



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on October 13, 2020.

### REMOTE MEETING VIA ZOOM

**MEETING VIDEO LINK:** <https://zoom.us/j/93109432145>

**MEETING PHONE NUMBER:** 1-312-626-6799

**Meeting ID:** 931 0943 2145

### AGENDA

- 1.0 Call to Order**
- 2.0 Remote Attendance.** Pursuant to State Executive Orders which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is suspending the usual [“Electronic Attendance and Voting” section of the Board Bylaws](#), and will allow all Board members to attend this meeting remotely and fully participate remotely.
- 3.0 Roll Call/Attendance**
- 4.0 Additions, Corrections, Modifications of the Agenda**
- 5.0 Approve the Agenda**
- 6.0 Public Comment**
- 7.0 Presentations:** FY21 Per Capita Grant Requirements. Presentations and discussions from *Serving Our Public 4.0 Standards for Illinois Public Libraries chapters on Collection Management, Public Services: Reference and Reader’s Advisory Services, Programming, Youth/Young Adult Services; Marketing, Promotion, and Collaboration:* Rachel Fuller, Donica Martin, Lauren Chambers, and Amanda Standerfer
- 8.0 Action Items (Consent Agenda)**
  - Board Meeting Minutes of September 15, 2020
  - Payroll for September 25, 2020; total \$95,749.41
  - Payroll for October 9, 2020; total \$99,064.85
  - Bills for September 18, 2020; total \$13,174.24
  - Bills for September 25, 2020; total \$25,902.67
  - Bills for October 1, 2020; total \$22,139.93
  - Bills for October 8, 2020; total \$24,158.90
- 9.0 Action Items (Individual)**
  - 9.1 EBSCO invoice for \$10,877
  - 9.2 Computer and Internet Use Policy
- 10.0 Discussion Items**
  - 10.1 Fred Schlipf’s offer of service for a building program.
- 11.0 Reports of the Liaison Officer**
  - 11.1 Friends of The Urbana Free Library
  - 11.2 The Urbana Free Library Foundation
  - 11.3 Illinois Heartland Library System
- 12.0 Administrative Report**
- 13.0 Board and Committee Reports**
  - Nominating Committee report

- 14.0 Board President Report**
- 15.0 Unfinished Business**
- 16.0 New Business**
- 17.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be November 10, 2020 at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).

\*Due to the Governor's stay-at-home order, The Urbana Free Library's auditorium will be not be open to the public during this Library Board Meeting. For those wishing to provide public input, please email your statement to [administration@urbanafree.org](mailto:administration@urbanafree.org) by 6:30 pm Tuesday evening October 13, 2020. Your statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom.

Join Zoom Meeting: <https://zoom.us/j/93109432145>  
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