

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, February 11, 2025**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, February 11, 2025. The meeting was called to order by the President, Dan Urban, at 7:00 p.m.

ATTENDANCE

Present: Erica Bellina, Rob Bennett, Glen Layne-Worthey, Julia Pollack, Liz Sands, Beth Scheid, Dan Urban, and Darius White

Absent: Shirese Hursey

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Beth Scheid, seconded by Rob Bennett, and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

None.

PRESENTATIONS.

Jordan Kahle gave a presentation on the Library's Seed Exchange, highlighting the phases and the growth of the service since February 2021.

ACTION ITEMS (CONSENT AGENDA)

Being that Dan Urban asked and saw that there were no requests to separate the items, it was moved by Glen Layne-Worthey, seconded by Julia Pollack, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by Glen Layne-Worthey, seconded by Erica Bellina, and passed unanimously to accept Resolution 2025-01 to accept gifts.

It was moved by Liz Sands, seconded by Rob Bennett, and passed unanimously to approve the FY25 Budget Amendments.

DISCUSSION ITEM

Beth Scheid gave a presentation on *Libraries and Disaster Planning*. She talked about the many ways that libraries have helped their communities before, during, and after disasters.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Liz Sands reported that the next Friends book sale will be May 1 through May 4. Due to scheduling conflicts, Liz needs to step down as the Friends liaison. Erica Bellina agreed to take the role.

The Urbana Free Library Foundation

Dan Urban reported that the Foundation has surpassed the campaign goal and still has several months yet to go in the campaign. They will set their sights higher for next year.

Illinois Heartland Library System

Rob Bennett reminded the Board that the IHLS Member Day is tomorrow. People that signed up will receive session recordings later, even if they can't attend.

ADMINISTRATIVE REPORTS

Rachel Fuller commented that several staff will be attending IHLS Member Day. She also reported that the Library is actively monitoring the weather for Wednesday.

COMMITTEE/BOARD PRESIDENT REPORT

Dan Urban reported that there have been approximately 35 applications submitted for the Executive Director vacancy. Twelve of those moved to phone interviews, and six of those moved to Zoom interviews with Organizational Architecture. The Search Committee will start getting individual packets on candidates and will meet next week to look at them. Glen Layne-Worthey reported that Organizational Architecture is sending out a survey to staff and stakeholders and that there are four strong candidates.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CLOSED SESSION

At 7:40 p.m., it was moved by Beth Scheid, seconded by Glen Layne-Worthey, and passed by roll call vote to move into closed session for the discussion of minutes of meetings lawfully closed under this Act for the purpose of approval by the body and for the semi-annual review of the minutes per 5 ILCS 120/2 (c)(21) Section 2.06, and for the approval of destruction of verbatim records per 5 ILCS 120/2.06 (c)(1)(2).

Ayes: Erica Bellina, Rob Bennett, Glen Layne-Worthey, Julia Pollack, Liz Sands, Beth Scheid, Dan Urban, and Darius White

Nays: None.

At 8:19 p.m., the Board moved back into open session by roll call vote.

Ayes: Erica Bellina, Rob Bennett, Glen Layne-Worthey, Julia Pollack, Liz Sands, Beth Scheid, Dan Urban, and Darius White

Nays: None.

ACTION ITEMS (INDIVIDUAL)

It was moved by Glen Layne-Worthey, seconded by Liz Sands, and passed unanimously to approve the closed session minutes of August 13, 2024, October 8, 2024, and December 10, 2024.

It was moved by Beth Scheid, seconded by Glen Layne-Worthey, and passed unanimously to approve to open the closed session minutes of December 10, 2024 and keep all other closed session minutes closed.

It was moved by Julia Pollack, seconded by Rob Bennett, and passed unanimously to approve the destruction of the verbatim recordings of the closed sessions on February 14, 2023 and August 8, 2023.

ADJOURNMENT

It was moved by Erica Bellina and seconded by Glen Layne-Worthey to adjourn at 8:21 p.m.

Supplementary information is available in the Board packet of February 11, 2025.

This meeting was taped for later broadcast.