

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, March 10, 2026**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, March 10, 2026. The meeting was called to order by the President, Dan Urban, at 7:01 p.m.

ATTENDANCE

Present: Shirese Hursey, Justin Kingston, Deb Newell, Julia Pollack, Beth Scheid, and Dan Urban.
Absent: Erica Bellina (has resigned) and Glen Layne-Worthey

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously to approve the agenda without modification.

PUBLIC COMMENT

Library staff members, Callie Ferencak and Dominique Lyons, asked the Board to support staff in union negotiations related to scheduling, step caps, benefits.

PRESENTATIONS

Leon Wilson presented the FY27 Technology Plan.

ACTION ITEMS (CONSENT AGENDA)

Dan Urban asked and saw that there were no requests to separate the items. It was moved by Deb Newell, seconded by Justin Kingston, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

8.1. It was moved by Julia Pollack, seconded by Beth Scheid, and passed unanimously to approve the Archives Collection Management Policy.

8.2. It was moved by Deb Newell, seconded by Shirese Hursey, and passed unanimously to approve the Library Collection Management Policy.

8.3 It was moved by Deb Newell, seconded by Beth Scheid, and passed unanimously to approve the Emergency Closings Policy.

8.4 It was moved by Justin Kingston, seconded by Deb Newell, and passed unanimously to approve FY26 budget amendment.

DISCUSSION ITEM

Julia Pollack spoke about Interlibrary Loan, in its historical and current context.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Taliah reported that spring book sale dates have changed from May and new dates will be confirmed soon. This date change will allow for The Friends to resume acceptance and to process donations ahead of the book sale.

As Erica Bellina has resigned her trustee position, a new liaison to the Friends is needed.

The Urbana Free Library Foundation

Dan Urban reported that the Foundation thanks staff and sponsors for supporting and attending the reopening celebration. Foundation FY26 YTD donations total \$115,000. They have approved the Library's grant request for FY27 which is a little over \$120,000.

Illinois Heartland Library System

None.

ADMINISTRATIVE REPORTS

None

BOARD AND COMMITTEE REPORTS

None.

BOARD PRESIDENT REPORT

Dan Urban mentioned two vacancies on the Board and is hopeful that one vacancy may be soon filled. Anyone interested in a trustee position is asked to submit an application located on the City of Urbana website.

UNFINISHED BUSINESS

None

NEW BUSINESS

None.

CLOSED SESSION

At 7:51 p.m., it was moved by Beth Scheid, seconded by Shirese Hursey, and passed by roll call vote to move into closed session for the discussion of collective negotiation matters between the public body and its employees or their representatives, or deliberations concerning salary

schedules for one or more classes of employees. 5 ILCS 120/2 (c) (2) and for the purpose of approval by the body and for the semi-annual review of the minutes per 5 ILCS 120/2 (c)(21) Section 2.06, and for the approval of destruction of verbatim records per 5 ILCS 120/2.06 (c)(1)(2).

Ayes: Shirese Hursey, Justin Kingston, Deb Newell, Julia Pollack, Beth Scheid, and Dan Urban.
Nays: None.

At 9:24p.m., the Board moved back into open session by roll call vote.

Ayes: Shirese Hursey, Deb Newell, Beth Scheid, Dan Urban, Julia Pollack, and Justin Kingston
Nays: None.

ACTION ITEMS (INDIVIDUAL)

It was moved by Beth Scheid, seconded by Deb Newell, and passed unanimously to approve the closed session minutes of August 12, 2025, November 11, 2025, and December 9, 2025.

It was moved by Shirese Hursey, seconded by Justin Kingston, and passed unanimously to approve to open the closed session minutes of August 12, 2025 and keep all other closed session minutes closed.

It was moved by Deb Newell, seconded by Shirese Hursey, and passed unanimously to approve the destruction of the verbatim recordings of the closed sessions on February 13, 2024, July 9, 2024, and August 13, 2024.

ADJOURNMENT

It was moved by Beth Scheid, seconded by Julia Pollack, and passed unanimously to adjourn at 9:26 p.m.

Supplementary information is available in the Board packet of March 10, 2026.

This meeting was taped for later broadcast.