

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, December 10, 2024**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, December 10, 2024. The meeting was called to order by the President, Dan Urban, at 7:01 p.m.

ATTENDANCE

Present: Erica Bellina, Rob Bennett, Shirese Hursey (by phone), Glen Layne-Worthey, Julia Pollack, Liz Sands, Beth Scheid, Dan Urban, and Darius White

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Glen Layne-Worthey, seconded by Beth Scheid, and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

Lisa Wilson stated that the union negotiations will begin soon. She asked the Board to use oversight and look at what staff are requesting as a part of the negotiations.

PRESENTATIONS

Leon Wilson presented on Chapter 12, "Technology," from *Serving Our Public 4.0: Standards for Illinois Public Libraries*. He commented on the various ways that the Library meets the standards.

Leon Wilson also presented the draft Technology Plan for January 2025 through January 2026. He expressed his appreciation for Logan Peal and his work on a database they will use to track equipment and software. Leon explained technology goals that were met in 2024 and future goals for 2025.

ACTION ITEMS (CONSENT AGENDA)

Being that Dan Urban asked and saw that there were no requests to separate the items, it was moved by Shirese Hursey, seconded by Rob Bennett, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by Erica Bellina, seconded by Darius White, and passed unanimously to approve the Equal Employment Opportunity & Antidiscrimination Policy as presented.

It was moved by Shirese Hursey, seconded by Liz Sands, and passed unanimously to approve the Respectful Work Environment Policy as presented.

It was moved by Beth Scheid, seconded by Glen Layne-Worthey, and passed unanimously to approve Resolution 2024-16 to Accept Gifts as presented.

It was moved by Erica Bellina, seconded by Glen Layne-Worthey, and passed unanimously to approve the FY25 Budget Amendment.

DISCUSSION ITEM

Darius White presented to the Board on *Libraries as Community Hubs for Mental Health and Well-being*. His discussion covered libraries as supportive spaces, programming for wellness, resource accessibility in libraries, and staff training and collaboration. He used examples from several libraries that are successfully incorporating these ideas.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Liz Sands reported that the November book sale went well and attributed a quieter Thursday evening to the weather.

The Urbana Free Library Foundation

Dan Urban reported that the promotional video is excellent and encouraged Board members to view it. The Frampton family gift match is now up and running.

Illinois Heartland Library System

Rob Bennett reminded the Board that the IHLS Member Day will be February 12, 2025.

ADMINISTRATIVE REPORTS

Rachel Fuller thanked the Board members for their service to the Library and reminded them of the Library hours over the holiday season.

BOARD AND COMMITTEE REPORTS

None.

BOARD PRESIDENT REPORT

Dan Urban reported that Ryan from Organizational Architecture will be here for a site visit on December 18 to get a feel for the Library and the community. This visit will be a casual one, and there will be a couple of future sessions for people to talk with them.

UNFINISHED BUSINESS

None.

CLOSED SESSION

At 7:43 p.m., it was moved by Rob Bennett, seconded by Shirese Hursey, and passed by roll call to move into closed session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of personnel per 5 ILCS 120/2 (c)(1) and the selection of a person to fill a public office, including a vacancy in a public office, or the discipline, performance, or removal of the occupant of a public office per 5 ILCS 120/2 (c)(3).

Ayes: Erica Bellina, Rob Bennett, Shirese Hursey, Glen Layne-Worthey, Julia Pollack, Liz Sands, Beth Scheid, Dan Urban, and Darius White

Nays: None

At 9:23 p.m., it was moved to go back into open session.

Ayes: Erica Bellina, Rob Bennett, Shirese Hursey, Glen Layne-Worthey, Julia Pollack, Liz Sands, Beth Scheid, Dan Urban, and Darius White

Nays: None

NEW BUSINESS

Dan Urban appointed Glen Layne-Worthey and Liz Sands to join him on the Executive Director Search Committee. A staff person will also be asked to participate, with a name to be announced later.

Darius White encouraged the Board members to take the opportunity to do future discussion presentations.

ADJOURNMENT

It was moved by Liz Sands, seconded by Shirese Hursey to adjourn at 9:26 p.m.

Recorder

Secretary/Secretary *pro tem*

Date Approved:_____

Supplementary information is available in the Board packet of December 10, 2024.
This meeting was taped for later broadcast.