



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on December 10, 2024, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
 - 6.1 Per Capita Grant Requirements. Presentations and discussion from *Serving Our Public 4.0 Standards for Illinois Public Libraries*: Chapter 12: Technology – Leon Wilson
 - 6.2 Draft Technology Plan – Leon Wilson
- 7.0 Action Items (Consent Agenda)**

Board Meeting Minutes of November 12, 2024
Payroll for November 15, 2024; total \$123,100.72
Payroll for November 29, 2024; total \$115,379.83
Bills for November 15, 2024; total \$36,893.22
Bills for November 22, 2024; total \$36,608.59
Bills for November 29, 2024; total \$17,976.64
Bills for December 6, 2024; total \$107,279.11
- 8.0 Action Items (Individual)**
 - 8.1 Equal Employment Opportunity & Antidiscrimination Policy
 - 8.2 Respectful Work Environment Policy
 - 8.3 Resolution 2024-16 to Accept Gifts
 - 8.4 FY25 Budget Amendment
- 9.0 Discussion Items**

Libraries as Community Hubs for Mental Health and Well-being: Darius White
- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System
- 11.0 Administrative Report**
- 12.0 Board and Committee Reports**
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 Closed session** for discussions of:
 - 15.1 The appointment, employment, compensation, discipline, performance, or dismissal of personnel per 5 ILCS 120/2 (c) (1);
 - 15.2 The selection of a person to fill a public office, including a vacancy in a public office, or the discipline, performance, or removal of the occupant of a public office per 5 ILCS 120/2 (c) (3)
- 16.0 New Business**
- 17.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be January 14, 2025, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.



Director’s Report

Date: December 5, 2024

To: The Urbana Free Library Board of Trustees

From: Rachel Fuller, Interim Director

Re: Director’s Report for Board Meeting of December 10, 2024

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Strategic Plan Progress

 **ENHANCE** We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

- The new East Air Handler is moving air, and we have heat on the East end of the building! The contractors are doing the final work, and we anticipate the engineering firm designating the work as “substantially completed” soon. Final testing of the air handler’s cooling capacity will occur in the spring when the weather is warm enough to trigger the system’s condensing unit to produce cold air.
- Sponsored in part by an Urbana Arts and Culture Grant, Artist-in-Residence Curtis Chung completed four workshops for community members during his residency, which ran from October through December. Each workshop was designed for a different age group and explored the idea of “place” using mediums ranging from graphite to textured surfaces. The Artist-in-Residence grant project is one-third complete, with the next artists’ workshops taking place in 2025; Nika Lucks will serve as Artist-in-Residence from January through March, and Hua Nian will serve from April through May.
- The Library and Foundation partnered to release a [promotional video](#), which has been launched with the Foundation's [Double Your Impact](#) gift match challenge. The Foundation’s gift match



challenge runs from December 3 (Giving Tuesday) to April 1 (Library Giving Day). Library staff and Board members are encouraged to share the Library's promotional video and the Foundation's fundraising campaign with their networks.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

- Due to increased outreach efforts, the Library has received more invitations to school events. Over the past month, the Library was invited to attend events at over half of the district's schools, with one invitation noting that they had enjoyed the classroom visits and wanted to bring the same information to parents and guardians at the school's Family Reading Night.
- At the Friendships Bracelets/Braceletes de Amistad program, 21 community members used instructions in English and Spanish to make different types of friendship bracelets. The types varied in difficulty to accommodate different ages and experience levels. Attendees ranged in age from preschoolers to middle schoolers, with several adults participating alongside their children. Many participants took materials home to work on more bracelet projects or share the experience with a friend. This program was created by Olivia Coleman, the Library's bilingual Programming Specialist, whose position is funded by a City of Urbana ARPA grant.
- A lively room of 38 adults gathered to design their own Tarot card at November's Craft Happy Hour. People drew, colored, and collaged images that were both symbolic and fun. Craft Happy Hour continues to draw a diverse group of participants and give people of all ages a chance to socialize and get creative in a friendly atmosphere.



EMPOWER

We connect people with tools and resources for learning, knowledge exchange, and personal growth that leads to greater fulfillment.

- A mix of beginner and experienced crafters came together for the adult Mini Cross Stitch program. Every person received a small pre-loaded embroidery hoop and instructions to complete a basic stitch. Then, patrons drew a design of their choice and worked at their own pace. The atmosphere was collaborative, with people asking questions or teaching those around them. All 28 participants took their pieces to continue their work or display it.
- At the Discover FamilySearch program, Family History Library volunteer Carol Climer shared techniques for getting the most out of the FamilySearch genealogy database. Climer focused on



the unique features of the resource, and much time was spent answering audience questions and providing research support.

- The Library’s Bluey-themed program was popular with families. The program’s different activity stations – games, coloring, mazes, and crafts – made it easy for children of different ages and interests to find an activity they loved. Many of the almost 300 participants came dressed as Bluey characters or wore Bluey-themed clothes, and several people mentioned visiting the Library for the first time due to this program.
- The Archives continues a quarterly segment in its newsletter called "What’s New in the Archives?" The segment highlights newly available materials, updates to existing projects, and other items of interest. To sign up for the Archives newsletter (or any Library newsletter!), visit <https://urbanafreelibrary.org/about-us/newsletters>.



Action Item Details & Additional Information

- This month, staff present two policies for Board approval as part of our regular cycle of policy review and updates. Staff recommend approval of these policies.
- If the Board approves Resolution 2024-16 to accept a gift from The Urbana Free Library Foundation, please also approve these increases to revenue and expense lines:
 - \$25,000 increase to Donations/Contributions/Gifts (802 46300)
 - \$25,000 increase in Building expense (80280805 53200)

Communication

Library Newsletters

- The TUFL Times, December: <https://uflil.patronpoint.com/email/preview/148>
- The TUFL Times: Youth Edition, December: <https://uflil.patronpoint.com/email/preview/149>
- Archives Newsletter, December: <https://uflil.patronpoint.com/email/preview/147>

Library News

- November 6, 2024 – msn.com – Urbana High School helped students ‘Walk to the Polls’ <https://www.msn.com/en-us/news/us/urbana-high-school-helped-students-walk-to-the-polls/ar-AA1tE3yP?apiversion=v2&noservercache=1&domshim=1&renderwebcomponents=1&wcseo=1&batchservetelemetry=1&noservetelemetry=1>
- November 7, 2024 – ipmnewsroom.org – WILL Call: What’s Happening in Champaign-Urbana Nov. 07 – Nov. 10 <https://ipmnewsroom.org/will-call-whats-happening-in-champaign-urbana-nov-07-nov-10/>
- November 14, 2024 – chambanamoms.com - 25 Things to Do During Thanksgiving Break in Champaign-Urbana <https://www.chambanamoms.com/2024/11/13/thanksgiving-break-things-to-do/>

- November 18, 2024 – smilepolitely.com - Old presses and new dreams at Skeuomorph Press and Book Lab <https://www.smilepolitely.com/arts/old-presses-and-new-dreams-at-skeuomorph-press-and-book-lab/>
- November 20, 2024 – smilepolitely.com - Showing up with CU Girls Who Walk <https://www.smilepolitely.com/culture/showing-up-with-cu-girls-who-walk/>
- November 20, 2024 – ipmnewsroom.org - WILL Call: What’s Happening in Champaign-Urbana Nov. 21 – Nov. 24 <https://ipmnewsroom.org/will-call-whats-happening-in-champaign-urbana-nov-21-nov-24/>

Budget Information

- Budget and FY24 Financial Reports: <https://urbanafreelibrary.org/about-us/your-right-to-know/financial-reports>

Bank reconciliations for the last day of the month: July 2024 - June 2025						
	July	August	September	October	November	December
Illinois Funds account	\$ 229,049.51	\$ 230,094.72	\$ 231,083.43	\$ 232,055.85		
Busey Bank Cash accounts	\$ 3,325,335.18	\$ 3,493,511.49	\$ 3,095,150.44	\$ 4,026,436.77		
Busey Bank Web account	\$ 107,613.47	\$ 111,788.42	\$ 114,332.89	\$ 117,950.09		
Total	\$ 3,661,998.16	\$ 3,835,394.63	\$ 3,440,566.76	\$ 4,376,442.71	\$ -	\$ -
	January	February	March	April	May	June
Illinois Funds account						
Busey Bank Cash accounts						
Busey Bank Web account						
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



The Urbana Free Library Technology Plan

January 2025 – January 2026

Acknowledgments

The following *Technology Plan* has been aligned with The Urbana Free Library *Strategic Plan* adopted as of November 2023.

Many individuals participated in and contributed directly to the development of this *Technology Plan* document.

Stakeholders participated in group Tech Committee meetings and led departmental discussions to gather information for this year's *Technology Plan*.

Key contributors include:

Rebecca Brown – Office Manager

Jordan Kahle – Patron Services Librarian

Ann Panthen – Library Assistant 2-Archives

Lyndzie Taylor – Communications & Development Manager

Matthew Wetherbee – Library Assistant 1-Cataloging

Leon Wilson – Information Technology Manager

Esther Yi – Programming Librarian

A. Library Mission Statement

We encourage learning and enrich lives by providing access to diverse resources and programs.

B. Technology Vision Statement

The Urbana Free Library (TUFL) is committed to using technology to improve the quality, scope, and efficiency of Library services. The Library will continually review and adopt new technology to improve the Library experience of patrons, increase access to information, and enhance employees' ability to perform their duties.

C. Timeline of Routine Responsibilities

Tech Committee:

An appointed group of staff members who represent the viewpoints and ideas of Library employees.

- Review unmet technology needs of staff and Library patrons.
- Review tech competencies for all staff and individual departments.

- Review software/hardware configurations of all public computers.
- Review equipment requests for public checkout, in-house public use, and programming.
- Review technology needs in light of developments at partnering agencies.
- Review Technology Plan progress and emerging technologies.
- Review and revise Technology Plan to forward to Administration and the Library Board in December.
- Post the Board-approved Technology Plan in January.

D. Budget

The Library will commit to a sufficient budget to acquire and maintain hardware, software, and professional development necessary for improved technology services to Library patrons and staff.

E. Key Projects for the 2025-2026 Technology Plan



ENHANCE

We steward our physical and financial resources to serve evolving community needs that support growth and sustainability.

Activity 1: Enhancing digital preservation.

- Investigate new software to improve the Archives' digital preservation management and automation, such as cloud storage backup, Preservica, and ArchiveSpace.

Activity 2: Migrating to a new Patron Incident Reporting Database.

- Update the Patron Incident Reporting Database for better incident reporting management.



EMBRACE

We learn about and respond to our community in order to create a welcoming environment that cultivates equity, mutual respect, and belonging.

Activity 1: Adding technology for study rooms.

- Investigate and implement technology that would enhance the study rooms on the second floor.

Activity 2: Implementing new security cameras.

- Investigate and implement best practices and standards for security cameras and monitoring.

Activity 3: Adding additional functionality to the auditorium.

- Add additional speakers and integrate a mic into the audio system.

Activity 4: Improving outreach efforts.

- Investigate and implement best way to offer additional mobile data to staff during outreach programming.



Activity 1: Adding interactive technology.

- Investigate interactive tech for the Children’s department, such as an interactive projector.

Activity 2: Implementing improved streaming capabilities for online events.

- Investigate methods to improve programming staff’s ability to host and stream events online.

Activity 3: Expanding video game offerings on children’s computers.

- Investigate ways to provide more games to our youth on the computers reserved for children.

F. Conclusion

Since technology is constantly evolving, this plan will be considered a framework that will guide, but not limit, the Library’s use of technology. The Tech Committee will review the progress of these goals annually. This plan will be in place from January 2025 until January 2026, when it will be updated.

DRAFT

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L1115

PAY PERIOD 10/27/2024 to 11/09/2024

CHECK DATE 11/15/2024

YEAR 2025 PERIOD 5
 EXPENDITURE ENTRIES
 SHORT DESC PAY111524

GL EFF DATE 11/15/2024
 REFERENCE L1115
 REFERENCE2 8L1115

ORG	OBJECT	PROJECT
YEAR 2025	PERIOD	5
80280800	50110	
80280801	50210	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
	GL EFF DATE	11/15/2024
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	14,528.65
LIBRARY CENTRALIZED COSTS	INSURANCE	11,254.88
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,267.20
LIBRARY CENTRALIZED COSTS	IMRF & SURS	5,740.88
ARCHIVES	SALARY - REGULAR EMPLOYEE	11,033.11
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	122.19
COLLECTIONS	SALARY - REGULAR EMPLOYEE	16,594.00
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	40,814.06
LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,320.40
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	10,425.35
FUND TOTALS		123,100.72
GRAND TOTALS		123,100.72

GENERAL LEDGER DISTRIBUTION JOURNAL: LIBRARY BI-W

WARRANT L1129

PAY PERIOD 11/10/2024 to 11/23/2024

CHECK DATE 11/29/2024

YEAR 2025 PERIOD 5
 EXPENDITURE ENTRIES
 SHORT DESC PAY112924

GL EFF DATE 11/29/2024
 REFERENCE L1129
 REFERENCE2 8L1129

ORG	OBJECT	PROJECT
YEAR 2025	PERIOD	5
80280800	50110	
80280801	50220	
80280801	50251	
80280803	50110	
80280805	50110	
80280806	50110	
80280807	50110	
80280808	50110	
80280809	50110	

ORGANIZATION TITLE	ACCOUNT DESCRIPTION	EXPENDITURE
		GL EFF DATE 11/29/2024
LIBRARY ADMINISTRATION	SALARY - REGULAR EMPLOYEE	13,805.60
LIBRARY CENTRALIZED COSTS	FICA AND MEDICARE	7,790.82
LIBRARY CENTRALIZED COSTS	IMRF & SURS	5,748.45
ARCHIVES	SALARY - REGULAR EMPLOYEE	11,146.94
LIBRARY FACILITIES	SALARY - REGULAR EMPLOYEE	2,103.50
COLLECTIONS	SALARY - REGULAR EMPLOYEE	16,728.93
PATRON SERVICES	SALARY - REGULAR EMPLOYEE	42,315.02
LIBRARY IT	SALARY - REGULAR EMPLOYEE	5,315.22
COMMUNITY ENGAGEMENT	SALARY - REGULAR EMPLOYEE	10,425.35
FUND TOTALS		115,379.83
GRAND TOTALS		115,379.83

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/15/2024	PLS82971454				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD			23.49			
	2 80280802 51809		A&Y PROG	GAMES			42.99			
										66.48
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/15/2024	PLS83010263				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD			32.60			
	2 80280802 51809		A&Y PROG	GAMES			50.40			
										83.00
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/15/2024	PLS83025548				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD			89.20			
	2 80280802 51809		A&Y PROG	GAMES			297.55			
										386.75
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/15/2024	PLS83026197				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD			75.23			
										75.23
3125	ALLIANCE ENTERTAINMEN	0000		CRM	11/15/2024	cmPLS82966274				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD			-23.49			
										-23.49
										CHECK TOTAL
										587.97
2943	AMAZON CAPITAL SERVIC	0000		INV	11/15/2024	1H3D-QP3M-DPJC				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			93.81			
										93.81
2943	AMAZON CAPITAL SERVIC	0000		INV	11/15/2024	14HW-L6WD-J7V4				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			51.38			
										51.38
2943	AMAZON CAPITAL SERVIC	0000		INV	11/15/2024	1GGW-H9KL-3L6K				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			86.00			
										86.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802		10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK				
2943	AMAZON CAPITAL SERVIC	0000		INV	11/15/2024	1LQV-PCR1-4C97							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280809 51812	80103	LIBR COMM	LIBR SUPP			56.84						
												56.84	
2943	AMAZON CAPITAL SERVIC	0000		INV	11/15/2024	1DKT-RXLC-GJMN							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280801 51900		LIBR CTRL	OTHER SUPP			74.38						
												74.38	
						CHECK TOTAL						362.41	
217	BAKER & TAYLOR LLC	0000		INV	11/15/2024	2038685364							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280802 51801		A&Y PROG	LIBR BOOKS			312.22						
												312.22	
217	BAKER & TAYLOR LLC	0000		INV	11/15/2024	2038685781							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280802 51801		A&Y PROG	LIBR BOOKS			493.70						
												493.70	
217	BAKER & TAYLOR LLC	0000		INV	11/15/2024	5019194989							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			25.37						
												25.37	
217	BAKER & TAYLOR LLC	0000		INV	11/15/2024	2038685663							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			469.07						
	2 80280802 51807	80103	A&Y PROG	RECORDING			226.84						
												695.91	
						CHECK TOTAL						1,527.20	
218	ELAINE BEARDEN	0000		INV	11/15/2024	72029							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280809 51812	80103	LIBR COMM	LIBR SUPP			73.63						
												73.63	
						CHECK TOTAL						73.63	
2257	CFS - CUSTOM FACILITY	0000		INV	11/15/2024	2024-06-108							
	ACCOUNT DETAIL					LINE AMOUNT							
	1 80280805 52201		LIBR FAC	BLDG MAINT			1,174.50						

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802		10100		CASH					
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						1,174.50			
					CHECK TOTAL	1,174.50			
3208	SUNDAY NEWS DELIVERY	0000	INV	11/15/2024	72116				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280802 51803	A&Y PROG	LIBR PER			120.18			
							120.18		
					CHECK TOTAL	120.18			
2113	CLARK BAIRD SMITH LLP	0000	INV	11/15/2024	995				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280801 52101	LIBR CTRL	LEGAL SVCS			1,417.50			
							1,417.50		
					CHECK TOTAL	1,417.50			
1873	DAWN CASSADY	0000	INV	11/15/2024	72048				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280800 52320	LIBR ADMIN	TRAVEL			202.88			
							202.88		
					CHECK TOTAL	202.88			
232	DEMCO INC	0002	INV	11/15/2024	7563743				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280806 51900	LIBR ACQ	OTHER SUPP			818.27			
							818.27		
					CHECK TOTAL	818.27			
234	EBSCO INDUSTRIES INC	0000	INV	11/15/2024	1745475				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280802 51803	A&Y PROG	LIBR PER			6,221.44			
							6,221.44		
234	EBSCO INDUSTRIES INC	0000	INV	11/15/2024	1745520				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280802 51803 80103	A&Y PROG	LIBR PER			480.15			
							480.15		
					CHECK TOTAL	6,701.59			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802 10100		CASH							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2410 ESTHER YI	0000		INV	11/15/2024	72044				
ACCOUNT DETAIL						LINE AMOUNT			
1 81080833 51801		CHILD GIFT	LIBR BOOKS			300.00			
						CHECK TOTAL		300.00	
549 FIRST NATIONAL BANK O	0000		INV	11/15/2024	72125				
ACCOUNT DETAIL						LINE AMOUNT			
1 80280800 52320		LIBR ADMIN	TRAVEL			329.00			
2 80280803 51801		ARCHIVES	LIBR BOOKS			1,023.97			
3 80280803 51803		ARCHIVES	LIBR PER			12.63			
4 80280809 52909		LIBR COMM	AD/MRK/PE			279.00			
5 80280809 51812	80103	LIBR COMM	LIBR SUPP			228.62			
6 80280808 51500		LIBR IT	SHARED IT			25.00			
7 80280808 52320		LIBR IT	TRAVEL			350.00			
8 80280801 52902		LIBR CTRL	POST PRINT			229.99			
9 80280807 52320		LIBR CIRC	TRAVEL			29.00			
10 80280806 51900		LIBR ACQ	OTHER SUPP			596.07			
11 80280801 51900		LIBR CTRL	OTHER SUPP			32.00			
12 81080831 51990		ADMIN GIFT	OTH LIBMAT			52.40			
						CHECK TOTAL		3,187.68	
1703 RICHARD LUSTFELDT	0000		INV	11/15/2024	33105				
ACCOUNT DETAIL						LINE AMOUNT			
1 80280805 52999		LIBR FAC	OTHER SVCS			125.00			
						CHECK TOTAL		125.00	
253 INFORMATION TODAY INC	0000		INV	11/15/2024	1783832-B1				
ACCOUNT DETAIL						LINE AMOUNT			
1 80280802 51801		A&Y PROG	LIBR BOOKS			493.03			
						CHECK TOTAL		493.03	
2260 INGRAM INDUSTRIES INC	0000		INV	11/15/2024	84645379				
ACCOUNT DETAIL						LINE AMOUNT			
1 80280802 51801		A&Y PROG	LIBR BOOKS			817.63			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802		10100		CASH					
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2260	INGRAM INDUSTRIES INC	0000		INV	11/15/2024	84645380	817.63		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			290.29		
							290.29		
2260	INGRAM INDUSTRIES INC	0000		INV	11/15/2024	84599097			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801		A&Y PROG	LIBR BOOKS			72.52		
							72.52		
2260	INGRAM INDUSTRIES INC	0000		INV	11/15/2024	84645382			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			413.72		
							413.72		
						CHECK TOTAL	1,594.16		
3738	LULZBOT OR FAME 3D	0000		INV	11/15/2024	inv-2024-4198			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			1,731.29		
							1,731.29		
						CHECK TOTAL	1,731.29		
3430	MANSFIELD POWER & GAS	0000		INV	11/15/2024	MNS293907			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280805 52600		LIBR FAC	UTILITIES			1,604.47		
							1,604.47		
						CHECK TOTAL	1,604.47		
268	MIDWEST TAPE	0000		INV	11/15/2024	506283204			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806		A&Y PROG	DVD			319.34		
							319.34		
						CHECK TOTAL	319.34		
3739	ORGANIZATIONAL ARCHIT	0000		INV	11/15/2024	101197			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280801 52904		LIBR CTRL	RECRUIT EX			8,400.00		
							8,400.00		
						CHECK TOTAL	8,400.00		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802		10100	CASH							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
54	OVERDRIVE INC		0000		INV	11/15/2024	01018CO24343961			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51811			A&Y PROG	DOWNLOAD			2,259.37		
										2,259.37
54	OVERDRIVE INC		0000		INV	11/15/2024	01018CO24343951			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51811			A&Y PROG	DOWNLOAD			55.00		
										55.00
										CHECK TOTAL
										2,314.37
1392	PARAGON MICRO INC		0000		INV	11/15/2024	S5721305			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280808 51500			LIBR IT	SHARED IT			140.00		
										140.00
										CHECK TOTAL
										140.00
283	QUILL CORPORATION		0000		INV	11/15/2024	41277580			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280801 51900			LIBR CTRL	OTHER SUPP			160.98		
										160.98
										CHECK TOTAL
										160.98
1272	ROGARDS		0000		INV	11/15/2024	053336-00			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280801 51900			LIBR CTRL	OTHER SUPP			17.38		
	2 80280806 51900			LIBR ACQ	OTHER SUPP			238.44		
										255.82
1272	ROGARDS		0000		INV	11/15/2024	053415-00			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280801 51900			LIBR CTRL	OTHER SUPP			59.59		
										59.59
										CHECK TOTAL
										315.41
2482	T-MOBILE USA INC.		0001		INV	11/15/2024	72049			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 80280802 51802 80103			A&Y PROG	NEW COLL			2,057.13		
										2,057.13

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK			
					CHECK TOTAL	2,057.13					
1839	THE NEW YORK TIMES	0001	INV	11/15/2024	3595731D2444						
	ACCOUNT DETAIL				LINE AMOUNT						
1	80280802 51803	A&Y PROG	LIBR PER			695.42					
					CHECK TOTAL	695.42					
301	UNIQUE MANAGEMENT SER	0001	INV	11/15/2024	6132604						
	ACCOUNT DETAIL				LINE AMOUNT						
1	80280801 51900	LIBR CTRL	OTHER SUPP			265.95					
							265.95				
301	UNIQUE MANAGEMENT SER	0001	INV	11/15/2024	6132605						
	ACCOUNT DETAIL				LINE AMOUNT						
1	80280801 52902	LIBR CTRL	POST PRINT			155.46					
					CHECK TOTAL	421.41					
564	UNIVERSITY OF ILLINOI	0024	INV	11/15/2024	12461						
	ACCOUNT DETAIL				LINE AMOUNT						
1	80280809 51812 80104	LIBR COMM	LIBR SUPP			25.00					
							25.00				
					CHECK TOTAL	25.00					
6	RACHEL VELLENGA	0000	INV	11/15/2024	72043						
	ACCOUNT DETAIL				LINE AMOUNT						
1	80280809 51812	LIBR COMM	LIBR SUPP			22.40					
							22.40				
					CHECK TOTAL	22.40					
46	INVOICES				WARRANT TOTAL	36,893.22					
					CASH ACCOUNT BALANCE	36,893.22					
							3,270,397.89				

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L111524 11/15/2024
 DUE DATE: 11/15/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280800	LIBRARY ADMINISTRATIO	802-60-80-800-000-52320-	TRAVEL, EDUCATION AND 531.88 6,938.05
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES 696.28 13,022.35
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52101-	LEGAL SERVICES 1,417.50 44,490.00
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52902-	POSTAGE & PRINTING 385.45 4,906.14
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-52904-	RECRUITING EXPENSES 8,400.00 7,039.38
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS 2,479.39 84,080.22
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS 908.16 33,454.97
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS 2,057.13 14,801.95
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51803-	LIBRARY PERIODICALS 7,037.04 1,925.78
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51803-80103	LIBRARY PERIODICALS 480.15 19.85
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S 164.43 1,865.58
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S 351.94 11,395.48
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51807-80103	RECORDINGS 226.84 2,293.79
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51809-	GAMES 390.94 3,393.33
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES 2,314.37 79,644.14
802	80280803	ARCHIVES	802-60-80-803-000-51801-	LIBRARY BOOKS 1,023.97 1,935.22
802	80280803	ARCHIVES	802-60-80-803-000-51803-	LIBRARY PERIODICALS 12.63 2,724.74
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI 1,174.50 92,338.94
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES 1,604.47 83,130.67
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER 125.00 71,590.00
802	80280806	COLLECTIONS	802-60-80-806-000-51900-	OTHER SUPPLIES 1,652.78 14,469.99
802	80280807	PATRON SERVICES	802-60-80-807-000-52320-	TRAVEL, EDUCATION AND 29.00 1,860.56
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS 165.00 132,048.99
802	80280808	LIBRARY IT	802-60-80-808-000-52320-	TRAVEL, EDUCATION AND 350.00 930.99
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 167.59 7,375.45
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 1,731.29 17,126.28
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL 359.09 7,395.52
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80104	LIBRARY PROGRAM SUPPL 25.00 1,430.00
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU 279.00 18,383.72

FUND TOTAL 36,540.82

CASH ACCOUNT 802 10100 BALANCE 3,270,397.89

810	81080831	ADMIN GIFTS	810-60-80-831-000-51990-	OTHER LIBRARY MATERIA 52.40 -514.79
810	81080833	CHILDREN'S GIFTS	810-60-80-833-000-51801-	LIBRARY BOOKS 300.00 9,269.74

FUND TOTAL 352.40

CASH ACCOUNT 802 10100 BALANCE 3,270,397.89

WARRANT SUMMARY TOTAL				36,893.22
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ACCOUNTS PAYABLE CHECK RUN REPORT

GRAND TOTAL

36,893.22

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2943	AMAZON CAPITAL SERVIC	0000		INV	11/22/2024	1QGH-NWNQ-D637					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280806 51900		LIBR ACQ	OTHER SUPP			34.96				
											34.96
2943	AMAZON CAPITAL SERVIC	0000		INV	11/22/2024	1H6H-4PVX-419W					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT			97.80				
											97.80
2943	AMAZON CAPITAL SERVIC	0000		INV	11/22/2024	1PXJ-9HLK-CY9P					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS				63.85				
											63.85
2943	AMAZON CAPITAL SERVIC	0000		INV	11/22/2024	1PRJ-PDKQ-DL4N					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT			15.99				
											15.99
2943	AMAZON CAPITAL SERVIC	0000		INV	11/22/2024	1P33-YWRY-9K1Y					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805	A&Y PROG	CD				29.96				
											29.96
											CHECK TOTAL
											242.56
1317	AUGUSTANA COLLEGE	0000		INV	11/22/2024	72279					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803	ARCHIVES	LIBR PER				30.00				
											30.00
											CHECK TOTAL
											30.00
217	BAKER & TAYLOR LLC	0000		INV	11/22/2024	2038696458					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	A&Y PROG	LIBR BOOKS				671.10				
											671.10
217	BAKER & TAYLOR LLC	0000		INV	11/22/2024	5019206688					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS				6.11				
											6.11
											CHECK TOTAL
											677.21

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2257	CFS - CUSTOM FACILITY	0000		INV	11/22/2024	2024-06-117				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		5,633.33				
							5,633.33			
							CHECK TOTAL			5,633.33
1345	CHAMPAIGN COUNTY	0001		INV	11/22/2024	173				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 52600		LIBR IT	UTILITIES		200.00				
							200.00			
							CHECK TOTAL			200.00
1062	CONSOLIDATED COMMUNIC	0001	24271	INV	11/15/2024	72023A				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 51500		LIBR IT	SHARED IT		6,320.00				
							6,320.00			
1062	CONSOLIDATED COMMUNIC	0001		INV	11/15/2024	72023B				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52600		LIBR FAC	UTILITIES		1,243.18				
	2 80280808 51500		LIBR IT	SHARED IT		1,819.33				
							3,062.51			
							CHECK TOTAL			9,382.51
20	DAVIS HOUK MECHANICAL	0000		INV	11/22/2024	424673				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		713.25				
							713.25			
20	DAVIS HOUK MECHANICAL	0000		INV	11/22/2024	424683				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		314.25				
							314.25			
20	DAVIS HOUK MECHANICAL	0000		INV	11/22/2024	424672				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		314.25				
							314.25			
20	DAVIS HOUK MECHANICAL	0000		INV	11/22/2024	424671				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS		1,591.24				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802		10100		CASH					
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
						1,591.24			
					CHECK TOTAL	2,932.99			
779	DEANS GRAPHICS INC	0000	INV	11/22/2024	D0059987				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280809 52909		LIBR COMM AD/MRK/PE			139.36			
						139.36			
					CHECK TOTAL	139.36			
231	DELL MARKETING LP	0000	INV	11/22/2024	10781255134				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM LIBR SUPP			11,262.16			
						11,262.16			
					CHECK TOTAL	11,262.16			
232	DEMCO INC	0002	INV	11/22/2024	7567757				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280806 51900		LIBR ACQ OTHER SUPP			131.09			
						131.09			
					CHECK TOTAL	131.09			
859	GIBBS TECHNOLOGY COMP	0000	INV	11/22/2024	3025932				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280808 52203		LIBR IT MAINT AGRM			166.53			
						166.53			
					CHECK TOTAL	166.53			
2954	ILLINOIS STATE GENEAL	0000	INV	11/22/2024	72280				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280803 51803		ARCHIVES LIBR PER			40.00			
						40.00			
					CHECK TOTAL	40.00			
3225	ILLINOIS STATE HISTOR	0000	INV	11/22/2024	72281				
	ACCOUNT DETAIL				LINE AMOUNT				
	1 80280803 51803		ARCHIVES LIBR PER			75.00			
						75.00			
					CHECK TOTAL	75.00			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802		10100		CASH						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2260	INGRAM INDUSTRIES INC	0000		INV	11/22/2024	84779570				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			125.30			
										125.30
2260	INGRAM INDUSTRIES INC	0000		INV	11/22/2024	84758183				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			983.28			
										983.28
2260	INGRAM INDUSTRIES INC	0000		INV	11/22/2024	84701754				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			188.94			
										188.94
2260	INGRAM INDUSTRIES INC	0000		INV	11/22/2024	84723078				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			44.98			
										44.98
2260	INGRAM INDUSTRIES INC	0000		INV	11/22/2024	84708246				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			503.68			
										503.68
						CHECK TOTAL				1,846.18
3283	LEON WILSON	0000		INV	11/22/2024	72305				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 51500		LIBR IT	SHARED IT			36.00			
										36.00
						CHECK TOTAL				36.00
3618	LYNDZIE TAYLOR	0000		INV	11/22/2024	72164				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812		LIBR COMM	LIBR SUPP			16.64			
	2 80280809 52909		LIBR COMM	AD/MRK/PE			8.34			
										24.98
						CHECK TOTAL				24.98

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2976	MCMASTER CARR SUPPLY	0001		INV	11/22/2024	36550783				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 51410		LIBR FAC	SMALL EQ			102.74			
	2 80280805 52201		LIBR FAC	BLDG MAINT			120.10			
										222.84
										222.84
2945	MICHAEL HANNAN	0000		INV	11/22/2024	72156				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52201		LIBR FAC	BLDG MAINT			329.62			
										329.62
2945	MICHAEL HANNAN	0000		INV	11/22/2024	72246				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52201		LIBR FAC	BLDG MAINT			23.04			
										23.04
										352.66
268	MIDWEST TAPE	0000		INV	11/22/2024	506316349				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD			411.59			
										411.59
268	MIDWEST TAPE	0000		INV	11/22/2024	506320791				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51807	80103	A&Y PROG	RECORDING			29.99			
	2 80280802 51806	80103	A&Y PROG	DVD			65.96			
										95.95
										507.54
9999	Piatt County Genealog	0000		INV	11/22/2024	72284				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			20.00			
										20.00
										20.00
284	RANDOLPH COUNTY GENEALOG	0000		INV	11/22/2024	72282				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			25.00			
										25.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802		10100		CASH						
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	25.00				
1622	REPUBLIC SERVICES, IN	0000	INV	11/22/2024	0729-000708292					
	ACCOUNT DETAIL				LINE AMOUNT					
1	80280805 52999	LIBR FAC	OTHER SVCS		1,021.18				1,021.18	
					CHECK TOTAL	1,021.18				
1486	ROBIN HAYDEN	0000	INV	11/22/2024	72243					
	ACCOUNT DETAIL				LINE AMOUNT					
1	80280801 51900	LIBR CTRL	OTHER SUPP		32.69				32.69	
					CHECK TOTAL	32.69				
3231	SHELBY COUNTY HISTORI	0000	INV	11/22/2024	72283					
	ACCOUNT DETAIL				LINE AMOUNT					
1	80280803 51803	ARCHIVES	LIBR PER		20.00				20.00	
					CHECK TOTAL	20.00				
2126	SUSAN DEPPE	0000	INV	11/22/2024	72166					
	ACCOUNT DETAIL				LINE AMOUNT					
1	80280806 51900	LIBR ACQ	OTHER SUPP		6.02				6.02	
					CHECK TOTAL	6.02				
3030	THRYV INC	0002	INV	11/22/2024	4317966					
	ACCOUNT DETAIL				LINE AMOUNT					
1	80280801 51900	LIBR CTRL	OTHER SUPP		98.00				98.00	
					CHECK TOTAL	98.00				
1618	TODAY'S BUSINESS SOLU	0000	INV	11/22/2024	111424-30					
	ACCOUNT DETAIL				LINE AMOUNT					
1	80280808 51500	LIBR IT	SHARED IT		117.76				117.76	
					CHECK TOTAL	117.76				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
300	TOLONO HISTORICAL SOC	0000		INV	11/22/2024	72285				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			25.00			
									25.00	
									CHECK TOTAL	25.00
119	TWIN LAKES FIRE SERVI	0000		INV	11/22/2024	8192				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS			1,295.00			
									1,295.00	
									CHECK TOTAL	1,295.00
3171	WARREN COUNTY ILLINOI	0000		INV	11/22/2024	72286				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			15.00			
									15.00	
									CHECK TOTAL	15.00
3128	WISCONSIN STATE GENE	0000		INV	11/22/2024	72287				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			30.00			
									30.00	
									CHECK TOTAL	30.00
46	INVOICES									
									WARRANT TOTAL	36,608.59
									CASH ACCOUNT BALANCE	3,233,504.67

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L112224 11/22/2024
 DUE DATE: 11/22/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	130.69 12,891.66
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	2,472.30 81,607.92
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	114.94 33,340.03
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S	29.96 1,835.62
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	411.59 10,983.89
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-80103	DVD'S	65.96 1,943.82
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51807-80103	RECORDINGS	29.99 2,263.80
802	80280803	ARCHIVES 802-60-80-803-000-51803-	LIBRARY PERIODICALS	280.00 2,444.74
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-51410-	SMALL TOOLS & EQUIPME	102.74 1,208.34
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	472.76 91,866.18
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52600-	UTILITIES	1,243.18 83,130.67
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	10,882.50 60,707.50
802	80280806	COLLECTIONS 802-60-80-806-000-51900-	OTHER SUPPLIES	172.07 14,297.92
802	80280808	LIBRARY IT 802-60-80-808-000-51500-	SHARED IT COSTS	8,406.88 131,781.44
802	80280808	LIBRARY IT 802-60-80-808-000-52203-	MAINTENANCE AGREEMENT	166.53 3,537.28
802	80280808	LIBRARY IT 802-60-80-808-000-52600-	UTILITIES	200.00 1,284.00
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	16.64 7,358.81
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	11,262.16 5,864.12
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU	147.70 18,236.02

FUND TOTAL 36,608.59

CASH ACCOUNT 802 10100 BALANCE 3,233,504.67

WARRANT SUMMARY TOTAL 36,608.59
GRAND TOTAL 36,608.59

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
3125	ALLIANCE ENTERTAINMEN	0000		INV	11/29/2024	PLS83341042				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51805		A&Y PROG	CD			32.73			
	2 80280802 51806		A&Y PROG	DVD			138.71			
										171.44
						CHECK TOTAL				171.44
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	11QQ-CQYR-HCH1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 52909		LIBR COMM	AD/MRK/PE			24.99			24.99
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	136H-YDK9-9WDX				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			148.27			148.27
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1RXH-JFTF-6P7K				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280808 51500		LIBR IT	SHARED IT			69.99			69.99
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1XQY-RKFL-9QRR				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51802 80103		A&Y PROG	NEW COLL			226.53			226.53
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1GV1-CPMG-41H7				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 52909		LIBR COMM	AD/MRK/PE			99.99			99.99
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1GMT-XCW7-LR4K				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			17.95			17.95
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1FTF-7RTX-JHHX				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51801		ARCHIVES	LIBR BOOKS			56.94			56.94
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1TPW-94FL-X31F				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			21.28			21.28

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1JT6-W66P-1GQ6	21.28				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			43.54				
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1NRRN-3XY7-WXYH	43.54				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			12.99				
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1KFJ-NGM4-77G7	12.99				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT			12.78				
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1P7N-KNQM-3TPH	12.78				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812	80102	LIBR COMM	LIBR SUPP			237.61				
2943	AMAZON CAPITAL SERVIC	0000		INV	11/29/2024	1HT6-3DNG-KY1T	237.61				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51809		A&Y PROG	GAMES			57.59				
						CHECK TOTAL	57.59				
							1,030.45				
217	BAKER & TAYLOR LLC	0000		INV	11/29/2024	2038714936					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			384.92				
217	BAKER & TAYLOR LLC	0000		INV	11/29/2024	2038704640	384.92				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			551.04				
217	BAKER & TAYLOR LLC	0000		INV	11/29/2024	5019217733	551.04				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			10.38				
217	BAKER & TAYLOR LLC	0000		INV	11/29/2024	2038715577	10.38				
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			347.95				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK			
217	BAKER & TAYLOR LLC	0000	INV	11/29/2024	2038700247	347.95					
	ACCOUNT DETAIL				LINE AMOUNT						
	1 802 46290		LGEN FUND OTHR REIMB			9.78					
						9.78			CHECK TOTAL	1,304.07	
2257	CFS - CUSTOM FACILITY	0000	INV	11/29/2024	2024-06-123						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280805 52201		LIBR FAC BLDG MAINT			729.00					
						729.00			CHECK TOTAL	729.00	
837	CINTAS CORPORATION	0001	INV	11/29/2024	4212638828						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280805 52999		LIBR FAC OTHER SVCS			129.01					
						129.01			CHECK TOTAL	129.01	
2113	CLARK BAIRD SMITH LLP	0000	INV	11/29/2024	1137						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280801 52101		LIBR CTRL LEGAL SVCS			236.25					
						236.25			CHECK TOTAL	236.25	
3693	CURTIS CHUNG	0000	INV	11/29/2024	72378						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280809 51812 80103		LIBR COMM LIBR SUPP			800.00					
						800.00			CHECK TOTAL	800.00	
231	DELL MARKETING LP	0000	INV	11/29/2024	10783766190						
	ACCOUNT DETAIL				LINE AMOUNT						
	1 80280808 51500		LIBR IT SHARED IT			437.24					
						437.24			CHECK TOTAL	437.24	

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
890	HEYL ROYSTER VOELKER	0000		INV	11/29/2024	1726854				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 52101		LIBR CTRL	LEGAL SVCS			1,240.00			
										1,240.00
										1,240.00
										CHECK TOTAL
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84801580				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			163.02			
										163.02
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84838032				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			169.13			
										169.13
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84857040				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			453.12			
										453.12
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84881693				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 81080832 51801		ADULT GIFT	LIBR BOOKS			963.53			
	2 80280802 51801		A&Y PROG	LIBR BOOKS			27.38			
										990.91
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84881694				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			959.23			
										959.23
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84881695				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			730.28			
										730.28
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84922545				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			118.83			
										118.83
2260	INGRAM INDUSTRIES INC	0000		INV	11/29/2024	84645381				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51801		A&Y PROG	LIBR BOOKS			462.67			

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK			
						462.67					
					CHECK TOTAL	4,047.19					
254	CAROL INSKEEP	0000		INV	11/29/2024	72462					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP		47.56					
						47.56					
					CHECK TOTAL	47.56					
38	CARL JOHNSON	0000		INV	11/29/2024	72377					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP		200.00					
						200.00					
					CHECK TOTAL	200.00					
2945	MICHAEL HANNAN	0000		INV	11/29/2024	72404					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52201		LIBR FAC	BLDG MAINT		116.23					
						116.23					
					CHECK TOTAL	116.23					
268	MIDWEST TAPE	0000		INV	11/29/2024	506354194					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51804		A&Y PROG	AUDIOBOOKS		74.98					
	2 80280802 51806		A&Y PROG	DVD		74.21					
						149.19					
268	MIDWEST TAPE	0000		INV	11/29/2024	506370219					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51804		A&Y PROG	AUDIOBOOKS		90.98					
	2 80280802 51806		A&Y PROG	DVD		196.42					
						287.40					
268	MIDWEST TAPE	0000		INV	11/29/2024	506354213					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51807 80103		A&Y PROG	RECORDING		20.99					
	2 80280802 51806 80103		A&Y PROG	DVD		83.97					
						104.96					

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
268	MIDWEST TAPE	0000		INV	11/29/2024	506371681			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51806	80103	A&Y PROG	DVD			53.96		
									53.96
									CHECK TOTAL
									595.51
2516	THE NEW LINCOLN SQUAR	0000		INV	11/29/2024	72383			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 52912		ARCHIVES	FACILTYREN			725.00		
									725.00
									CHECK TOTAL
									725.00
54	OVERDRIVE INC	0000		INV	11/29/2024	01018CO24363959			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280802 51811		A&Y PROG	DOWNLOAD			636.74		
									636.74
									CHECK TOTAL
									636.74
1392	PARAGON MICRO INC	0000		INV	11/29/2024	S5164135			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 52320		LIBR IT	TRAVEL			336.00		
	2 80280809 52199		LIBR COMM	OTHER PROF			336.00		
	3 80280803 52320		ARCHIVES	TRAVEL			168.00		
	4 80280800 52320		LIBR ADMIN	TRAVEL			168.00		
	5 80280807 52320		LIBR CIRC	TRAVEL			168.00		
	6 80280806 52320		LIBR ACQ	TRAVEL			168.00		
	7 80280805 52999		LIBR FAC	OTHER SVCS			168.00		
									1,512.00
									CHECK TOTAL
									2,352.00
1392	PARAGON MICRO INC	0000		INV	11/29/2024	S5172851			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280809 52199		LIBR COMM	OTHER PROF			280.00		
	2 80280803 52320		ARCHIVES	TRAVEL			420.00		
	3 80280807 52320		LIBR CIRC	TRAVEL			140.00		
									840.00
									CHECK TOTAL
									2,352.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
1622	REPUBLIC SERVICES, IN	0000		INV	11/29/2024	0729-000710904				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS			1,017.74			
									1,017.74	
									1,017.74	
										CHECK TOTAL
1272	ROGARDS	0000		INV	11/29/2024	053415-03				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			91.63			
									91.63	
										CHECK TOTAL
1272	ROGARDS	0000		INV	11/29/2024	053415-02				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			8.67			
									8.67	
										CHECK TOTAL
1272	ROGARDS	0000		INV	11/29/2024	053605-00				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			32.71			
									32.71	
										CHECK TOTAL
1272	ROGARDS	0000		INV	11/29/2024	053605-01				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			12.30			
									12.30	
										CHECK TOTAL
									145.31	
2013	SEICO, INC	0000		INV	11/29/2024	67614				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280805 52999		LIBR FAC	OTHER SVCS			1,925.00			
									1,925.00	
										CHECK TOTAL
									1,925.00	
3030	THRYV INC	0000		INV	11/29/2024	610061906533				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280801 51900		LIBR CTRL	OTHER SUPP			90.90			
									90.90	
										CHECK TOTAL
									90.90	
51	INVOICES						17,976.64		17,976.64	
									3,115,702.28	

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L112924 11/29/2024
 DUE DATE: 11/29/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	802	LIBRARY GENERAL FUND 802-00-00-000-000-46290-	OTHER REIMBURSEMENTS	9.78 0.00
802	80280800	LIBRARY ADMINISTRATIO 802-60-80-800-000-52320-	TRAVEL, EDUCATION AND	168.00 6,770.05
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-51900-	OTHER SUPPLIES	236.21 12,655.45
802	80280801	LIBRARY CENTRALIZED C 802-60-80-801-000-52101-	LEGAL SERVICES	1,476.25 43,013.75
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-	LIBRARY BOOKS	2,738.30 78,869.62
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51801-80103	LIBRARY BOOKS	1,657.60 31,682.43
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51802-80103	NEW COLLECTIONS	226.53 14,575.42
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51804-	AUDIOBOOKS	165.96 1,259.23
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51805-	CD'S	32.73 1,802.89
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-	DVD'S	409.34 10,574.55
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51806-80103	DVD'S	137.93 1,805.89
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51807-80103	RECORDINGS	20.99 2,242.81
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51809-	GAMES	57.59 3,335.74
802	80280802	AYS COLLECTIONS 802-60-80-802-000-51811-	DOWNLOADABLES	636.74 79,007.40
802	80280803	ARCHIVES 802-60-80-803-000-51801-	LIBRARY BOOKS	56.94 1,878.28
802	80280803	ARCHIVES 802-60-80-803-000-52320-	TRAVEL, EDUCATION AND	588.00 1,148.08
802	80280803	ARCHIVES 802-60-80-803-000-52912-	FACILITY RENTAL	725.00 4,745.00
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52201-	BUILDING REPAIR & MAI	845.23 91,020.95
802	80280805	LIBRARY FACILITIES 802-60-80-805-000-52999-	OTHER CONTRACTUAL SER	3,239.75 57,467.75
802	80280806	COLLECTIONS 802-60-80-806-000-52320-	TRAVEL, EDUCATION AND	168.00 832.00
802	80280807	PATRON SERVICES 802-60-80-807-000-52320-	TRAVEL, EDUCATION AND	308.00 1,552.56
802	80280808	LIBRARY IT 802-60-80-808-000-51500-	SHARED IT COSTS	520.01 131,261.43
802	80280808	LIBRARY IT 802-60-80-808-000-52320-	TRAVEL, EDUCATION AND	336.00 594.99
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL	304.09 7,054.72
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL	407.16 5,456.96
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL	800.00 6,595.52
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52199-	OTHER PROFESSIONAL SE	616.00 11,529.00
802	80280809	COMMUNITY ENGAGEMENT 802-60-80-809-000-52909-	ADV/MKTING/PUBLIC EDU	124.98 18,111.04
			FUND TOTAL	17,013.11
CASH ACCOUNT 802 10100		BALANCE 3,115,702.28		
810	81080832	ADULT GIFTS 810-60-80-832-000-51801-	LIBRARY BOOKS	963.53 13,503.29
			FUND TOTAL	963.53
CASH ACCOUNT 802 10100		BALANCE 3,115,702.28		
			WARRANT SUMMARY TOTAL	17,976.64
			GRAND TOTAL	17,976.64

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802 10100		CASH									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3138	AFRO AMERICAN HISTORI	0000		INV	12/06/2024	72651					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER			60.00				
										60.00	
										CHECK TOTAL	60.00
3125	ALLIANCE ENTERTAINMEN	0000		INV	12/06/2024	PLS83553947					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51805		A&Y PROG	CD			12.49				
	2 80280802 51806		A&Y PROG	DVD			70.47				
										82.96	
										CHECK TOTAL	82.96
2943	AMAZON CAPITAL SERVIC	0000		INV	12/06/2024	1M6Q-QWQ6-FCWV					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			27.34				
										27.34	
2943	AMAZON CAPITAL SERVIC	0000		CRM	12/06/2024	CM 1CDC-7T6T-WRJD					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			-5.57				
										-5.57	
2943	AMAZON CAPITAL SERVIC	0000		INV	12/06/2024	1NLJ-RDPF-XXLF					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP			90.83				
										90.83	
2943	AMAZON CAPITAL SERVIC	0000		INV	12/06/2024	1QDY-GTH6-NN1F					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812		LIBR COMM	LIBR SUPP			8.99				
										8.99	
2943	AMAZON CAPITAL SERVIC	0000		INV	12/06/2024	1J63-P1H7-9M1W					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80103		LIBR COMM	LIBR SUPP			22.90				
										22.90	
2943	AMAZON CAPITAL SERVIC	0000		INV	12/06/2024	1XVW-M9KM-DDND					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812 80102		LIBR COMM	LIBR SUPP			186.31				
										186.31	

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2943	AMAZON CAPITAL SERVIC	0000		INV	12/06/2024	1PXD-Q14T-KPVF					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280809 51812	80103	LIBR COMM	LIBR SUPP			118.48				
										118.48	
										CHECK TOTAL	449.28
96	AMEREN ILLINOIS COMPA	0000		INV	12/06/2024	72563					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES			1,647.15				
										1,647.15	
										CHECK TOTAL	1,647.15
96	AMEREN ILLINOIS COMPA	0000		INV	12/06/2024	72653					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES			326.44				
										326.44	
										CHECK TOTAL	326.44
217	BAKER & TAYLOR LLC	0000		INV	12/06/2024	5019227549					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801	80103	A&Y PROG	LIBR BOOKS			45.15				
										45.15	
										CHECK TOTAL	45.15
426	CDW GOVERNMENT INC	0000		INV	12/06/2024	AB55J2U					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51500		LIBR IT	SHARED IT			278.59				
										278.59	
										CHECK TOTAL	278.59
3224	COLES COUNTY ILLINOIS	0000		INV	12/06/2024	72625					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER			16.00				
										16.00	
										CHECK TOTAL	16.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
3344	CONSTELLATION NEWENER	0001		INV	12/06/2024	69674436901					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52600		LIBR FAC	UTILITIES		7,509.81					
							7,509.81				
						CHECK TOTAL	7,509.81				
20	DAVIS HOUK MECHANICAL	0000	24221	INV	12/06/2024	C23328-8					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 53200		LIBR FAC	BUILDING		75,394.27					
							75,394.27				
						CHECK TOTAL	75,394.27				
3316	ENGBERG ANDERSON, INC	0000		INV	12/06/2024	24377300-4					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 53200		LIBR FAC	BUILDING		6,687.50					
							6,687.50				
						CHECK TOTAL	6,687.50				
238	FARMER CITY GENEALOGI	0000		INV	12/06/2024	72631					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER		15.00					
							15.00				
						CHECK TOTAL	15.00				
242	GENEALOGY SOCIETY OF	0000		INV	12/06/2024	72628					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER		35.00					
							35.00				
						CHECK TOTAL	35.00				
2999	ILLIANA GENEALOGICAL	0000		INV	12/06/2024	72640					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER		40.00					
							40.00				
						CHECK TOTAL	40.00				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802		10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK			
1264	ILLINOIS AMERICAN WAT	0001		INV	12/06/2024	72564						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280805 52600		LIBR FAC	UTILITIES			63.63					
										63.63		
										CHECK TOTAL		63.63
1264	ILLINOIS AMERICAN WAT	0001		INV	12/06/2024	72565						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280805 52600		LIBR FAC	UTILITIES			290.14					
										290.14		
										CHECK TOTAL		290.14
1264	ILLINOIS AMERICAN WAT	0001		INV	12/06/2024	72655						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280805 52600		LIBR FAC	UTILITIES			25.87					
										25.87		
										CHECK TOTAL		25.87
246	ILLINOIS MENNONITE HI	0000		INV	12/06/2024	72638						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280803 51803		ARCHIVES	LIBR PER			40.00					
										40.00		
										CHECK TOTAL		40.00
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	85005209						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS				26.66					
										26.66		
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	85005208						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280802 51801	A&Y PROG	LIBR BOOKS				389.87					
										389.87		
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	85005207						
	ACCOUNT DETAIL					LINE AMOUNT						
	1 80280802 51801	A&Y PROG	LIBR BOOKS				104.18					
										104.18		

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	84976390					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			258.33				
											258.33
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	84964123					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 81080832 51801		ADULT GIFT	LIBR BOOKS			45.56				
	2 80280802 51801		A&Y PROG	LIBR BOOKS			225.30				
											270.86
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	84948172					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801		A&Y PROG	LIBR BOOKS			793.67				
											793.67
2260	INGRAM INDUSTRIES INC	0000		INV	12/06/2024	84940209					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103		A&Y PROG	LIBR BOOKS			373.07				
											373.07
											CHECK TOTAL
											2,216.64
64	IRISH GENEALOGICAL SO	0000		INV	12/06/2024	72642					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER			40.00				
											40.00
											CHECK TOTAL
											40.00
3007	KANKAKEE VALLEY GENE	0000		INV	12/06/2024	72629					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803		ARCHIVES	LIBR PER			20.00				
											20.00
											CHECK TOTAL
											20.00
1990	KANOPY INC.	0000		INV	12/06/2024	428229 – PPU					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51811		A&Y PROG	DOWNLOAD			1,414.00				
											1,414.00
											CHECK TOTAL
											1,414.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
447	KONE INC	0000		INV	12/06/2024	871536507					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS		2,144.13					
							2,144.13				
						CHECK TOTAL	2,144.13				
261	LAKESHORE LEARNING MA	0000		INV	12/06/2024	401653112724					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51801 80103	A&Y PROG	LIBR BOOKS			65.48					
							65.48				
						CHECK TOTAL	65.48				
261	LAKESHORE LEARNING MA	0000		INV	12/06/2024	322260111524					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280802 51802 80103	A&Y PROG	NEW COLL			168.47					
							168.47				
						CHECK TOTAL	233.95				
3242	MCLEAN COUNTY GENEALO	0000		INV	12/06/2024	72646					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280803 51803	ARCHIVES	LIBR PER			35.00					
							35.00				
						CHECK TOTAL	35.00				
2976	MCMASTER CARR SUPPLY	0001		INV	12/06/2024	36829932					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52201	LIBR FAC	BLDG MAINT			145.20					
							145.20				
						CHECK TOTAL	145.20				
2976	MCMASTER CARR SUPPLY	0001		INV	12/06/2024	37208470					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52201	LIBR FAC	BLDG MAINT			86.80					
							86.80				
						CHECK TOTAL	232.00				
2945	MICHAEL HANNAN	0000		INV	12/06/2024	72581					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280800 52320	LIBR ADMIN	TRAVEL			25.00					
							25.00				
						CHECK TOTAL	25.00				

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802 10100		CASH								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
2945	MICHAEL HANNAN	0000		INV	12/06/2024	72658				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280800 52320		LIBR ADMIN	TRAVEL			12.00			
										12.00
										CHECK TOTAL
										37.00
268	MIDWEST TAPE	0000		INV	12/06/2024	506413182 hoopla				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51811		A&Y PROG	DOWNLOAD			5,125.97			
										5,125.97
										CHECK TOTAL
										5,125.97
268	MIDWEST TAPE	0000		INV	12/06/2024	506396244				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51806		A&Y PROG	DVD			474.55			
										474.55
										CHECK TOTAL
										474.55
268	MIDWEST TAPE	0000		INV	12/06/2024	506396245				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280802 51807	80103	A&Y PROG	RECORDING			45.98			
	2 80280802 51806	80103	A&Y PROG	DVD			41.24			
										87.22
										CHECK TOTAL
										5,687.74
2991	MOULTRIE COUNTY HISTO	0000		INV	12/06/2024	72619				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			25.00			
										25.00
										CHECK TOTAL
										25.00
871	NATIONAL PEN HOLDINGS	0000		INV	12/06/2024	113997606				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280851 51810		MER SALES	LIBR SALE			244.46			
										244.46
										CHECK TOTAL
										244.46
279	OHIO GENEALOGICAL SOC	0000		INV	12/06/2024	72618				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 80280803 51803		ARCHIVES	LIBR PER			60.00			
										60.00
										CHECK TOTAL
										60.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802 10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
9999	DeWitt County Genealo	0000		INV	12/06/2024	72636			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			25.00		
									25.00
									CHECK TOTAL
									25.00
9999	Frankfort Area Geneal	0000		INV	12/06/2024	72626			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			20.00		
									20.00
									CHECK TOTAL
									20.00
9999	Fulton County Histori	0000		INV	12/06/2024	72632			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			15.00		
									15.00
									CHECK TOTAL
									15.00
9999	Henry County Genealog	0000		INV	12/06/2024	72627			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			20.00		
									20.00
									CHECK TOTAL
									20.00
9999	Iroquois County Genea	0000		INV	12/06/2024	72644			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280803 51803		ARCHIVES	LIBR PER			25.00		
									25.00
									CHECK TOTAL
									25.00
2994	SEAN FITZPATRICK	0000		INV	12/06/2024	537			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 80280808 51500		LIBR IT	SHARED IT			1,000.00		
									1,000.00
									CHECK TOTAL
									1,000.00

ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

CASH ACCOUNT: 802		10100		CASH							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
283	QUILL CORPORATION	0000		INV	12/06/2024	41673358					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			11.87				
											11.87
283	QUILL CORPORATION	0000		INV	12/06/2024	41667492					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			88.21				
											88.21
283	QUILL CORPORATION	0000		INV	12/06/2024	41675161					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280801 51900		LIBR CTRL	OTHER SUPP			39.87				
											39.87
											CHECK TOTAL
											139.95
3029	RENTOKIL NORTH AMERIC	0000		INV	12/06/2024	69854858					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS			84.78				
											84.78
3029	RENTOKIL NORTH AMERIC	0000		INV	12/06/2024	69854859					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280805 52999		LIBR FAC	OTHER SVCS			84.78				
											84.78
											CHECK TOTAL
											169.56
3409	STAPLES, INC.	0000		INV	12/06/2024	7003163165					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 80280808 51900		LIBR IT	OTHER SUPP			467.89				
											467.89
											CHECK TOTAL
											467.89
60	INVOICES										
											WARRANT TOTAL
											107,279.11
											CASH ACCOUNT BALANCE
											107,279.11
											3,115,196.12

ACCOUNTS PAYABLE CHECK RUN REPORT

Ck Run Id# Summary

CK RUN ID#: L120624 12/06/2024
 DUE DATE: 12/06/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
802	80280800	LIBRARY ADMINISTRATIO	802-60-80-800-000-52320-	TRAVEL, EDUCATION AND 37.00 6,733.05
802	80280801	LIBRARY CENTRALIZED C	802-60-80-801-000-51900-	OTHER SUPPLIES 139.95 12,515.50
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-	LIBRARY BOOKS 1,771.35 77,098.27
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51801-80103	LIBRARY BOOKS 532.13 31,150.30
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51802-80103	NEW COLLECTIONS 168.47 14,406.95
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51805-	CD'S 12.49 1,790.40
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-	DVD'S 545.02 10,029.53
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51806-80103	DVD'S 41.24 1,764.65
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51807-80103	RECORDINGS 45.98 2,196.83
802	80280802	AYS COLLECTIONS	802-60-80-802-000-51811-	DOWNLOADABLES 6,539.97 72,467.43
802	80280803	ARCHIVES	802-60-80-803-000-51803-	LIBRARY PERIODICALS 491.00 1,953.74
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52201-	BUILDING REPAIR & MAI 232.00 90,788.95
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52600-	UTILITIES 9,863.04 73,267.63
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-52999-	OTHER CONTRACTUAL SER 2,313.69 55,154.06
802	80280805	LIBRARY FACILITIES	802-60-80-805-000-53200-	BUILDING 82,081.77 547,834.93
802	80280808	LIBRARY IT	802-60-80-808-000-51500-	SHARED IT COSTS 1,278.59 129,982.84
802	80280808	LIBRARY IT	802-60-80-808-000-51900-	OTHER SUPPLIES 467.89 9,887.26
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-	LIBRARY PROGRAM SUPPL 8.99 7,045.73
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80102	LIBRARY PROGRAM SUPPL 186.31 5,270.65
802	80280809	COMMUNITY ENGAGEMENT	802-60-80-809-000-51812-80103	LIBRARY PROGRAM SUPPL 232.21 6,363.31
802	80280851	MERCHANDISE SALES	802-60-80-851-000-51810-	LIBRARY RESALE PURCHA 244.46 336.60
			FUND TOTAL	107,233.55
CASH ACCOUNT 802 10100		BALANCE 3,115,196.12		
810	81080832	ADULT GIFTS	810-60-80-832-000-51801-	LIBRARY BOOKS 45.56 13,457.73
			FUND TOTAL	45.56
CASH ACCOUNT 802 10100		BALANCE 3,115,196.12		
			WARRANT SUMMARY TOTAL	107,279.11
			GRAND TOTAL	107,279.11

EQUAL EMPLOYMENT OPPORTUNITY & ANTIDISCRIMINATION

The Urbana Free Library is an equal opportunity employer in accordance with state and federal laws. It is the policy of the Library to prohibit discrimination of any type and to afford employment opportunities to employees and applicants without regard to actual or perceived race (and traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, national origin, ancestry, citizenship status, work authorization status, age, religion, creed, marital status, disability, sex, gender, pregnancy, sexual orientation, gender identity, military or veteran status, order of protection status, genetic information, reproductive decisions, family responsibilities, or any other category protected by applicable law. The policies and principles of equal employment opportunity also apply to the selection and treatment of independent contractors, personnel working on our premises who are employed by temporary agencies, and any other persons or firms doing business for or with The Urbana Free Library.

Furthermore, no employee of the Library is to discriminate against any applicant or employee on the basis of a disability or association with a person with a disability. The Library will make reasonable accommodations, including modification of Library policies and procedures in appropriate cases for qualified individuals with disabilities if it can be done without undue hardship for the Library.

The policy of equal employment opportunity and anti-discrimination applies to all aspects of the relationship between The Urbana Free Library and its employees, including but not limited to recruitment, employment, promotion, transfer, training, working conditions, wages and salary administration, employee benefits, and application of policies.

Questions should be referred to the Executive Director.

Adopted March 10, 2015

Revised June 11, 2019; November 9, 2021; August 9, 2022; December 13, 2022; December 10, 2024

~~0812/0910/20242~~

RESPECTFUL WORK ENVIRONMENT

Scope: All Library Employees, Agents, Officials, Patrons, Contractors, Visitors, and Volunteers

Purpose: The purpose of this policy is to promote a respectful, productive, professional, and diverse work environment that is free of all forms of unlawful discrimination and harassment, by adhering to all applicable federal, state, and local laws.

Policy: All persons have a right to work in a respectful and productive environment free of discrimination and harassment. The Urbana Free Library will not tolerate any form of conduct by employees, agents, officials, patrons, contractors, visitors, or volunteers that harasses, disrupts, or interferes with another's work performance or creates an intimidating, offensive, or hostile work environment. The Urbana Free Library prohibits discrimination or harassment of any person by any other person regardless of any employment relationship or lack thereof.

Comment: Employees, agents, officials, patrons, contractors, visitors, or volunteers are expected to maintain a respectful and productive work environment that is free of harassing or disruptive conduct. No form of discrimination or harassment will be tolerated, including discrimination or harassment based on the following reasons: actual or perceived race (and traits associated with race, including, but not limited to, hair texture and protective hairstyles), color, national origin, ancestry, citizenship status, work authorization status, age, religion, creed, marital status, disability, sex, gender, pregnancy, sexual orientation, gender identity, military or veteran status, order of protection status, genetic information, reproductive decisions, family responsibilities, or any other category protected by applicable law.

Special attention should be paid to the prohibition of sexual harassment. The Illinois Human Rights Act currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

RESPECTFUL WORK ENVIRONMENT

Please note: The policy recognizes the above definition as a minimum legal standard. As the Library is committed to ensuring a diverse, productive, and professional work environment, this policy's expectations and standards are considerably higher.

Definitions: Discrimination or harassment under this policy includes unwanted or unwelcomed conduct of either a sexual nature or related to an individual's actual or perceived protected class status. Examples of such conduct include, but are not limited to:

- **Physical Conduct:** Unwanted physical contact or conduct of any kind, including sexual flirtations, touching, advances, or propositions about, to, or in the presence of another individual;
- **Verbal Conduct:** Demeaning, insulting, intimidating, or sexually suggestive comments about, to, or in the presence of an individual; suggestive comments, insults, humor, lewd comments, and/or jokes about sex, anatomy, or gender-specific traits; sexual propositions or requests for sexual acts; or repeated requests for dates.
- **Written Conduct:** Demeaning, insulting, intimidating, or sexually suggestive written, recorded, or electronic communications in any form (including but not limited to email, instant messages, text messages, mobile phone images, tweets, podcasts, and Internet materials).
- **Non-verbal Conduct:** Suggestive or insulting sounds (e.g., whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls," "smacking," or "kissing" noises.
- **Visual Conduct:** Display in the workplace of demeaning, insulting, intimidating, or sexually suggestive objects, pictures, or photographs, posters, signs, pin-ups, or slogans of a sexual nature, viewing pornographic material or websites.
- Other sexually harassing or offensive conduct in the workplace, whether committed by supervisors, managers, non-supervisory employees, or non-employees, also is prohibited.

Management Staff: For purposes of this policy, "manager" or "management staff" shall be defined as any person who is engaged in or responsible for directing or overseeing the work of The Urbana Free Library's employees, including, but not limited to, all supervisors, department heads, and administrators.

- All management staff, agents, and officials have an affirmative responsibility to keep the workplace free of any form of harassment, particularly sexual harassment.

~~0812/0910/20242~~

RESPECTFUL WORK ENVIRONMENT

- No manager, agent, or official is to threaten, promise, or insinuate, either explicitly or implicitly, that an employee's refusal or willingness to submit to sexual advances will affect the employee's terms or conditions of employment. This prohibition shall apply to off-duty conduct to the extent that such conduct (1) arises out of the work relationship between the complainant and alleged harasser and (2) has a demonstrable effect on the workplace.
- Each manager, agent, and official has an affirmative responsibility to promptly report any conduct or situation that may constitute sexual harassment or discriminatory behavior directly to the administrator responsible for Human Resources and the appropriate department head, whether that behavior is directly observed or knowledge of the behavior is gained by indirect means.
- If a manager, agent, or official is uncertain whether suspect behavior constitutes harassment or discrimination, the supervisor, manager, agent, or official shall promptly contact the administrator responsible for Human Resources to determine whether further investigation is warranted.

Reporting Procedure: Any employee who believes that conduct by an employee, agent, official, patron, contractor, visitor, or volunteer could constitute a violation of this policy has a responsibility to report the situation as soon as possible. It is not necessary for the person making the report to be the subject of the harassment or discrimination. The report should be made to either the employee's department head or the administrator responsible for Human Resources. Should the employee have concerns about privacy, confidentiality, potential retaliation, or for any other reasons the employee deems it necessary or appropriate, in all situations the employee may make a confidential report to the administrator responsible for Human Resources.

All reports of harassment and/or discrimination, including anonymous reports made via written, telephonic, or some other non-direct means of communication, will be investigated promptly and in as impartial and confidential a manner as possible. The investigation will be conducted by the administrator responsible for Human Resources or their designee and/or a representative from the City of Urbana's Human Resources Division. Employees are required to cooperate in any investigation. A timely resolution of each report should be reached and communicated to the parties involved.

Retaliation and Interference Prohibited: The Library is committed to maintaining a culture that promotes the prevention, detection, and elimination of any and all forms of harassment. No individual making a report in good faith under this policy shall be subject to any negative employment consequences based upon that report, even if that report is not able to be substantiated. In addition, any witness will be protected from retaliation in accordance with the State Officials and Employees Ethics Act (5 ILCS

RESPECTFUL WORK ENVIRONMENT

430/15-10), the Whistleblower Act (740 ILCS 174/15), and the Illinois Human Rights Act (775 ILCS 5/6-101).

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or adverse change in the terms or conditions of employment of any Library employee that is taken in response to a Library employee's involvement in protected activity pursuant to this policy.

Discipline: Any employee, agent, official, or manager who is found to have violated the Respectful Work Environment Policy will be subject to appropriate disciplinary action, up to and including termination.

Any manager who fails to promptly report conduct that may constitute a violation of this policy will be subject to disciplinary action, up to and including termination.

Any employee, agent, official, or manager who (1) retaliates against an employee who reports a possible violation of this policy, or (2) interferes with a harassment investigation in any way will be subject to appropriate disciplinary action, up to and including termination.

Any employee, agent, official, or manager who is found to have knowingly made an intentional misrepresentation during the course of an investigation, or who interferes with an investigation brought pursuant to this policy, will be subject to appropriate disciplinary action, up to and including termination.

Any person who knowingly and intentionally makes a false report of harassment or discrimination will be subject to appropriate disciplinary action, up to and including termination. If a report of harassment or discrimination is made in good faith, but is unable to be substantiated, it shall not be deemed a false report.

Training and Implementation: All employees, supervisors, managers, persons who have been agents for three (3) months, officials, and volunteers will be trained on this policy within six (6) months of the implementation of this policy or the commencement of employment or service, whichever date is earlier. At the completion of training, all employees and volunteers will be required to sign a document confirming their knowledge and understanding of the policy. Training for employees shall reoccur on at least an annual basis.

External Reporting: The purpose of this policy is to establish prompt, thorough, and effective procedures for responding to every report and incident so that problems can be identified and remedied by the Library. However, all Library employees have the right

~~0812/0910/2024~~

RESPECTFUL WORK ENVIRONMENT

to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 300 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Adopted March 8, 2016

Revised January 9, 2018; July 13, 2021; June 14, 2022; August 9, 2022; December 10, 2024

**BOARD OF TRUSTEES OF
THE URBANA FREE LIBRARY
RESOLUTION NO. 2024-16**

RESOLUTION TO ACCEPT GIFTS

WHEREAS, the City of Urbana (hereafter, the “City”) is a municipal corporation, a body politic, and a home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the City organized and formed The Urbana Free Library (hereinafter, the “Library”) as a local library pursuant to the Local Library Act (75 ILCS 5/1-1); and

WHEREAS, The Board of Library Trustees of the Library has the power and authority to accept and reject gifts and contributions whether or not such gifts and contributions are deemed restricted as provided by the donor or decedent; and

WHEREAS, the following persons and entities have given to the Library the following sum:

<u>Name of Donor</u>	<u>Amount</u>	<u>Restricted Use of Contribution or Gift</u>
The Urbana Free Library Foundation	\$25,000	Landscaping

WHEREAS, the Board of Library Trustees desires to accept the aforesaid gift on the terms and conditions provided by the donors and decedents, as the case may be.

NOW THEREFORE, BE IT RESOLVED BY THE URBANA FREE LIBRARY BOARD OF TRUSTEES, URBANA, ILLINOIS as follows:

Section 1.

The Board of Library Trustees shall and hereby does accept the above-stated gift and shall be bound by the conditions and restrictions, if any, pursuant to which such gift has been made.

Section 2.

The Board of Library Trustees, on behalf of itself and the Library shall and hereby expresses its true appreciation and gratitude for the aforesaid gift.

ADOPTED by the Board of Trustees at a regular meeting thereof, held this 10th day of December, 2024.

Ayes: _____
Nays: _____
Abstains: _____
Absent: _____

RESOLUTION DECLARED ADOPTED.

President

Secretary/Secretary *pro tem*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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802 LIBRARY GENERAL FUND

802 40100	-4,282,194.00	PROPERTY TAXES	0.00	-4,282,194.00	-1,795,701.94	0.00	-2,486,492.06	41.9%
802 40302	-204,990.00	PPRT	0.00	-204,990.00	-60,423.09	0.00	-144,566.91	29.5%
802 40309	-56,354.00	STATE PER CAPITA FOR LIBRARY	0.00	-56,354.00	-56,928.96	0.00	574.96	101.0%
802 41500	-41,270.00	GRANTS FROM LOCAL GOVERNMENTS	0.00	-41,270.00	-6,760.00	0.00	-34,510.00	16.4%
802 41700	-271,315.00	CITY OTHER CONTRIBUTION	0.00	-271,315.00	-63,062.38	0.00	-208,252.62	23.2%
802 44220	-33,350.00	FRANCHISE FEE	0.00	-33,350.00	-33,350.00	0.00	0.00	100.0%
802 44599	-1,500.00	OTHER SALES	0.00	-1,500.00	-818.63	0.00	-681.37	54.6%
802 44800	-50,300.00	LIBRARY FEES	0.00	-50,300.00	-28,406.51	0.00	-21,893.49	56.5%
802 45000	-14,000.00	INVESTMENT INCOME	-22,000.00	-36,000.00	-29,133.78	0.00	-6,866.22	80.9%
802 46290	-105,735.00	OTHER REIMBURSEMENTS	0.00	-105,735.00	0.02	0.00	-105,735.02	.0%
802 46300	-158,665.00	DONATIONS/CONTRIBUTIONS/GIFTS	-21,370.00	-180,035.00	-80,041.57	0.00	-99,993.43	44.5%
802 46900	-250.00	OTHER MISCELLANEOUS REVENUES	0.00	-250.00	-196.60	0.00	-53.40	78.6%
802 49803	-48,900.00	TRF FROM LIB RESERVE FUND	0.00	-48,900.00	0.00	0.00	-48,900.00	.0%
TOTAL LIBRARY GENERAL FUND	-5,268,823.00		-43,370.00	-5,312,193.00	-2,154,823.44	0.00	-3,157,369.56	40.6%

80280800 LIBRARY ADMINISTRATION

80280800 50110	439,779.00	SALARY - REGULAR EMPLOYEES	-40,000.00	399,779.00	174,311.04	0.00	225,467.96	43.6%
80280800 52320	9,976.00	TRAVEL, EDUCATION AND TRAINING	0.00	9,976.00	3,242.95	0.00	6,733.05	32.5%
TOTAL LIBRARY ADMINISTRATION	449,755.00		-40,000.00	409,755.00	177,553.99	0.00	232,201.01	43.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

80280801 LIBRARY CENTRALIZED COSTS

80280801 50210	INSURANCE							
	316,596.00	0.00	316,596.00	107,844.35	0.00	208,751.65	34.1%	
80280801 50220	FICA AND MEDICARE							
	219,006.00	0.00	219,006.00	79,052.64	0.00	139,953.36	36.1%	
80280801 50240	RHS CONTRIBUTION							
	43,267.00	0.00	43,267.00	23,726.45	0.00	19,540.55	54.8%	
80280801 50251	IMRF & SURS							
	171,314.00	0.00	171,314.00	63,062.38	0.00	108,251.62	36.8%	
80280801 51900	OTHER SUPPLIES							
	43,462.00	-6,243.00	37,219.00	24,703.50	0.00	12,515.50	66.4%	
80280801 52101	LEGAL SERVICES							
	5,500.00	56,000.00	61,500.00	18,486.25	0.00	43,013.75	30.1%	
80280801 52199	OTHER PROFESSIONAL SERVICES							
	20,000.00	0.00	20,000.00	12,518.14	0.00	7,481.86	62.6%	
80280801 52721	WORKER'S COMP CLAIMS							
	16,000.00	0.00	16,000.00	11,512.31	0.00	4,487.69	72.0%	
80280801 52902	POSTAGE & PRINTING							
	6,500.00	0.00	6,500.00	1,593.86	0.00	4,906.14	24.5%	
80280801 52904	RECRUITING EXPENSES							
	500.00	15,000.00	15,500.00	8,460.62	0.00	7,039.38	54.6%	
80280801 52907	CREDIT CARD & BANK FEES							
	700.00	0.00	700.00	216.95	0.00	483.05	31.0%	
80280801 52999	OTHER CONTRACTUAL SERVICES							
	55,000.00	0.00	55,000.00	6,579.89	0.00	48,420.11	12.0%	
TOTAL LIBRARY CENTRALIZED COSTS								
	897,845.00	64,757.00	962,602.00	357,757.34	0.00	604,844.66	37.2%	

80280802 AYS COLLECTIONS

80280802 51801	LIBRARY BOOKS						
	135,800.00	0.00	135,800.00	58,701.73	0.00	77,098.27	43.2%
80280802 51801 80103	LIBRARY BOOKS						
	56,550.00	0.00	56,550.00	25,399.70	0.00	31,150.30	44.9%
80280802 51802 80103	NEW COLLECTIONS						
	23,900.00	0.00	23,900.00	9,493.05	0.00	14,406.95	39.7%
80280802 51803	LIBRARY PERIODICALS						
	10,500.00	0.00	10,500.00	8,574.22	0.00	1,925.78	81.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

80280802	51803	80103	LIBRARY PERIODICALS	500.00	0.00	500.00	480.15	0.00	19.85	96.0%
80280802	51804		AUDIOBOOKS	2,300.00	0.00	2,300.00	1,040.77	0.00	1,259.23	45.3%
80280802	51805		CD'S	3,000.00	0.00	3,000.00	1,209.60	0.00	1,790.40	40.3%
80280802	51806		DVD'S	18,000.00	0.00	18,000.00	7,970.47	0.00	10,029.53	44.3%
80280802	51806	80103	DVD'S	3,300.00	0.00	3,300.00	1,535.35	0.00	1,764.65	46.5%
80280802	51807	80103	RECORDINGS	4,500.00	0.00	4,500.00	2,303.17	0.00	2,196.83	51.2%
80280802	51809		GAMES	5,200.00	0.00	5,200.00	1,864.26	0.00	3,335.74	35.9%
80280802	51811		DOWNLOADABLES	126,000.00	0.00	126,000.00	53,532.57	0.00	72,467.43	42.5%
80280802	52910		DATABASE CHARGES	39,730.00	0.00	39,730.00	6,314.00	0.00	33,416.00	15.9%
TOTAL AYS COLLECTIONS				429,280.00	0.00	429,280.00	178,419.04	0.00	250,860.96	41.6%

80280803 ARCHIVES

80280803	50110		SALARY - REGULAR EMPLOYEES	294,353.00	0.00	294,353.00	115,084.30	0.00	179,268.70	39.1%
80280803	51801		LIBRARY BOOKS	4,100.00	0.00	4,100.00	2,221.72	0.00	1,878.28	54.2%
80280803	51803		LIBRARY PERIODICALS	3,070.00	0.00	3,070.00	1,116.26	0.00	1,953.74	36.4%
80280803	51808		MICROFORM	16,531.00	0.00	16,531.00	0.00	0.00	16,531.00	.0%
80280803	52320		TRAVEL, EDUCATION AND TRAINING	2,707.00	0.00	2,707.00	1,558.92	0.00	1,148.08	57.6%
80280803	52910		DATABASE CHARGES	20,550.00	0.00	20,550.00	14,514.33	0.00	6,035.67	70.6%
80280803	52912		FACILITY RENTAL	9,925.00	0.00	9,925.00	5,180.00	0.00	4,745.00	52.2%
TOTAL ARCHIVES				351,236.00	0.00	351,236.00	139,675.53	0.00	211,560.47	39.8%

80280805 LIBRARY FACILITIES

80280805	50110		SALARY - REGULAR EMPLOYEES
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YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR: 802 LIBRARY GENERAL FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

80280805 51410	44,706.00	0.00	44,706.00	13,197.06	0.00	31,508.94	29.5%
		SMALL TOOLS & EQUIPMENT					
80280805 51420	2,000.00	0.00	2,000.00	791.66	0.00	1,208.34	39.6%
		OFFICE FURNITURE					
80280805 51900	10,000.00	3,370.00	13,370.00	13,369.94	0.00	0.06	100.0%
		OTHER SUPPLIES					
80280805 52201	14,007.00	0.00	14,007.00	322.64	0.00	13,684.36	2.3%
		BUILDING REPAIR & MAINT					
80280805 52202	128,211.00	-3,370.00	124,841.00	34,052.05	0.00	90,788.95	27.3%
		EQUIPMENT REPAIR & MAINT					
80280805 52600	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%
		UTILITIES					
80280805 52710	172,671.00	0.00	172,671.00	99,403.37	0.00	73,267.63	57.6%
		INSURANCE PREMIUM					
80280805 52999	48,404.00	0.00	48,404.00	51,214.00	0.00	-2,810.00	105.8%
		OTHER CONTRACTUAL SERVICES					
80280805 53200	110,620.00	0.00	110,620.00	55,465.94	0.00	55,154.06	50.1%
		BUILDING					
	567,909.00	393,043.55	960,952.55	355,065.96	58,051.66	547,834.93	43.0%
TOTAL LIBRARY FACILITIES	1,099,528.00	393,043.55	1,492,571.55	622,882.62	58,051.66	811,637.27	45.6%

80280806 COLLECTIONS

80280806 50110	536,580.00	0.00	536,580.00	166,102.06	0.00	370,477.94	31.0%
		SALARY - REGULAR EMPLOYEES					
80280806 51900	28,000.00	-4,000.00	24,000.00	9,702.08	0.00	14,297.92	40.4%
		OTHER SUPPLIES					
80280806 52320	1,000.00	0.00	1,000.00	168.00	0.00	832.00	16.8%
		TRAVEL, EDUCATION AND TRAINING					
TOTAL COLLECTIONS	565,580.00	-4,000.00	561,580.00	175,972.14	0.00	385,607.86	31.3%

80280807 PATRON SERVICES

80280807 50110	1,100,956.00	0.00	1,100,956.00	436,505.28	0.00	664,450.72	39.6%
		SALARY - REGULAR EMPLOYEES					
80280807 52320	3,642.00	0.00	3,642.00	2,089.44	0.00	1,552.56	57.4%
		TRAVEL, EDUCATION AND TRAINING					

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06							
ACCOUNTS FOR: 802 LIBRARY GENERAL FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL PATRON SERVICES	1,104,598.00	0.00	1,104,598.00	438,594.72	0.00	666,003.28	39.7%
80280808 LIBRARY IT							
80280808 50110	154,688.00	SALARY - REGULAR EMPLOYEES 0.00	154,688.00	56,907.63	0.00	97,780.37	36.8%
80280808 51500	141,832.00	SHARED IT COSTS 7,190.00	149,022.00	19,039.16	0.00	129,982.84	12.8%
80280808 51900	12,998.00	OTHER SUPPLIES 0.00	12,998.00	3,110.74	0.00	9,887.26	23.9%
80280808 52203	6,712.00	MAINTENANCE AGREEMENTS 0.00	6,712.00	3,174.72	0.00	3,537.28	47.3%
80280808 52320	1,500.00	TRAVEL, EDUCATION AND TRAINING 0.00	1,500.00	905.01	0.00	594.99	60.3%
80280808 52600	2,484.00	UTILITIES 0.00	2,484.00	1,200.00	0.00	1,284.00	48.3%
80280808 52999	17,700.00	OTHER CONTRACTUAL SERVICES 0.00	17,700.00	6,823.00	0.00	10,877.00	38.5%
TOTAL LIBRARY IT	337,914.00	7,190.00	345,104.00	91,160.26	0.00	253,943.74	26.4%
80280809 COMMUNITY ENGAGEMENT							
80280809 50110	291,768.00	SALARY - REGULAR EMPLOYEES 0.00	291,768.00	108,355.31	0.00	183,412.69	37.1%
80280809 51812	12,496.00	LIBRARY PROGRAM SUPPLIES 1,243.00	13,739.00	6,693.27	0.00	7,045.73	48.7%
80280809 51812 80102	3,500.00	LIBRARY PROGRAM SUPPLIES 20,500.00	24,000.00	18,729.35	0.00	5,270.65	78.0%
80280809 51812 80103	9,400.00	LIBRARY PROGRAM SUPPLIES 0.00	9,400.00	3,036.69	0.00	6,363.31	32.3%
80280809 51812 80104	1,800.00	LIBRARY PROGRAM SUPPLIES 0.00	1,800.00	370.00	0.00	1,430.00	20.6%
80280809 52199	20,395.00	OTHER PROFESSIONAL SERVICES 0.00	20,395.00	8,866.00	0.00	11,529.00	43.5%
80280809 52320	1,800.00	TRAVEL, EDUCATION AND TRAINING 0.00	1,800.00	527.36	0.00	1,272.64	29.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06								
ACCOUNTS FOR: 802 LIBRARY GENERAL FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
80280809 52909	21,002.00	ADV/MKTING/PUBLIC EDUCATION 0.00	21,002.00	2,890.96	0.00	18,111.04	13.8%	
TOTAL COMMUNITY ENGAGEMENT	362,161.00	21,743.00	383,904.00	149,468.94	0.00	234,435.06	38.9%	
80280851 MERCHANDISE SALES								
80280851 51810	1,000.00	LIBRARY RESALE PURCHASES 0.00	1,000.00	663.40	0.00	336.60	66.3%	
TOTAL MERCHANDISE SALES	1,000.00	0.00	1,000.00	663.40	0.00	336.60	66.3%	
TOTAL LIBRARY GENERAL FUND	330,074.00	399,363.55	729,437.55	177,324.54	58,051.66	494,061.35	32.3%	
	TOTAL REVENUES							
	-5,268,823.00	-43,370.00	-5,312,193.00	-2,154,823.44	0.00	-3,157,369.56		
	TOTAL EXPENSES							
	5,598,897.00	442,733.55	6,041,630.55	2,332,147.98	58,051.66	3,651,430.91		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR: 803 LIBRARY SPECIAL RESERVE FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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80380860 RESERVED FUNDS

80380860 59802	48,900.00	TFR TO LIBRARY OPERATING FUND 0.00	48,900.00	0.00	0.00	48,900.00	.0%
TOTAL RESERVED FUNDS	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%
TOTAL LIBRARY SPECIAL RESERVE FUND	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%
TOTAL EXPENSES	48,900.00	0.00	48,900.00	0.00	0.00	48,900.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06								
ACCOUNTS FOR: 810 LIBRARY TRUST FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
810 LIBRARY TRUST FUND								
810 45000	0.00	INVESTMENT INCOME 0.00	0.00	-1,616.33	0.00	1,616.33	100.0%	
810 46300	-21,846.00	DONATIONS/CONTRIBUTIONS/GIFTS 0.00	-21,846.00	-10,866.53	0.00	-10,979.47	49.7%	
TOTAL LIBRARY TRUST FUND	-21,846.00	0.00	-21,846.00	-12,482.86	0.00	-9,363.14	57.1%	
81080821 ADMIN ENDOWMENTS								
81080821 52801	7,525.00	LIBRARY PROGRAMS 0.00	7,525.00	0.00	0.00	7,525.00	.0%	
TOTAL ADMIN ENDOWMENTS	7,525.00	0.00	7,525.00	0.00	0.00	7,525.00	.0%	
81080831 ADMIN GIFTS								
81080831 51420	80,782.00	OFFICE FURNITURE 0.00	80,782.00	0.00	0.00	80,782.00	.0%	
81080831 51990	0.00	OTHER LIBRARY MATERIALS 0.00	0.00	514.79	0.00	-514.79	100.0%	
81080831 53200	184,000.00	BUILDING 0.00	184,000.00	0.00	0.00	184,000.00	.0%	
TOTAL ADMIN GIFTS	264,782.00	0.00	264,782.00	514.79	0.00	264,267.21	.2%	
81080832 ADULT GIFTS								
81080832 51801	16,900.00	LIBRARY BOOKS 0.00	16,900.00	3,442.27	0.00	13,457.73	20.4%	
81080832 51990	3,023.00	OTHER LIBRARY MATERIALS 0.00	3,023.00	46.86	0.00	2,976.14	1.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06							
ACCOUNTS FOR: 810 LIBRARY TRUST FUND	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL ADULT GIFTS	19,923.00	0.00	19,923.00	3,489.13	0.00	16,433.87	17.5%
81080833 CHILDREN'S GIFTS							
81080833 51801 LIBRARY BOOKS	12,500.00	0.00	12,500.00	3,230.26	0.00	9,269.74	25.8%
81080833 52803 LIBRARY CHILDREN PROGRAMS	8,600.00	0.00	8,600.00	116.25	0.00	8,483.75	1.4%
TOTAL CHILDREN'S GIFTS	21,100.00	0.00	21,100.00	3,346.51	0.00	17,753.49	15.9%
81080834 ARCHIVES GIFTS							
81080834 51801 LIBRARY BOOKS	3,150.00	0.00	3,150.00	0.00	0.00	3,150.00	.0%
81080834 51990 OTHER LIBRARY MATERIALS	250.00	0.00	250.00	0.00	0.00	250.00	.0%
81080834 52804 LIBRARY ARCHIVES PROGRAMS	4,405.00	0.00	4,405.00	0.00	0.00	4,405.00	.0%
TOTAL ARCHIVES GIFTS	7,805.00	0.00	7,805.00	0.00	0.00	7,805.00	.0%
TOTAL LIBRARY TRUST FUND	299,289.00	0.00	299,289.00	-5,132.43	0.00	304,421.43	-1.7%
TOTAL REVENUES	-21,846.00	0.00	-21,846.00	-12,482.86	0.00	-9,363.14	
TOTAL EXPENSES	321,135.00	0.00	321,135.00	7,350.43	0.00	313,784.57	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
	GRAND TOTAL						
678,263.00	399,363.55	1,077,626.55	172,192.11	58,051.66	847,382.78	21.4%	

** END OF REPORT - Generated by Becky Brown **