

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, November 11, 2025**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, November 11, 2025. The meeting was called to order by the President, Dan Urban, at 7:01 p.m.

ATTENDANCE

Present: Shirese Hursey, Glen Layne-Worthey, Deb Newell, Julia Pollack, Beth Scheid, and Dan Urban

Absent: Erica Bellina and Darius White

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

Caleb Wilson, representing the Employee Union, thanked Library Administration and the Board for a great bargaining session. He expressed staff concerns regarding economic issues and asked the Board to think of the Library staff as a whole when making budget decisions.

PRESENTATIONS

None

ACTION ITEMS (CONSENT AGENDA)

Dan Urban asked and saw that there were no requests to separate the items. It was moved by Glen Layne-Worthey, seconded by Deb Newell, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by Glen Layne-Worthey, seconded by Beth Scheid, and passed unanimously to approve the Executive Director Succession Plan.

It was moved by Shirese Hursey, seconded by Julia Pollack, and passed unanimously to approve payment of the Ameren invoice for \$11,784.17.

DISCUSSION ITEM

None.

REPORTS OF LIAISON OFFICERS

Friends of the Library

None.

The Urbana Free Library Foundation

Dan Urban spoke about the response to the fall appeal, the new merchandise on the website, and the Frampton family's matching-gift pledge of \$15,000.

Illinois Heartland Library System

Glen Layne-Worthey mentioned a virtual Member Day would be in mid-February.

ADMINISTRATIVE REPORTS

Dawn Cassady reported that Library renovations are currently focused on Megan's Room. Paint and carpet are finished. The architect will be on-site next week. Taliah Abdullah reported that the December 9th Board Meeting Agenda will include a request for a 2-day closure on December 22 and 23. The closure will allow for a re-set before reopening. She also thanked Rachel Fuller for her service and announced that Rachel has accepted a position as Director at a Wisconsin library. Rachel's last day as Associate Director will be November 30, 2025.

BOARD AND COMMITTEE REPORTS

None.

BOARD PRESIDENT REPORT

Dan Urban expressed appreciation for Rachel Fuller's service especially in light of her tenure as interim Executive Director.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CLOSED SESSION

At 7:20 p.m., it was moved by Beth Scheid, seconded by Shirese Hursey, and passed by roll call vote to move into closed session for the discussion of collective negotiation matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c) (2).

Ayes: Shirese Hursey, Glen Layne-Worthey, Deb Newell, Julia Pollack, Beth Scheid, and Dan Urban

Nays: None.

At 9:01p.m., the Board moved back into open session by roll call vote.

Ayes: Shirese Hursey, Glen Layne-Worthey, Deb Newell, Julia Pollack, Beth Scheid, and Dan Urban

Nays: None.

ADJOURNMENT

It was moved by Shirese Hursey, seconded by Julia Pollack, and passed unanimously to adjourn at 9:02 p.m.

Supplementary information is available in the Board packet of November 11, 2025.

This meeting was taped for later broadcast.