

The Urbana Free Library / Technology Volunteer Application Form

[rec'd date _____ /Ack. Date & initials _____]

Thank you for your interest in volunteering at The Urbana Free Library. The Adult Services Department seeks qualified candidates to assist patrons in our public computer lab. The information on this form will help us determine that the responsibilities are suited to your background and interests.

* Please attach a resume if you have one available (not required).

NAME: _____

PHONE: Home _____ Cell _____ Work _____

ADDRESS: _____

EMAIL ADDRESS: _____

Tell us something about yourself and why you are interested in volunteering at The Urbana Free Library.

What previous relevant experience do you have?

What skills or hobbies do you have to bring to a volunteer position?

Language(s) in which you consider yourself fluent:

How often are you available to volunteer? (* We prefer a minimum two-hour commitment each week.)
Please indicate the number of hours you would like to volunteer (e.g., 1 hr, 2 hrs).

_____ Once a week _____ Twice a week _____ Daily _____ Other

What hours/days of the week are you available to volunteer?

_____ Monday _____ Tuesday _____ Wednesday _____ Thursday
_____ Friday _____ Saturday _____ Sunday

Will you need your volunteer hours to be recorded for any reason? (court-appointed community service, high school credit, etc.) Please explain.

FOR AGE 16 AND ABOVE:

Personal References: Please list two non-family members whom we may contact and who would be able to tell us about you. Include *at least one* method of contact.

Name _____	Name _____
Address _____	Address _____
Email _____	Email _____
Daytime phone _____	Daytime phone _____
Relationship to you _____	Relationship to you _____

In case of an emergency, please contact:

Name _____

Relationship _____ Phone number _____

Volunteer Release Statement:

I hereby certify that the above information on this application is true, accurate, and complete to the best of my knowledge. My signature authorizes The Urbana Free Library to verify any of the information on this application and secure information from personal references. If I am accepted as a volunteer at The Urbana Free Library, I agree to abide by the library's rules and regulations.

Signature Date

ALL INFORMATION ON THIS APPLICATION WILL REMAIN CONFIDENTIAL.