total number bookings FY24	152	196	193	163	177	163	161	180	184	226	173	118	2,086	FY24	
Study room use--total number bookings FY25 (Note 8)	133	153	148	160	145	137	122	177	171	188			1,534	FY25	(261)

Note 1) Collection size is defined as "An organized collection of printed or other library materials, or a combination thereof," and includes books, newspapers, magazines, video, audio, software, and downloadable resources.

Note 2) Circulation includes all items checked out/renewed on Polaris (UFL + recip borrowed + ILL + 3M cloud) PLUS items checked out/downloaded from our Internet sources. Definition of circulation from IPLAR: Report the total annual circulation, including renewals, of all adult/childrens materials (age 15 or older) in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets (main library, branches, and bookmobile). Include: Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions. Exclude: ILL to other libraries."

Note 3) IPLAR definition of Reference Question: "A reference question is a request for information or referral by a library patron in contact with a library staff member who facilitates answering the patron's inquiry through the use of information sources e.g., the library's collection, databases, the Internet, other persons, and other agencies. Reference questions are received in person; via fax, e-mail, phone, or virtual/networked reference services. EXCLUDE: Directional transactions or questions about library rules/policies."

Note 4) IPLAR definition of homepage: This is the number of times the library's homepage was viewed by any visitor to the library's website. A page can be viewed more than once by the same visitor, and each view should be counted."

Note 5) Children's game computer sessions have inadvertently not been included since June 2022. These have been retro added to the beginning of FY25.

Note 6) Children's game computer hours have inadvertently not been included since June 2022. These have been retro added to the beginning of FY25.

Note 7) Volunteers managed in different departments, not Friends of The Urbana Free Library or the Champaign-Urbana Herb Society.

Note 8) This number only includes study room bookings.

Note 9) This number includes downloadable books, magazines, videos via Zinio, My Media Mall, and 3M Cloud.

Note 10) Total Use of Collection = Circulation + CCHA in-house use + electronic equipment in-house use + interlibrary loan

Note 11) This is based on the number of additional views of the previous months' programs.

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
802 LIBRARY GENERAL FUND								
802 40100	PROPERTY TAXES							
		-4,282,194.00	0.00	-4,282,194.00	-2,038,876.23	0.00	-2,243,317.77	47.6%
802 40302	PPRT							
		-204,990.00	0.00	-204,990.00	-103,215.13	0.00	-101,774.87	50.4%
802 40309	STATE PER CAPITA FOR LIBRARY							
		-56,354.00	0.00	-56,354.00	-56,928.96	0.00	574.96	101.0%
802 41500	GRANTS FROM LOCAL GOVERNMENTS							
		-41,270.00	0.00	-41,270.00	-42,750.00	0.00	1,480.00	103.6%
802 41700	CITY OTHER CONTRIBUTION							
		-271,315.00	0.00	-271,315.00	-230,648.51	0.00	-40,666.49	85.0%
802 44220	FRANCHISE FEE							
		-33,350.00	0.00	-33,350.00	-33,350.00	0.00	0.00	100.0%
802 44599	OTHER SALES							
		-1,500.00	0.00	-1,500.00	-1,675.12	0.00	175.12	111.7%
802 44800	LIBRARY FEES							
		-50,300.00	0.00	-50,300.00	-51,806.29	0.00	1,506.29	103.0%
802 45000	INVESTMENT INCOME							
		-14,000.00	-22,000.00	-36,000.00	-56,881.59	0.00	20,881.59	158.0%
802 46290	OTHER REIMBURSEMENTS							
		-105,735.00	0.00	-105,735.00	-79,700.98	0.00	-26,034.02	75.4%
802 46300	DONATIONS/CONTRIBUTIONS/GIFTS							
		-158,665.00	-21,370.00	-180,035.00	-135,397.91	0.00	-44,637.09	75.2%
802 46900	OTHER MISCELLANEOUS REVENUES							
		-250.00	0.00	-250.00	-622.40	0.00	372.40	249.0%
802 49803	TRF FROM LIB RESERVE FUND							
		-48,900.00	0.00	-48,900.00	0.00	0.00	-48,900.00	.0%
TOTAL LIBRARY GENERAL FUND								
		-5,268,823.00	-43,370.00	-5,312,193.00	-2,831,853.12	0.00	-2,480,339.88	53.3%
80280800 LIBRARY ADMINISTRATION								
80280800 50110	SALARY - REGULAR EMPLOYEES							
		439,779.00	-40,000.00	399,779.00	311,675.32	0.00	88,103.68	78.0%
80280800 52320	TRAVEL, EDUCATION AND TRAINING							
		9,976.00	0.00	9,976.00	5,489.78	0.00	4,486.22	55.0%
TOTAL LIBRARY ADMINISTRATION								
		449,755.00	-40,000.00	409,755.00	317,165.10	0.00	92,589.90	77.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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80280801 LIBRARY CENTRALIZED COSTS

80280801 50210	INSURANCE						
316,596.00	0.00	316,596.00	257,811.70	0.00	58,784.30	81.4%	
80280801 50220	FICA AND MEDICARE						
219,006.00	0.00	219,006.00	158,984.15	0.00	60,021.85	72.6%	
80280801 50240	RHS CONTRIBUTION						
43,267.00	0.00	43,267.00	23,726.45	0.00	19,540.55	54.8%	
80280801 50251	IMRF & SURS						
171,314.00	0.00	171,314.00	130,648.51	0.00	40,665.49	76.3%	
80280801 51900	OTHER SUPPLIES						
43,462.00	-6,243.00	37,219.00	28,820.53	0.00	8,398.47	77.4%	
80280801 52101	LEGAL SERVICES						
5,500.00	56,000.00	61,500.00	23,407.50	0.00	38,092.50	38.1%	
80280801 52199	OTHER PROFESSIONAL SERVICES						
20,000.00	0.00	20,000.00	15,722.14	0.00	4,277.86	78.6%	
80280801 52721	WORKER'S COMP CLAIMS						
16,000.00	0.00	16,000.00	11,994.89	0.00	4,005.11	75.0%	
80280801 52902	POSTAGE & PRINTING						
6,500.00	0.00	6,500.00	4,295.13	0.00	2,204.87	66.1%	
80280801 52904	RECRUITING EXPENSES						
500.00	22,000.00	22,500.00	17,091.42	0.00	5,408.58	76.0%	
80280801 52907	CREDIT CARD & BANK FEES						
700.00	0.00	700.00	495.60	0.00	204.40	70.8%	
80280801 52999	OTHER CONTRACTUAL SERVICES						
55,000.00	0.00	55,000.00	6,579.89	0.00	48,420.11	12.0%	
TOTAL LIBRARY CENTRALIZED COSTS							
897,845.00	71,757.00	969,602.00	679,577.91	0.00	290,024.09	70.1%	

80280802 AYS COLLECTIONS

80280802 51801	LIBRARY BOOKS					
135,800.00	0.00	135,800.00	111,963.38	0.00	23,836.62	82.4%
80280802 51801 80103	LIBRARY BOOKS					
56,550.00	0.00	56,550.00	47,979.25	0.00	8,570.75	84.8%
80280802 51802 80103	NEW COLLECTIONS					
23,900.00	3,000.00	26,900.00	22,475.18	0.00	4,424.82	83.6%
80280802 51803	LIBRARY PERIODICALS					
10,500.00	0.00	10,500.00	9,203.79	0.00	1,296.21	87.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80280802 51803 80103	LIBRARY PERIODICALS						
	500.00	0.00	500.00	480.15	0.00	19.85	96.0%
80280802 51804	AUDIOBOOKS						
	2,300.00	0.00	2,300.00	1,782.60	0.00	517.40	77.5%
80280802 51805	CD'S						
	3,000.00	500.00	3,500.00	2,821.16	0.00	678.84	80.6%
80280802 51806	DVD'S						
	18,000.00	0.00	18,000.00	14,374.53	0.00	3,625.47	79.9%
80280802 51806 80103	DVD'S						
	3,300.00	0.00	3,300.00	2,638.12	0.00	661.88	79.9%
80280802 51807 80103	RECORDINGS						
	4,500.00	0.00	4,500.00	4,265.06	0.00	234.94	94.8%
80280802 51809	GAMES						
	5,200.00	500.00	5,700.00	4,267.56	0.00	1,432.44	74.9%
80280802 51811	DOWNLOADABLES						
	126,000.00	3,000.00	129,000.00	108,823.80	0.00	20,176.20	84.4%
80280802 52910	DATABASE CHARGES						
	39,730.00	-7,000.00	32,730.00	14,861.68	0.00	17,868.32	45.4%
TOTAL AYS COLLECTIONS	429,280.00	0.00	429,280.00	345,936.26	0.00	83,343.74	80.6%

80280803 ARCHIVES

80280803 50110	SALARY - REGULAR EMPLOYEES						
	294,353.00	0.00	294,353.00	236,856.10	0.00	57,496.90	80.5%
80280803 51801	LIBRARY BOOKS						
	4,100.00	0.00	4,100.00	3,611.44	0.00	488.56	88.1%
80280803 51803	LIBRARY PERIODICALS						
	3,070.00	0.00	3,070.00	2,152.34	0.00	917.66	70.1%
80280803 51808	MICROFORM						
	16,531.00	0.00	16,531.00	0.00	0.00	16,531.00	.0%
80280803 52320	TRAVEL, EDUCATION AND TRAINING						
	2,707.00	0.00	2,707.00	1,677.99	0.00	1,029.01	62.0%
80280803 52910	DATABASE CHARGES						
	20,550.00	0.00	20,550.00	20,528.64	0.00	21.36	99.9%
80280803 52912	FACILITY RENTAL						
	9,925.00	0.00	9,925.00	8,945.00	0.00	980.00	90.1%
TOTAL ARCHIVES	351,236.00	0.00	351,236.00	273,771.51	0.00	77,464.49	77.9%

80280805 LIBRARY FACILITIES

80280805 50110 SALARY - REGULAR EMPLOYEES

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS	FOR: 802 LIBRARY GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80280805 51410	44,706.00	0.00	44,706.00	28,349.23	0.00	16,356.77	63.4%	
	SMALL TOOLS & EQUIPMENT							
80280805 51420	2,000.00	0.00	2,000.00	1,989.74	0.00	10.26	99.5%	
	OFFICE FURNITURE							
80280805 51900	10,000.00	3,370.00	13,370.00	13,369.94	0.00	0.06	100.0%	
	OTHER SUPPLIES							
80280805 52201	14,007.00	0.00	14,007.00	2,615.54	0.00	11,391.46	18.7%	
	BUILDING REPAIR & MAINT							
80280805 52202	128,211.00	-6,180.00	122,031.00	57,004.14	0.00	65,026.86	46.7%	
	EQUIPMENT REPAIR & MAINT							
80280805 52600	1,000.00	0.00	1,000.00	14.78	0.00	985.22	1.5%	
	UTILITIES							
80280805 52710	172,671.00	0.00	172,671.00	163,941.25	0.00	8,729.75	94.9%	
	INSURANCE PREMIUM							
80280805 52999	48,404.00	2,810.00	51,214.00	51,214.00	0.00	0.00	100.0%	
	OTHER CONTRACTUAL SERVICES							
80280805 53200	110,620.00	0.00	110,620.00	103,863.31	0.00	6,756.69	93.9%	
	BUILDING							
	567,909.00	393,043.55	960,952.55	441,233.01	88,624.88	431,094.66	55.1%	
TOTAL LIBRARY FACILITIES								
	1,099,528.00	393,043.55	1,492,571.55	863,594.94	88,624.88	540,351.73	63.8%	
80280806 COLLECTIONS								
80280806 50110	536,580.00	0.00	536,580.00	436,254.36	0.00	100,325.64	81.3%	
	SALARY - REGULAR EMPLOYEES							
80280806 51900	28,000.00	-4,000.00	24,000.00	21,106.18	0.00	2,893.82	87.9%	
	OTHER SUPPLIES							
80280806 52320	1,000.00	0.00	1,000.00	168.00	0.00	832.00	16.8%	
	TRAVEL, EDUCATION AND TRAINING							
TOTAL COLLECTIONS								
	565,580.00	-4,000.00	561,580.00	457,528.54	0.00	104,051.46	81.5%	
80280807 PATRON SERVICES								
80280807 50110	1,100,956.00	0.00	1,100,956.00	802,246.92	0.00	298,709.08	72.9%	
	SALARY - REGULAR EMPLOYEES							
80280807 52320	3,642.00	0.00	3,642.00	2,609.51	0.00	1,032.49	71.7%	
	TRAVEL, EDUCATION AND TRAINING							

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
ACCOUNTS FOR: 802 LIBRARY GENERAL FUND							
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL PATRON SERVICES							
1,104,598.00		0.00	1,104,598.00	804,856.43	0.00	299,741.57	72.9%
80280808 LIBRARY IT							
80280808 50110	SALARY - REGULAR EMPLOYEES						
154,688.00	0.00	154,688.00	119,701.30	0.00	34,986.70	77.4%	
80280808 51500	SHARED IT COSTS						
141,832.00	7,190.00	149,022.00	81,253.10	0.00	67,768.90	54.5%	
80280808 51900	OTHER SUPPLIES						
12,998.00	0.00	12,998.00	10,043.30	0.00	2,954.70	77.3%	
80280808 52203	MAINTENANCE AGREEMENTS						
6,712.00	0.00	6,712.00	6,336.41	0.00	375.59	94.4%	
80280808 52320	TRAVEL, EDUCATION AND TRAINING						
1,500.00	0.00	1,500.00	1,435.50	0.00	64.50	95.7%	
80280808 52600	UTILITIES						
2,484.00	0.00	2,484.00	2,200.00	0.00	284.00	88.6%	
80280808 52999	OTHER CONTRACTUAL SERVICES						
17,700.00	0.00	17,700.00	9,003.00	2,500.00	6,197.00	65.0%	
TOTAL LIBRARY IT							
337,914.00	7,190.00	345,104.00	229,972.61	2,500.00	112,631.39	67.4%	
80280809 COMMUNITY ENGAGEMENT							
80280809 50110	SALARY - REGULAR EMPLOYEES						
291,768.00	0.00	291,768.00	226,942.17	0.00	64,825.83	77.8%	
80280809 51812	LIBRARY PROGRAM SUPPLIES						
12,496.00	1,243.00	13,739.00	11,886.04	0.00	1,852.96	86.5%	
80280809 51812 80102	LIBRARY PROGRAM SUPPLIES						
3,500.00	20,500.00	24,000.00	21,517.08	0.00	2,482.92	89.7%	
80280809 51812 80103	LIBRARY PROGRAM SUPPLIES						
9,400.00	0.00	9,400.00	6,087.22	0.00	3,312.78	64.8%	
80280809 51812 80104	LIBRARY PROGRAM SUPPLIES						
1,800.00	0.00	1,800.00	579.00	0.00	1,221.00	32.2%	
80280809 52199	OTHER PROFESSIONAL SERVICES						
20,395.00	0.00	20,395.00	17,743.60	0.00	2,651.40	87.0%	
80280809 52320	TRAVEL, EDUCATION AND TRAINING						
1,800.00	0.00	1,800.00	1,415.96	0.00	384.04	78.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
ACCOUNTS FOR: 802 LIBRARY GENERAL FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
80280809 52909		ADV/MKTING/PUBLIC EDUCATION						
	21,002.00	-7,000.00	14,002.00	9,538.50	0.00	4,463.50	68.1%	
TOTAL COMMUNITY ENGAGEMENT	362,161.00	14,743.00	376,904.00	295,709.57	0.00	81,194.43	78.5%	
80280851 MERCHANDISE SALES								
80280851 51810		LIBRARY RESALE PURCHASES						
	1,000.00	0.00	1,000.00	792.10	0.00	207.90	79.2%	
TOTAL MERCHANDISE SALES	1,000.00	0.00	1,000.00	792.10	0.00	207.90	79.2%	
TOTAL LIBRARY GENERAL FUND	330,074.00	399,363.55	729,437.55	1,437,051.85	91,124.88	-798,739.18	209.5%	
	TOTAL REVENUES							
	-5,268,823.00	-43,370.00	-5,312,193.00	-2,831,853.12	0.00	-2,480,339.88		
	TOTAL EXPENSES							
	5,598,897.00	442,733.55	6,041,630.55	4,268,904.97	91,124.88	1,681,600.70		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
ACCOUNTS FOR: 803 LIBRARY SPECIAL RESERVE FUND							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
80380860 RESERVED FUNDS							
80380860 59802	TFR TO LIBRARY OPERATING FUND						
48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%	
TOTAL RESERVED FUNDS							
48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%	
TOTAL LIBRARY SPECIAL RESERVE FUND							
48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%	
TOTAL EXPENSES							
48,900.00	0.00	48,900.00	0.00	0.00	48,900.00		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: 810 LIBRARY TRUST FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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810 LIBRARY TRUST FUND

810 45000	0.00	INVESTMENT INCOME	0.00	0.00	-2,215.02	0.00	2,215.02	100.0%
810 46300	-21,846.00	DONATIONS/CONTRIBUTIONS/GIFTS	-40,000.00	-61,846.00	-56,915.82	0.00	-4,930.18	92.0%
TOTAL LIBRARY TRUST FUND	-21,846.00		-40,000.00	-61,846.00	-59,130.84	0.00	-2,715.16	95.6%

81080821 ADMIN ENDOWMENTS

81080821 52801	7,525.00	LIBRARY PROGRAMS	0.00	7,525.00	0.00	0.00	7,525.00	.0%
TOTAL ADMIN ENDOWMENTS	7,525.00		0.00	7,525.00	0.00	0.00	7,525.00	.0%

81080831 ADMIN GIFTS

81080831 51420	80,782.00	OFFICE FURNITURE	0.00	80,782.00	0.00	0.00	80,782.00	.0%
81080831 51990	0.00	OTHER LIBRARY MATERIALS	5,000.00	5,000.00	2,228.11	0.00	2,771.89	44.6%
81080831 52801	0.00	LIBRARY PROGRAMS	0.00	0.00	1,445.41	0.00	-1,445.41	100.0%
81080831 53200	184,000.00	BUILDING	35,000.00	219,000.00	0.00	0.00	219,000.00	.0%
TOTAL ADMIN GIFTS	264,782.00		40,000.00	304,782.00	3,673.52	0.00	301,108.48	1.2%

81080832 ADULT GIFTS

81080832 51801	16,900.00	LIBRARY BOOKS	0.00	16,900.00	6,806.59	0.00	10,093.41	40.3%
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YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
ACCOUNTS FOR: 810 LIBRARY TRUST FUND								
ORIGINAL APPROP		TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
81080832 51990	3,023.00	OTHER LIBRARY MATERIALS 0.00	3,023.00	46.86	0.00	2,976.14	1.6%	
TOTAL ADULT GIFTS								
	19,923.00	0.00	19,923.00	6,853.45	0.00	13,069.55	34.4%	
81080833 CHILDREN'S GIFTS								
81080833 51801	12,500.00	LIBRARY BOOKS 0.00	12,500.00	3,463.81	0.00	9,036.19	27.7%	
81080833 52803	8,600.00	LIBRARY CHILDREN PROGRAMS 0.00	8,600.00	130.77	0.00	8,469.23	1.5%	
TOTAL CHILDREN'S GIFTS								
	21,100.00	0.00	21,100.00	3,594.58	0.00	17,505.42	17.0%	
81080834 ARCHIVES GIFTS								
81080834 51801	3,150.00	LIBRARY BOOKS 0.00	3,150.00	16.37	0.00	3,133.63	.5%	
81080834 51990	250.00	OTHER LIBRARY MATERIALS 0.00	250.00	0.00	0.00	250.00	.0%	
81080834 52804	4,405.00	LIBRARY ARCHIVES PROGRAMS 0.00	4,405.00	0.00	0.00	4,405.00	.0%	
TOTAL ARCHIVES GIFTS								
	7,805.00	0.00	7,805.00	16.37	0.00	7,788.63	.2%	
TOTAL LIBRARY TRUST FUND								
	299,289.00	0.00	299,289.00	-44,992.92	0.00	344,281.92	-15.0%	
TOTAL REVENUES								
	-21,846.00	-40,000.00	-61,846.00	-59,130.84	0.00	-2,715.16		
TOTAL EXPENSES								
	321,135.00	40,000.00	361,135.00	14,137.92	0.00	346,997.08		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
678,263.00	GRAND TOTAL 399,363.55	1,077,626.55	1,392,058.93	91,124.88	-405,557.26	137.6%	

** END OF REPORT - Generated by Becky Brown **