NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on April 8, 2025, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

1.0 Call to Order
2.0 Roll Call/Attendance
3.0 Additions, Corrections, Modifications of the Agenda
4.0 Approve the Agenda
5.0 Public Comment
6.0 Presentations

6.1 Per Capita Grant Requirements. Presentations and discussion from *Serving Our Public 4.0 Standards for Illinois Public Libraries.*

a. Chapter 3: Personnel—Dawn Cassady
b. Chapter 4: Access—Dawn Cassady

6.2 Draft FY26 Budget Presentation

7.0 Action Items (Consent Agenda)

Board Meeting Minutes of March 11, 2025
Payroll for March 21, 2025; total $126,607.33
Payroll for April 4, 2025; total $128,296.50
Bills for March 14, 2025; total $32,872.91
Bills for March 21, 2025; total $17,047.27
Bills for March 28, 2025; total $10,233.52
Bills for April 4, 2025; total $22,595.63

8.0 Action Items (Individual)

8.1 Resolution 2025-02 to Approve the Intergovernmental Agreement Between the City of Urbana and The Urbana Free Library for 201 & 202 W. Green Street

9.0 Discussion Items

Presentation: Rob Bennett

10.0 Reports of the Liaison Officer

10.1 Friends of The Urbana Free Library
10.2 The Urbana Free Library Foundation
10.3 Illinois Heartland Library System

11.0 Administrative Report
12.0 Board and Committee Reports
13.0 Board President Report
14.0 Unfinished Business
15.0 New Business
16.0 Closed Session for discussion of:

The appointment, employment, compensation, discipline, performance, or dismissal of personnel, pursuant to 5 ILCS 120/2 (c) (1).

17.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be May 13, 2025, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.

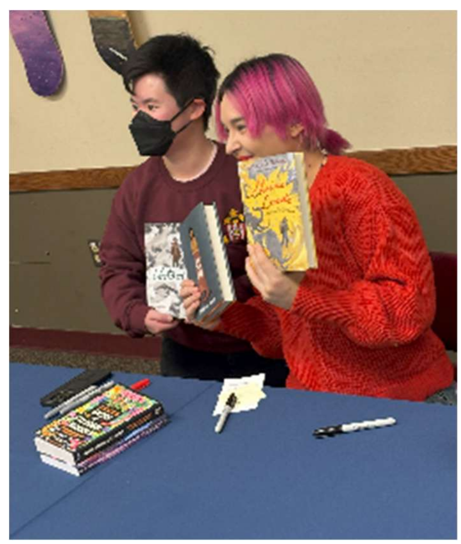
Director’s Report

Date: April 3, 2025
To: The Urbana Free Library Board of Trustees
From: Rachel Fuller, Interim Director
Re: Director’s Report for Board Meeting of April 8, 2025

Table of Contents

Strategic Plan Progress

ENHANCE We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.



- At a program funded by The Urbana Free Library Foundation and supported by the U of I Native American House, Lipan Apache young adult fantasy writer Darcie Little Badger visited the Library to discuss her novels and sign copies of her books. Darcie is a dynamic speaker who thoughtfully discusses themes of family, loss, and hope in her books. At the program, she also discussed how she uses different storytelling structures to create a sense of family history for her characters and why humanity should never lose hope. The audience of 35 community members was engaged and familiar with her works, asking compelling questions after her interview. The room was full, and the independent and local bookstore *The Literary* sold out of copies of all of her works. Attendees mentioned that her works are part of their dissertations and classes on campus, and others brought copies of all her books to be signed.
- The Core Team met with Engberg Anderson and reviewed color samples of various finishes to finalize the furniture and workstation selections, and the architect is making final updates to the bid documents. The goal date for releasing the bid documents on the City’s procurement portal is April 8.

EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

- The Library began its annual preschool visits to reach more families. Over the spring and summer, staff visit as many preschools as possible. They perform a story time and share information about Library collections, including how families can get library cards. In March, staff visited six schools and spoke to over 100 attendees.
- In-person interviews for the Executive Director finalist candidates were held Wednesday, April 2, and Thursday, April 3. The schedule included a Staff Meet & Greet, a Roundtable with the Management Team, an Interview with the Board, and a Community Meet & Greet.

EMPOWER

We connect people with tools and resources for learning, knowledge exchange, and personal growth that leads to greater fulfillment.

- The Library's weekly Project READ collaboration is thriving, with an average of 20 participants each week. A community of regular tutors works with people who are learning English, using a range of creative approaches including board games, book discussions, birthday celebrations, and, of course, helping everyone get a library card and learn about the Library's resources. Some tutors have also added an additional English conversation program for participants once per month.
- Caregivers and children loved meeting insects entomologists from the U of I and their insect friends at the Meet a Bug program, with Gizmo the tarantula being especially popular among the 71 attendees. Children were delighted by the presentation, in which they learned about multiple kinds of insects, shared about their favorite insects, and asked many questions. Afterward, interested attendees were invited to hold a bug and several inquired about additional science programs offered by the Library.

- This year's Read Across America was the 25th annual celebration in Champaign-Urbana. The yearly event is hosted at Lincoln Square Mall by Urbana Park District and a committee of other organizations, including the Library. Many local businesses and organizations participate, providing activities and read-alouds to celebrate literacy and foster a love of reading in children. This year, the Library coordinated world language and main-stage celebrity readers and hosted an activity table, which more than 200 community members visited. The 25th celebration of Read Across America was a well-attended and joyful event.
- There were two well-attended children’s music programs last month. An excited crowd of 80 enjoyed the music of three saxophone quartets from the studio of Dr. Nicki Roman, which is a

continuation of the Library's partnership with Dr. Iura de Rezende and the UI School of Music. Performing on International Women's Day, the undergraduate and graduate quartets chose to perform music written by female composers. Afterward, everyone had the opportunity to get up close to the instruments, with some saxophones taller than the audience members! Later in the month, 170+ community members enjoyed five members of the CU Symphony Orchestra and a library staff member reading the story *Interrupting Chicken* by David Ezra Stein, followed by a performance and instrument showcase.

- The Archives recently acquired a new digital collection titled "Queer Nightlife in Champaign-Urbana, IL: 1973-2000." Curated by former Archives Apprentice, Adam Beaty, the collection includes digitized photographs, papers, and physical objects relating to a select number of queer nightlife spaces in Champaign-Urbana from 1973-2000, including The Balloon Saloon, Giovanni's, theBar, and C. Street. The collection provides a glimpse of LGBTQ+ social and cultural life in central Illinois, primarily in the 1970s-80s. Particular themes present are DJing, gay-owned businesses, and disco culture. Special thanks go to the Library's IT department for helping coordinate the digital transfer of materials!

Action Item Details & Additional Information

- Library staff present a draft budget for FY26. Please see the budget memorandum for information. A discussion of the budget will be held this month, with a vote at the May Board meeting.

Communication

Library Newsletters

- The TUFL Times, April 2025: https://uflil.patronpoint.com/email/preview/161
- The TUFL Times: Youth Edition, April 2025: https://uflil.patronpoint.com/email/preview/162
  Archives Newsletter, April 2025: https://uflil.patronpoint.com/email/preview/160

Library News

- **March 3, 2025** - chambanamoms.com - 50+ Things To Do Over Spring Break in Champaign-Urbana https://www.chambanamoms.com/2025/03/03/fifty-things-to-do-spring-break/
- **March 6, 2025** - smilepolitely.com - A conversation with Darcie Little Badger https://www.smilepolitely.com/splog/a-conversation-with-darcie-little-badger/
- **March 10, 2025** - wcia.com - What Should I Read for March? https://www.wcia.com/ciliving-tv/what-should-i-read-for-march/
- **March 10, 2025** - wcia.com - Join Us for an Exciting Event at the Urbana Free Library! https://www.wcia.com/video/join-us-for-an-exciting-event-at-the-urbana-free-library/10525883/
- **March 11, 2025** - futurimedia.com - WDWS Morning Show Pat Cain Interview https://post.futurimedia.com/wdwsam/playlist/listen-5197.html
- **March 12, 2025** - chambanamoms.com - Champaign-Urbana Weekend Planner – Spring Break Ahead https://www.chambanamoms.com/2025/03/12/spring-break-ahead/

- **March 12, 2025** - will.illinois.edu - What does quantum technology look like in action? We went to the library to see first-hand https://will.illinois.edu/21stshow/story/what-does-quantum-technology-look-like-in-action-we-went-to-the-library-to-see-first-hand
- **March 23, 2025** - news-gazette.com - Rachel Vellenga/review | Discover 30 trailblazing women throughout history in 'Brazen' https://www.news-gazette.com/arts-entertainment/books/rachel-vellenga-review-discover-30-trailblazing-women-throughout-history-in-brazen/article_ccba0bd8-8aad-4421-bd55-93c594a3591c.html
- **March 26, 2025** - ipmnewsroom.org - WILL Call: What's Happening in Champaign-Urbana Mar. 27 – Mar. 30 https://ipmnewsroom.org/will-call-whats-happening-in-champaign-urbana-mar-27-mar-30/
- **March 27, 2025** - smilepolitely.com - Read + Ride with MTD During National Library Week https://www.smilepolitely.com/splog/read-ride-with-mtd-during-national-library-week/

Budget Information

- Budget and FY25 Financial Reports: https://urbanafreelibrary.org/about-us/your-right-to-know/financial-reports

Bank reconciliations for the last day of the month: July 2024 - June 2025

	July	August	September	October	November	December
****Illinois Funds account**	$ 229,049.51	$ 230,094.72	$ 231,083.43	$ 232,055.85	$0.00	$0.00
Busey Bank Cash accounts	$ 3,325,335.18	$ 3,493,511.49	$ 3,095,150.44	$ 4,026,436.77	$ 3,747,579.27	$ 3,405,816.30
Busey Bank Web account	$ 107,613.47	$ 111,788.42	$ 114,332.89	$ 117,950.09	$ 122,400.96	$ 125,985.42
Total	$ 3,661,998.16	$ 3,835,394.63	$ 3,440,566.76	$ 4,376,442.71	$ 3,869,980.23	$ 3,531,801.72

	January	February	March	April	May	June
Illinois Funds account	$0.00	$0.00				
Busey Bank Cash accounts	$ 3,597,677.03	$ 3,254,518.21				
Busey Bank Web account	$ 130,042.46	$ 132,303.24				
Total	$ 3,727,719.49	$ 3,386,821.45	$ -	$ -	$ -	$ -

****Illinois Funds account has been closed. Money was moved to Busey Cash account.**

City of Urbana

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L0321 PAY PERIOD 03/02/2025 to 03/15/2025 CHECK DATE 03/21/2025

YEAR 2025 PERIOD 9 GL EFF DATE 03/21/2025
EXPENDITURE ENTRIES REFERENCE L0321
SHORT DESC PAY032125 REFERENCE2 8L0321

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2025	PERIOD 9			GL EFF DATE 03/21/2025	
80280800	50110		LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	12,331.66
80280801	50210		LIBRARY CENTRALIZED COSTS	INSURANCE	14,490.91
80280801	50220		LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,211.22
80280801	50251		LIBRARY CENTRALIZED COSTS	IMRF & SURS	6,220.25
80280803	50110		ARCHIVES	SALARY - REGULAR EMPLOYEE	10,246.78
80280805	50110		LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	977.56
80280806	50110		COLLECTIONS	SALARY - REGULAR EMPLOYEE	20,598.59
80280807	50110		PATRON SERVICES	SALARY - REGULAR EMPLOYEE	37,468.64
80280808	50110		LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,854.77
80280809	50110		COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	11,206.95
				FUND TOTALS	126,607.33
				GRAND TOTALS	126,607.33

City of Urbana

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L0404 PAY PERIOD 03/16/2025 to 03/29/2025 CHECK DATE 04/04/2025

YEAR 2025 PERIOD 10 GL EFF DATE 04/04/2025
EXPENDITURE ENTRIES REFERENCE L0404
SHORT DESC PAY040425 REFERENCE2 8L0404

ORG	OBJECT	PROJECT	ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
YEAR 2025 PERIOD 10					GL EFF DATE 04/04/2025
80280800	50110		LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	12,353.48
80280801	50210		LIBRARY CENTRALIZED COSTS	INSURANCE	14,720.33
80280801	50220		LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,325.19
80280801	50251		LIBRARY CENTRALIZED COSTS	IMRF & SURS	6,304.23
80280803	50110		ARCHIVES	SALARY - REGULAR EMPLOYEE	11,563.83
80280805	50110		LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	1,370.33
80280806	50110		COLLECTIONS	SALARY - REGULAR EMPLOYEE	20,102.70
80280807	50110		PATRON SERVICES	SALARY - REGULAR EMPLOYEE	37,445.62
80280808	50110		LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,903.83
80280809	50110		COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	11,206.96
				FUND TOTALS	128,296.50
				GRAND TOTALS	128,296.50

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L031425 03/14/2025
DUE DATE: 03/14/2025

CASH ACCOUNT: 802	10100	CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
3125	ALLIANCE ENTERTAINMEN	0000		INV	03/10/2025	PLS85900301			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806		A&Y PROG DVD			43.00			
							43.00		
3125	ALLIANCE ENTERTAINMEN	0000		INV	03/10/2025	PLS85872736			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51805		A&Y PROG CD			15.25			
	2 80280802 51806		A&Y PROG DVD			21.75			
	3 80280802 51809		A&Y PROG GAMES			98.48			
							135.48		
						CHECK TOTAL	**178.48**		
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	1PG4-9YFW-3LKX			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 52910		ARCHIVES DTB CHARGE			69.80			
	2 80280802 51801 80103		A&Y PROG LIBR BOOKS			69.80			
	3 80280808 51500		LIBR IT SHARED IT			69.80			
	4 80280806 51900		LIBR ACQ OTHER SUPP			69.80			
	5 80280801 51900		LIBR CTRL OTHER SUPP			69.80			
							349.00		
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	14QQ-6CVC-DWXY			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ OTHER SUPP			12.54			
							12.54		
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	1TVL-JVGJ-V9GF			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51809		A&Y PROG GAMES			70.00			
							70.00		
2943	AMAZON CAPITAL SERVIC	0000		CRM	03/10/2025	cm17JM-N497-C6ML			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ OTHER SUPP			-39.05			
							-39.05		
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	1TCH-337P-4Q7Y			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51809		A&Y PROG GAMES			37.98			
							37.98		

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CASH ACCOUNT: 802	10100	CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	1KMP-QHG1-73T1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT AD PROG			78.46			
							78.46		
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	1HJT-9YXT-4TNM			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC BLDG MAINT			75.03			
							75.03		
2943	AMAZON CAPITAL SERVIC	0000		INV	03/14/2025	1WFW-WX44-FRJD			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ OTHER SUPP			21.99			
							21.99		
						CHECK TOTAL	**605.95**		
217	BAKER & TAYLOR LLC	0000		INV	03/10/2025	2038917849			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG LIBR BOOKS			18.96			
							18.96		
217	BAKER & TAYLOR LLC	0000		INV	03/10/2025	2038926971			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG LIBR BOOKS			365.96			
							365.96		
217	BAKER & TAYLOR LLC	0000		INV	03/10/2025	2038913470			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG LIBR BOOKS			487.24			
							487.24		
217	BAKER & TAYLOR LLC	0000		INV	03/10/2025	2038913380			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG LIBR BOOKS			500.06			
							500.06		
						CHECK TOTAL	**1,372.22**		
426	CDW GOVERNMENT INC	0000		INV	03/10/2025	AC99Q7S			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 51500		LIBR IT SHARED IT			4,706.50			
							4,706.50		
						CHECK TOTAL	**4,706.50**		

City of Urbana

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CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO		TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
2257	CFS - CUSTOM FACILITY	0000			INV	03/14/2025	2024-06-183				
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT				1,026.00			
									1,026.00		
								CHECK TOTAL	**1,026.00**		
2257	CFS - CUSTOM FACILITY	0000			INV	03/14/2025	2024-06-184				
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT				63.18			
									63.18		
								CHECK TOTAL	**63.18**		
3208	SUNDAY NEWS DELIVERY	0000			INV	03/14/2025	75459				
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280802 51803		A&Y PROG	LIBR PER				109.20			
									109.20		
								CHECK TOTAL	**109.20**		
2113	CLARK BAIRD SMITH LLP	0000			INV	03/14/2025	1575				
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280801 52101		LIBR CTRL	LEGAL SVCS				495.00			
									495.00		
								CHECK TOTAL	**495.00**		
1062	CONSOLIDATED COMMUNIC	0001			INV	03/10/2025	75522				
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES				1,223.99			
									1,223.99		
								CHECK TOTAL	**1,223.99**		
231	DELL MARKETING LP	0000			INV	03/10/2025	10803851996				
	ACCOUNT DETAIL							LINE AMOUNT			
	1 80280808 51500		LIBR IT	SHARED IT				9,262.16			
									9,262.16		
								CHECK TOTAL	**9,262.16**		

City of Urbana

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DUE DATE: 03/14/2025

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
549	FIRST NATIONAL BANK O	0000		INV	03/10/2025	75549			

	ACCOUNT DETAIL					LINE AMOUNT	
1	81080831	52801		ADMIN GIFT	AD PROG	9.11	
2	80280800	52320		LIBR ADMIN	TRAVEL	1,103.94	
3	80280809	52320		LIBR COMM	TRAVEL	274.00	
4	80280805	52201		LIBR FAC	BLDG MAINT	201.00	
5	80280809	51812	80103	LIBR COMM	LIBR SUPP	88.66	
6	80280807	52320		LIBR CIRC	TRAVEL	317.00	
7	80280808	51500		LIBR IT	SHARED IT	144.99	
8	80280808	52999		LIBR IT	OTHER SVCS	40.44	
9	80280801	52902		LIBR CTRL	POST PRINT	259.98	
10	80280803	51803		ARCHIVES	LIBR PER	45.00	
11	80280806	51900		LIBR ACQ	OTHER SUPP	376.50	
							2,860.62
						CHECK TOTAL	**2,860.62**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
3390	GREAT AMERICA FINANCI	0000		INV	03/14/2025	38663123

	ACCOUNT DETAIL				LINE AMOUNT	
1	80280808	52203	LIBR IT	MAINT AGRM	354.41	
						354.41
					CHECK TOTAL	**354.41**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
1264	ILLINOIS AMERICAN WAT	0001		INV	03/14/2025	75463

	ACCOUNT DETAIL				LINE AMOUNT	
1	80280805	52600	LIBR FAC	UTILITIES	395.83	
						395.83
					CHECK TOTAL	**395.83**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
1264	ILLINOIS AMERICAN WAT	0001		INV	03/14/2025	75464

	ACCOUNT DETAIL				LINE AMOUNT	
1	80280805	52600	LIBR FAC	UTILITIES	35.06	
						35.06
					CHECK TOTAL	**35.06**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2260	INGRAM INDUSTRIES INC	0000		INV	03/10/2025	86912490

	ACCOUNT DETAIL				LINE AMOUNT	
1	80280802	51801	A&Y PROG	LIBR BOOKS	362.33	
						362.33

City of Urbana

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC	0000		INV	03/10/2025	86838335				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			262.95			
								262.95		
2260	INGRAM INDUSTRIES INC	0000		INV	03/10/2025	86962251				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			1,138.98			
								1,138.98		
2260	INGRAM INDUSTRIES INC	0000		INV	03/10/2025	86838336				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			765.04			
								765.04		
2260	INGRAM INDUSTRIES INC	0000		INV	03/10/2025	86871366				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			131.77			
								131.77		
2260	INGRAM INDUSTRIES INC	0000		CRM	03/14/2025	cm86937772				
	ACCOUNT DETAIL						LINE AMOUNT			
	2 80280802 51801	80103	A&Y PROG	LIBR BOOKS			-6.74			
								-6.74		
							CHECK TOTAL	**2,654.33**		
3799	KRISTIN EMILSSON	0000		INV	03/14/2025	75465				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280809 51812		LIBR COMM	LIBR SUPP			50.00			
								50.00		
							CHECK TOTAL	**50.00**		
3283	LEON WILSON	0000		INV	03/14/2025	75470				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 52320		LIBR IT	TRAVEL			125.00			
								125.00		
							CHECK TOTAL	**125.00**		
3430	MANSFIELD POWER & GAS	0000		INV	03/14/2025	MNS311195				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			2,464.92			
								2,464.92		

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DUE DATE: 03/14/2025

CASH ACCOUNT: 802	10100	CASH										
VENDOR		REMIT	PO	TYPE		DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK	
							CHECK TOTAL		**2,464.92**			
2976	MCMASTER CARR SUPPLY	0001		INV		03/14/2025	41982600					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT			49.65					
	2 80280805 51410		LIBR FAC	SMALL EQ			118.38					
									168.03			
2976	MCMASTER CARR SUPPLY	0001		INV		03/10/2025	42048784					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT			168.35					
									168.35			
2976	MCMASTER CARR SUPPLY	0001		INV		03/10/2025	42145183					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT			43.49					
									43.49			
							CHECK TOTAL		**379.87**			
2945	MICHAEL HANNAN	0000		INV		03/10/2025	75526					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT			84.26					
									84.26			
							CHECK TOTAL		**84.26**			
268	MIDWEST TAPE	0000		INV		03/14/2025	506788156					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280802 51807	80103	A&Y PROG	RECORDING			144.95					
	2 80280802 51806	80103	A&Y PROG	DVD			52.46					
									197.41			
268	MIDWEST TAPE	0000		INV		03/14/2025	506788155					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280802 51804		A&Y PROG	AUDIOBOOKS			39.99					
	2 80280802 51806		A&Y PROG	DVD			311.13					
									351.12			
268	MIDWEST TAPE	0000		INV		03/14/2025	506817296					
	ACCOUNT DETAIL						LINE AMOUNT					
	1 80280802 51806		A&Y PROG	DVD			343.36					
									343.36			

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L031425 03/14/2025
DUE DATE: 03/14/2025

CASH ACCOUNT:	802	10100	CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
268	MIDWEST TAPE	0000		INV	03/14/2025	506817324			

ACCOUNT DETAIL						LINE AMOUNT	
1	80280802	51807	80103	A&Y PROG	RECORDING	147.84	
2	80280802	51806	80103	A&Y PROG	DVD	35.24	
							183.08
						CHECK TOTAL	**1,074.97**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
54	OVERDRIVE INC	0000		INV	03/10/2025	01018CO25069365

ACCOUNT DETAIL						LINE AMOUNT	
1	80280802	51811		A&Y PROG	DOWNLOAD	2,617.63	
							2,617.63

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
54	OVERDRIVE INC	0000		INV	03/10/2025	01018DA25072013

ACCOUNT DETAIL						LINE AMOUNT	
1	80280802	51811		A&Y PROG	DOWNLOAD	76.99	
							76.99
						CHECK TOTAL	**2,694.62**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
1392	PARAGON MICRO INC	0000		INV	03/10/2025	S5723435

ACCOUNT DETAIL						LINE AMOUNT	
1	80280808	51500		LIBR IT	SHARED IT	140.00	
							140.00
						CHECK TOTAL	**140.00**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
131	SWEETWATER SOUND INC	0000		INV	03/10/2025	44583878

ACCOUNT DETAIL						LINE AMOUNT	
1	80280802	51802	80103	A&Y PROG	NEW COLL	13.95	
							13.95
						CHECK TOTAL	**13.95**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
600	ULINE INC	0000		INV	03/10/2025	189857613

ACCOUNT DETAIL						LINE AMOUNT	
1	80280805	52201		LIBR FAC	BLDG MAINT	225.59	
							225.59
						CHECK TOTAL	**225.59**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
301	UNIQUE MANAGEMENT SER	0001		INV	03/10/2025	6137031

ACCOUNT DETAIL						LINE AMOUNT
1	80280801	51900		LIBR CTRL	OTHER SUPP	98.50

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L031425 03/14/2025
DUE DATE: 03/14/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
									98.50		
301	UNIQUE MANAGEMENT SER		0001		INV	03/10/2025	6137032				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280801 52902		LIBR CTRL	POST PRINT			178.30			
									178.30		
								CHECK TOTAL	**276.80**		
49	**INVOICES**				**WARRANT TOTAL**			**32,872.91**	**32,872.91**		
					CASH ACCOUNT BALANCE				**2,609,952.25**		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L031425 03/14/2025
DUE DATE: 03/14/2025

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
802	80280800	LIBRARY ADMINISTRATIO	802-60-80-800-000-52320-	TRAVEL, EDUCATION AND	1,103.94	4,496.22
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES	168.30	10,021.32
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52101-	LEGAL SERVICES	495.00	39,257.50
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52902-	POSTAGE & PRINTING	438.28	3,680.46
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS	2,402.23	46,058.91
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,694.12	17,323.40
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS	13.95	8,727.60
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51803-	LIBRARY PERIODICALS	109.20	1,458.02
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51804-	AUDIOBOOKS	39.99	850.33
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S	15.25	1,419.65
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S	719.24	6,027.71
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-80103	DVD'S	87.70	1,164.16
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51807-80103	RECORDINGS	292.79	856.46
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51809-	GAMES	206.46	2,350.48
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES	2,694.62	42,109.86
802	80280803	ARCHIVES	802-60-80-803-000-51803-	LIBRARY PERIODICALS	45.00	1,324.66
802	80280803	ARCHIVES	802-60-80-803-000-52910-	DATABASE CHARGES	69.80	5,892.88
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	118.38	35.22
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI	1,936.55	72,510.13
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES	4,119.80	32,561.60
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES	441.78	6,083.62
802	80280807	PATRON SERVICES	802-60-80-807-000-52320-	TRAVEL, EDUCATION AND	317.00	1,180.56
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS	14,323.45	74,080.07
802	80280808	LIBRARY IT	802-60-80-808-000-52203-	MAINTENANCE AGREEMENT	354.41	1,499.33
802	80280808	LIBRARY IT	802-60-80-808-000-52320-	TRAVEL, EDUCATION AND	125.00	805.99
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	40.44	8,940.87
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	50.00	3,779.71
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	88.66	4,386.55
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-52320-	TRAVEL, EDUCATION AND	274.00	790.64
				FUND TOTAL	**32,785.34**	
CASH ACCOUNT 802 10100			**BALANCE 2,609,952.25**			
810	81080831	ADMIN GIFTS	810-60-80-831-000-52801-	LIBRARY PROGRAMS	87.57	-142.71
				FUND TOTAL	**87.57**	
CASH ACCOUNT 802 10100			**BALANCE 2,609,952.25**			
				WARRANT SUMMARY TOTAL	**32,872.91**	
				GRAND TOTAL	**32,872.91**	

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
3125	ALLIANCE ENTERTAINMEN	0000		INV	03/21/2025	PLS85938259			

ACCOUNT DETAIL						LINE AMOUNT
1	80280802	51805		A&Y PROG	CD	23.54
2	80280802	51809		A&Y PROG	GAMES	58.99

82.53

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
3125	ALLIANCE ENTERTAINMEN	0000		INV	03/21/2025	PLS85938239	

ACCOUNT DETAIL						LINE AMOUNT
1	80280802	51805		A&Y PROG	CD	129.49

129.49

CHECK TOTAL **212.02**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	1W64-Y4YF-T7KN	

ACCOUNT DETAIL						LINE AMOUNT
1	80280809	51812	80102	LIBR COMM	LIBR SUPP	357.29

357.29

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	1G9V-D6YG-CQ9Q	

ACCOUNT DETAIL						LINE AMOUNT
1	80280806	51900		LIBR ACQ	OTHER SUPP	17.95

17.95

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	13K6-6HWJ-MW3Q	

ACCOUNT DETAIL						LINE AMOUNT
1	80280805	52201		LIBR FAC	BLDG MAINT	83.91

83.91

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	13R3-RHTD-97RG	

ACCOUNT DETAIL						LINE AMOUNT
1	80280802	51802	80103	A&Y PROG	NEW COLL	114.89

114.89

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	17D6-RFQK-77NK	

ACCOUNT DETAIL						LINE AMOUNT
1	80280802	51802	80103	A&Y PROG	NEW COLL	39.95

39.95

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	1NCW-DTJK-76F4	

ACCOUNT DETAIL						LINE AMOUNT
1	80280801	51900		LIBR CTRL	OTHER SUPP	31.00

31.00

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT
2943	AMAZON CAPITAL SERVIC	0000		INV	03/21/2025	1XHY-3DKK-Q6NK	

ACCOUNT DETAIL						LINE AMOUNT
1	80280809	51812	80103	LIBR COMM	LIBR SUPP	8.39

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							8.39		
						CHECK TOTAL	**653.38**		
217	BAKER & TAYLOR LLC	0000		INV	03/21/2025	5019398522			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		21.27			
							21.27		
217	BAKER & TAYLOR LLC	0000		INV	03/21/2025	2038943788			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		514.71			
							514.71		
217	BAKER & TAYLOR LLC	0000		INV	03/21/2025	2038927245			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		678.24			
							678.24		
						CHECK TOTAL	**1,214.22**		
218	ELAINE BEARDEN	0000		INV	03/21/2025	75771			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP		23.92			
	2 80280809 51812		LIBR COMM	LIBR SUPP		23.92			
	3 80280809 51812 80102		LIBR COMM	LIBR SUPP		23.92			
							71.76		
						CHECK TOTAL	**71.76**		
426	CDW GOVERNMENT INC	0000		INV	03/21/2025	AD3IJ7V			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 51500		LIBR IT	SHARED IT		705.97			
							705.97		
						CHECK TOTAL	**705.97**		
2257	CFS - CUSTOM FACILITY	0000		INV	03/21/2025	2024-06-186			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		5,633.33			
							5,633.33		
						CHECK TOTAL	**5,633.33**		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

CASH ACCOUNT: 802		10100		CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
133	LAUREN CHAMBERS		0000		INV	03/21/2025	75689				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280809 51812		LIBR COMM	LIBR SUPP			289.11			
									289.11		
								CHECK TOTAL	**289.11**		
1345	CHAMPAIGN COUNTY		0017		INV	03/21/2025	181				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280808 52600		LIBR IT	UTILITIES			200.00			
									200.00		
								CHECK TOTAL	**200.00**		
2334	CHAMPAIGN MULTIMEDIA		0001		INV	03/21/2025	01136441				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280808 51500		LIBR IT	SHARED IT			65.60			
									65.60		
								CHECK TOTAL	**65.60**		
837	CINTAS CORPORATION		0001		INV	03/21/2025	4224361784				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280805 52999		LIBR FAC	OTHER SVCS			129.01			
									129.01		
								CHECK TOTAL	**129.01**		
232	DEMCO INC		0002		INV	03/21/2025	7617320				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280806 51900		LIBR ACQ	OTHER SUPP			958.40			
									958.40		
								CHECK TOTAL	**958.40**		
2237	GAYLORD BROS INC		0001		INV	03/21/2025	2901328				
	ACCOUNT DETAIL							LINE AMOUNT			
	1	80280806 51900		LIBR ACQ	OTHER SUPP			308.40			
									308.40		
								CHECK TOTAL	**308.40**		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

CASH ACCOUNT:	802	10100	CASH									
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
890	HEYL ROYSTER VOELKER			0000		INV	03/21/2025	1751398				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280801	52101		LIBR CTRL	LEGAL SVCS		200.00				
										200.00		
								CHECK TOTAL		**200.00**		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	86987195				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	81080833	51801		CHILD GIFT	LIBR BOOKS		58.84				
	2	80280802	51801	80103	A&Y PROG	LIBR BOOKS		677.88				
										736.72		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	87018092				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801		A&Y PROG	LIBR BOOKS		206.77				
										206.77		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	86987194				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801		A&Y PROG	LIBR BOOKS		318.29				
										318.29		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	87059997				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801		A&Y PROG	LIBR BOOKS		1,380.64				
										1,380.64		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	86987193				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801		A&Y PROG	LIBR BOOKS		258.75				
										258.75		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	86999251				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801	80103	A&Y PROG	LIBR BOOKS		261.26				
										261.26		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	87082866				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801		A&Y PROG	LIBR BOOKS		340.99				
										340.99		
2260	INGRAM INDUSTRIES INC			0000		INV	03/21/2025	86987192				
	ACCOUNT DETAIL							LINE AMOUNT				
	1	80280802	51801		A&Y PROG	LIBR BOOKS		261.26				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							261.26		
						CHECK TOTAL	**3,764.68**		
268	MIDWEST TAPE	0000		INV	03/21/2025	506867367			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51807 80103		A&Y PROG	RECORDING		11.99			
	2 80280802 51806 80103		A&Y PROG	DVD		107.96			
							119.95		
268	MIDWEST TAPE	0000		INV	03/21/2025	506871975			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806		A&Y PROG	DVD		171.66			
							171.66		
						CHECK TOTAL	**291.61**		
91	MINNESOTA GENEALOGICA	0000		INV	03/21/2025	75769			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		25.00			
							25.00		
						CHECK TOTAL	**25.00**		
1263	THE NEWS GAZETTE	0005		INV	03/21/2025	75742			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		180.00			
							180.00		
						CHECK TOTAL	**180.00**		
9999	Milwaukee County Gene	0000		INV	03/21/2025	75770			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER		17.00			
							17.00		
						CHECK TOTAL	**17.00**		
1272	ROGARDS	0000		INV	03/21/2025	054928-00			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 51900		LIBR CTRL	OTHER SUPP		11.99			
	2 80280806 51900		LIBR ACQ	OTHER SUPP		316.32			
	3 80280809 51812 80103		LIBR COMM	LIBR SUPP		70.84			
							399.15		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

CASH ACCOUNT: 802	10100	CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
1272	ROGARDS	0000		INV	03/21/2025	054942-00				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280801 51900		LIBR CTRL	OTHER SUPP			76.45			
								76.45		
1272	ROGARDS	0000		INV	03/21/2025	054942-01				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280801 51900		LIBR CTRL	OTHER SUPP			99.58			
								99.58		
							CHECK TOTAL	**575.18**		
2482	T-MOBILE USA INC.	0001		INV	03/21/2025	75814				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51802 80103		A&Y PROG	NEW COLL			1,365.68			
	2 80280808 52999		LIBR IT	OTHER SVCS			44.90			
								1,410.58		
							CHECK TOTAL	**1,410.58**		
337	W W GRAINGER	0000		INV	03/21/2025	9438776719				
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT			142.02			
								142.02		
							CHECK TOTAL	**142.02**		
40	**INVOICES**			**WARRANT TOTAL**			**17,047.27**	**17,047.27**		
				CASH ACCOUNT BALANCE				**2,442,826.30**		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L032125 03/21/2025
DUE DATE: 03/21/2025

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES	219.02	9,802.30
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52101-	LEGAL SERVICES	200.00	39,057.50
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS	3,959.65	42,099.26
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS	960.41	16,362.99
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS	1,520.52	7,207.08
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S	153.03	1,266.62
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S	171.66	5,856.05
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-80103	DVD'S	107.96	1,056.20
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51807-80103	RECORDINGS	11.99	844.47
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51809-	GAMES	58.99	2,291.49
802	80280803	ARCHIVES	802-60-80-803-000-51803-	LIBRARY PERIODICALS	222.00	1,102.66
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI	225.93	72,284.20
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	5,762.34	21,560.72
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES	1,601.07	4,482.55
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS	771.57	73,308.50
802	80280808	LIBRARY IT	802-60-80-808-000-52600-	UTILITIES	200.00	484.00
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	44.90	8,895.97
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	313.03	3,466.68
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	381.21	3,501.09
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	103.15	4,283.40
				FUND TOTAL	**16,988.43**	

CASH ACCOUNT 802 10100 BALANCE 2,442,826.30

810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-51801-	LIBRARY BOOKS	58.84	9,103.36
				FUND TOTAL	**58.84**	

CASH ACCOUNT 802 10100 BALANCE 2,442,826.30

WARRANT SUMMARY TOTAL	**17,047.27**
GRAND TOTAL	**17,047.27**

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
3125	ALLIANCE ENTERTAINMEN	0000		CRM	03/24/2025	cmPLS85996529			

ACCOUNT DETAIL					LINE AMOUNT
1	80280802 51805		A&Y PROG	CD	-11.49

-11.49

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
3125	ALLIANCE ENTERTAINMEN	0000		INV	03/24/2025	PLS86115982

ACCOUNT DETAIL					LINE AMOUNT
1	80280802 51805		A&Y PROG	CD	11.49
2	80280802 51806		A&Y PROG	DVD	49.00
3	80280802 51809		A&Y PROG	GAMES	168.97

229.46

CHECK TOTAL **217.97**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2943	AMAZON CAPITAL SERVIC	0000		INV	03/24/2025	1DMC-FQQX-CJ96

ACCOUNT DETAIL					LINE AMOUNT
1	80280809 51812	80102	LIBR COMM	LIBR SUPP	6.99

6.99

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2943	AMAZON CAPITAL SERVIC	0000		INV	03/24/2025	1QRG-XH49-YFJK

ACCOUNT DETAIL					LINE AMOUNT
1	81080831 52801		ADMIN GIFT	AD PROG	34.18

34.18

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2943	AMAZON CAPITAL SERVIC	0000		INV	03/24/2025	1YRR-9WGT-LHLC

ACCOUNT DETAIL					LINE AMOUNT
1	80280802 51801	80103	A&Y PROG	LIBR BOOKS	43.96

43.96

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2943	AMAZON CAPITAL SERVIC	0000		INV	03/24/2025	1PGG-K967-R9XX

ACCOUNT DETAIL					LINE AMOUNT
1	80280809 51812	80103	LIBR COMM	LIBR SUPP	25.96

25.96

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2943	AMAZON CAPITAL SERVIC	0000		INV	03/24/2025	1CLT-WLDG-QMFV

ACCOUNT DETAIL					LINE AMOUNT
1	81080831 51990		ADMIN GIFT	OTH LIBMAT	21.99

21.99

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE
2943	AMAZON CAPITAL SERVIC	0000		INV	03/24/2025	1199-LVXN-9MPL

ACCOUNT DETAIL					LINE AMOUNT
1	80280809 51812	80103	LIBR COMM	LIBR SUPP	706.23

706.23

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802	10100		CASH								
VENDOR		**REMIT**	**PO**		**TYPE**	**DUE DATE**	**INVOICE**		**AMOUNT**	**VOUCHER**	**CHECK**
2943	AMAZON CAPITAL SERVIC	0000			INV	03/24/2025	19H3-KYQC-FDNY				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280809 51812		LIBR COMM	LIBR SUPP			53.83				
									53.83		
2943	AMAZON CAPITAL SERVIC	0000			INV	03/24/2025	17Y6-W1G1-CGCV				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			37.14				
									37.14		
2943	AMAZON CAPITAL SERVIC	0000			INV	03/24/2025	1WK9-JTF7-NHVX				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51802	80103	A&Y PROG	NEW COLL			87.92				
									87.92		
2943	AMAZON CAPITAL SERVIC	0000			INV	03/24/2025	1VQ6-1TXD-VJDW				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 81080831 52801		ADMIN GIFT	AD PROG			24.87				
									24.87		
							CHECK TOTAL		**1,043.07**		
217	BAKER & TAYLOR LLC	0000			INV	03/24/2025	2038959415				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			693.07				
									693.07		
217	BAKER & TAYLOR LLC	0000			INV	03/24/2025	2038959678				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			264.90				
									264.90		
217	BAKER & TAYLOR LLC	0000			INV	03/24/2025	2038944167				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			320.54				
									320.54		
							CHECK TOTAL		**1,278.51**		
2257	CFS - CUSTOM FACILITY	0000			INV	03/24/2025	2024-06-193				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280805 52201		LIBR FAC	BLDG MAINT			945.00				
									945.00		
							CHECK TOTAL		**945.00**		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802	10100	CASH									
VENDOR		**REMIT**	**PO**		**TYPE**	**DUE DATE**	**INVOICE**		**AMOUNT**	**VOUCHER**	**CHECK**
3805	DANCE THEATRE OF ILLI	0000			INV	03/24/2025	75981				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 81080831 52801		ADMIN GIFT	AD PROG				300.00			
									300.00		
								CHECK TOTAL	**300.00**		
230	DP SUPPLY, INC	0000			INV	03/24/2025	855595				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 80280805 52201		LIBR FAC	BLDG MAINT				350.30			
									350.30		
								CHECK TOTAL	**350.30**		
2237	GAYLORD BROS INC	0001			INV	03/24/2025	2902625				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 80280806 51900		LIBR ACQ	OTHER SUPP				134.08			
									134.08		
								CHECK TOTAL	**134.08**		
859	GIBBS TECHNOLOGY COMP	0000			INV	03/24/2025	3141908				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 80280808 52203		LIBR IT	MAINT AGRM				183.18			
									183.18		
								CHECK TOTAL	**183.18**		
3810	HEYNI SOLERA	0000			INV	03/24/2025	75975				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 80280809 51812		LIBR COMM	LIBR SUPP				200.00			
									200.00		
								CHECK TOTAL	**200.00**		
2260	INGRAM INDUSTRIES INC	0001			INV	03/24/2025	87103771				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS				651.39			
									651.39		
2260	INGRAM INDUSTRIES INC	0001			INV	03/24/2025	87175516				
	ACCOUNT DETAIL							**LINE AMOUNT**			
	1 80280802 51801		A&Y PROG	LIBR BOOKS				1,135.80			
									1,135.80		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC	0001		INV	03/24/2025	87113481			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG LIBR BOOKS			144.00			
							144.00		
2260	INGRAM INDUSTRIES INC	0001		INV	03/24/2025	87103769			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG LIBR BOOKS			246.53			
							246.53		
2260	INGRAM INDUSTRIES INC	0001		INV	03/24/2025	87103770			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG LIBR BOOKS			384.59			
							384.59		
2260	INGRAM INDUSTRIES INC	0001		INV	03/24/2025	87113482			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG LIBR BOOKS			219.08			
							219.08		
2260	INGRAM INDUSTRIES INC	0001		INV	03/24/2025	87197755			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG LIBR BOOKS			182.54			
							182.54		
						CHECK TOTAL	**2,963.93**		
1481	JOE REICHLIN	0000		INV	03/24/2025	75982			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT AD PROG			150.00			
							150.00		
						CHECK TOTAL	**150.00**		
1444	JONATHAN E SIVIER	0000		INV	03/24/2025	75983			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT AD PROG			60.00			
							60.00		
						CHECK TOTAL	**60.00**		
3305	KELLI ANNE MCQUEEN	0000		INV	03/24/2025	75984			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT AD PROG			60.00			
							60.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802	10100		CASH							
VENDOR		REMIT	PO		TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	**60.00**		
2945	MICHAEL HANNAN	0000			INV	03/24/2025	75908			
	ACCOUNT DETAIL						**LINE AMOUNT**			
	1 80280805 51410		LIBR FAC	SMALL EQ			8.98			
	2 80280805 51900		LIBR FAC	OTHER SUPP			9.87			
	3 80280805 52201		LIBR FAC	BLDG MAINT			8.87			
								27.72		
2945	MICHAEL HANNAN	0000			INV	03/24/2025	75909			
	ACCOUNT DETAIL						**LINE AMOUNT**			
	1 80280805 51900		LIBR FAC	OTHER SUPP			52.25			
								52.25		
							CHECK TOTAL	**79.97**		
268	MIDWEST TAPE	0000			INV	03/24/2025	506883855			
	ACCOUNT DETAIL						**LINE AMOUNT**			
	1 80280802 51804		A&Y PROG	AUDIOBOOKS			116.98			
	2 80280802 51806		A&Y PROG	DVD			112.45			
								229.43		
							CHECK TOTAL	**229.43**		
9999	Gwen Rudy	0000			INV	03/24/2025	75985			
	ACCOUNT DETAIL						**LINE AMOUNT**			
	1 81080831 52801		ADMIN GIFT	AD PROG			60.00			
								60.00		
							CHECK TOTAL	**60.00**		
9999	Orland Park Public Li	0000			INV	03/24/2025	75962			
	ACCOUNT DETAIL						**LINE AMOUNT**			
	1 80280801 51900		LIBR CTRL	OTHER SUPP			38.95			
								38.95		
							CHECK TOTAL	**38.95**		
54	OVERDRIVE INC	0000			INV	03/24/2025	01018CO25087083			
	ACCOUNT DETAIL						**LINE AMOUNT**			
	1 80280802 51811		A&Y PROG	DOWNLOAD			283.49			
								283.49		
							CHECK TOTAL	**283.49**		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
1392	PARAGON MICRO INC	0000		INV	03/24/2025	S5723612			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52999		LIBR IT	OTHER SVCS		61.92			
							61.92		
						CHECK TOTAL	**61.92**		
283	QUILL CORPORATION	0000		INV	03/24/2025	43257068			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080831 52801		ADMIN GIFT	AD PROG		69.48			
							69.48		
						CHECK TOTAL	**69.48**		
3029	RENTOKIL NORTH AMERIC	0000		INV	03/24/2025	75076923			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		84.78			
							84.78		
3029	RENTOKIL NORTH AMERIC	0000		INV	03/24/2025	75076924			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		84.78			
							84.78		
						CHECK TOTAL	**169.56**		
1622	REPUBLIC SERVICES, IN	0000		INV	03/24/2025	0729-000723686			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52999		LIBR FAC	OTHER SVCS		1,025.15			
							1,025.15		
						CHECK TOTAL	**1,025.15**		
1272	ROGARDS	0000		INV	03/24/2025	055059-00			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		20.75			
	2 80280801 51900		LIBR CTRL	OTHER SUPP		20.02			
							40.77		
1272	ROGARDS	0000		INV	03/24/2025	055059-01			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 51900		LIBR CTRL	OTHER SUPP		120.30			
							120.30		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

CASH ACCOUNT: 802		10100	CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	161.07		
6	RACHEL VELLENGA	0000		INV	03/24/2025	75912			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 52320		LIBR COMM TRAVEL			168.46			
							168.46		
						CHECK TOTAL	168.46		
45	INVOICES		WARRANT TOTAL			10,233.52	10,233.52		
			CASH ACCOUNT BALANCE				2,426,984.24		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L032825 03/28/2025
DUE DATE: 03/28/2025

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES	179.27	9,623.03
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS	2,786.53	39,312.73
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,537.01	14,825.98
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS	87.92	7,119.16
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51804-	AUDIOBOOKS	116.98	733.35
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S	0.00	1,266.62
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S	161.45	5,694.60
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51809-	GAMES	168.97	2,122.52
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES	283.49	41,826.37
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	8.98	26.24
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51900-	OTHER SUPPLIES	62.12	13,204.93
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI	1,304.17	70,980.03
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	1,194.71	20,366.01
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES	154.83	4,327.72
802	80280808	LIBRARY IT	802-60-80-808-000-52203-	MAINTENANCE AGREEMENT	183.18	1,316.15
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	61.92	8,834.05
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	253.83	3,212.85
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	6.99	3,494.10
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	732.19	3,551.21
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-52320-	TRAVEL, EDUCATION AND	168.46	622.18
				FUND TOTAL	**9,453.00**	
CASH ACCOUNT 802 10100			**BALANCE 2,426,984.24**			
810	81080831	ADMIN GIFTS	810-60-80-831-000-51990-	OTHER LIBRARY MATERIA	21.99	4,183.22
810	81080831	ADMIN GIFTS	810-60-80-831-000-52801-	LIBRARY PROGRAMS	758.53	-901.24
				FUND TOTAL	**780.52**	
CASH ACCOUNT 802 10100			**BALANCE 2,426,984.24**			
				WARRANT SUMMARY TOTAL	**10,233.52**	
				GRAND TOTAL	**10,233.52**	

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
3125	ALLIANCE ENTERTAINMEN	0000		INV	04/04/2025	PLS86169489			

ACCOUNT DETAIL					LINE AMOUNT
1	80280802 51805		A&Y PROG	CD	245.95
2	80280802 51806		A&Y PROG	DVD	26.99
3	80280802 51809		A&Y PROG	GAMES	50.99

Amount: 323.93

CHECK TOTAL **323.93**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1JFN-MXG3-YDJ7			

ACCOUNT DETAIL					LINE AMOUNT
1	80280809 51812	80102	LIBR COMM	LIBR SUPP	14.99

Amount: 14.99

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1JNK-KYRY-716P			

ACCOUNT DETAIL					LINE AMOUNT
1	80280805 52201		LIBR FAC	BLDG MAINT	20.27

Amount: 20.27

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1CQ1-QCYC-P19M			

ACCOUNT DETAIL					LINE AMOUNT
1	81080831 52801		ADMIN GIFT	AD PROG	17.14

Amount: 17.14

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	13HY-LFMM-XYY6			

ACCOUNT DETAIL					LINE AMOUNT
1	81080831 52801		ADMIN GIFT	AD PROG	80.96

Amount: 80.96

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1XYJ-1KRQ-3PCP			

ACCOUNT DETAIL					LINE AMOUNT
1	81080831 52801		ADMIN GIFT	AD PROG	52.46

Amount: 52.46

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1VL3-Y616-TKF1			

ACCOUNT DETAIL					LINE AMOUNT
1	81080831 52801		ADMIN GIFT	AD PROG	79.85

Amount: 79.85

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1NQV-H1P7-VFYQ			

ACCOUNT DETAIL					LINE AMOUNT
1	80280809 51812	80102	LIBR COMM	LIBR SUPP	23.43

Amount: 23.43

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

CASH ACCOUNT: 802 10100 CASH

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1T3T-QTPL-KG9F			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280809 51812		LIBR COMM LIBR SUPP			19.58			
							19.58		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1HWL-GCGQ-DGDC			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280806 51900		LIBR ACQ OTHER SUPP			5.94			
							5.94		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1LQV-N6LH-YKD7			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280809 51812		LIBR COMM LIBR SUPP			51.32			
							51.32		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1PTX-FQ6Y-XMD7			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280809 51812 80103		LIBR COMM LIBR SUPP			22.97			
							22.97		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1JGM-X1XY-HC91			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 81080831 52801		ADMIN GIFT AD PROG			62.77			
							62.77		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1M1X-746T-CYTY			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 81080831 52801		ADMIN GIFT AD PROG			16.71			
							16.71		
2943	AMAZON CAPITAL SERVIC	0000		INV	04/04/2025	1D3R-LCJ4-T43Q			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 81080831 52801		ADMIN GIFT AD PROG			59.07			
							59.07		
						CHECK TOTAL	**527.46**		
217	BAKER & TAYLOR LLC	0000		INV	04/04/2025	2038968852			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801 80103		A&Y PROG LIBR BOOKS			26.96			
							26.96		
217	BAKER & TAYLOR LLC	0000		INV	04/04/2025	2038973461			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801 80103		A&Y PROG LIBR BOOKS			337.43			
							337.43		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
CASH ACCOUNT: 802	10100		CASH						
217	BAKER & TAYLOR LLC	0000		INV	04/04/2025	2038973409			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		503.92			
							503.92		
217	BAKER & TAYLOR LLC	0000		INV	04/04/2025	2038964040			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 81080833 52803		CHILD GIFT	CHILD PROG		14.52			
							14.52		
						CHECK TOTAL	**882.83**		
3657	BARBARA HEDLUND	0000		INV	04/04/2025	76118			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812		LIBR COMM	LIBR SUPP		200.00			
							200.00		
						CHECK TOTAL	**200.00**		
426	CDW GOVERNMENT INC	0000		INV	04/04/2025	AD4TC4P			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 51500		LIBR IT	SHARED IT		30.71			
							30.71		
						CHECK TOTAL	**30.71**		
2257	CFS - CUSTOM FACILITY	0000		INV	04/04/2025	2024-06-195			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT		567.00			
							567.00		
						CHECK TOTAL	**567.00**		
3344	CONSTELLATION NEWENER	0001		INV	04/04/2025	70439674801			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES		6,855.19			
							6,855.19		
						CHECK TOTAL	**6,855.19**		
1222	DAVE & HARRY LOCKSMIT	0000		INV	04/04/2025	1880422			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52201		LIBR FAC	BLDG MAINT		18.00			
							18.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

CASH ACCOUNT:	802	10100	CASH						
VENDOR		**REMIT**	**PO**	**TYPE**	**DUE DATE**	**INVOICE**	**AMOUNT**	**VOUCHER**	**CHECK**
1222	DAVE & HARRY LOCKSMIT	0000		INV	04/04/2025	1880425			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280805 52201		LIBR FAC	BLDG MAINT		11.00			
							11.00		
						CHECK TOTAL	**29.00**		
2237	GAYLORD BROS INC	0001		INV	04/04/2025	2903755			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280806 51900		LIBR ACQ	OTHER SUPP		69.81			
							69.81		
						CHECK TOTAL	**69.81**		
1264	ILLINOIS AMERICAN WAT	0001		INV	04/04/2025	76120			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280805 52600		LIBR FAC	UTILITIES		77.30			
							77.30		
						CHECK TOTAL	**77.30**		
2260	INGRAM INDUSTRIES INC	0001		INV	04/04/2025	87222176			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		412.57			
							412.57		
2260	INGRAM INDUSTRIES INC	0001		INV	04/04/2025	87247140			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS		237.34			
							237.34		
2260	INGRAM INDUSTRIES INC	0001		INV	04/04/2025	87267736			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		262.06			
							262.06		
2260	INGRAM INDUSTRIES INC	0001		INV	04/04/2025	87205177			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		79.93			
							79.93		
2260	INGRAM INDUSTRIES INC	0001		INV	04/04/2025	87247139			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 80280802 51801		A&Y PROG	LIBR BOOKS		31.78			
							31.78		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

CASH ACCOUNT: 802	10100		CASH										
VENDOR				REMIT	PO		TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC			0001			INV	04/04/2025	87222177			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802 51801	80103		A&Y PROG	LIBR BOOKS			19.72			
										19.72		
2260	INGRAM INDUSTRIES INC			0001			INV	04/04/2025	87244019			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802 51801	80103		A&Y PROG	LIBR BOOKS			579.93			
										579.93		
2260	INGRAM INDUSTRIES INC			0001			INV	04/04/2025	87222175			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802 51801			A&Y PROG	LIBR BOOKS			271.62			
										271.62		
									CHECK TOTAL	**1,894.95**		
1990	KANOPY INC.			0000			INV	04/04/2025	446330 – PPU			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802 51811			A&Y PROG	DOWNLOAD			1,745.00			
										1,745.00		
									CHECK TOTAL	**1,745.00**		
2945	MICHAEL HANNAN			0000			INV	04/04/2025	76130			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280805 51410			LIBR FAC	SMALL EQ			15.98			
	2	80280805 51900			LIBR FAC	OTHER SUPP			109.18			
										125.16		
									CHECK TOTAL	**125.16**		
268	MIDWEST TAPE			0000			INV	04/04/2025	506969548 hoopla			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802 51811			A&Y PROG	DOWNLOAD			5,499.89			
										5,499.89		
268	MIDWEST TAPE			0000			INV	04/04/2025	506937258			
	ACCOUNT DETAIL								LINE AMOUNT			
	1	80280802 51804			A&Y PROG	AUDIOBOOKS			52.99			
	2	80280802 51806			A&Y PROG	DVD			277.38			
										330.37		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

CASH ACCOUNT: 802	10100	CASH									
VENDOR		**REMIT**	**PO**		**TYPE**	**DUE DATE**	**INVOICE**		**AMOUNT**	**VOUCHER**	**CHECK**
268	MIDWEST TAPE	0000			INV	04/04/2025	506937530				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51806	80103	A&Y PROG	DVD			14.99				
									14.99		
							CHECK TOTAL		**5,845.25**		
2516	THE NEW LINCOLN SQUAR	0000			INV	04/04/2025	76129				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280803 52912		ARCHIVES	FACILTYREN			725.00				
									725.00		
							CHECK TOTAL		**725.00**		
54	OVERDRIVE INC	0000			INV	04/04/2025	01018CO25097274				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280802 51811		A&Y PROG	DOWNLOAD			542.65				
									542.65		
							CHECK TOTAL		**542.65**		
2994	SEAN FITZPATRICK	0000			INV	04/04/2025	583				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280808 51500		LIBR IT	SHARED IT			150.00				
									150.00		
							CHECK TOTAL		**150.00**		
283	QUILL CORPORATION	0000			INV	04/04/2025	43341024				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			142.59				
									142.59		
283	QUILL CORPORATION	0000			INV	04/04/2025	43352308				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			80.38				
									80.38		
							CHECK TOTAL		**222.97**		
1272	ROGARDS	0000			INV	04/04/2025	055059-02				
	ACCOUNT DETAIL						**LINE AMOUNT**				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			151.29				
									151.29		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

CASH ACCOUNT: 802		10100	CASH								
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE		AMOUNT	VOUCHER	CHECK
							CHECK TOTAL		**151.29**		
2482	T-MOBILE USA INC.		0001		INV	04/04/2025	76186				
	ACCOUNT DETAIL						LINE AMOUNT				
	1	80280808 52999		LIBR IT	OTHER SVCS			35.28			
	2	80280802 51802	80103	A&Y PROG	NEW COLL			799.40			
									834.68		
							CHECK TOTAL		**834.68**		
3030	THRYV INC		0001		INV	04/04/2025	610062917074				
	ACCOUNT DETAIL						LINE AMOUNT				
	1	80280801 51900		LIBR CTRL	OTHER SUPP			96.45			
									96.45		
							CHECK TOTAL		**96.45**		
73	TUMBLEWEED PRESS INC		0000		INV	04/04/2025	119327				
	ACCOUNT DETAIL						LINE AMOUNT				
	1	80280802 52910		A&Y PROG	DTB CHARGE			699.00			
									699.00		
							CHECK TOTAL		**699.00**		
49	INVOICES				WARRANT TOTAL			22,595.63	22,595.63		
					CASH ACCOUNT BALANCE				2,329,552.00		

City of Urbana

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L040425 04/04/2025
DUE DATE: 04/04/2025

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES	470.71	9,152.32
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS	1,561.88	37,750.85
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,201.38	13,624.60
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS	799.40	6,399.66
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51804-	AUDIOBOOKS	52.99	680.36
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S	245.95	1,020.67
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S	304.37	5,390.23
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-80103	DVD'S	14.99	1,041.21
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51809-	GAMES	50.99	2,071.53
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES	7,787.54	34,038.83
802	80280802	AYS COLLECTIONS	802-60-80-802-000-52910-	DATABASE CHARGES	699.00	17,868.32
802	80280803	ARCHIVES	802-60-80-803-000-52912-	FACILITY RENTAL	725.00	1,705.00
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	15.98	10.26
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-51900-	OTHER SUPPLIES	109.18	13,095.75
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI	616.27	70,363.76
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES	6,932.49	25,629.11
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES	75.75	4,172.07
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS	180.71	73,127.79
802	80280808	LIBRARY IT	802-60-80-808-000-52999-	OTHER CONTRACTUAL SER	35.28	8,798.77
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	270.90	2,438.86
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	38.42	3,455.68
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	22.97	3,528.24
				FUND TOTAL	**22,212.15**	
CASH ACCOUNT 802 10100			**BALANCE 2,329,552.00**			
810	81080831	ADMIN GIFTS	810-60-80-831-000-52801-	LIBRARY PROGRAMS	368.96	-1,270.20
810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-52803-	LIBRARY CHILDREN PROG	14.52	8,469.23
				FUND TOTAL	**383.48**	
CASH ACCOUNT 802 10100			**BALANCE 2,329,552.00**			
				WARRANT SUMMARY TOTAL	**22,595.63**	
				GRAND TOTAL	**22,595.63**	

BOARD OF TRUSTEES OF THE URBANA FREE LIBRARY
RESOLUTION NO. 2025-02

RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF URBANA AND THE URBANA FREE LIBRARY FOR 201 & 202 W. GREEN STREET

WHEREAS, the City of Urbana, Illinois (hereafter, the "City") is a municipal corporation, a body politic, and a home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the City organized and formed The Urbana Free Library (hereinafter, the "Library") as a local library pursuant to the Local Library Act (75 ILCS 5/1-1); and

WHEREAS, the Board of Library Trustees has the power and authority to enter into contracts; and

WHEREAS, the Board of Library Trustees wishes to enter into an agreement with the City of Urbana for the purpose of facilitating the use of the lots at 201 and 202 West Green Street.

NOW THEREFORE, BE IT RESOLVED BY THE URBANA FREE LIBRARY BOARD OF TRUSTEES, URBANA, ILLINOIS, AS FOLLOWS:

Section 1.

The Board of Library Trustees shall and does hereby approve the intergovernmental agreement between the City of Urbana and The Urbana Free Library in substantially the form appended hereto and made a part hereof.

Section 2.

All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

ADOPTED by the Board of Trustees at a regular meeting thereof, held this 8th day of April, 2025.

Ayes: __________
Nays: _________
Abstains: _________
Absent: __________

RESOLUTION DECLARED ADOPTED.

____
President

____
Secretary/Secretary *pro tem*

Intergovernmental Agreement

201 & 202 W. Green Street, Urbana, IL 61801

THIS AGREEMENT is made and entered into by and between THE URBANA FREE LIBRARY and the CITY OF URBANA.

WITNESSETH

WHEREAS, The Urbana Free Library (hereinafter "TUFL") owns two vacant parcels located at 201 W. Green Street, Urbana, Illinois, permanent index number 92-21-17-211-004, and 202 W. Green Street, Urbana, Illinois, permanent index number 92-21-17-210-008 (hereinafter "the properties"); and

WHEREAS, the City of Urbana (hereinafter "the City") desires to use and maintain the properties as temporary community activation spaces under the following terms and conditions.

NOW, THEREFORE, in consideration of the premises and of the covenants, conditions, and agreements herein contained, the parties hereby agree as follows:

1. Use of Properties

   TUFL agrees to lease 201 and 202 W. Green Street to the City for use as community activation spaces. Attachments A and B attached hereto illustrate the approximate location of the City's planned installations on the properties, respectively.

   TUFL specifically acknowledges that the City intends to sublease a portion of 201 W. Green Street to Cunningham Township for the purpose of installing and maintaining a new garden measuring approximately seventy (70) feet by nine (9) feet to be installed on the south end of said property to serve the community, as shown on Attachment A.

   The City and any sublessees or licensed users shall at all times observe and comply with all laws, ordinances, or regulations of federal, state, county, and local governments that may in any manner affect the properties.

2. Term of Agreement

   The initial term of the Agreement is two (2) years from the date the Agreement is signed by the parties. Following the initial term, this Agreement will be automatically renewed for successive one-year periods, unless either party requests termination of the Agreement in writing, not less than ninety (90) days prior to termination of the current term.

   In the event that 201 or 202 W. Green Street is sold to a third party, TUFL hereby agrees that the sale will be subject to this Agreement.

   Upon termination of this Agreement, the City will return the properties to TUFL in the same condition as existed immediately prior to the execution of this Agreement within ninety (90) days unless the parties agree in writing to different terms.

3. Maintenance, Repair, Rules

The City agrees to do the following on 201 and 202 W. Green Street:

(1) Mow the grass on each property that is not planted in gardens.
(2) Maintain all seasonal items, including but not limited to picnic tables, benches, and Curbanas, that may be placed on the properties.
(3) Remove and store all seasonal items off-site or store them inside the secure container during the months of November-April each year.
(4) Maintain any art installations on the properties.
(5) Maintain the container stage and the URBANA sign feature on the site year-round, including any mural painted on the container.
(6) Install, maintain, and pay for electrical service on the properties.
(7) Notify TUFL within twenty-four (24) hours of the occurrence of an accident, fire, or damage to the properties or items placed on the properties.
(8) Create, schedule, and maintain a calendar of events for both properties.
(9) Provide outdoor garbage receptacles on both properties and arrange for garbage removal from both properties.
(10) Respond to any concerns and repair or remove any damaged items placed on the properties.
(11) Water and maintain any landscaping, including potted plants.
(12) Make provisions for safety/security concerns as necessary. TUFL will not be responsible for the safety/security of the properties during the term of this Agreement except when hosting Library program events.

TUFL agrees to do the following:

(1) Allow the public to use the TUFL restroom facilities during regular Library open hours.
(2) Plan activities for the properties as able and coordinated with the City.
(3) Notify the City within twenty-four (24) hours of the occurrence of an accident, fire, or damage to the properties or items placed on the properties.

4. Improvements and Alterations

The City must obtain the written permission of TUFL before making any substantial improvements or alterations to the properties outside of those covered in this agreement as illustrated in Attachments A and B attached hereto, except for ordinary maintenance, repair, and replacement of items utilized by the public such as games, benches, picnic tables, etc.

The City intends to install an electricity panel on 202 W. Green Street and the City intends to install electricity and small spotlights on 201 W. Green Street.

5. Hold Harmless

To the extent permitted by law, the City hereby agrees to protect, indemnify, hold and save harmless, and defend TUFL, its agents, employees, volunteers, and elected officers, against all claims, liability, expense, loss, cost, damages, or causes of action of every kind or character, including attorney’s fees and costs, proximately caused or proximately arising out of negligent acts or omissions to act by the City in connection with their performance under the terms of this

Agreement, including operations of their subcontractors and negligent acts or omissions of employees or agents of the City or their subcontractors. The City further agrees to hold and save harmless TUFL against any and all liability for acts of vandalism or any other loss or claim that occurs in connection with use of the properties. When hosting events, the City and TUFL agree to hold and save harmless the other organization that is not hosting the event against any other loss or claim that occurs in connection with the event hosted on the property. When it comes to jointly-hosted events between the City and TUFL, the responsibility for any loss, damage, or liability is equally shared between the two parties.

6. Equal Employment Opportunity Certification

   The City will not discriminate against any individual or group of the basis of race, color, creed, class, national origin, religion, sex, age, marital status, physical and mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record or source of income, or any other discrimination based upon categorizing or classifying a person rather than evaluating a person's unique qualifications relevant to this Agreement.

7. Compliance

   If the City does not comply with the terms of this Agreement or violates any state, federal, or City laws or ordinances or the most current TUFL Rules of Behavior available on TUFL's website, TUFL will notify the City in writing of the problem(s). The City will have thirty (30) days to correct the problem(s). If appropriate action is not taken by the City, TUFL has the right to terminate this Agreement.

8. Insurance

   The City shall maintain, at its sole expense, general liability and property damage insurance coverage in the minimum amounts as follows: $1,000,000 commercial type, combined single limit, for bodily injury or death and property damage; and, $1,000,000 aggregate. TUFL shall be named as additional insured regarding such insurance coverage. Such insurance shall be maintained in full force and effect during the term of this Agreement. The City shall provide a certificate of insurance to TUFL evidencing the coverages required herein.

   TUFL will, at their own expense, provide and maintain liability insurance for events they plan and host.

9. Waiver of Liability

   For organized activities, the City will require the responsible user to sign a Release and Indemnification Agreement form and an acknowledgement of the Rules and Regulations before being allowed to use the properties—excluding visitors at public events.

10. TUFL and the City agree that no modifications to this Agreement shall be effective unless in writing and executed by both parties.

11. Notices and communications under this Agreement shall be sent to the respective parties as follows:

TO TUFL: Rachel Fuller, interim Executive Director
210 W. Green Street
Urbana, IL 61801

TO CITY: Community Development Services Director

With a copy to the City Attorney
400 S. Vine Street
Urbana, IL 61801

12. This Agreement shall be effective as of the date executed by TUFL and the City:

The Urbana Free Library

BY: ____

DATE:____

ATTEST:____

DATE:____

City of Urbana, Illinois

BY:____

DATE:____

ATTEST:____

DATE:____

ATTACHMENT A
East side of 201 W. Green Street

ATTACHMENT B

202 W. Green Street

FY26 BUDGET - THE URBANA FREE LIBRARY							
Account Type	**Organization**	**Object**	**Project**	**Account Description**	**2026 Department Budget**	**2025 Revised Budget**	**2024 Revised Budget**
				802 LIBRARY GENERAL FUND			
R	802	40100		PROPERTY TAXES	($5,103,929.00)	($4,282,194.00)	($4,009,959.00)
R	802	40302		PPRT	($125,685.00)	($204,990.00)	($204,990.00)
R	802	40309		STATE PER CAPITA FOR LIBRARY	($56,354.00)	($56,354.00)	($56,354.00)
R	802	41500		GRANTS FROM LOCAL GOVERNMENTS	($41,270.00)	($41,270.00)	($40,280.00)
R	802	41700		CITY OTHER CONTRIBUTION	($191,265.00)	($271,315.00)	($157,900.00)
R	802	44220		FRANCHISE FEE	($33,350.00)	($33,350.00)	($33,350.00)
R	802	44506		CAFÉ REVENUES	$0.00	$0.00	$0.00
R	802	44599		OTHER SALES	($1,500.00)	($1,500.00)	($1,000.00)
R	802	44800		LIBRARY FEES	($50,300.00)	($50,300.00)	($50,300.00)
R	802	45000		INVESTMENT INCOME	($30,000.00)	($36,000.00)	($700.00)
R	802	46290		OTHER REIMBURSEMENTS	($120,906.00)	($105,735.00)	($82,735.00)
R	802	46300		DONATIONS/CONTRIBUTIONS/GIFTS	($142,573.00)	($180,035.00)	($81,278.18)
R	802	46900		OTHER MISCELLANEOUS REVENUES	($250.00)	($250.00)	($111,530.00)
R	802	49803		TRF FROM LIB RESERVE FUND	$0.00	($48,900.00)	($77,000.00)
R	802	49810		TFR FROM LIBRARY TRUST FUND	$0.00	$0.00	$0.00
R	802	49820		TRANSFER FROM LIBRARY BLDG FUN	$0.00	$0.00	($7,864.00)
				TOTAL REVENUE	**($5,897,382.00)**	**($5,312,193.00)**	**($4,915,240.18)**
	80280800 Library Administration						
E	80280800	50110		SALARY - REGULAR EMPLOYEES	$415,017.00	$399,779.00	$419,591.00
E	80280800	52320		TRAVEL, EDUCATION AND TRAINING	$6,000.00	$9,976.00	$16,522.00
	80280801 Centralized Costs						
E	80280801	50210		INSURANCE	$419,090.00	$316,596.00	$279,060.00
E	80280801	50220		FICA AND MEDICARE	$235,406.00	$219,006.00	$197,234.00
E	80280801	50240		RHS CONTRIBUTION	$27,348.00	$43,267.00	$41,621.00
E	80280801	50251		IMRF & SURS	$190,638.00	$171,314.00	$157,900.00
E	80280801	51410		SMALL TOOLS & EQUIPMENT	$0.00	$0.00	$0.00
E	80280801	51900		OTHER SUPPLIES	$37,219.00	$37,219.00	$46,475.18
E	80280801	52101		LEGAL SERVICES	$5,500.00	$61,500.00	$5,500.00
E	80280801	52199		OTHER PROFESSIONAL SERVICES	$20,460.00	$20,000.00	$28,472.00
E	80280801	52202		EQUIPMENT REPAIR & MAINT	$0.00	$0.00	$0.00
E	80280801	52203		MAINTENANCE AGREEMENTS	$0.00	$0.00	$0.00
E	80280801	52721		WORKER'S COMP CLAIMS	$16,368.00	$16,000.00	$16,000.00
E	80280801	52902		POSTAGE & PRINTING	$5,500.00	$6,500.00	$6,400.00
E	80280801	52904		RECRUITING EXPENSES	$500.00	$22,500.00	$500.00
E	80280801	52907		CREDIT CARD & BANK FEES	$650.00	$700.00	$300.00
E	80280801	52999		OTHER CONTRACTUAL SERVICES	$56,265.00	$55,000.00	$47,570.00
E	80280801	53440		OTHER EQUIPMENT	$0.00	$0.00	$0.00
E	80280801	59803		TFR TO LIBRARY RESERVE FUND	$73,790.00	$0.00	$0.00
E	80280801	59820		TFR TO BUILDING FUND	$485,000.00	$0.00	$0.00
	80280802 Collections - Materials						
E	80280802	50110		SALARY - REGULAR EMPLOYEES	$0.00	$0.00	$0.00
E	80280802	51801		LIBRARY BOOKS	$138,923.00	$135,800.00	$138,000.00
E	80280802	51801	80103	LIBRARY BOOKS	$57,850.00	$56,550.00	$56,750.00
E	80280802	51802		NEW COLLECTIONS	$0.00	$0.00	$0.00
E	80280802	51802	80103	NEW COLLECTIONS	$28,019.00	$26,900.00	$25,200.00
E	80280802	51803		LIBRARY PERIODICALS	$10,741.00	$10,500.00	$10,500.00
E	80280802	51803	80103	LIBRARY PERIODICALS	$512.00	$500.00	$500.00
E	80280802	51804		AUDIOBOOKS	$2,300.00	$2,300.00	$2,300.00
E	80280802	51805		CD'S	$3,330.00	$3,500.00	$2,000.00
E	80280802	51806		DVD'S	$18,000.00	$18,000.00	$20,000.00
E	80280802	51806	80103	DVD'S	$3,376.00	$3,300.00	$3,800.00
E	80280802	51807		RECORDINGS	$0.00	$0.00	$0.00
E	80280802	51807	80103	RECORDINGS	$4,604.00	$4,500.00	$4,300.00
E	80280802	51809		GAMES	$5,581.00	$5,700.00	$4,000.00
E	80280802	51811		DOWNLOADABLES	$130,967.00	$129,000.00	$120,000.00
E	80280802	51812		LIBRARY PROGRAM SUPPLIES	$0.00	$0.00	$0.00
E	80280802	51812	80102	LIBRARY PROGRAM SUPPLIES	$0.00	$0.00	$0.00
E	80280802	51812	80103	LIBRARY PROGRAM SUPPLIES	$0.00	$0.00	$0.00
E	80280802	52320		TRAVEL, EDUCATION AND TRAINING	$0.00	$0.00	$0.00
E	80280802	52910		DATABASE CHARGES	$37,983.00	$32,730.00	$43,730.00

E	80280802	52910	80103	DATABASE CHARGES	$0.00	$0.00	$0.00
	80280803 Archives						
E	80280803	50110		SALARY - REGULAR EMPLOYEES	$326,201.00	$294,353.00	$287,839.00
E	80280803	51801		LIBRARY BOOKS	$3,850.00	$4,100.00	$4,100.00
E	80280803	51803		LIBRARY PERIODICALS	$2,800.00	$3,070.00	$3,070.00
E	80280803	51808		MICROFORM	$5,000.00	$16,531.00	$16,531.00
E	80280803	51812		LIBRARY PROGRAM SUPPLIES	$0.00	$0.00	$0.00
E	80280803	51900		OTHER SUPPLIES	$4,000.00	$0.00	$0.00
E	80280803	52320		TRAVEL, EDUCATION AND TRAINING	$2,650.00	$2,707.00	$1,800.00
E	80280803	52910		DATABASE CHARGES	$21,000.00	$20,550.00	$20,000.00
E	80280803	52912		FACILITY RENTAL	$9,925.00	$9,925.00	$9,925.00
	80280805 Facilities						
E	80280805	50110		SALARY - REGULAR EMPLOYEES	$113,552.00	$44,706.00	$43,405.00
E	80280805	51410		SMALL TOOLS & EQUIPMENT	$7,046.00	$2,000.00	$2,000.00
E	80280805	51420		OFFICE FURNITURE	$13,668.00	$13,370.00	$62,635.00
E	80280805	51900		OTHER SUPPLIES	$14,329.00	$14,007.00	$3,900.00
E	80280805	52199		OTHER PROFESSIONAL SERVICES	$0.00	$0.00	$6,330.00
E	80280805	52201		BUILDING REPAIR & MAINT	$62,233.00	$122,031.00	$113,541.00
E	80280805	52202		EQUIPMENT REPAIR & MAINT	$1,023.00	$1,000.00	$1,000.00
E	80280805	52600		UTILITIES	$209,715.00	$172,671.00	$174,050.00
E	80280805	52710		INSURANCE PREMIUM	$52,392.00	$51,214.00	$47,109.00
E	80280805	52999		OTHER CONTRACTUAL SERVICES	$58,668.00	$110,620.00	$125,660.00
E	80280805	53200		BUILDING	$120,621.00	$960,952.55	$1,986,753.00
	80280806 Collections - Staffing and Processing						
E	80280806	50110		SALARY - REGULAR EMPLOYEES	$563,654.00	$536,580.00	$390,622.00
E	80280806	51900		OTHER SUPPLIES	$24,000.00	$24,000.00	$28,000.00
E	80280806	52320		TRAVEL, EDUCATION AND TRAINING	$1,000.00	$1,000.00	$1,000.00
	80280807 Patron Services						
E	80280807	50110		SALARY - REGULAR EMPLOYEES	$1,108,342.00	$1,100,956.00	$1,169,489.00
E	80280807	52320		TRAVEL, EDUCATION AND TRAINING	$3,642.00	$3,642.00	$3,642.00
	80280808 Library IT						
E	80280808	50110		SALARY - REGULAR EMPLOYEES	$161,979.00	$154,688.00	$142,382.00
E	80280808	51500		SHARED IT COSTS	$100,104.00	$149,022.00	$133,490.00
E	80280808	51900		OTHER SUPPLIES	$13,297.00	$12,998.00	$12,650.00
E	80280808	52203		MAINTENANCE AGREEMENTS	$7,585.00	$6,712.00	$6,434.00
E	80280808	52320		TRAVEL, EDUCATION AND TRAINING	$1,500.00	$1,500.00	$1,500.00
E	80280808	52600		UTILITIES	$2,484.00	$2,484.00	$2,484.00
E	80280808	52999		OTHER CONTRACTUAL SERVICES	$40,216.00	$17,700.00	$17,700.00
	80280809 Community Engagement						
E	80280809	50110		SALARY - REGULAR EMPLOYEES	$353,579.00	$291,768.00	$283,231.00
E	80280809	51812		LIBRARY PROGRAM SUPPLIES	$13,150.00	$13,739.00	$19,550.00
E	80280809	51812	80102	LIBRARY PROGRAM SUPPLIES	$4,000.00	$24,000.00	$4,400.00
E	80280809	51812	80103	LIBRARY PROGRAM SUPPLIES	$3,500.00	$9,400.00	$6,100.00
E	80280809	51812	80104	LIBRARY PROGRAM SUPPLIES	$1,800.00	$1,800.00	$800.00
E	80280809	52199		OTHER PROFESSIONAL SERVICES	$12,557.00	$20,395.00	$21,700.00
E	80280809	52320		TRAVEL, EDUCATION AND TRAINING	$4,800.00	$1,800.00	$500.00
E	80280809	52909		ADV/MKTING/PUBLIC EDUCATION	$9,560.00	$14,002.00	$14,440.00
E	80280851	51810		LIBRARY RESALE PURCHASES	$1,023.00	$1,000.00	$3,195.00
E	80280852	52299		OTHER MAINT COSTS	$0.00	$0.00	$0.00
				TOTAL EXPENSE	**$5,897,382.00**	**$6,041,630.55**	**$6,867,182.18**
				803 LIBRARY SPECIAL RESERVE FUND			
R	803	49802		TFR FROM LIBRARY GENERAL FUND	($73,790.00)	$0.00	$0.00
				TOTAL REVENUE	**($73,790.00)**	**$0.00**	**$0.00**
E	80380860	59802		TFR TO LIBRARY OPERATING FUND	$0.00	$48,900.00	$77,000.00
				TOTAL EXPENSE	**$0.00**	**$48,900.00**	**$77,000.00**
				810 LIBRARY TRUST FUND			
R	810	45000		INVESTMENT INCOME	$0.00	$0.00	$0.00
R	810	46300		DONATIONS/CONTRIBUTIONS/GIFTS	($24,450.00)	($61,846.00)	($24,150.00)

				TOTAL REVENUE	**($24,450.00)**	**($61,846.00)**	**($24,150.00)**
E	81080821	52801		LIBRARY PROGRAMS	$0.00	$7,525.00	$0.00
E	81080822	52802		LIBRARY ADULT PROGRAMS	$0.00	$0.00	$0.00
E	81080823	52803		LIBRARY CHILDREN PROGRAMS	$0.00	$0.00	$0.00
E	81080824	52804		LIBRARY ARCHIVES PROGRAMS	$0.00	$0.00	$0.00
E	81080831	51420		OFFICE FURNITURE	$0.00	$80,782.00	$60,000.00
E	81080831	51801		LIBRARY BOOKS	$0.00	$0.00	$0.00
E	81080831	51900		OTHER SUPPLIES	$0.00	$0.00	$600.00
E	81080831	51990		OTHER LIBRARY MATERIALS	$2,500.00	$5,000.00	$500.00
E	81080831	52201		BUILDING REPAIR & MAINT	$0.00	$0.00	$0.00
E	81080831	52600		UTILITIES	$0.00	$0.00	$0.00
E	81080831	52801		LIBRARY PROGRAMS	$3,000.00	$0.00	$0.00
E	81080831	52803		LIBRARY CHILDREN PROGRAMS	$0.00	$0.00	$0.00
E	81080831	52902		POSTAGE & PRINTING	$0.00	$0.00	$0.00
E	81080831	52911		PASS-THROUGH PAYMENTS	$0.00	$0.00	$0.00
E	81080831	53200		BUILDING	$0.00	$219,000.00	$300,500.00
E	81080831	59802		TFR TO LIBRARY OPERATING FUND	$0.00	$0.00	$0.00
E	81080831	59820		TFR TO BUILDING FUND	$264,000.00	$0.00	$0.00
E	81080832	51801		LIBRARY BOOKS	$14,000.00	$16,900.00	$19,500.00
E	81080832	51990		OTHER LIBRARY MATERIALS	$0.00	$3,023.00	$100.00
E	81080833	51801		LIBRARY BOOKS	$6,750.00	$12,500.00	$12,150.00
E	81080833	51990		OTHER LIBRARY MATERIALS	$0.00	$0.00	$0.00
E	81080833	52801		LIBRARY CHILDREN PROGRAMS	$0.00	$0.00	$3,000.00
E	81080833	52803		LIBRARY CHILDREN PROGRAMS	$1,424.42	$8,600.00	$9,100.00
E	81080833	59820		TFR TO BUILDING FUND	$7,100.00	$0.00	$0.00
E	81080834	51801		LIBRARY BOOKS	$3,900.00	$3,150.00	$3,150.00
E	81080834	51990		OTHER LIBRARY MATERIALS	$1,000.00	$250.00	$250.00
E	81080834	52804		LIBRARY ARCHIVES PROGRAMS	$4,404.64	$4,405.00	$4,000.00
				TOTAL EXPENSE	**$308,079.06**	**$361,135.00**	**$412,850.00**
820 LIBRARY BUILDING FUND							
R	820	44599		OTHER SALES	$0.00	$0.00	$0.00
R	820	46300		DONATIONS/CONTRIBUTIONS/GIFTS	($64,935.00)	$0.00	$0.00
R	820	49802		TFR FROM LIBRARY GENERAL FUND	($485,000.00)	$0.00	$0.00
R	820	49810		TFR FROM LIBRARY TRUST FUND	($271,100.00)	$0.00	$0.00
				TOTAL REVENUE	**($821,035.00)**	**$0.00**	**$0.00**
E	82080852	51900		OTHER SUPPLIES	$0.00	$0.00	$0.00
E	82080852	52201		BUILDING REPAIR & MAINT	$821,035.00	$0.00	$0.00
E	82080852	52600		UTILITIES	$0.00	$0.00	$0.00
E	82080852	52909		ADV/MKTING/PUBLIC EDUCATION	$0.00	$0.00	$0.00
E	82080852	52999		OTHER CONTRACTUAL SERVICES	$0.00	$0.00	$1,500.00
E	82080852	54200		INTEREST	$0.00	$0.00	$0.00
E	82080852	59802		TFR TO LIBRARY GENERAL FUND	$0.00	$0.00	$7,864.00
				TOTAL EXPENSE	**$821,035.00**	**$0.00**	**$9,364.00**

Date: April 4, 2025
To: The Urbana Free Library Board
From: Rachel Fuller, Interim Executive Director
Re: FY26 Budget Memo

The Library's 150th year has been celebrating past successes and planning for the future, and the FY26 budget presented reflects continued planning for the future. In FY25, the Library increased the number of full-time benefitted positions, and so the FY26 budget reflects such adjustments as increases in wages, insurance, FICA, and IMRF accordingly. Specifically, the Library added a full-time Library Assistant 2 – Safety position. Additionally, the Library converted two half-time positions to full-time, namely an Archives Librarian position and Digital Media & Graphic Designer position. These changes in staffing support increased efficiency and service to the Urbana community.

The FY26 budget presented includes the aforementioned staffing increases and is a baseline budget that includes a 3.5% increase to base wages and step increases for eligible staff. In addition, non-staffing lines were eligible for a 2.5% increase; however, to position the Library for future success, the IT and Facilities budget lines continue to require increased funding for current projects, which means it was not possible for all non-staffing lines to receive increases for the upcoming year. Additionally, the Library's contract for maintenance and custodial services will expire in November, and increased costs for such services make outsourcing maintenance and custodial work less cost-effective than hiring staff. As such, the budget also reallocates funds to allow for this adjustment.

Last year, staff worked with the City of Urbana to implement a new requisition, purchase order, and encumbrance process for ongoing projects, and we continue to follow the City's lead in this manner. Now implemented for select budget lines in areas such as IT and Facilities, this process allows specific ongoing projects to roll into the next fiscal year automatically. While this approach will show increased expenses in the budget, it more intuitively accounts for funds previously encumbered on multi-year projects. The City uses and recommends this kind of language, which the Library will follow again this year:

> *The Executive Director acting as the Budget Director is hereby authorized to amend the Fiscal Year 2025-2026 Annual Budget to increase expenditures by the amount of encumbrances outstanding as of June 30, 2025.*

The largest purchase order currently in place is the Library's contract and ongoing work with Engberg Anderson for the Welcome Desk/AV and Megan's Room remodel project.

Serving Our Public 4.0: Standards for Illinois Public Libraries

TUFL continues to meet the *State Standards*, which have two specific recommendations about budgets:

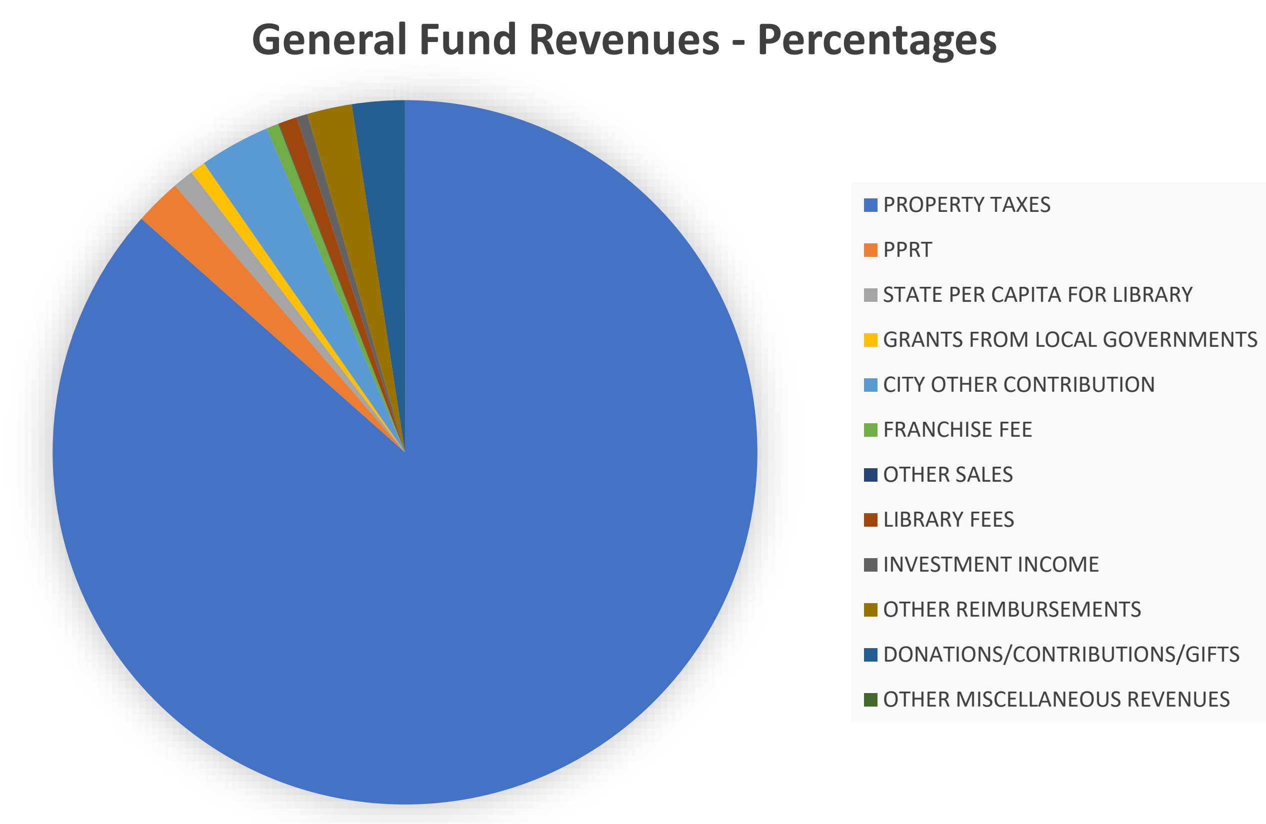
1. *Salaries account for up to 60% and salaries plus fringe benefits (FICA, pension, and health insurance) account for up to 70% of the total budget.* Staff wages account for 52% of the overall 802 General Fund and those fringe benefits account for 15%, totaling 67% (including rounding). All staff will receive a cost-of-living increase of 3.25% to the base level of the pay grade, and qualified staff will also receive a step increase.

2. *Eight to 12% of the operating budget are spent on materials for patrons.* Here are two ways TUFL meets this standard.

	FY26 802 Expenses
Total (operating + some gifts) budget	$5,897,382
Total on materials, including supplies, automation, and staffing costs	$ 1,062,490
% of budget spent, including "extra" costs	18.02%
Total on materials only	$474,836.00
% of the operating budget spent on materials only	8.05%

Highlights

- Property taxes continue to be the primary source of revenue at 87%.
- The Library requested and received a 4% increase from our Champaign County partners, Champaign County and the Champaign County Circuit Clerk. Contributions from our Champaign County partners total $37,980.



External factors reflected in the FY26 budget draft:

The City of Urbana's Financial Forecast: FY2025-2029, released in December 2023, continues to serve as a guiding document in the Library's continued partnership with the City. Meetings between Library and City leadership occur regularly.

Changes at the national level are also reflected and continue to be monitored, including developments related to the March 14 executive order calling for the Institute of Museum and Library Services (IMLS) to be "eliminated to the maximum extent consistent with applicable law."

Revenue Decreases:

The revenue from Friends of The Urbana Free Library's book sales continues to decrease while expenses increase due to both the increased cost of books and an increase in reading program participation. To account for this reduced revenue, staff have already decreased the number of prize books participants can receive, and staff also anticipate spending into the adult and children's gifts fund balances in the 810s again in FY26 to keep up with demand.

The $9,400 that previously passed through USD#116 from UIUC for services offered to international students who do not pay property taxes to USD#116 and TUFL has continued to shrink. It was halved to $4,700 in FY23, decreased another 20% in FY24 to $3,760, and will continue to decrease by 12.5% for FY25, FY26, and FY27. If enrollment changes by more than 20% in either direction, the agreement will be reopened for negotiation. Without reopened negotiations, the contribution to TUFL in FY25, FY26, and FY27 has been or will be $3,290 annually.

As reported to the Library Board in FY25, The Urbana Free Library Foundation is purposefully working to increase its fund balance as the Library considers future initiatives. Outside of requests to support ongoing renovations, we anticipate smaller annual grant requests from staff, aligning with the Foundation's efforts.

Potential Revenue Increases:

TUFL has applied for or intends to apply for the following grants:

- The Urbana Free Library Foundation grant: $91,335 (approved)
- City of Urbana Above-the-Baseline budget request: $100,000 for paint and carpeting and $166,000 for subsidizing health insurance for spouse, children, and family (both pending)
- Illinois DCEO grant: $50,000 (included in the budget as a carry-over from prior years, will apply in FY26)
- ISHRAB grant: $5,000 (pending)
- City of Urbana ARPA grant: $60,988 (approved through the end of the calendar year 2026 or until allocation runs out)

City of Urbana

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
802 LIBRARY GENERAL FUND								
802 40100	PROPERTY TAXES	-4,282,194.00	0.00	-4,282,194.00	-2,038,876.23	0.00	-2,243,317.77	47.6%
802 40302	PPRT	-204,990.00	0.00	-204,990.00	-95,539.39	0.00	-109,450.61	46.6%
802 40309	STATE PER CAPITA FOR LIBRARY	-56,354.00	0.00	-56,354.00	-56,928.96	0.00	574.96	101.0%
802 41500	GRANTS FROM LOCAL GOVERNMENTS	-41,270.00	0.00	-41,270.00	-42,750.00	0.00	1,480.00	103.6%
802 41700	CITY OTHER CONTRIBUTION	-271,315.00	0.00	-271,315.00	-218,025.34	0.00	-53,289.66	80.4%
802 44220	FRANCHISE FEE	-33,350.00	0.00	-33,350.00	-33,350.00	0.00	0.00	100.0%
802 44599	OTHER SALES	-1,500.00	0.00	-1,500.00	-1,434.20	0.00	-65.80	95.6%
802 44800	LIBRARY FEES	-50,300.00	0.00	-50,300.00	-45,888.69	0.00	-4,411.31	91.2%
802 45000	INVESTMENT INCOME	-14,000.00	-22,000.00	-36,000.00	-52,103.47	0.00	16,103.47	144.7%
802 46290	OTHER REIMBURSEMENTS	-105,735.00	0.00	-105,735.00	-79,700.98	0.00	-26,034.02	75.4%
802 46300	DONATIONS/CONTRIBUTIONS/GIFTS	-158,665.00	-21,370.00	-180,035.00	-174,292.99	0.00	-5,742.01	96.8%
802 46900	OTHER MISCELLANEOUS REVENUES	-250.00	0.00	-250.00	-473.60	0.00	223.60	189.4%
802 49803	TRF FROM LIB RESERVE FUND	-48,900.00	0.00	-48,900.00	0.00	0.00	-48,900.00	.0%
	TOTAL LIBRARY GENERAL FUND	-5,268,823.00	-43,370.00	-5,312,193.00	-2,839,363.85	0.00	-2,472,829.15	53.4%
80280800 LIBRARY ADMINISTRATION								
80280800 50110	SALARY - REGULAR EMPLOYEES	439,779.00	-40,000.00	399,779.00	286,930.17	0.00	112,848.83	71.8%
80280800 52320	TRAVEL, EDUCATION AND TRAINING	9,976.00	0.00	9,976.00	5,479.78	0.00	4,496.22	54.9%
	TOTAL LIBRARY ADMINISTRATION	449,755.00	-40,000.00	409,755.00	292,409.95	0.00	117,345.05	71.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80280801 LIBRARY CENTRALIZED COSTS								
80280801 50210	INSURANCE	316,596.00	0.00	316,596.00	228,381.36	0.00	88,214.64	72.1%
80280801 50220	FICA AND MEDICARE	219,006.00	0.00	219,006.00	144,235.25	0.00	74,770.75	65.9%
80280801 50240	RHS CONTRIBUTION	43,267.00	0.00	43,267.00	23,726.45	0.00	19,540.55	54.8%
80280801 50251	IMRF & SURS	171,314.00	0.00	171,314.00	118,025.34	0.00	53,288.66	68.9%
80280801 51900	OTHER SUPPLIES	43,462.00	-6,243.00	37,219.00	28,066.68	0.00	9,152.32	75.4%
80280801 52101	LEGAL SERVICES	5,500.00	56,000.00	61,500.00	22,442.50	0.00	39,057.50	36.5%
80280801 52199	OTHER PROFESSIONAL SERVICES	20,000.00	0.00	20,000.00	15,092.14	0.00	4,907.86	75.5%
80280801 52721	WORKER'S COMP CLAIMS	16,000.00	0.00	16,000.00	11,994.89	0.00	4,005.11	75.0%
80280801 52902	POSTAGE & PRINTING	6,500.00	0.00	6,500.00	2,819.54	0.00	3,680.46	43.4%
80280801 52904	RECRUITING EXPENSES	500.00	22,000.00	22,500.00	16,860.62	0.00	5,639.38	74.9%
80280801 52907	CREDIT CARD & BANK FEES	700.00	0.00	700.00	439.90	0.00	260.10	62.8%
80280801 52999	OTHER CONTRACTUAL SERVICES	55,000.00	0.00	55,000.00	6,579.89	0.00	48,420.11	12.0%
TOTAL LIBRARY CENTRALIZED COSTS		897,845.00	71,757.00	969,602.00	618,664.56	0.00	350,937.44	63.8%
80280802 AYS COLLECTIONS								
80280802 51801	LIBRARY BOOKS	135,800.00	0.00	135,800.00	98,049.15	0.00	37,750.85	72.2%
80280802 51801 80103	LIBRARY BOOKS	56,550.00	0.00	56,550.00	42,925.40	0.00	13,624.60	75.9%
80280802 51802 80103	NEW COLLECTIONS	23,900.00	3,000.00	26,900.00	20,500.34	0.00	6,399.66	76.2%
80280802 51803	LIBRARY PERIODICALS	10,500.00	0.00	10,500.00	9,041.98	0.00	1,458.02	86.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80280802 51803 80103	LIBRARY PERIODICALS	500.00	0.00	500.00	480.15	0.00	19.85	96.0%
80280802 51804	AUDIOBOOKS	2,300.00	0.00	2,300.00	1,619.64	0.00	680.36	70.4%
80280802 51805	CD'S	3,000.00	500.00	3,500.00	2,479.33	0.00	1,020.67	70.8%
80280802 51806	DVD'S	18,000.00	0.00	18,000.00	12,609.77	0.00	5,390.23	70.1%
80280802 51806 80103	DVD'S	3,300.00	0.00	3,300.00	2,258.79	0.00	1,041.21	68.4%
80280802 51807 80103	RECORDINGS	4,500.00	0.00	4,500.00	3,655.53	0.00	844.47	81.2%
80280802 51809	GAMES	5,200.00	500.00	5,700.00	3,628.47	0.00	2,071.53	63.7%
80280802 51811	DOWNLOADABLES	126,000.00	3,000.00	129,000.00	94,961.17	0.00	34,038.83	73.6%
80280802 52910	DATABASE CHARGES	39,730.00	-7,000.00	32,730.00	14,861.68	0.00	17,868.32	45.4%
TOTAL AYS COLLECTIONS		429,280.00	0.00	429,280.00	307,071.40	0.00	122,208.60	71.5%

80280803 ARCHIVES

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80280803 50110	SALARY - REGULAR EMPLOYEES	294,353.00	0.00	294,353.00	213,418.79	0.00	80,934.21	72.5%
80280803 51801	LIBRARY BOOKS	4,100.00	0.00	4,100.00	3,436.24	0.00	663.76	83.8%
80280803 51803	LIBRARY PERIODICALS	3,070.00	0.00	3,070.00	1,967.34	0.00	1,102.66	64.1%
80280803 51808	MICROFORM	16,531.00	0.00	16,531.00	0.00	0.00	16,531.00	.0%
80280803 52320	TRAVEL, EDUCATION AND TRAINING	2,707.00	0.00	2,707.00	1,558.92	0.00	1,148.08	57.6%
80280803 52910	DATABASE CHARGES	20,550.00	0.00	20,550.00	14,657.12	0.00	5,892.88	71.3%
80280803 52912	FACILITY RENTAL	9,925.00	0.00	9,925.00	8,220.00	0.00	1,705.00	82.8%
TOTAL ARCHIVES		351,236.00	0.00	351,236.00	243,258.41	0.00	107,977.59	69.3%

80280805 LIBRARY FACILITIES

80280805 50110 SALARY - REGULAR EMPLOYEES

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ACCOUNTS FOR: 802 LIBRARY GENERAL FUND

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
		44,706.00	0.00	44,706.00	25,442.74	0.00	19,263.26	56.9%
80280805 51410	SMALL TOOLS & EQUIPMENT	2,000.00	0.00	2,000.00	1,989.74	0.00	10.26	99.5%
80280805 51420	OFFICE FURNITURE	10,000.00	3,370.00	13,370.00	13,369.94	0.00	0.06	100.0%
80280805 51900	OTHER SUPPLIES	14,007.00	0.00	14,007.00	911.25	0.00	13,095.75	6.5%
80280805 52201	BUILDING REPAIR & MAINT	128,211.00	-6,180.00	122,031.00	51,667.24	0.00	70,363.76	42.3%
80280805 52202	EQUIPMENT REPAIR & MAINT	1,000.00	0.00	1,000.00	14.78	0.00	985.22	1.5%
80280805 52600	UTILITIES	172,671.00	0.00	172,671.00	147,041.89	0.00	25,629.11	85.2%
80280805 52710	INSURANCE PREMIUM	48,404.00	2,810.00	51,214.00	51,214.00	0.00	0.00	100.0%
80280805 52999	OTHER CONTRACTUAL SERVICES	110,620.00	0.00	110,620.00	90,253.99	0.00	20,366.01	81.6%
80280805 53200	BUILDING	567,909.00	393,043.55	960,952.55	425,200.88	104,657.01	431,094.66	55.1%
	TOTAL LIBRARY FACILITIES	1,099,528.00	393,043.55	1,492,571.55	807,106.45	104,657.01	580,808.09	61.1%
80280806 COLLECTIONS								
80280806 50110	SALARY - REGULAR EMPLOYEES	536,580.00	0.00	536,580.00	395,975.23	0.00	140,604.77	73.8%
80280806 51900	OTHER SUPPLIES	28,000.00	-4,000.00	24,000.00	19,827.93	0.00	4,172.07	82.6%
80280806 52320	TRAVEL, EDUCATION AND TRAINING	1,000.00	0.00	1,000.00	168.00	0.00	832.00	16.8%
	TOTAL COLLECTIONS	565,580.00	-4,000.00	561,580.00	415,971.16	0.00	145,608.84	74.1%
80280807 PATRON SERVICES								
80280807 50110	SALARY - REGULAR EMPLOYEES	1,100,956.00	0.00	1,100,956.00	726,546.14	0.00	374,409.86	66.0%
80280807 52320	TRAVEL, EDUCATION AND TRAINING	3,642.00	0.00	3,642.00	2,461.44	0.00	1,180.56	67.6%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 802 LIBRARY GENERAL FUND

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
	TOTAL PATRON SERVICES	1,104,598.00	0.00	1,104,598.00	729,007.58	0.00	375,590.42	66.0%
80280808 LIBRARY IT								
80280808 50110	SALARY - REGULAR EMPLOYEES	154,688.00	0.00	154,688.00	107,991.73	0.00	46,696.27	69.8%
80280808 51500	SHARED IT COSTS	141,832.00	7,190.00	149,022.00	75,894.21	0.00	73,127.79	50.9%
80280808 51900	OTHER SUPPLIES	12,998.00	0.00	12,998.00	10,043.30	0.00	2,954.70	77.3%
80280808 52203	MAINTENANCE AGREEMENTS	6,712.00	0.00	6,712.00	5,395.85	0.00	1,316.15	80.4%
80280808 52320	TRAVEL, EDUCATION AND TRAINING	1,500.00	0.00	1,500.00	694.01	0.00	805.99	46.3%
80280808 52600	UTILITIES	2,484.00	0.00	2,484.00	2,000.00	0.00	484.00	80.5%
80280808 52999	OTHER CONTRACTUAL SERVICES	17,700.00	0.00	17,700.00	8,901.23	0.00	8,798.77	50.3%
	TOTAL LIBRARY IT	337,914.00	7,190.00	345,104.00	210,920.33	0.00	134,183.67	61.1%
80280809 COMMUNITY ENGAGEMENT								
80280809 50110	SALARY - REGULAR EMPLOYEES	291,768.00	0.00	291,768.00	204,528.27	0.00	87,239.73	70.1%
80280809 51812	LIBRARY PROGRAM SUPPLIES	12,496.00	1,243.00	13,739.00	10,797.05	0.00	2,941.95	78.6%
80280809 51812 80102	LIBRARY PROGRAM SUPPLIES	3,500.00	20,500.00	24,000.00	20,544.32	0.00	3,455.68	85.6%
80280809 51812 80103	LIBRARY PROGRAM SUPPLIES	9,400.00	0.00	9,400.00	5,871.76	0.00	3,528.24	62.5%
80280809 51812 80104	LIBRARY PROGRAM SUPPLIES	1,800.00	0.00	1,800.00	579.00	0.00	1,221.00	32.2%
80280809 52199	OTHER PROFESSIONAL SERVICES	20,395.00	0.00	20,395.00	17,743.60	0.00	2,651.40	87.0%
80280809 52320	TRAVEL, EDUCATION AND TRAINING	1,800.00	0.00	1,800.00	1,177.82	0.00	622.18	65.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80280809 52909 ADV/MKTING/PUBLIC EDUCATION	21,002.00	-7,000.00	14,002.00	8,526.07	0.00	5,475.93	60.9%
TOTAL COMMUNITY ENGAGEMENT	362,161.00	14,743.00	376,904.00	269,767.89	0.00	107,136.11	71.6%
80280851 MERCHANDISE SALES							
80280851 51810 LIBRARY RESALE PURCHASES	1,000.00	0.00	1,000.00	663.40	0.00	336.60	66.3%
TOTAL MERCHANDISE SALES	1,000.00	0.00	1,000.00	663.40	0.00	336.60	66.3%
TOTAL LIBRARY GENERAL FUND	330,074.00	399,363.55	729,437.55	1,055,477.28	104,657.01	-430,696.74	159.0%
TOTAL REVENUES	-5,268,823.00	-43,370.00	-5,312,193.00	-2,839,363.85	0.00	-2,472,829.15	
TOTAL EXPENSES	5,598,897.00	442,733.55	6,041,630.55	3,894,841.13	104,657.01	2,042,132.41	

City of Urbana

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ACCOUNTS FOR: 803 LIBRARY SPECIAL RESERVE FUND

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
80380860 RESERVED FUNDS							
80380860 59802 TFR TO LIBRARY OPERATING FUND	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%
TOTAL RESERVED FUNDS	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%
TOTAL LIBRARY SPECIAL RESERVE FUND	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%
TOTAL EXPENSES	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 810 LIBRARY TRUST FUND

Account	Description	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
810 LIBRARY TRUST FUND								
810 45000	INVESTMENT INCOME	0.00	0.00	0.00	-2,091.27	0.00	2,091.27	100.0%
810 46300	DONATIONS/CONTRIBUTIONS/GIFTS	-21,846.00	-40,000.00	-61,846.00	-15,926.19	0.00	-45,919.81	25.8%
TOTAL LIBRARY TRUST FUND		-21,846.00	-40,000.00	-61,846.00	-18,017.46	0.00	-43,828.54	29.1%
81080821 ADMIN ENDOWMENTS								
81080821 52801	LIBRARY PROGRAMS	7,525.00	0.00	7,525.00	0.00	0.00	7,525.00	.0%
TOTAL ADMIN ENDOWMENTS		7,525.00	0.00	7,525.00	0.00	0.00	7,525.00	.0%
81080831 ADMIN GIFTS								
81080831 51420	OFFICE FURNITURE	80,782.00	0.00	80,782.00	0.00	0.00	80,782.00	.0%
81080831 51990	OTHER LIBRARY MATERIALS	0.00	5,000.00	5,000.00	816.78	0.00	4,183.22	16.3%
81080831 52801	LIBRARY PROGRAMS	0.00	0.00	0.00	1,270.20	0.00	-1,270.20	100.0%
81080831 53200	BUILDING	184,000.00	35,000.00	219,000.00	0.00	0.00	219,000.00	.0%
TOTAL ADMIN GIFTS		264,782.00	40,000.00	304,782.00	2,086.98	0.00	302,695.02	.7%
81080832 ADULT GIFTS								
81080832 51801	LIBRARY BOOKS	16,900.00	0.00	16,900.00	6,278.05	0.00	10,621.95	37.1%

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ACCOUNTS FOR: 810 LIBRARY TRUST FUND

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
81080832 51990 OTHER LIBRARY MATERIALS	3,023.00	0.00	3,023.00	46.86	0.00	2,976.14	1.6%
TOTAL ADULT GIFTS	19,923.00	0.00	19,923.00	6,324.91	0.00	13,598.09	31.7%
81080833 CHILDREN'S GIFTS							
81080833 51801 LIBRARY BOOKS	12,500.00	0.00	12,500.00	3,396.64	0.00	9,103.36	27.2%
81080833 52803 LIBRARY CHILDREN PROGRAMS	8,600.00	0.00	8,600.00	130.77	0.00	8,469.23	1.5%
TOTAL CHILDREN'S GIFTS	21,100.00	0.00	21,100.00	3,527.41	0.00	17,572.59	16.7%
81080834 ARCHIVES GIFTS							
81080834 51801 LIBRARY BOOKS	3,150.00	0.00	3,150.00	16.37	0.00	3,133.63	.5%
81080834 51990 OTHER LIBRARY MATERIALS	250.00	0.00	250.00	0.00	0.00	250.00	.0%
81080834 52804 LIBRARY ARCHIVES PROGRAMS	4,405.00	0.00	4,405.00	0.00	0.00	4,405.00	.0%
TOTAL ARCHIVES GIFTS	7,805.00	0.00	7,805.00	16.37	0.00	7,788.63	.2%
TOTAL LIBRARY TRUST FUND	299,289.00	0.00	299,289.00	-6,061.79	0.00	305,350.79	-2.0%
TOTAL REVENUES	-21,846.00	-40,000.00	-61,846.00	-18,017.46	0.00	-43,828.54	
TOTAL EXPENSES	321,135.00	40,000.00	361,135.00	11,955.67	0.00	349,179.33	

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	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
GRAND TOTAL	678,263.00	399,363.55	1,077,626.55	1,049,415.49	104,657.01	-76,445.95	107.1%

** END OF REPORT - Generated by Tina Carrington **