



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on August 12, 2025, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

### AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
  - 6.1 Per Capita Grant Requirements. Presentations and discussion from *Illinois Public Library Standards*
    - a. Collection Management-Rose Barnes
    - b. Marketing and Promotion-Lyndzie Taylor
- 7.0 Action Items (Consent Agenda)**
  - Board Meeting Minutes of July 8, 2025
  - Nominating Committee Meeting Minutes of July 9, 2024
  - Payroll for July 11, 2025; total \$138,238.02
  - Payroll for July 25, 2025; total \$144,868.78
  - Payroll for August 8, 2025; total \$146,045.09
  - Payroll for August 11, 2025; total \$64.18
  - Bills for July 11, 2025; total \$47,481.03
  - Bills for July 18, 2025; total \$29,819.66
  - Bills for July 25, 2025; total \$39,000.62
  - Bills for August 1, 2025; total \$70,808.74
  - Bills for August 8, 2025; total \$94,993.82
- 8.0 Action Items (Individual)**
  - 8.1 Annual Report to the City per 75 ILCS 5/4-10
  - 8.2 City of Urbana invoice for \$14,065.19
  - 8.3 The Hartford invoice for \$16,973
  - 8.4 Ameren invoice for \$15,630.12
  - 8.5 FY 26 Budget Amendments
  - 8.6 Resolution 2025-08 to Authorize Designated Persons to Secure and Have Access to Safe Deposit Boxes at Busey Bank
  - 8.7 Resolution 2025-09 to Thank Becky Brown for Her Service
  - 8.8 Resolution 2025-10 to Thank Liz Sands for Her Service
  - 8.9 Resolution 2025-11 to Thank Rachel Fuller for Her Service
- 9.0 Discussion Items**
- 10.0 Reports of the Liaison Officer**
  - 10.1 Friends of The Urbana Free Library
  - 10.2 The Urbana Free Library Foundation
  - 10.3 Illinois Heartland Library System
- 11.0 Administrative Report**
- 12.0 Board, and Committee Reports**
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 New Business**

**16.0 Closed session for discussions of:**

16.1 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2 (c) (21);

16.2 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2).

**17.0 Action Items (Individual)**

17.1 Approval of Closed Session Minutes of: Feb 11, 2025, Mar 10, 2025, Mar 11, 2025, Apr 2, 2025, Apr 3, 2025

17.2 Vote to open Closed Session Minutes.

17.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2): Oct 10, 2023, Nov 14, 2023

**18.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be September 9, 2025, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).