



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on August 13, 2024, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
 - 6.1 Per Capita Grant Requirements. Presentations and discussion from *Serving Our Public 4.0 Standards for Illinois Public Libraries*.
 - a. Chapter 7: Collection Management – Rose Barnes
 - b. Chapter 13: Marketing, Promotion, and Collaboration – Lyndzie Taylor
- 7.0 Action Items (Consent Agenda)**

Board Meeting Minutes of July 9, 2024
Payroll for July 12, 2024; total \$128,786.59
Payroll for July 26, 2024; total \$130,035.70
Payroll for August 9, 2024; total \$129,784.90
Bills for July 11, 2024; total \$147,974.99
Bills for July 18, 2024; total \$11,439.08
Bills for July 26, 2024; total \$16,125.07
Bills for August 2, 2024; total \$29,814.35
Bills for August 9, 2024 A; total \$14,047.67
Bills for August 9, 2024 B; total \$22,465.81
- 8.0 Action Items (Individual)**
 - 8.1 Annual Report to the City of Urbana per 75 ILCS 5/4-10
 - 8.2 Cincinnati insurance premium for over \$10,000
 - 8.3 Constellation invoice for \$14,047.67
- 9.0 Discussion Items**
- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System
- 11.0 Administrative Report**
- 12.0 Board and Committee Reports**
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 New Business**
- 16.0 Closed session** for discussions of:
 - 16.1 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2 (c) (21);
 - 16.2 Approval of destruction of verbatim records per 5ILCS 120/2.06 (c) (1)(2);
 - 16.3 The appointment, employment, compensation, discipline, performance, or dismissal of personnel per 5 ILCS 120/2 (c) (1);
 - 16.4 The purchase, acquisition, or lease of real property for the use of the public body per 5 ILCS 120/2 (c) (5);
 - 16.5 The setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2 (c) (6);

16.6 Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c) (2).

17.0 Action Items (Individual)

17.1 Approval of Closed Session Minutes of: February 13, 2024, and July 9, 2024

17.2 Vote to open Closed Session Minutes

17.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2): September 13, 2022

17.4 Appoint Rachel Fuller as interim Executive Director and fix compensation

17.5 Hire legal representation

18.0 Board President Report

18.1 Appoint FOIA Officer

18.2 Appoint Open Meetings Act Officer

18.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be September 10, 2024, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.