



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on January 11, 2022.

REMOTE MEETING VIA ZOOM

MEETING VIDEO LINK: <https://zoom.us/j/96695391714>

MEETING PHONE NUMBER: 1-312-626-6799

Meeting ID: 966 9539 1714

AGENDA

- 1.0 **Call to Order**
- 2.0 **Remote Attendance:** Pursuant to the Gubernatorial Disaster Proclamation and the Declaration of Emergency for the City of Urbana, Illinois, related to the COVID-19 pandemic and in accordance with changes to the Open Meetings Act (Public Act (P.A. 101-0640)), it has been determined that an in-person public meeting is not prudent or safe at this time. Members of the public body will attend remotely using Zoom Webinar. Member of the public may attend via Zoom. The Board is suspending the usual "Electronic Attendance and Voting" section of the Board Bylaws, and will allow all Board members to attend this meeting remotely and fully participate remotely.
- 3.0 **Roll Call/Attendance**
- 4.0 **Additions, Corrections, Modifications of the Agenda**
- 5.0 **Approve the Agenda**
- 6.0 **Public Comment**
- 7.0 **Presentations**
 - 7.1 Library Audit report: Michael Malatt from Baker Tilly
- 8.0 **Action Items (Consent Agenda)**

Board Meeting Minutes of December 14, 2021
Payroll for December 17, 2021; total \$99,316.36
Payroll for December 31, 2021; total \$90,478.70
Bills for December 17, 2021; total \$12,260.75
Bills for December 23, 2021; total \$10,389.74
Bills for January 6, 2022; total \$40,816.72
- 9.0 **Action Items (Individual)**
 - 9.1 Hours of Service Policy
 - 9.2 Leave Policy
 - 9.3 Whistleblower Policy
 - 9.4 Champaign Public Library Invoice for \$41,596.87
 - 9.5 Resolution 2022-01 to Approve Service Agreement with Proof Studio, Inc.
 - 9.6 FY2022 Budget amendment
 - 9.7 Technology Plan January 2022 - January 2023
- 10.0 **Discussion Items**
- 11.0 **Reports of the Liaison Officer**
 - 11.1 Friends of The Urbana Free Library
 - 11.2 The Urbana Free Library Foundation
 - 11.3 Illinois Heartland Library System
- 12.0 **Administrative Report**
- 13.0 **Board, and Committee Reports**
- 14.0 **Board President Report**
- 15.0 **Unfinished Business**

16.0 Closed Session

16.1 Closed session for the discussion of compensation and performance of personnel, pursuant to 5 ILCS 120/2 (c) (1).

17.0 New Business

18.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be February 8, 2022, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.

*The Urbana Free Library's auditorium will be not be open to the public during this Library Board Meeting. For those wishing to provide public input, please email your statement to administration@urbanafree.org by 6:30 pm Tuesday evening, January 11, 2022. Your statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom.

Join Zoom Meeting

<https://zoom.us/j/96695391714>

Meeting ID: 966 9539 1714

One tap mobile

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Dial by your location

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+1 301 715 8592 US (Washington D.C)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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Find your local number: <https://zoom.us/u/aBhlo3wCs>

Join by Skype for Business

<https://zoom.us/skype/96695391714>