

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, July 9, 2024**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, July 9, 2024. The meeting was called to order by the President, Dan Urban, at 7:00 p.m.

**OATH OF OFFICE**

Erica Bellina administered the Oath of Office to Glen Layne-Worthey and Dan Urban. Glen Layne-Worthey administered the Oath of Office to Erica Bellina.

**ATTENDANCE**

Present: Erica Bellina, Rob Bennett, Shirese Hursey, Glen Layne-Worthey, Brandyn Mason, Liz Sands, Beth Scheid, Dan Urban, and Darius White

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

None.

**APPROVE THE AGENDA**

It was moved by Beth Scheid, seconded by Shirese Hursey and passed unanimously to approve the agenda as presented.

**PUBLIC COMMENT**

Staff members Lisa Wilson, Caleb Wilson, Katherine Majewski, Ann Panthen, Fiona Pelszynski, and Carol Inskeep introduced themselves to the Board. Carol Inskeep spoke for staff who want union representation.

**PRESENTATIONS**

None.

**ACTION ITEMS (CONSENT AGENDA)**

Being that Dan Urban asked and saw that there were no requests to separate the items, it was moved by Glen Layne-Worthey, seconded by Brandyn Mason, and passed by unanimously to approve the consent agenda as presented.

**BOARD AND COMMITTEE REPORTS**

The Nominating Committee, Erica Bellina and Brandyn Mason, presented the slate of officers for FY25. The slate is Dan Urban as President, Beth Scheid as Vice-President, Erica Bellina as Secretary/Treasurer, and Glen Layne-Worthey as Secretary *pro tempore*.

### **ACTION ITEMS (INDIVIDUAL)**

After asking if there were any nominations from the floor and receiving none, it was moved by Rob Bennett, seconded by Shirese Hursey, and passed unanimously to approve the FY25 slate of officers.

It was moved by Brandyn Mason, seconded by Liz Sands, and passed unanimously to approve the payment of the Constellation invoice for \$13,592.49.

It was moved by Glen Layne-Worthey, seconded by Brandyn Mason, and passed unanimously to approve the payment of the ILLINET-OCLC invoice for \$16,722.53.

It was moved by Brandyn Mason, seconded by Shirese Hursey, and passed unanimously to defer the Cincinnati insurance premium.

It was moved by Beth Scheid, seconded by Glen Layne-Worthey, and passed unanimously to approve the FY25 budget amendments.

### **DISCUSSION ITEM**

There was discussion about the draft Annual Report to the City Council. The Board will vote on its approval at the August meeting.

### **REPORTS OF LIAISON OFFICERS**

#### ***Friends of the Library***

Liz Sands reported that the next Friends of the Library book sale is July 25 through July 28.

#### ***The Urbana Free Library Foundation***

Dan Urban reported that the Foundation received a total of \$117,109.48 in donations. A check from a donor for \$35,000, helped put them over their FY24 goal of raising \$100,000. At their last meeting the Foundation passed their FY25 budget and discussed some new initiatives for FY25.

#### ***Illinois Heartland Library System***

Rob Bennett reported that IHLS has recently updated their delivery guidelines. The updated guidelines can be found on the IHLS website.

### **ADMINISTRATIVE REPORTS**

Celeste Moutos expressed her pride at the great work that is done on a daily basis at the Library, which is reflected in the Annual Report.

### **BOARD PRESIDENT REPORT**

Dan Urban appointed the following people to the following offices:

Liz Sands as the liaison officer to the Friends of the Library;

Himself as the liaison officer to the Foundation;

Rob Bennett as the liaison officer to IHLS;

Celeste Moutos and Becky Brown as FOIA officers;

Celeste Moutos and Becky Brown as Open Meetings Act officers.

**UNFINISHED BUSINESS**

At 7:25 p.m., it was moved by Erica Bellina, seconded by Beth Scheid, and passed by roll call vote to move into closed session for the discussion of the purchase, acquisition, or lease of property pursuant to 5 ILCS 120/2 (c) (5). It was moved by Rob Bennet, seconded by Glen Layne-Worthey, and passed by roll call vote to move into closed session for the discussion of personnel pursuant to 5 ILCS 120/2 (c) (1). Votes were as follows:

Ayes: Erica Bellina, Rob Bennett, Shirese Hursey, Glen Layne-Worthey, Brandyn Mason, Liz Sands, Beth Scheid, Dan Urban and Darius White

Nays: None.

At 8:11 p.m., it was moved by roll call vote to move back into open session.

Ayes: Erica Bellina, Rob Bennett, Shirese Hursey , Glen Layne-Worthey, Brandyn Mason, Liz Sands, Beth Scheid, Dan Urban and Darius White

Nays: None

**NEW BUSINESS**

None.

**ADJOURNMENT**

It was moved by Rob Bennett and seconded by Brandy Mason to adjourn at 8:12 p.m.



Becky Brown, Recorder



Erica Bellina, Secretary

Date Approved: 8/13/2024

Supplementary information is available in the Board packet of July 9, 2024.  
This meeting was taped for later broadcast.

